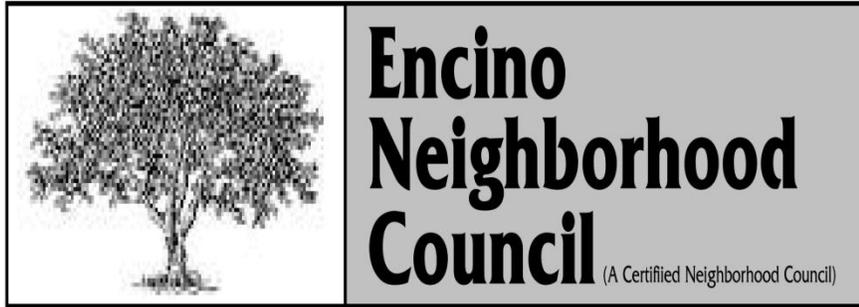


CITY OF  
LOS ANGELES



Officers

GLENN BAILEY  
President

TODD RUBINSTEIN  
Vice President

KEN SILK  
Secretary

JOHN ARNSTEIN  
Treasurer

KATHY MOGHIMI-  
PATTERSON  
Sergeant at Arms

**NOTICE AND AGENDA  
ENCINO NEIGHBORHOOD COUNCIL  
EXECUTIVE COMMITTEE MEETING  
Wednesday, October 9, 2013 – 7:00 p.m.**

**Encino Community Center Back Craft Room, 4935 Balboa Avenue, Encino**

**MOTION, DISCUSSION, AND VOTE MAY BE TAKEN ON ITEMS 2-12, 16-17**

1. Call to Order; Roll Call (Voting Members Listed Above); Determination of Quorum (3 minimum)
2. Review and Approve Minutes of Previous Executive Committee Meeting – September 11, 2013
3. Special Items
  - a. Purchase Card Expenses Erroneously Charged To Encino NC During Fiscal Year 2012-13
  - b. 2014 NC Election Update: Date; Vote By Mail
  - c. Proposed “Notice to Comply” To City Departments
4. Review Possible Agenda Items for Wednesday, October 23, 2013 ENC Board Meeting Including Requests For Agenda Items Submitted By ENC Committees, Board Members, and Stakeholders
  - a. Election of ENC Board Officers 2013-14
  - b. Items Carried Over From September 25, 2013 Board Meeting
  - c. Possible Speakers: Candidate Forum 45<sup>th</sup> Assembly District?
  - d. Recommendations from ENC Committees
  - e. Election Procedures Stipulation Worksheet
  - f. Appointment of Budget Representatives
  - g. Appointment of Public Works Liaison and Alternate and Transportation Liaison and Alternate
  - h. Citywide Issues (see below)
  - i. Refreshments
5. Review Possible Agenda Items for Wednesday, December 4, 2013 ENC Board Meeting
  - a. Possible Speakers
  - b. Recommendations from ENC Committees
  - b. Refreshments
6. President’s Report – Glenn Bailey Report including, but not limited to, the following items:
  - a. Board Vacancies: Resignation(s) Received; Application(s) Received
  - b. Prior Board Meeting(s) Actions and Community Impact Statements Filed– Update
  - c. Logs of Incoming Correspondence: Planning, Financial, and All Other
  - d. Update on Citywide Issues: Mural Ordinance (CF 11-0923); \$3 Billion Street Repair Bond - 24 recommendations (CF 13-1300-S1); City Council Motion Defining Stakeholders (CF 13-0859); City Council Motion Concerning NC Board Members Training Programs (CF 11-1017-S1)
  - e. Establishing Time Limits for Guest Speakers?

- g. MOTION: To ratify John Tashtchian as ENC’s DWP Liaison (MOU and Advocacy Committees)
- h. MOTION: To authorize City Hall East parking passes for Glenn Bailey and Debra George
- 7. Vice-President’s Report – Todd Rubinstein Report including, but not limited to, the following items:
  - a. ENC Committees: Agendas; Minutes; Website Postings
  - b. Committee(s) That Have Not Met Quarterly Per ENC Bylaws
- 8. Secretary’s Report – Ken Silk Report including, but not limited to, the following items:
  - a. Board Member Attendance and Any Vacancies Due To Absences (Representatives and Alternates)
  - b. Board Voting Form for Funding Matters
- 9. Treasurer’s Report – John Arnstein Report including, but not limited to, the following items:
  - a. Monthly Expenditure Report for September 2013: Purchasing Card Transactions, Demand Warrants, Auto-Deductions, and Bank Statement
  - b. Update on Neighborhood Purpose Grants (NPG) Applications Submitted (FY 2012-13): San Fernando Valley Audubon Society \$4,000 Not Paid (See Item 3a above)
  - c. Requests For Funding Received/Pending
- 10. Sergeant at Arms Report – Kathy Moghimi-Patterson Report including, but not limited to, the following:
  - a. Mandatory Ethics and Funding Training Compliance By ENC Board Members
- 11. Continuing Business From Previous Board/Executive Committee Meetings
  - a. ENC Office Hours and Operations
  - b. ENC Post Office Box Access
  - c. Board Workshop Date, Time, and Location
  - d. Proposed Lease of Old Fire Station 83 – Town Hall Meeting?
- 12. ENC Committee Reports and Items For Possible Referral To Committee Or Consideration By ENC Board
  - a. Encino Community Issues: Community Plan Designation of Area West of Densmore Avenue
  - b. Citywide Issues (Including Current EmpowerLA Newsletter “Council File Hot Sheet”)
- 13. Upcoming NC Meetings and Events
  - a. Valley Alliance of NCs: Next meeting Thursday, October 10, 2013, 6:30 pm
  - b. Los Angeles NC Coalition: Next meeting Saturday, November 2, 2013, 10:00 am
  - c. PlanCheckNC: Next meeting Saturday, October 12, 2013, 10:00 am
  - d. Board of Neighborhood Commissioners (BONC): Next meeting Monday, Oct. 21, 2013, 1:00 pm
  - e. City Council Education and Neighborhoods Committee: Next meeting Tuesday, Oct. 15, 1:00 pm
  - f. NC Budget Day: Saturday, October 26, 2013, 8:00-12:30 p.m.
- 14. Public Forum: Comment On Non-Agenda Items (up to two minutes per speaker; no discussion)
- 15. Board Member Comments and Announcements (up to one minute per member; no discussion)
- 16. Next ENC Executive Committee Meeting: Wednesday, November 13, 2013, 7:00 p.m.
- 17. Adjournment (by 9:15 p.m.)

The public is requested to fill out a “**Speaker Card**” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Committee decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store (17301-1 Ventura Bl). Report(s) related to an agenda item will be available for review at [www.EncinoNC.com](http://www.EncinoNC.com). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the ENC Office at 818-971-6996 or by emailing [ENC@socal.rr.com](mailto:ENC@socal.rr.com).