



**[Draft] MINUTES**  
**ENCINO NEIGHBORHOOD COUNCIL**  
**GENERAL BOARD MEETING**  
**Wednesday, May 23, 2018**

**6:30pm Meet & Greet with Refreshments 7:00pm Meeting**  
**Encino Women's Club**

**4924 Paso Robles Ave., Encino CA 91316**

Motion, Discussion, and Vote may be taken on all items

The Encino Neighborhood Council may be live streamed to the Encino Facebook page  
<https://www.facebook.com/encinoneighborhoodcouncil/>

**City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.**

**1. Meet and Greet with refreshments.**

**2. Call to Order at 7:07pm.**

**Board Members in Attendance and Eligible to Vote (NAME-Board Position) {17}**

JESS WHITEHILL-Area 4 Representative; DIANE ROSEN-Area 5 Representative; LAURIE KELSON-Area 6 Representative; JIM ESTERLE -Area 7 Representative; SHERMAN GAMSON-Apartment/Condo Resident Representative; VICTORIA MILLER (Vice President)-Business Representative; SAMUEL APIKYAN-Business Representative; ADRIJOHN RICHARDSON-Education Representative; GLENN BAILEY Public Safety Representative; ANNI KEUSSEYAN-Religious Representative; PATRICIA BATES (Treasurer)-Volunteer Service Representative; HENRY ESHELMAN-At-Large Representative; ALEX GARAY-At-Large Representative; CAROL LEVIN -Encino Property Owners Association Representative; GERALD A SILVER-Homeowners of Encino Representative; MARK LEVINSON (Secretary)-Encino Chamber of Commerce Representative.

**Board Members in Attendance, but ineligible to Vote (NAME-Board Position){1}**

ELIOT COHEN-Planning & Land Use Representative

**Absent Board Members (NAME-Board Position) {4}**

LEE BLUMENFELD-Area 1 Representative, SCOTT LINDEN -Area 2 Representative; MIRIAM DAVIS-Area 3 Representative; DEBRA LEE GEORGE (President)-Park Advocate/ Environment Representative; ALEXANDREA TURNER-Youth Representative (non-voting)

**Alternates in Attendance whom were Seated and Voted (NAME-Board Position){3}**

WALTER ALMORA-Area 2 Alternate (Seated Automatically to vote in lieu of Linden); SHELLEY BILLIK-Park Advocate/ Environment Alternate (seated in item 6-A); JOSEPH ALFANO-Apartments/ Condo Alternate (seated in item 6-A)

**Alternates in Attendance whom were Not Seated (NAME-Board Position){1}**

STEVEN TURNER-PLU Alternate (ineligible)

**Alternates Not in Attendance (NAME-Board Position) {5}**

DAVID ELLIS -Area 1 Alternate; CHRIS HUCKINS-Area 4 Alternate (Resigned Prior to this meeting); LYNN WALKER-Area 6 Alternate; ZACHARY HELSPER-At Large Alternate; MARLY TEMPLE -Homeowners of Encino Alternate;

**3. Public Comments on Non-Agenda Items: (10 minutes) Limited to maximum TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary. Time may be adjusted at president's discretion.**

**4. Reports from Public Officials/Departments/Community Agencies: (20 minutes)**

- 1) Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups
- 2) Councilmember Paul Koretz: Gurmet Khara, Valley Director (818-971-3088)
- 3) Councilmember Koretz: Aviv Kleinman, Planning Deputy (818) 971-3088
- 4) LAPD Senior Lead Officers, Community Police Advisory Board
- 5) LAFD
- 6) LA City Attorney: Raffy Astvasadoorian, Neighborhood Prosecutor ([Raffy.A@lacity.org](mailto:Raffy.A@lacity.org))
- 7) Mayor's West Valley Rep: Tanaz Golshan
- 8) LA Department of Public Works Representatives
- 9) LADWP Representative
- 10) County or State Officials

**5. PRESENTATION – Climate Resolve Climate Resolve, LA's premier climate change nonprofit, focuses on local solutions to global climate change, and works to achieve outcomes that bestow multiple benefits. They believe that climate solutions must benefit all, especially people with low incomes who are most affected by climate change and least able to defend against its impacts. Presenters are: Kristina von Hoffmann, Outreach Director ([kvonhoffmann@climateresolve.org](mailto:kvonhoffmann@climateresolve.org)) & Anna Van, Climate Corps Fellow ([avan@climateresolve.org](mailto:avan@climateresolve.org)).**

**6. Applications for open positions on the Encino Neighborhood Council**

How to apply Available positions include: Alternates: Business (2); Education; Public Safety; Religious Organization/Institution; Volunteer/Service Group; Area 3; Area 4, Area 5; Area 7

**A. Discussion and possible vote to remove the Area 2 Representative (Scott Linden) for absences**

pursuant to the Encino Neighborhood Council By-Laws and confirmed by the Encino Neighborhood Council official minutes.

