

## **Special Executive Committee Meeting PROPOSED Minutes**

**Wednesday, January 13, 2016 – 7:00 p.m.**

**Encino Community Center**

**Back Craft Room or Auditorium**

**4935 Balboa Blvd, Encino Ca 91316**

1. The meeting was called to order by President Todd Rubinstein at 7:00 pm. A quorum was established. Anni Keusseyan, Todd Rubinstein, Kathy Patterson and Sherman Gamson were present.
2. November 18, 2015 & October 14, 2015 Executive Committee Meeting Minutes. Sherman Gamson moved to approve said October 14<sup>th</sup> & November 18<sup>th</sup> minutes. Seconded by Anni Keusseyan. Motion passed by:
  - November 18<sup>th</sup> 3/1/0 (Kathy = A)
  - October 14<sup>th</sup> 4/0/0
3. Officer's Reports:
  - a. President's Report – Best practices
    - (1) Todd advised that Civic University 2.0 presentation for the neighborhood councils was scheduled for February 2, 9, 16, and 23 from 6-9pm. He encouraged the members to attend.
    - (2) Todd mentioned that 2 new links (Buttons) were added on the ENC website to help the stakeholders with the upcoming elections. One was for Candidate Election and the other one for Voter Registration.
  - b. Vice-President's Report - None to report.
  - c. Treasurer's Report - Treasurer was not present.
    - (1) Todd reported that funding reallocation was not completed yet by DONE. He said that had contacted Mario and Armando via email and phone calls many times and still waiting for their confirmation and fund transfers.
  - d. Secretary's Report - None to report.
  - e. Sergeant-at-Arm's Report - None to report.
4. New Business:
  - a. Food & items for 1/27/16 General Meeting - Todd moved to approve to spend up to \$250 for food and refreshments from Poquito Mas of Encino, seconded by Sherman Gamson. Approved 4/0/0
  - b. Nationbuilder (CityZen) - Since there was not enough details on this, it was decided to discuss at the next meeting.
  - c. Sherman Gamson moved to contribute \$750 to the 8<sup>th</sup> Annual Senior Symposium. 2nd by Anni Keusseyan. Motion passed by 4/0/0
  - d. CIS and authority to submit - Laurie Kelson will discuss (among other items) at General Board Meeting 1/27/16. The Exec committee talked about CIS. It seems that no one from the Exec committee not even the President have access to complete and submit CIS (Community Impact Statement). It was agreed to talk about this again at the next general board meeting.
  - e. The Exec Comm discussed the possible speakers such as Glenn Pomeroy, President CEA (Cal EQ Auth); Candidates for CA District 27 Senate Seat. Todd said he will check the availabilities of any of the speakers.
5. Old Business: Sherman Gamson mentioned that the Ad Hoc Election committee's meeting is scheduled for next Monday. And that Ken Silk was interested to join the committee.

Adjournment: 8:24 PM ----- Submitted by Anni Keusseyan, Secretary