



Officers
ALEX GARAY
President
VICTORIA MILLER
Vice President
KARI PURCELL
Secretary
PATRICIA BATES
Treasurer
LEE BLUMENFELD
Sergeant at Arms

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL

EXECUTIVE COMMITTEE MEETING

Tuesday January 15th, 2019 @ 7pm
Encino Women's Club Kitchen
4924 Paso Robles Ave., Encino CA 91316

Motion, Discussion, and Vote may be taken on all items

- 1. Call to Order. Roll call; determination of quorum.**
- 2. Approval of Executive Committee minutes**
- 3. Officer's Reports:**
 - A. President's Report
 1. Board Member's Roles - Discussion.
 2. Presentations – NORMS and Libbit Project
 - B. Vice-President's Report
 1. Committee Chairs and membership
 2. Update on committees
 - C. Secretary's Report
 1. Review of General Board meeting minutes and Vote Count sheets – Feb., April, May, June & July & August, September, October & November.
 - D. Treasurer's Report
 1. Update - ENC Account and cash flow.
 2. 2018 November Monthly Expenditure Reports (MER)
 3. NPGs and other financial requests
 - E. Sergeant-at-Arm's Report
 1. Applications for open positions on the Encino Neighborhood Council – Area 4 Alt.
 2. Roster - Ethics, Funding, Code of Conduct



4. New Business:

1. **NORMS** – Review notes from the PLU meeting regarding NORMS, they will make a small presentation at the ENC General Board meeting. They previously met with the PLU Committee and are working with the community and will be good neighbors to Encino. **MOTION; EXE-19-01-0035:** The ENC Executive Committee supports having NORMS in Encino based on the information provided by the PLU Committee.
 2. **VNY/BUR Airport Noise Ad Hoc Committee** – With the increased air traffic noise from the Van Nuys Airport and Burbank Airport, should the ENC create an Ad Hoc Committee to deal with the increased air traffic noise from VNY and BUR as well as the new FAA regulations? The Ad Hoc Committee would seek support from constituents as well as organizations that are being created to deal with the noise. **MOTION; EXE-19-01-0036:** The ENC Executive Committee supports creating an Ad Hoc Committee to deal with VNY/BUR air traffic noise as well as FAA regulations.
 3. **DONE Rep Assessment** – In order for us to work closely with DONE, it would make sense that a yearly assessment of DONE reps is conducted by NC. The ENC can lead by example by conducting an assessment of our DONE Rep and sharing with DONE. **MOTION; EXE-19-01-0037:** The ENC's Executive Committee approves conducting an assessment of our DONE Rep and send back information to DONE.
 4. **Election Discussion** – Update on upcoming election, election location and steps that candidates need to take to turn in ballots.
 5. **Child Care at NC meetings Discussion** – With more and younger families moving into Encino and other communities, the City should cover the cost of child care and liability insurance so that constituents and board members can attend NC meetings. Child care should be at the location of the meeting.
 6. **Parks Committee activities.**
 7. **Outreach Committee activities**
 8. **PLU Committee activities**
 9. **Review of the Draft General Board meeting agenda.**
 10. **Discussion on improvements to General Board meeting; recap previous meeting.**
5. **Public Comments on Non-Agenda Items:** Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary.
6. **Adjournment by 8:30pm**
Next Executive Committee meeting February 19, 2019



PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows:
glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino
Encino-Tarzana Branch Library, Encino Community Center

- www.encinonc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via president@encinonc.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via president@encinonc.org

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RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal."