Bailey: I just want to clarify that in our Bylaws it says that if a board member

Moved By: Eshelman Seconded By: Levinson  
Y= 16\* N= 0 A= 0 I= 1 (Whitehill)\*

**MOTION PASSES/ FAILS**

\*Richardson was out of the room at the time of the vote

Katherine Bull for Area 2 Alternate moved Levinson 2<sup>nd</sup> by Levin  
19-0-0-2

**B. Seating of Alternates**

President Garay Recommends appointing the following Alternates to fill the Following seats for this meeting only.

Shelly Billik ( Parks/ Environmental Alternate) fill the Parks/ Environmental Rep. Seat for this meeting only

Joseph Alphano (Apartment/Condo Alternate) to fill the Area 1 Rep. Seat for this meeting only and Steven Turner (PLU Alternate) to fill the Area 3 Rep. seat for this meeting only

**MOTION: to approve President Garay's Recommendations for the seating of alternates**

Moved By:     Seconded By:      
Y= 17 N= 0 A= 0 I= 0\*

**MOTION PASSES**

**7. Officer's Reports:**

A. President's Report – (5 minutes)

I. Possible Appointment of Homeless Liaison

**MOTION: to appoint Steven and Pat to serve as Homeless Liaison**

Moved By: Sherman Seconded By: Adriohn  
Y= 19 N= 0 A= 0 I= 2\* (S. Turner and Whitehill)

**MOTION PASSES**

II. Possible Appointment of Resilience Liaison

**MOTION: to appoint Samuel Apikiyan to serve as Resilience Liaison**

Moved By: MILLER Seconded By: ESEHELMAN  
Y= 19 N= 0 A= 0 I= 2\*

**MOTION PASSES**

III. Senior Symposium Recap

B. Treasurer's Report –Update for Board – ENC Account and cash flow

**1. MOTION: Approval of April 2018 Monthly Expenditure Reports**

Moved By: Bates Seconded By: Garay

Y= 19 N= 0 A= 0 I= 2\*

**MOTION PASSES WITH UNANIMOUS CONSENT**

**Bates: I'm going to go shopping for PLU supplies**

C. Secretary's Report –

- 1. **MOTION:** Approval of January, February & March 2018 Meeting Minutes  
Item tabled

D. Vice President's Report –

- 1. Current Committees and Membership Information

E. Sergeant at Arms' Report

- 1. Ethics, Funding, Code of Conduct – training required of members

**8. Consent Items:**

Items A 1& 2 Pulled By: Garay

Items \_\_\_\_\_ Pulled By: \_\_\_\_\_

**MOTION:** Approval of All Items NOT Pulled from the Consent Calendar

Moved By: \_\_\_\_\_; Seconded By: \_\_\_\_\_

Y= \_\_\_\_\_ N= \_\_\_\_\_ A= \_\_\_\_\_ I= \_\_\_\_\_

**MOTION PASSES/FAILS WITH UNANIMOUS CONSENT**

**A. Executive Committee**

- 1. **MOTION:** Resolved that the Encino Neighborhood Council authorizes President Alex Garay ([alexfgaray@yahoo.com](mailto:alexfgaray@yahoo.com)) to submit Community Impact Statements on behalf of the Encino Neighborhood Council.

Moved By: Keusseyan; Seconded By: Miller

Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES ON CONSENT**

Miller: does that mean we'll be taking Debra Off

Garay: I think so

- 2. **MOTION:** The Encino Neighborhood Council approves the appointment of President, Alex Garay as the second signer Financial Officer pending his completion of the in-person NC Funding Program Training, NC Funding System Portal Training, and submission of bank documents, as soon as a funding training is available to take.

Amendment moved by Victoria 2<sup>nd</sup> by Gamson

19-0-0-2

Moved to approve as amended By: Levinson; Seconded By: Keusseyan

Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES with Unanimous Consent**

Bailey: you can post date it, if you say effective today, right away, it creates potential for a problem because if Alex hasn't taken the training yet he won't actually be able to sign or use the portal until he does.

