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Sergeant at Arms

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

Tuesday February 19th, 2019 @ 7pm

**Encino Women's Club Kitchen
4924 Paso Robles Ave., Encino CA 91316**

Motion, Discussion, and Vote may be taken on all items

1. Call to Order. Roll Call; Determination of Quorum.

2. Approval of Executive Committee minutes

3. Officer's Reports:

A. President's Report

1. Board Member's Roles - Discussion.
2. Presentation – LAPD Volunteer Community Patrol

B. Vice-President's Report

1. Committee Chairs and membership
2. Update on committees

C. Secretary's Report

1. Review of General Board meeting minutes and Vote Count Sheets – Feb., April, May, June & July & August, September, October & November & January 2019.

D. Treasurer's Report

1. Update - ENC Account and cash flow.
2. 2019 January Monthly Expenditure Reports (MER)
3. NPGs and other financial requests

E. Sergeant-at-Arm's Report

1. Applications for open positions on the Encino Neighborhood Council
2. Roster - Ethics, Funding, Code of Conduct



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<http://www.encinonc.org/executive-committee.php> Page 1 of 4

4. New Business:

- (4.1) **“E-Scooters”** – The E-scooters are here but there are some noticeable concerns. The law states that they must be used on City streets yet as of January 1st, 2019 riders are no longer required to wear a helmet. A recent JAMA ((Supporting Document: JAMA E-Scooter ER Report <http://www.encinonc.org/docs/34483266-5252.pdf>) report indicated that only 10% of riders are using helmets and visits to ERs are on the rise. **MOTION; EXE-19-02-0041:** The ENC’s Executive Committee recommends that the Encino Neighborhood Council support requesting that the City Council and Mayor Garcetti to pass an ordinance requiring riders of E-scooters to wear a helmet.
- (4.2) **CF 18-0467** – CM Ryu’s reforms have been introduced to the City for consideration (Supporting Document: CF 18-0467 <http://www.encinonc.org/docs/34483266-5253.pdf>). The ENC filed a community impact statement previously as “FOR” if amended. With the motion at City Council, should the ENC resubmit a CIS regarding Councilmember Ryu’s motion? **MOTION; EXE-19-02-0042:** The ENC’s Executive Committee recommends that the ENC support filing a subsequent CIS for CF 18-0467 in support or for if amended or against.
- (4.3) **Airport Committee Chair** – Discuss recommendations for the ENC’s Airport Committee Chair. **MOTION; EXE-19-02-0043:** The ENC’s Executive Committee recommends _____ as the ENC’s Airport Committee Chair(s).
- (4.4) **Reverse Notification Alerts on Vehicles** – Several large and regular size vehicles have alerts so when they are put in reverse a high pitched sound is emitted to alert people that the vehicle is in reverse. Some alerts are severely upsetting animals. One such alert is the one that ACCESS uses on their vehicles. LA County should conduct an investigation into the pitch that is currently being used and create an ordinance to use devices that do not harm animals. **MOTION; EXE-19-02-0044:** The ENC’s Executive Committee recommends that the Encino Neighborhood Council support introducing a motion to have County Supervisor Kuehl’s Office investigate and have replaced reverse alert devices on all vehicles owned or contracted by the County with ones that do not harm animals.
- (4.5) **ENC Executive Committee – Roles during a disaster/emergency.** Although Encino is not susceptible to too many natural disasters, we face several possible emergencies; earthquakes, mud slides, flooding & fires. Do NC’s have any obligation to help during a natural disaster or emergency? Should the board or at the very least, should the Exec Committee be CERT trained? What would happen if during an ENC meeting we experienced a natural disaster or emergency? **MOTION; EXE-19-02-0045:** The ENC Executive Committee recommends that the ENC support the Executive Committee and any interested board members become CERT trained and prepare a plan in the event of an emergency or disaster
- (4.6) **ENC Disaster Plan** – Discussion and possible action – The Encino Neighborhood Council should devise and prepare a plan to cover the various natural disasters Encino could face as well as a plan in the event of an emergency. Should the ENC’s Public Safety Committee devise a plan to share with our residents?



- (4.7) **CF 15-1067-S3** – CM Blumenfield introduced CF 15-1067-S3 (Supporting Document: 15-067-S3 <http://www.encinonc.org/docs/34483266-5254.pdf>) regarding illegal dumping. LA City has released information letting residents know that it's OK to leave bulky items on the sidewalk and to call 311 to have them picked up. According to LA Sanitation, it's only considered illegal if the people leaving the items do not call 311 to schedule a pickup. They have further mentioned that enforcement is difficult. There should be a shift in responsibilities, if it's too difficult to figure out and locate the people leaving the items, the responsibility should be on the property manager to call and schedule a pickup. **MOTION; EXE-19-02-0046:** The ENC's Executive Committee recommends that the ENC support CF 15-1067-S3 if amended to shift the responsibility to the onsite managers of multi-family dwellings and if the City agrees to increase the pickup days to twice a week in highly dense areas where there are a large amount of multi-family dwellings.
- (4.8) **Verification of Appointed Organizations** – The ENC has 3 appointed positions, each organization, per the ENC By-Laws, must meet minimum requirements. **MOTION; EXE-19-02-0047:** A formal letter should be sent to each organization requesting documentation that they meet the minimum requirements per the Encino Neighborhood Council's By Laws for the 2019-2021 term.
- (4.9) **Restitution for Burglaries** – The ENC has taken steps to help mitigate crime in our community. However, the City should consider an ordinance where criminals caught committing a home burglary must pay restitution to the homeowner. Restitution fees should be should not exceed \$600 or a fee per thousand dollars paid. **MOTION; EXE-19-02-0048:** The ENC's Executive Committee recommends that the Encino Neighborhood Council support sending in motion to Councilmember Koretz to introduce a motion to adopt a citywide ordinance that criminals caught committing a home burglary pay restitution to the homeowner.
- (4.10) **Emelita School – Read for Emelita Fundraiser** – Emelita is having a fund raiser, for a contribution of \$250 a banner would be hung on their fence. Due date for sponsorships is March 1st. **Discussion and possible action.**
- (4.11) **Review of DONE Report Card** – Discussion and possible action (Supporting Document: ENC – DONE <http://www.encinonc.org/docs/34483266-5255.docx>)
- (4.12) **Safe Parking LA** – Discussion and possible action - .What organizations are participating and how can the ENC assist; Religious Rep, Homelessness Committee? (Supporting Document: Safe Parking Map <http://www.encinonc.org/docs/34483266-5256.pdf>)
- (4.13) **Election Discussion** – Review notes from Rally for the Valley and discuss elections, candidates and DONE's role.
- (4.14) **Parks Committee activities.**
- (4.15) **Outreach Committee activities**
- (4.16) **PLU Committee activities**
- (4.17) **Review of the Draft General Board meeting agenda.**
- (4.18) **Discussion on improvements to General Board meeting; recap previous meeting.**



5. Public Comments on Non-Agenda Items: Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Board's Secretary.

6. Adjournment by 8:30pm

Next Executive Committee meeting March 19, 2019

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino; Encino-Tarzana Branch Library; inside the Encino Women's Club; and on www.encinonc.org

You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org

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RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website www.encinonc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al (818) 971-6996 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal."



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