

CITY OF  
LOS ANGELES



**Officers**  
TODD RUBINSTEIN  
President  
  
KATHY MOGHIMI-  
PATTERSON  
Vice President  
  
ANNI KEUSSEYAN  
Secretary  
  
Sharon Brewer  
Treasurer  
  
SHERMAN GAMSON  
Sergeant at Arms

## NOTICE AND AGENDA

### EDUCATION COMMITTEE SPECIAL MEETING

Date: January 17, 2015. 11:00 a.m.

New Location: Coffee Bean 17301 Ventura Blvd., Encino

### MOTION, DISCUSSION AND VOTE MAY BE TAKEN ON ALL AGENDA ITEMS

\*\*\*\*\*

- I. Welcome, introductions, roll call, determination of a quorum.
- II. Approval with corrections as needed of October 29, 2014 minutes
- III. Review of Project Grant procedures
- IV. Selection of projects to be recommended for funding up to \$5000 total using rubric below:

#### NPG School Application Rubric

By applying "Considerations" listed on the DONE website, project applications will be judged on the following 5 point rubric:

School Project # \_\_\_\_\_

The NPG is complete and all requested information is supplied \_\_\_\_\_

The budget is realistic and supported with documentation \_\_\_\_\_

The school community is capable of completing the project \_\_\_\_\_

The work plan is detailed, specific, and feasible \_\_\_\_\_

The project implementation process will build and enhance the community \_\_\_\_\_

Total score out of possible 25 points: \_\_\_\_\_

- V. Public comments
- VI. Board comments
- VII. Next meeting dates
  - a. ENC Executive Board Jan. 21 - recommended projects presented
  - b. ENC Board Jan. 28: Final vote to approve projects
  - c, ENC Board Feb. 25 Presentation of project awards
- d. ENC Education Committee - TBD
- VII. Adjourn

**The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.**

**PUBLIC INPUT AT ENC EDUCATION COMMITTEE MEETINGS** - An opportunity for the public or other Board members not on The ENC Education Committee to address the Committee will be provided during **“Public Comment section”**. **The ENC Education Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Education Committee may refer such matters to the appropriate Council Committees for further consideration.

**\* Public comments are limited to TWO (2) minutes per speaker.**

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at [www.EncinoNC.org](http://www.EncinoNC.org) as well.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, [www.encinonc.org](http://www.encinonc.org), may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at [enc@socal.rr.com](mailto:enc@socal.rr.com) or [info@encinonc.org](mailto:info@encinonc.org) .

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail [amber.meshack@lacity.org](mailto:amber.meshack@lacity.org).

