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Vice President
MARK LEVINSON
Secretary
PATRICIA BATES
Treasurer
GLENN BAILEY
Sergeant at Arms

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING MINUTES

Wednesday, February 28, 2018
Encino Women's Club
4924 Paso Robles Ave., Encino CA 91316

This Encino Neighborhood Council was live streamed to the Encino N.C. Facebook page
<https://www.facebook.com/encinoneighborhoodcouncil/videos/1653389034714920/>

1. Meet and Greet with refreshments.
2. Call to Order at 7:00pm.
3. Public Comments on Non-Agenda Items: n.
 - No cards received, section skipped
4. Reports from Public Officials/Departments/Community Agencies:
 - A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
 - Gibson encouraged board members to follow the Bylaws and Standing Rules and avoid serial communications in e-mails. Noted tones of Condescension amongst board members in emails.
 - B. Councilmember Paul Koretz: Gurmet Khara, Valley Director (818-971-3088)
 - No Report Given
 - C. Councilmember Koretz: Aviv Kleinman, Planning Deputy (818) 971-3088
 - No Report Given
 - D. LAPD Senior Lead Officers, Community Police Advisory Board
 - (≈3:32 – 4:20) Glenn Bailey
 - E. LAFD
 - No Report
 - F. LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
 - Raffy did not present, however two representatives from the LA City Attorney Victim Services program
 - (≈5:07 –≈9:03)

Board Members

Name	Board Position	Present?	Notes
Lee Blumenfeld	Area 1 Representative	P	
Scott Linden	Area 2 Representative	A	
Miriam Davis	Area 3 Representative	A	
Jess Whitehill	Area 4 Representative	P	
Diane Rosen	Area 5 Representative	P	(Left Early 8:18pm)
Laurie Kelson	Area 6 Representative	P	
Jim Esterle	Area 7 Representative	P	
Sherman Gamson	Apartment/Condo Resident Rep.	P	
Victoria Miller (VP)	Business Representative	P	
Samuel Apikyan	Business Representative	P	
Adriohn Richardson	Education Representative	A	
Debra Lee George (Pres.)	Park Advocate/ Environment Rep	P	
Eliot Cohen	Planning & Land Use Rep.	P	
Glenn Bailey (Sgt at Arms)	Public Safety Representative	P	
Anni Keusseyan	Religious Representative	P	Left at 9pm
Patricia Bates (Treasurer)	Volunteer Service Representative	P	
Henry Eshelman	At-Large Representative	P	
Alex Garay	At-Large Representative	P	
Carol Levin	Encino Property Owners Assoc.	P	
Gerald A Silver	Homeowners of Encino Rep	P	
Mark Levinson (Secretary)	Encino Chamber of Commerce Rep	P	
Alexandrea Turner	Youth Representative	P	Non-Voting

Alternates

Name	Board Position	Present?	Voting?
David Ellis	Area 1 Alternate	A	
Walter Almora	Area 2 Alternate	P	For Linden
Chris Huckins	Area 4 Alternate	P	For Davis
Lynn Walker	Area 6 Alternate	A	
Steven Turner	PLU Alternater	P	For Keusseyan (after 9pm_
Zachary Helsper	At Large Alternate	P	For Richardson
Shelley Billik	Park Advocate/ Environment Alt	P	For Rosen
Marly Temple	Homeowners of Encino Alternate	A	

G. Mayor's West Valley Rep: Tanaz Golshan

- Tanaz spoke briefly about Homelessness Connect Day
- Touched on RecyclLA

H. LA Department of Public Works Representatives

- Joseph Mendoza (Parks and Rec)
 - Provided update about construction at the Encino Community Center
 - Bathrooms being remodeled for ADA Compliance
 - Office being moved downstairs
 - LED panels for Auditorium
 - 90% of the way through demolition'
 - Construction to hopefully conclude in June 2018
- Carl De La Fuentes- Bureau of Engineering
 - Hayvenhurst/ Woodley
 - Expected to be finished in April
 - Median Maintenance
 - Bureau of Street Services

I. LADWP Representative

J. County or State officials

{Walter Almora entered at 7:15 pm, Shelley Billik Entered at 7:25pm}

5. **Applications for open positions on the Encino Neighborhood Council**

How to apply Available positions include: Apartment/Condo; Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 5; Area 7

Bailey: Application Received from Katherine Bull, Area 2 Resident, however all Area 2 seats and At-Large seats are filled at the moment, so we're looking into any possible other seats she may qualify for, pending documentation.

