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ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

NOTICE AND AGENDA

Wednesday, March 28, 2018

Encino Women's Club

4924 Paso Robles Ave., Encino CA 91316

The Encino Neighborhood Council may be live streamed to the Encino Neighborhood Council Facebook page <https://www.facebook.com/encinoneighborhoodcouncil/>

Meet and Greet with Refreshments 6:30pm-7:00pm

1. **Call to Order at 7:00pm.**^[L]_[SEP]
2. **Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**^[L]_[SEP]
3. **Reports from Public Officials/Departments/Community Agencies: (3 minutes each unless advance arrangements were made, not to exceed 20 minutes in total)**
 - A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
 - B. Councilmember Paul Koretz (CD-5):
 - (I) Gurmet Khara, Valley Director (818-971-3088)
 - (II) Aviv Kleinman, Planning Deputy (818) 971-3088
 - C. LAPD Senior Lead Officers, Community Police Advisory Board
 - D. LAFD
 - E. LA City Attorney:
 - (I) Raffy Astvasadoorian, Neighborhood Prosecutor (Raffy.A@lacity.org)
 - (II) Elise Ruden,
 - F. Mayor's West Valley Rep: Tanaz Golshan
 - G. LADWP, LA Department of Public Works / Parks and Recreation/ Other City and/or County Agency Representatives.
 - H. Federal, County or State Officials



4. Applications for open positions on the Encino Neighborhood Council (5 minutes)

How to apply

Available Alternate positions include: Apartment/Condo; Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 5; Area 7

Application form available at http://encinonc.org/attachments/attachments_12.pdf potential applicants should contact the ENC Sergeant at Arms (saa@encinonc.org) for clarification and updates to fill out the form.

Discussion and Possible Action: to Appoint or Elect Applicants to fill one or more of the above vacant Alternate Positions

5. Seating of Alternates (5 Minutes)

Discussion and Possible Action: to approve the acting President's recommendation(s) to appoint alternate(s) to fill Representative Seat(s) for this meeting only.

6. Officers' Reports:

A President's Report (5 Minutes)

- 1 Encino Community Center construction/Board meeting location
- 2 Engage LA: Neighborhood Resilience – Discussion and Possible Action to Appoint Resilience Liaison (formerly Disaster Preparedness Liason)
- 3 New Neighborhood Council Funding Program Policies & Guidelines(effective February 1, 2018) require every NC to "select, elect, or appoint" an Alternate Signer whose responsibilities are: In the absence of unavailability of the Treasurer or 2nd Signer, the Alternate Signer can sign Board approved funding documents to be submitted to the NC Funding Program." Please note the Alternate Signer must complete the same in-person NC Funding Program Training and in-person NC Funding System Portal Training required of the Treasurer and Second Signer as well as complete the Funding Program bank documents.

B Vice-President's Report – Committee Chairs and Membership

- 1 Current Committees and Membership Information (2 Minutes)
- 2 Presentation by Outreach Chair Alex Garay on “What concerns you about your neighborhood?” poll results (10 Minutes)
 - Crime - 54%
 - Homelessness - 21%
 - Traffic - 17%
 - Over development - 5%
 - Other - 3%

C Treasurer's Report – Update for Board - ENC Account and cash flow. (10 Minutes)

1 MOTION: Approval of February 2018 Monthly Expenditure Reports

- 2 Update on changes to funding rules, system, and procedures

Neighborhood Council Funding Dashboard

<https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>

Neighborhood Council Funding Policies

<http://clerk.cityofla.acsitefactory.com/sites/g/files/wph606/f/NCFP%20Policies%2002.01.18%20Final.pdf>



D Secretary's Report (2 Minutes)

- 1 Discussion and Possible Action to Approve the January 2018 ENC General Board Meeting Minutes
- 2 Discussion and Possible Action to Approve the February 2018 ENC General Board Meeting Minutes

E Sergeant at Arms' Report (2 Minutes)

- 1 Ethics, Funding, Code of Conduct - training required of members
- 2 New Funding Training <https://www.youtube.com/watch?v=cMy-qwkX2yY&feature=youtu.be>

7. **Consent Calendar for Funding Items (10 Minutes)**

A Outreach Committee

1 Neighborhood Watch Signs for Area 2 Neighborhood Watch

Motion: The Outreach Committee is requesting \$600 to purchase 15 Neighborhood Watch Signs from SafetySigns.com for the Neighborhood Watch Group in Area 2. (Blumenfeld/Levin). Passed 6-0-0.

The Neighborhood Watch Group will be responsible for ensuring the signs are posted correctly and for the maintenance of the signs.

2 Motion: The Outreach Committee would like to purchase 2 [voice tracker microphones](#) from Acoustic Magic in the amount of \$650 (Levin/ Esterle)

8. **Consent Calendar for Non-Funding Items (20 Minutes)**

A Outreach Committee

- 1 **Motion:** The Outreach Committee would like to coordinate an Open House/Grand Opening of the Encino Community Center with the Chamber of Commerce, ENC, Councilmember Koretz, Park & Rec and the Community Center to showcase each organization. (Levin/Esterle) Passed 6-0-0.