3. **MOTION:** The ENC Executive Committee approves to defer the Self-Assessment requirement, under Article XIV Compliance to the Encino Neighborhood Council By-Laws Committee. Cite: [http://empowerla.org/wp-content/uploads/2012/12/Plan\\_Amended\\_12-18-131.pdf](http://empowerla.org/wp-content/uploads/2012/12/Plan_Amended_12-18-131.pdf)

Motion to send this back to Bylaws Committee

Moved By: Levin; Seconded By: Levinson

Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES/FAILS ON CONSENT CALENDAR?**

4. **MOTION:** The ENC Executive Committee recommends adding item 1.1 to the current Standing Rules, 2/3 vote required. Reference Executive Committee Attachment A.

Motion Refer this item to bylaws

Moved By: Bailey; Seconded By: Cchen

Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES With CONSENT**

5. **MOTION:** The ENC Executive Committee recommends implementing a tracking system for actions passed, starting with the new fiscal year, to simplify referencing to actions. Actions will be coded by committee (See Executive Committee Attachment B), i.e. EXE-18-7-0001 (Committee, Year, Month and Motion Number).

Tabled

Moved By: \_\_\_\_\_; Seconded By: \_\_\_\_\_

Y= \_\_\_\_\_ N= \_\_\_\_\_ A= \_\_\_\_\_ I= \_\_\_\_\_

**MOTION TABELLED**

6. **MOTION:** The ENC Executive Committee recommends allocating up to \$500 of unused 2017-2018 fiscal year funds to the NC's Budget Advocates.

Bailey: we need to specify an amount, if we have \$500 to spare we can strike out "up to"

Cohen: What do they do with the funds?

Bailey: they need to rent facilities for Budget Day as well as Regional Budget Day, which they need to pay for Security for, there is also food at these events

Moved By: Keuseyan; Seconded By: Levin

Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES**

## B. Outreach Committee

1. **MOTION:** The ENC Outreach Committee supports and requests upgrading the Sound Cloud account to Pro Unlimited for \$135 per year. The City Attorney will be advised for transparency.

Miriam D. moves, Carol L. 2<sup>nd</sup>. **Passed 5-0-0**

Moved By: Rosen; Seconded By: Eichelman

Y= 17 N= 1(Almora) A= 1(Cohen) I= 2

**MOTION PASSES**

2. **MOTION:** The ENC Outreach Committee is requesting up to \$250 for printing educational flyers on dog waste to distribute to HOA's, managers and people in Area 3 residents of Encino. Gail R. moves,

Miriam D. 2<sup>nd</sup>. **Passed 5-0-0**

**Garay:** Is the most populous and smallest in area and people, we have

**Bailey:** I understand the emphasis on Area 3, and I'm okay with that, but by singling out area 3 you limit

where they can be distributed,

Motion Amend by Bailey moved by miller, 2<sup>nd</sup> by bates

Y= 19 N= 0 A= 0 I= 2

Motion to Approve as Amended

Moved By: Gamson; Seconded By: Esterle

Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES WITH CONSENT**

3  
handle the

**MOTION:** The Outreach Committee recommends to create an Ad-Hoc "Election" Committee to handle the 2019 elections. Alex G. moves, Gail R. 2<sup>nd</sup>. **Passed 5-0-0.**

Moved By: Esterle; Seconded By: Gamson

Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES with Unanimous CONSENT**

**C. Planning and Land Use Committee**

1) **MOTION (Cohen):** The Encino Neighborhood Council supports the requirement of new residential homes to be equipped with automatic sprinkler systems. ~~The Encino Neighborhood Council, however, does~~ if amended to not include retrofitting existing homes and apartments with automatic sprinkler systems due to the large expense needed to install such systems and the inconvenience of the installation. **CF-93-1888-S1**, CIS to be filed. Second (Eshelman) **Passed 5-0-0.**

Motion to amend Sherman, 2<sup>nd</sup> By silver

Y= 18 N= 0 A= 1 Billik I= 2

Cohen: I feel like we are creating all sorts of additional costs and I feel that people need energy efficiency upgrades and cool roofs before they

Moved By: Levinson; Seconded By: Eshelman

Y= 18 N= 1 (Billik) A= 0 I= 2

**MOTION PASSES**

2) **MOTION (Cohen):** The Encino Neighborhood Council endorses the motion of Councilman Koretz dated December 13<sup>th</sup>, 2017, instructing the City Attorney and Chief Legislative Analyst to review the legislative and regulatory opportunities the City may have for mitigating the impacts of all kinds of group homes. The Encino ~~PLU~~ NC advises that the following language be added to the motion authored by Councilman Koretz: The Encino Neighborhood Council encourages the Los Angeles City Council to keep sober living facilities a safe (i.e. minimum of 1000ft) distance away from schools, parks, playgrounds and other areas where children may gather. **CF-17-1426**, CIS to be filed. Second (Zeisler), **Passed 5-0-0**

Motion to approve Amendment

Rosen moves, Kelson 2nds

Y= 18 N= 1 (Alfano) A= 0 I= 2

Turner: what's the correlation between sober living and kids on school grounds? Are they

Cohen: We're trying to be safe, I don't want

Turner: I still don't see the correlation between sober living, do we have any empirical evidence?

