

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of Neighborhood Council you are seeking the grant from: Encino Neighborhood Council  
*Neighborhood Council Name*

**SECTION I - APPLICANT VERIFICATION INFORMATION**

1A) <u>Los Encinos Docent Association</u> <i>Organization Name</i>	<u>95-3797624</u> <i>Federal I.D. # (EIN#)</i>	<u>California</u> <i>State of Incorporation</i>	<u>May 15, 2010</u> <i>Date of 501(c)(3) Status (if applicable)</i>
1B) <u>16756 Moorpark Street</u> <i>Organization Mailing Address</i>	<u>Encino</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91436</u> <i>Zip Code</i>
1C) _____ <i>Business Address (If different)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
1D) _____ <i>Address of Affiliated Organization (If applicable)</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>Zip Code</i>
Name and address of person designated to receive official/legal notices:		Name: <u>Michael Crosby</u>	
2) <u>16756 Moorpark Street</u> <i>Street</i>	<u>Encino</u> <i>City</i>	<u>CA</u> <i>State</i>	<u>91436</u> <i>Zip Code</i>
3) Type of Organization- Please select one: <b>(Organizations must be located within the City of Los Angeles)</b>			
<input type="checkbox"/> Public School <i>(not to include private schools)</i>		or <input checked="" type="checkbox"/> 501(c)(3) Non-profits <i>(other than religious institutions)</i>	
Attach Letterhead		Attach IRS Determination Letter	

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the Neighborhood Improvement Project for which the grant is intended.

This grant will help the Los Encinos Docent Association, the 501(c)3 that is the cooperating association of Los Encinos State Historic Park, replace the thirty (30) foot wood flagpole at the park. The current flagpole was installed at the park approximately sixty (60) years ago. It is expected that the replacement wood flagpole will enjoy similar if not greater longevity. The wood flagpole is a unique item and will require specialized services for the removal of the old pole, and the crafting and installation of the new flagpole. Research has located a multi-generational flagpole company based in Northern California that has experience with historic flagpoles.

5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.

Los Encinos State Historic Park is fortunate to be nestled in the middle of Encino. The park is an essential part of the Encino community not only providing quiet recreation opportunities for residents and visitors but also providing a tangible connection to its history. The history of Los Encinos travels beyond Encino, to greater Los Angeles, our California State, and our Nation as a whole. The flagpole at Los Encinos State Historic Park must be a fitting support for our American and California flags and should match the beauty and majesty of an historic flagpole. The Los Encinos State Historic Park flagpole is located prominently at the park between the historic adobe and Garnier House. The flags flown from this pole welcome all park visitors and helps instill civic pride through the community.



**SECTION VI - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of

*Two signatures required [See attached.]*

12A) Executive Director of Non-Profit Corporation or School Principal

Michael Crosby

President

PRINT First Name/ Last Name

Title

Signature

Date

12B) Secretary of Non-profit Corporation or Assistant School Principal

Walter Nelson

Secretary

PRINT First Name/ Last Name

Title

Signature

Date

**SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY**

Date Received

Application  Complete  Incomplete

Reviewer Name

Date Reviewed

REVIEWER'S NOTES

Date submitted to Funding Unit

Method:  In-person  E-mail  Fax  Inter-departmental mail

NPG #

Application  Complete  Incomplete

Funding Unit Notes:

DONE Date Stamp Receipt

