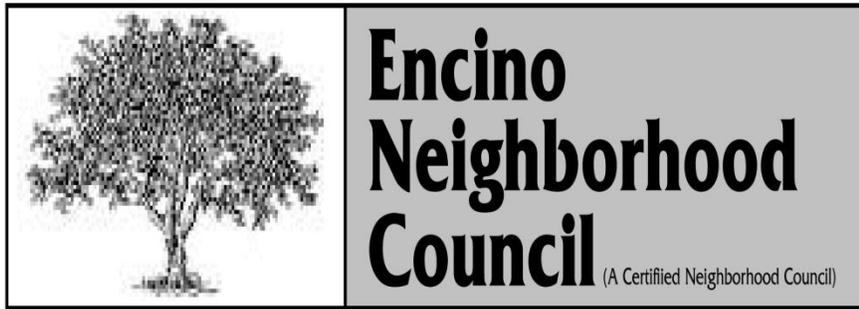


CITY OF  
LOS ANGELES



Officers

GLENN BAILEY  
President

TODD RUBINSTEIN  
Vice President

KEN SILK  
Secretary

JOHN ARNSTEIN  
Treasurer

KATHY MOGHIMI-  
PATTERSON  
Sergeant at Arms

**NOTICE AND AGENDA  
ENCINO NEIGHBORHOOD COUNCIL  
BYLAWS COMMITTEE MEETING  
Monday, November 4, 2013 – 6:30 PM**

**Encino Community Center Back Craft Room, 4935 Balboa Avenue, Encino**

*Kathy Moghimi-Patterson (Chair)	*Sherman Gamson (Alternate)
*Eliot Cohen	*Ken Silk (Alternate)
Pat Kater	VarantMajarian
*Gerald Silver	
*Diane Rosen	
*Keven Steinberg	*= ENC Board Member

- 1) Call to Order; Roll Call; and Determination of Quorum (4 minimum).
- 2) Review of the amendments made to Attachment B of the Bylaws, including, but not limited to, eligibility for the Representative At Large seat and eligibility for voting for this seat within the body of Bylaws versus the Attachment B (as amended). Further recommendations to the general board and Ad Hoc Election Committee.
- 3) Proposed ENC Mission Statement: "The ENC provides a forum for community participation through means of discussion of issues and projects facing Encino. The ENC will work with the community in analyzing and presenting proposals and recommendations to the City Council. The proposals and recommendations of the ENC shall be in the form of a Community Impact Statement (CIS). The CIS will include findings of fact, recommendations and a summary of the public input (i.e. speaker's comments). Should there not be a consensus on an issue, then a Majority Statement and a Minority Statement will be included in the CIS. It shall be improper to submit the results of a majority vote of the ENC, without the required Statement of findings of fact, proposals and recommendations of the ENC." (Proposed by Mr. Jerry Silver)
- 4) Review of the Notice to Comply attached hereto as Exhibit A. (Proposed by Mr. Jerry Silver)
- 5) Any and all other issues re Bylaws and Standing Rules as Amended.

## 6) Adjournment (by 8:00 p.m.)

The public is requested to fill out a “**Speaker Card**” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the Public Forum period. Public comment is limited to ten minutes maximum. No individual speaker will be allowed more than two minutes, unless presiding officer of the Committee decides differently. The agenda is posted for public review at the Encino Chamber of Commerce (viewable all hours), Encino Community Center, Balboa Sports Center, Encino-Tarzana Branch Library, and The Coffee Bean & Tea Leaf store (17301-1 Ventura Bl). Report(s) related to an agenda item will be available for review at [www.EncinoNC.com](http://www.EncinoNC.com). As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at (213) 978-1551 OR toll-free at 3-1-1 or by emailing [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

## EXHIBIT A

CITY OF  
LOS ANGELES



### Officers

GLENN BAILEY  
President

TODD RUBINSTEIN  
Vice President

KEN SILK  
Secretary

JOHN ARNSTEIN  
Treasurer

KATHY MOGHIMI-  
PATTERSON  
Sergeant at Arms

# **NOTICE TO COMPLY**

The Encino Neighborhood Council (ENC) is charged with maintaining and improving the quality of life in Encino, including land use and traffic concerns and to seek improvement of City services in Encino. In carrying out this charge, the ENC monitors community issues, and advises City agencies where improvements in service need to be made.

The ENC maintains a Black Star Rating List (BSRL). A Black Star rating is assigned to a City agency, or organization that has allegedly failed to act diligently to resolve an issue that has been properly placed before it. The Black Star Rating List is regularly updated, distributed to the Encino community and to the media. Upon receipt of evidence that an issue has been properly addressed, the Black Star is removed **from our list**.

## **PROMPT ACTION IS REQUIRED**

**The Encino Neighborhood Council has investigated the issue below and believes that you or your agency has allegedly failed to properly address the matter in a timely manner.**

*[Detailed description of violation here]*

The ENC thanks you for addressing the matter above. We look forward to receiving evidence that the issue has been properly resolved.

Please address any communications to: ENC President Glenn Bailey, PO Box 260439, Encino, 91426

*In July 1999, Los Angeles voters approved a new Charter of the City of Los Angeles. The new Charter contained several provisions designed to improve neighborhood engagement in City policy making. Specifically, Article IX, Section 900 created a citywide system of advisory councils for local neighborhoods. Because Los Angeles is a geographically large city with a diverse population, it was important that the new system of Neighborhood Councils evolve organically from the grass roots. Planning and the development of ordinances related to the system took two years, and the [Plan for a Citywide System of Neighborhood Council](#) was adopted in 2001.*