Joe Phillips: my name is Joe Phillips, I serve on the Tarzana NC but also work at a Sober living facility in Tarzana, I think this is a good idea

Jeffery Minter: hello I'm Jeffery Minter, I also serve on the Tarzana NC and I have lived in a sober living facility, I also think this is a good idea, 1,000 feet is not too much

Moved By: Walter; Seconded By: Cohen  
Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES With Unanimous Consent**

**9. Non Consent Items**

**A. Executive Committee**

**1) MOTION: NPG Request, Emelita Academy is requesting \$3000 for the purchase of books for the school library.**

Moved By: Miller; Seconded By: Keusseyan  
Y= 17 N= 1 (Silver) A= 1 (Cohen) I= 2

**MOTION PASSES**

**Bates:** I got this Request from Emelita, they haven't updated their Library in 15 years, it's more of a museum

**2) MOTION: Reclassify \$6100 from Neighborhood Purpose Grants to Community Improvement Projects in the 2017-2018 budget.**

**Bates:** we did the budget for this year a year ago, we have since decided not to do that many NPGs, we decided instead to use that money for community improvements, this

Moved By: Bates; Seconded By: Levin  
Y= 19 N= 0 A= 0 I= 2

**MOTION PASSES**

**10. Committee Reports**

1. ByLaws -Jess Whitehall/Glenn Bailey
2. Education -Adriohn Richardson
3. Government Affairs -Patricia Bates
4. Outreach -Alex Garay:
5. Parks/Environment -Debra George
6. Planning & Land Use -Eliot Cohen

We have 2 important Items coming in, the Sherman hotel is being demolished and turned into a 158 room Residence Inn, which couldn't be in a worse place in my opinion. We also are calling on CM Koretz' office to conduct a Traffic Study to include Hayvenhurst and Mulholland

7. Public Safety -Glenn Bailey
8. Traffic/Transportation -Laurie Kelson  
We're having a meeting June 6<sup>th</sup>.

**11. Board Member Comments on Non-Agenda Items:** Limited to Two MINUTES (2) per speaker; total time for all comment is limited to 10 minutes

**Silver:** I want to say

### Board Members

Name	Board Position	Present?	Notes
Lee Blumenfeld	Area 1 Representative	A	
Scott Linden	Area 2 Representative	P	
Miriam Davis	Area 3 Representative	A	
Jess Whitehill	Area 4 Representative	P	
Diane Rosen	Area 5 Representative	P	
Laurie Kelson	Area 6 Representative	P	
Jim Esterle	Area 7 Representative	P	
Sherman Gamson	Apartment/Condo Resident Rep.	P	
Victoria Miller (VP)	Business Representative	P	
Samuel Apikyan	Business Representative	P	
Adriohn Richardson	Education Representative	P	
Debra Lee George (Pres.)	Park Advocate/ Environment Rep	A	
Eliot Cohen	Planning & Land Use Rep.	P	
Glenn Bailey (Sgt at Arms)	Public Safety Representative	P	
Anni Keusseyan	Religious Representative	P	
Patricia Bates (Treasurer)	Volunteer Service Representative	P	
Henry Eshelman	At-Large Representative	P	
Alex Garay	At-Large Representative	P	
Carol Levin	Encino Property Owners Assoc.	P	
Gerald A Silver	Homeowners of Encino Rep	P	
Mark Levinson (Secretary)	Encino Chamber of Commerce Rep	P	
Alexandrea Turner	Youth Representative	A	

### Alternates

Name	Board Position	Present?	Voting?
David Ellis	Area 1 Alternate		
Walter Almora	Area 2 Alternate		
Lynn Walker	Area 6 Alternate		
Steven Turner	PLU Alternater	P	
Zachary Helsper	At Large Alternate		
Shelley Billik	Park Advocate/ Environment Alt	P	
Joseph Alfano	Apartments/ Condo Alternate		
Marly Temple	Homeowners of Encino Alternate		