6. **Seating of Alternates**

{Dianne Rosen left at 8:18pm}

Motion to Appoint:

Zachary Helsper (At-Large Alternate) fill the Education Rep. Seat for this meeting only

Shelly Billik (Parks/ Environmental Alternate) to fill the Area-5 Rep. Seat for this meeting only

and Chris Huckins (Area-4 Alternate) to fill the Area-3 Rep. seat for this meeting only

Moved By: Miller Seconded By: Keusseyan
Y= 18 N= 0 A= 0 I= 0* Unanimous Consent

MOTION PASSES

*{While under normal circumstances Youth Rep Alexandra Turner (A. Turner)'s presence would be indicated as 1 "Ineligible" vote on each item because her seat has no vote and doesn't count towards quorum according to Article V Section 1-G of the 06-20-2017 Version of the ENC Bylaws (<https://lacity.quickbase.com/up/bj3apxsp3/g/rw/e2/va/ENC%20Approved%20Bylaws%20063017.pdf>)

, for the purposes of this meeting's minutes, the "I" or Ineligible vote spot shall be reserved for items where PLU Alternate Steven Turner (S. Turner) was seated and thus counted towards quorum (later in the meeting) after Religious Institution Representative Anni Keusseyan left the meeting at 9:00P, but was unable to vote on Funding Items. While the ENC Bylaws grant new board members and alternates 45 days after having been elected or appointed, to completing the required trainings, BONC (The Board Of Neighborhood Commissioners) only gives 30 days to complete the Funding training to vote on funding items. Mr. Turner having not completed his trainings in the 35 days between being appointed on January 24, 2018 and this meeting, he is only eligible to vote on non-funding items at the time of the meeting. A. Turner was present for the entire meeting.}

7. **Officer's Reports:**

A. President's Report

1. VP Victoria Miller will be in charge of March Executive Committee and General Board meeting

B. Vice-President's Report – Committee Chairs and Membership

1. Current Committees and membership information

C. Treasurer's Report – Update for Board - ENC Account and cash flow.

1. **MOTION: Approval of January 2018 Monthly Expenditure Reports**

Moved By: Bates ; Seconded By: Bailey
Y= 21 N= 0 A= 0 I= 0*

MOTION PASSES

Gibson: Event funding now needs to be requested 45 days in advance, not just 30 any more

D. Secretary's Report

1. **MOTION: Approval of January 2018 Meeting Minutes**

Item Tabled

E. Sergeant at Arms Report

1 Ethics, Funding, Code of Conduct - training required of members

Bailey: We are coming up on the 2 year anniversary of the board election. BONC recently passed a policy saying that COC needs to be renewed every 2 year, so make sure to retake the Code of Conduct training again in the next few months

2 Reminder to Board regarding serial meetings

Bailey no communication amongst a quorum within a quorum (no more than 5 other board members)

Gibson: the goal is to avoid prematurely biasing the discussion

Silver: right, but we can say "I want to organize getting cheesecake after the meeting, right?"

Bailey: this

[8]. Consent Items:

Items _____ Pulled By: _____

Items _____ Pulled By: _____

B 2, 4 5

Moved Debra, 2nd by Henry

MOTION: Approval of All Items NOT Pulled from the Consent Calendar

Moved By: _____; Seconded By: _____
Y= _____ N= _____ A= _____ I= _____ Unanimous Consent?

MOTION PASSES/FAILS

Keusseyan left at 9:00PM

Debra nominates Steven Turner to Replace Anni

Miller Moves, Levinson seconds

20-0-0-1

A. Executive Committee

- 1. MOTION: Allocation of up to \$500 to partner with the Mayor's Office, LA County Supervisor, Sheila Kuehl's office and LA Family Housing in support of Homeless Connect Day to be held in the Sepulveda Basin March 2018. Non-profit agencies as well as governmental agencies will be on site to provide services. Money will be used to provide food at the event. Passed 5-0-0**

Tanaz Golshan: There will be staff from our (the Mayor's Office) will be out in the Basin with staff from other offices and their staff will be distributing materials and resources to help those living in the Sepulveda Basin to get access to city and county services.

A. Turner: It's really cold outside tight now, will they be handing out blankets?

Golshan: I don't believe so, but I can connect you with resources if that's something you're interested in pursuing

Billik: What other agencies will be there?

Golshan: several, especially DMV which will be registering people and handing out IDs on site

S. Turner: Other parts of LA have hotel motel vouchers, is that something we'll be doing in the San Fernando Valley?

Golshan: I don't believe so, but I'll look into it.

