



Officers  
ALEX GARAY  
President  
VICTORIA MILLER  
Vice President  
Vacant  
Secretary  
PATRICIA BATES  
Treasurer  
LEE BLUMENFELD  
Sergeant at Arms

## NOTICE AND AGENDA

### ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

**Tuesday September 18, 2018 @4:00PM**

**Encino Women's Club Kitchen**  
**4924 Paso Robles Ave., Encino CA 91316**  
Motion, Discussion, and Vote may be taken on all items

- 1. Call to Order. Roll call; determination of quorum.**
- 2. Approval of Executive Committee minutes**
- 3. Officer's Reports:**
  - A. President's Report
    1. Board meeting presentation – Cal Trans & CHP & Election Rep.
    2. Community Update
    3. **CD5 NCs Meeting** – CD5 Presidents met to discuss common issues we face in CD5, meeting recap.
  - B. Vice-President's Report
    1. Committee Chairs and membership
    2. Update on committees not meeting
  - C. Secretary's Report
    1. Discussion of election of New Secretary
    2. Review of General Board meeting minutes and Vote Count Sheets – Feb., April, May, June & July & August.
  - D. Treasurer's Report
    1. Update - ENC Account and cash flow.
    2. 2018 August Monthly Expenditure Reports (MER)
    3. NPGs and other financial requests



## E. Sergeant-at-Arm's Report

1. Applications for open positions on the Encino Neighborhood Council
2. Roster - Ethics, Funding, Code of Conduct

## 4. New Business:

- 4-1 **405 Underpass** – The Sherman Oaks NC would like to work with the ENC on revitalizing the underpass at the 405 and Ventura Blvd., ultimately concluding the project with a mural. Before that can happen the underpass needs improvements. We can begin the initial leg work with the SONC if we agree that we'll work with SONC and do our best to request City funds for the project. **MOTION; EXE-18-09-0016:** The Executive Committee supports teaming with the Sherman Oaks NC to start working together to revitalize the underpass at the 405 freeway and Ventura Blvd.
- 4-2 **Area Reps** – Area Reps are being active in their areas. We need to ensure that Area Reps are following ENC procedures. Furthermore, we have some very active residents, it's imperative that our Area Reps work with these active residents so that we are all on the same page. Furthermore, would it be wise to have the Area Reps focus on a specific project for each area, such as setting up neighborhood watches or other projects that would benefit all residents in a given area?
- 4-3 **Mission Canyon Park Project** – A new park may be built at 2301 N. Sepulveda Blvd., pretty close to Mountain Gate with a 2.5 mile loop trail and regional connection, flushing toilets, parking lots, picnic tables, native planting, fitness stairs, interpretive elements, gates, fencing, and other amenities. This will be where a 500 acre landfill that's been closed for over 50 years use to be and the site will continue to be monitored by LA Sanitation. The property is owned by the County of Los Angeles. Possible impacts to Encino would be in increased traffic to and from the park. **MOTION; EXE-18-09-0017:** Would the ENC like to weigh in with an opinion?
- 4-4 **New ENC Committees** – Should the Exec Committee set a basic guide of what each committee should encompass?
- 4-5 **CD5 Town Hall with ENC** – The CD5 office along with the ENC will setup a town hall style meeting, possible date is October 28<sup>th</sup> at either Crespi or other local facility to discuss crime in Encino. **MOTION; EXE: 18-09-0018:** The Executive Committee is requesting up to \$550 for refreshments for up to 300 people.
- 4-6 Parks Committee activities.
- 4-7 Outreach Committee activities – Encino Family Festival 10/7/2018
- 4-8 PLU Committee activities
- 4-9 Review draft General Board meeting agenda.
- 4-10 Discussion on improvements to General Board meeting; recap previous meeting.

5. **Public Comments on Non-Agenda Items:** Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the



Board's Vice President.

## 6. Adjournment by 8:30pm

Next Executive Committee meeting October 16, 2018

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino Encino-Tarzana Branch Library, Encino and on [www.encinonc.org](http://www.encinonc.org)

You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [president@encinonc.org](mailto:president@encinonc.org) **PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [EncinoNCMedia@gmail.com](mailto:EncinoNCMedia@gmail.com)

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### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website [www.encinonc.org](http://www.encinonc.org)

### SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal."

