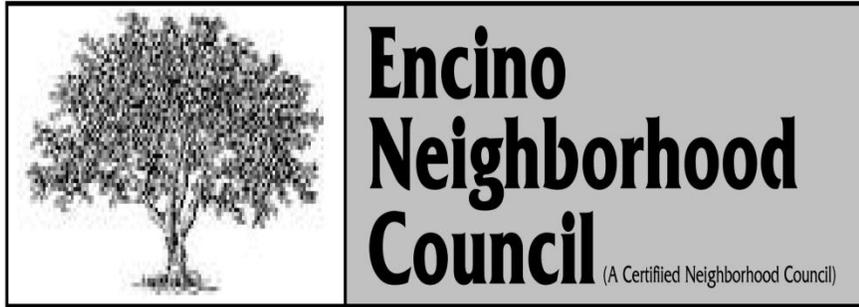


CITY OF  
LOS ANGELES



Officers

GLENN BAILEY  
President

TODD RUBINSTEIN  
Vice President

KEN SILK  
Secretary

JOHN ARNSTEIN  
Treasurer

KATHY MOGHIMI-  
PATTERSON  
Sergeant at Arms

**NOTICE AND AGENDA  
ENCINO NEIGHBORHOOD COUNCIL  
EXECUTIVE COMMITTEE MEETING  
Wednesday, December 12, 2012 – 7:00 PM  
Encino Community Center Back Craft Room, 4935 Balboa Avenue, Encino**

**MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 2-11, 14-15**

- 1) Call to Order; Roll Call; Determination of Quorum (3 minimum)
- 2) Review and Approve Minutes of Previous Executive Committee Meetings – November 14, 2012 and October 16, 2012
- 3) Confirmation of Next ENC Board Regular Meeting Date: Wednesday, December 26, 2012
- 4) Proposed Board Retreat – January/February 2013; Cost Not To Exceed \$750
- 5) President's Report – Glenn Bailey Report including, but not limited to, the following items:
  - a. Board Vacancies From ENC Election; Resignation(s) Received; Application(s) Received
  - b. Community Impact Statement (CIS) Access Update
  - c. ENC Office Space in Encino Woman's Club Update
  - d. ENC Website and Domain Names
  - e. Business Cards for ENC Board Members
  - f. Disband Ad Hoc 2012 Election Committee
  - g. City Hall East Parking Passes For ENC/NC Business
  - h. 16300 Ventura Blvd. Project Update (No Further Action)
  - i. 17100 Ventura Blvd. Project (Los Encinos School Remodel) Update (No Further Action)
  - j. Mayor's Community Budget Day Held November 17, 2012; Regional NC Budget Advocates
  - k. NPS Rim of the Valley Corridor Special Resource Study: Encino Meeting Held November 27, 2012
  - l. NC Candidate Forum for Mayor, City Attorney, and Controller (Valley Alliance of NCs Sponsoring?)
  - m. Neighborhood Council 2012 Election Survey
  - n. BONC Best Practice Questionnaire
- 6) Vice-President's Report – Todd Rubinstein Report including, but not limited to, the following items:
  - a. New Committee Chairs
  - b. Committee Sign-Ups By Board Members and Stakeholders
  - c. Committee Meetings Schedule
- 7) Secretary's Report – Ken Silk Report including, but not limited to, the following items:
  - a. Board Member Attendance
  - b. Review and Distribution of Proposed Minutes
- 8) Treasurer's Report – John Arnstein Report including, but not limited to, the following items:
  - a. Monthly Financial Statement: Purchasing Card Transactions, Demand Warrants, Auto-Deductions
  - b. Purchasing Card Reconciliation Quarterly Reports
  - c. Election Encumbrance Reconciliation Form and \$40 Charged To ENC For Polling Place Overtime

- d. ENC Equipment Inventory
- e. Additional Wireless Microphones for ENC Use In Encino Community Center Auditorium
- f. Requests For Funding Received/Pending
  - 1. Daddy-Daughter Prom February 15, 2013
  - 2. Valley Alliance of NC 10<sup>th</sup> Anniversary Event March 14, 2013
  - 3. 5<sup>th</sup> Annual Senior Symposium May 18, 2013
- 9) Sergeant at Arms Report – Kathy Moghimi-Patterson
  - a. Mandatory Ethics Training Compliance By ENC Board Members
- 10) ENC Committee Reports
  - a. Citywide and Community Issues For Consideration By Board or Possible Referral To ENC Committees
    - 1. City Sales Tax Increase on March 5, 2013 Primary Election Ballot CF 13-1100-S6
    - 2. Los Angeles County Flood Control District Proposed Stormwater Runoff Parcel Fee (Protest Deadline/Hearing January 15, 2013)
    - 3. San Fernando Valley Water Recycling Project Mitigated Negative Declaration (Comment Deadline December 17, 2012)
    - 4. City Planning Department Mobility Plan
    - 5. National Park Service Rim of the Valley Corridor Special Resource Study
    - 6 Factual Basis Stakeholder (Including Huizar Motion CF 12-1682)
    - 7. Mayor’s Budget Survey 2013
    - 8. Taste of Encino October 13, 2013
- 11) Review Draft Agenda for Wednesday, December 26, 2012 ENC Board Meeting Including Requests For Agenda Items Submitted By ENC Board Members and Stakeholders
- 12) Public Forum: Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
- 13) Board Member Comments and Announcements (up to one minute per member; no discussion)
- 14) Next ENC Executive Committee Meeting: Wednesday, January 9, 2013. 7:00 p.m.
- 15) Adjournment (by 9:00 p.m.)

The public is requested to fill out a “**Speaker Card**” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Committee decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store. Report(s) related to an agenda item will be available for review at [www.EncinoCouncil.org](http://www.EncinoCouncil.org). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 OR toll-free at 3-1-1 or by emailing [NCsupport@lacity.org](mailto:NCsupport@lacity.org)