Moved By: George; Seconded By: Eshelman
Y= 19 N= 1 (Silver) A= 1 (Cohen) I= 0

MOTION PASSES

B. Outreach Committee

- 1 MOTION: One Generation Senior Symposium - The Outreach Committee is requesting \$750 for a booth at the One Generation Senior Symposium on May 19th 2018 for Encino Neighborhood Council representation at the event. Passed 5-0-0**

Moved By: _____; Seconded By: _____
Y= 18 N= _____ A= 1 I= _____ Unanimous Consent?

MOTION PASSES/FAILS

- 2. MOTION: Egg Hunt at Los Encinos Park - The Outreach Committee is requesting \$150 for this event. \$100 is for the booth and \$50 for printing services (coloring pages for the kids at the event) and boxes of crayons. The event will be on March 31st, 2018. Passed 5-0-0**

Moved By: _____; Seconded By: _____
Y= 19 N= _____ A= 1 I= _____ Unanimous Consent?

MOTION PASSES/FAILS

3 **MOTION: CATS Victory for Victims - The Outreach Committee is requesting up to \$885 for the CATS Victory for Victims Walk. The booth is \$150, \$370 for whistles from 4imprint and \$350 for 40 t-shirts from MARCO Promotions. Motion Passed 5-0-0.**

Pulled by Bailey, due to improper adgendingizing (lack of date), history of disruption of community and park area,

Bailey: I personally don't want this NC associated with this event.

Bailey moves to amend to delete having the booth, Second by mark

Lee moves chris 2nds

Moved By: Blumenfeld _____; Seconded By: Huckins
Y= 9 N= 6 A= 2 I= 1 (S. Turner)

MOTION FAILS

Yes: Blumenfeld, Huckins, Whitehill, Esterle, Garay, Eshelman, Miller, Levin, Silver

No: Billik, Gamson, Cohen, Bailey, Bates, Levinson

Abstain: Almora, Helsper

Ineligible: S.Turner

{According to **Article V:Section 3:** "Official Actions - A simple majority vote by the Board members present, including abstentions, which act as a "no" vote at a meeting at which there is a quorum shall be required to take official action, unless specified otherwise in these Bylaws." Since there were 18 board members present at the time of this vote a majority would require 10 votes (50%+1, or 9+1) in favor to pass.}

4 **MOTION: Tablet Purchase - The Outreach Committee is requesting up to \$300 for the purchase of a tablet to collect email addresses at events and Committee & General Board meetings. The tablet needs to have access to Wi-Fi and suitable programs/applications to collect email information. Possible vendor is Office Depot. Motion Passed 5-0-0**

Moved By: _____; Seconded By: _____
Y= 19 N= _____ A= 1 I= _____ Unanimous Consent?

MOTION PASSES/FAILS

5 **MOTION: 11:11 Creative Collective - The Outreach Committee supports using the 11:11 Creative Collective to finalize the Utility Box Project. Motion Passed 5-0-0 Erin Stone from 11:11 Collective to introduce herself and her group before the vote.**

Erin Stone: We have programmed over _____ of the SFV thurgh the various programs we do.

This would be our 5th community we've done utility boxes in the SFV, we have done _____ boxes in NoHo, _____ Boxes in Reseda, _____ Boxes in Burbank, _____ boxes in Chatworth, www.Streetboxart.com

All the work we do is specifically for The Valley
Lee: where do you get the ideas for the boxes
Stone: it depends on where the project is and who is funding
Cohen: do you have any examples of

Moved By: _____; Seconded By: _____
Y= 19 N= _____ A= 1 I= _____ Unanimous Consent?
~~MOTION PASSES/FAILS~~

C. Planning and Land Use

1. MOTION: The ENC approves requesting a Conditional Use for the sale and dispensing of beer and wine for on-site consumption for Kickin KAsian restaurant's newest location at 17618 Ventura Boulevard, Encino, CA 91316. ZA-20174968, CUB ENV 2017-4969-CE Passed PLU 7-0-0

Moved By: George; Seconded By: Blumenfeld
Y= 20 N= _____ A= 1 I= _____ Unanimous Consent?
~~MOTION PASSES/FAILS~~

2. MOTION: The Encino Neighborhood Council supports the renewal of Walgreens' Alcohol Permit, Type 20, as presented. ZA-2010-3205 (CUB) Passed PLU 8-0-0

Moved By: _____; Seconded By: _____
Y= 18 N= _____ A= 1 I= _____ Unanimous Consent?
~~MOTION PASSES/FAILS~~

