



Officers

TODD RUBINSTEIN
President

KATHY MOGHIMI-PATTERSON
Vice President

ANNI KEUSSEYAN
Secretary

AL MASS
Treasurer

SHERMAN GAMSON
Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL

Executive Committee Meeting

www.encinonc.org

Wednesday, October 14, 2015 – 7:00 p.m.
Encino Community Center
Back Craft Room or Auditorium
4935 Balboa Blvd, Encino Ca 91316

1. **Call to Order, Roll Call, Determination of a Quorum, Code of Civility, & Reminder of Exec Committee Protocol for those in attendance.**
2. **Approval of the Mar 11, Apr 8, May 13, Jun 10, Aug 12, & Sept 9, 2015 Executive Committee Meeting Minutes (Motion required, unless no objections)**
3. **Officer's Reports:**
 - a. President's Report –
 - (1) Prior NPGs and DONE policies regarding funding and meeting with CD5 office.
 - b. Vice-President's Report - Committee Chairs and membership
 - (1) Chairs: By-Laws Committee, Airport Committee & Public Safety Committee
 - c. Treasurer's Report - ENC Funding and Checking Account Updates:
 - (1) ENC Funds and Expenses - Update on Budget 2015/2016 and balances
 - (2) Efforts to ensure expenses are allocated to FY 2014/2015 by meeting with Councilman Koretz (Sept 24th) on FY 2014/2015 Sweep, FSR, etc.
 - d. Secretary's Report - Voting on funding matters - were ineligible board members removed from General Board Voting. New Board Voting forms – Funding & Non-Funding
 - e. Sergeant-at-Arm's Report - Updates on Ethics and funding training mandates for Board members and Alternates.
 - (1) Ethics Training link (NEW): <http://www.fppc.ca.gov/index.php?id=477>
 - (2) Funding Training at: <http://empowerla.org/funding/>
4. **New Business:**
 - a. Protocol and procedure for funding NPGs, expenses, and use of forms (FRF & BVCF).
 - b. Efforts to clarify new ByLaws; e.g. DONE's removal of Sgt at Arms from Exec Committee.

- c. New Elections “Stip Sheet II” Discussion – appointment of an Elections Chair and polling considerations. <http://empowerla.org/Neighborhood-Council-2016-Elections-Stip-sheet/>
- d. Discuss Board Censure regarding loss of board member Stakeholder Status - Volunteer Rep.
- e. Food & items for 10/28/15 General Meeting - authorize up to \$250 for food and other items.
- f. Allocate up to \$169.00 for a new PC Monitor for the ENC office (Dell, Acer, HP, or other).
- g. Potential Speakers for Next Board Meetings – Steve Soboroff, LA City Police Commission, Congressman Sherman, Assembly member Matt Dababneh, State Senator Fran Pavley, Seleta Reynolds, New General Mgr, LADOT, VICA Speaker

5. Old Business:

- a. Status of outstanding Grants/Donations - All authorized and re-voted on by General Board (7/22)
 - (1) PAID (2) - Education Grants (6) to various schools totaling \$4,057.00 - (2/11/15 Special Board Meeting - SBM)
 - (2) *FoLAR - \$750.00 (3/25/15 GBM)*
 - (3) *Daddy Daughter Prom - \$1,000.00 (2/11/15 SBM)*
 - (4) *Senior Symposium - \$750.00*
 - (5) PAID - AFV Audubon Society - \$2,495.00
 - (6) PAID - BMRs from 5/27/15 General Board Meeting.
 - (7) PAID - Outreach Expenses from FY 2014/2015 & FY2015/2016 including but not limited to Taste of Encino and ENC office improvement.
 - (8) PAID - 8th Annual Valley Disaster Preparedness Fair - \$175.00 extra
 - (9) PAID - "Movies in the Encino Park" Community Outreach event - \$465.00

6. Board Seats & Vacancies – Members and Alternates

- a. Vacancies – Area 4 Rep & Alternates / Area 6 Alternate / various other alternate positions.

7. Committee Reports & Discussion: If any Chair people attend

8. Public Comments: [Non-Agenda Items] Within the “Board’s” jurisdiction are limited to TWO MINUTES (2) per speaker. This is a NON-DISCUSSION PERIOD.

9. Future Meetings:

- a. Next ENC General Board Meeting: **Wed, October 28, 2015**
- b. Next ENC Executive Committee Meeting: **Wed, November 14, 2015**
- c. VANC Monthly Meeting: - **Thurs, November 12, 2015** (*Generally 2nd Thurs of month*)
- d. LANCC Meeting: - **Sat, November 7, 2015 at 10:00am** (Hollywood Neighborhood City Hall)
- e. BONC Meeting: - **Mon, October 19, 2015** (Los Angeles City Hall)
- f. Regional Budget Day, **Saturday, October 17, 2015** from 9:00 a.m. until 12 noon at the Marvin Braude Constituent Service Center, 6262 Van Nuys Blvd. in Van Nuys.

10. Community Events/News:

- a. Taste of Encino – October 12, 2015 – 10:00am to 5:00pm on Ventura Blvd starting at Balboa Blvd and heading westward.
- b. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

11. Adjournment: 8:30 PM

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.

The ENC Executive Committee meetings are usually held on the 2nd Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd (Back Craft room behind the stage) starting at 7:00pm.** For further information – Please go to: www.encinonc.org

PUBLIC INPUT AT ENC EXECUTIVE COMMITTEE MEETINGS - An opportunity for the public or other Board members not on The ENC Executive Committee to address the Committee will be provided during “Public Comment section”. **The Executive Committee may or may not take any action or discuss matters addressed in “Public Comments.”** Members of the public (or ENC boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the Executive Committee may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to TWO (2) minutes per speaker.**

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org as well.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at enc@socal.rr.com or info@encinonc.org .

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Dept of Neighborhood Empowerment (DONE), at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail ncsupport@lacity.org.

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