B Planning and Land Use Committee

- 1 **MOTION:** The Encino Neighborhood Council supports the renewal of Walgreens' Alcohol Permit, Type 20, as presented. 16100 Ventura Blvd, Encino, CA, 91436 [ZA-2010-3205](#) (CUB) Passed PLU 8-0-0
2. **MOTION:** The ENC strongly urges the city to adopt the Common-Sense Growth Model. That if development above the current level be considered, the following factors Must be addressed before an increase in Zoning or Rezoning, deviation from, or variance is given. This is not a new concept but is in current zoning code called "Q" Conditions. It's not a NO on development, but an urgent plea for reasoned and planned developments. Therefore, we ask for these studies and conditions be met before new developments be built.
 - 1) Required Utility Demand and usage study to include but not limited to the availability, life remaining, and capacity of, but limited to, water, Storm Drains, Sewers, power distribution including peak demand for gas and electricity, and parking.
 - 2) Accessibility and availability of commercial districts within a given neighborhood, with the requirement of a minimum of one.
 - 3) Density Bonuses cannot be combined with any other municipality, state, county or federal bonus laws.
 - 4) An independent regional (defined as county border or 15-mile Radius) traffic study be conducted to ensure outside NC or Commercial corridors do not get overwhelmed causing congestion and traffic pollution, and overspill into Non-Primary and Arterial Streets.



- 5) An independent Non-Arterial / Residential traffic study to account for traffic that has diverted from major thoroughfares onto feeder or residential streets. This addresses not only Vision Zero but solving the original problem the city tried to address in the “super block” layout resulting from the National Highway Traffic Safety Administration, "Motor vehicle crashes are the leading cause of death for children from 3 to 14 years old." study of 2009 (the reason for keeping residential streets for residents/local access only).
- 6) An area report of capacity for Schools (k-12), Emergency response times for EMS, Hospital capacity for health, Open Space requirement per capital. The City must generate a current state of affairs, encased in the community plan borders, allowing developers to accurately reflect the true effect of projects. A Scale of Excellent, Good, Fair, under-performing, and Critical with numerical values must be applied. [SEP]
- 7) Special Funds, such as Quimby, arts, and Developer Fees generated by development must be identified and available for public viewing in an easily understood format, and only used to cure current needs or future needs created by the development in the Community Plan borders. No movement of funds outside of affected area. Details should include, but not limited to, Amount generated by project, amount of funds used, where used, how much used, reason for use, and approval signature of ZA with input from NCs. This is a Public Records Act Request.
- 8) Any Variances, CPC hearings, ZA Hearings, Planning and Development meetings about properties, community plans, studies, must be held in and around affected area, and during non-business hours. To ensure compliance with the Due Process Clause from the Governmental Ethics Ordinance. Affected areas are to be given notice of a minimum of 1000’ AND the local NC per the “reasonable notice” and “reasonable opportunity to be heard” provisions.
- 9) A weighted consideration of localities CIS, and input formulation of plans. (Due to the State, County, and City not having sufficient knowledge of the on goings, needs, and problems of neighborhoods nor the funding to do so). [SEP]
Distribution List: Letters to be generated to LA City Planning by ENC Executives via CIS and sent with urgency. Confirmation is requested to be given to the PLU when items are sent and received.

Chief Zoning Administrator, Charlie Rausch 213 978-1306 [SEP]
 Fax Numbers [SEP] Expediting, Room 721, CH 213 978-4656
 Expediting, Room 721, CH 213 978-1343
 Zoning Administrative Office, Room 763, CH..... 213 978-1334
 For 17760 Ventura Blvd Expedite Planner Jenna.Monterrosa@lacity.org
 Jenna Monterrosa..... 213 978-1377

Lucy Martinez; lucerto.martinez@lacity.org [SEP]
 Additional letters to be sent to: COUNCILMAN Paul Koretz, Aviv Kleinman-Valley Planning Deputy for Councilman Koretz, [SEP] City Planners: Director of Planning, Vince Bertoni, CITY PLANNING COMMISSION President-David H. Ambroz, Vice President-Renee Dake Wilson, Members: Caroline Choe Richard Katz, John W. Mack, Samantha Millman, Marc Mitchell, Veronica Padilla- Campos Dana M. Perlman, Elva O’Donnell, Sarah Molina-Pearson [SEP] CITY PLANNERS Thomas Glick, Christine Saponara and Adrineh Melkonian.
 Cohen/Mass 6/0/0



9. Non-Consent Items (15 Minutes)

A Planning and Land Use Committee

- 1 The Encino Neighbor Council urges the Los Angeles City Council and Councilperson Koretz's office to oppose SB827 due to the fact that it negates years of local planning and zoning that protects our community. Although the ENC is in favor of additional low and middle-income housing to alleviate the current housing shortage, it should conform to local codes and ordinances. CF-18-002-S13, CIS to be filed.
Cohen/Eshelman 7-1-0

10. Committee Reports (5 minutes)

- A ByLaws - Jess Whitehall/Glenn Bailey
- B Education - Adriohn Richardson
- C Government Affairs - Patricia Bates
- D Outreach - Alex Garay:
- E Parks/Environment - Debra George
- F Planning & Land Use - Eliot Cohen
- G Public Safety - Glenn Bailey
- H Traffic/Transportation - Laurie Kelson^[1]_[SEP]

- 11. Board Member Comments on Non-Agenda Items:** Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes

- 12. Adjournment at 9:00pm - The Next Encino Neighborhood Council meeting will be held on Wednesday, April 25th**

Community Events

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows:
glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino
Encino-Tarzana Branch Library, and inside the Encino Women’s Club

- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>



THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via enc@socal.rr.com

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Debra George, Board President, at [\(818\) 971-6996](tel:8189716996) or email via enc@socal.rr.com

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RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Ernie Moscoso, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico enc@socal.rr.com para avisar al Concejo Vecinal."