3. MOTION: The ENC strongly suggests that the Police Commission reject The Gate's application for Live Entertainment Permit. Due to the proximity of residences and the nature of this community, many neighbors have given considerable testimony against this permit. If this permit is granted by the Police Commission over the objections of the ENC, we recommend that it include the conditions discussed by Councilperson Kortez' Office. Furthermore, the ENC demands that a decibel meter be permanently placed at the property line and inside the restaurant to monitor the level of noise. Additionally, the ENC should provide and fund noise monitoring equipment to the West Valley Police units which will be monitoring some of this activity. Lastly, the ENC requests that signage be required in the parking areas reminding people to respect the residential neighborhood and limiting the noise. Passed PLU 8-0-0

*Tabled
Lack of
Time*

Moved By: _____; Seconded By: _____
Y= _____ N= _____ A= _____ I= _____ Unanimous Consent?
MOTION PASSES/FAILS

4. The Encino Neighbor Council urges the Los Angeles City Council and Councilperson Koretz's office to oppose SB827 due to the fact that it negates years of local planning and zoning that protects our community. Although the ENC is in favor of additional low and middle-income housing to alleviate the current housing shortage, it should conform to local codes and ordinances. CF-18-002-S13, CIS to be filed.

Tabled

MOTION TABLED, DUE TO LACK OF TIME

- 5. MOTION: The ENC strongly urges the city to adopt the Common-Sense Growth Model. That if development above the current level be considered, the following factors Must be addressed before an increase in Zoning or Rezoning, deviation from, or variance is given. This is not a new concept but is in current zoning code called "Q" Conditions . It's not a NO on development, but an urgent plea for reasoned and planned development. Therefore, we ask for these studies and conditions be met before new development be built.

MOTION TABLED, DUE TO LACK OF TIME

9. Non Consent Items

A. Executive Committee

- 1. MOTION: Reimburse Jason Ackerman \$20.79 for the purchase of a Kingston 32GB Data-Traveler (flashdrive)

MOTION TABLED, DUE TO LACK OF TIME

- 2. MOTION: Approval of Los Angeles Youth Orchestra Neighborhood Purposes Grant in the amount of \$3,500. Monies will be used for Encino Community Center rental and staffing fees for the Spring Semester. LAYO rehearses weekly at the Encino Community Center

Moved By: Bailey _____; Seconded By: _____
 Y= _____ N= _____ A= _____ I= 1 Unanimous Consent?

MOTION ~~PASSES/FAILS~~ TABLED

- 3. MOTION: Approval of a Neighborhood Purposes Grant in the amount of \$850 to the Southern California Preparedness Foundation for the 2018 Valley Disaster Preparedness Fair to be held on Saturday, September 29, 2018 at the Northridge Fashion Center. Last year there were approximately 7,000 attendees.

Moved By: Bailey ___; Seconded By: Whitehill
 Y= 17 N= 0 A= 0 I= 1 (S.Turner) Unanimous Consent?

MOTION PASSES

B. Planning and Land Use Committee

- 1. MOTION: The ENC is in favor of letting Verizon Wireless to install the unmanned wireless telecommunication facility as described at 17000 Ventura Blvd. Applicant seeks to install and operate an unmanned wireless telecommunication facility on the rooftop of the existing building. Proposed project is necessary to fill a gap in coverage within the existing Verizon Network. Project will consist of 12 eight-foot panel antennas, 15kw/54-gallon diesel standby generator, and associated equipment. These will all be screened from view with Fiber Reinforced Panels painted and textured to match the existing building. Proposed project will be constructed within the allowable height of 45 ft. The proposed project is consistent with the Ventura Cahuenga Boulevard Corridor Specific Plan and the Los Angeles Municipal Code, as well as, the City of Los Angeles General Plan and Encino-Tarzana Community Plan. The project seeks no variances, adjustments, zone changes or general plan amendments.

ZA-2017-3921-CUW PLU - 4-0-3

Moved By: _____; Seconded By: _____
Y= 14 N= 3 A= 1 I= 1 Unanimous Consent?
MOTION PASSES / ~~FAILS~~

10. Committee Reports

1. ByLaws - Jess Whitehall/Glenn Bailey
2. Education - Adriohn Richardson
3. Government Affairs - Patricia Bates
4. Outreach - Alex Garay:
5. Parks/Environment - Debra George
6. Planning & Land Use - Eliot Cohen
7. Public Safety - Glenn Bailey
8. Traffic/Transportation - Laurie Kelson

11. Board Member Comments on Non-Agenda Items: Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes

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12. Adjournment at 9:42pm - The Next Encino Neighborhood Council meeting will be held on Wednesday, March 28th

Community Events

Thursday, March 29th - 6-7pm - LAPD West Valley Town Hall with LA City Attorney Mike Feuer LAPD West Valley Community Room, 19020 Vanowen St Reseda Free parking and refreshments