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Secretary
PATRICIA BATES
Treasurer

ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday September 17th, 2019 @ 6:30pm

Encino Woman's Club Room – Kitchen
4935 Balboa Blvd., Encino CA 91316

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public is asked to fill out a speaker card and hand it to the Committee Chair prior to the public comment period. Public comment on agenda items will be heard when the item is up for discussion.

Call to Order. Roll call; determination of quorum. Opened at 6:31pm

Victoria Miller, Alex Garay, Lee Blumenfeld, Patricia Bates, Karie Purcell, Varant Majarian

Approval of August 2019 Executive Committee minutes. (5,0,0)

Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker, time may be adjusted at the Chair's discretion. - NONE

Motion, Discussion, and Vote may be taken on all items

1. Officer's Reports:

A. President's Report (Exec Committee) 5min

1. Presentation at ENC General Board meeting – 2020 Census
Update by A Garay

B. Vice-President's Report (Exec Committee) 5min

1. Update on committees – Review new board members on committees
Vacant Committees need to be dealt with. Bylaws will meet 09/25, Airport 09/18
L Kelson needs to have Traffic meet. Homeless to meet 1st Wed in October.
Nick Gritzer to join Outreach, he isn't a board member so there is room for him.

C. Secretary's Report (Exec Committee) 5min

1. Review of General Board meeting minutes and Vote Count sheets – August 2019

Not completed. Will be sent to everyone by Friday, September 20.

D. Treasurer's Report & Finance Committee (10min)

1. 2019 August Monthly Expenditure Reports (MER) - ONLINE
2. NPG Request – New Friends Homeless Center – **Discussion and possible action**
They are a church, cannot help.

E. Sergeant-at-Arm's Report (Exec Committee) 2min - Roster, Ethics, Funding & Code of Conduct
Walter Almora needs to update Ethics, Lissa Murrow still needs all training.

2. New Business Executive Committee (1 hour):

- A. **Fair Representation of Organizations in Encino** – Discussion and possible action. Discussion of fair representation to the various HOAs and community groups in Encino. **MOTION; EXE-19-09-0079:**
A Garay moves to refer this to ByLaws committee V Miller 2nd (4,0,1)
Area reps should represent all HOA's in their area?
- B. **ADA Compliancy, multi-family dwellings** – Discussion and possible actions. Many multi-family dwellings in Encino are not ADA compliant due to being built prior to laws requiring ADA compliant buildings. What role does the ENC play in dealing with constituent complaints about buildings that are not ADA compliant, dealing with HOAs in condominiums and developing a formal response to concerns brought forth by constituents. **MOTION; EXE-19-09-0080:**
We need a “canned” response but need to refer them to their own HOA
- C. **Area 7 Alternate: Discussion and possible action:** Kris Krishna ran for the Area 7 Rep position but did not win defaulting him to be the Alternate for Area 7. Mr. Krishna has not returned emails, appeared at an ENC meeting and has violated the ENC Bylaws by failing to complete the required training within 45 days of the new board being seated and has not joined an ENC committee. The board may petition for removal but prior to removal by board member petition the ENC's Bylaws require that the board member is censured for the same violations. **MOTION; EXE-19-09-0081:**
V Miller moved to censure him for one month and petition the next month. L Blumenfeld 2nd (5,0,0)
- D. **November & December General Board Meetings** – The ENC's General Board meeting usually does not meeting in December and the 4th Wednesday in November is the day before Thanksgiving. Discussion and possible action: Should we move the November meeting to the 3rd Wednesday of the month or move it to the 1st Wednesday in December? **MOTION; EXE-19-09-0082:**
A Garay moved to change to December 4th / P Bates 2nd (5,0,0)
- E. **Spelling Correction in Standing Rules** – Section 1B in the standing rules has a spelling error. The existing word is “rime” and should read “time”. **MOTION; EXE-19-09-0084:** The ENC's Executive Committee recommends that the Bylaws Committee correct the word “rime” to “time in item 1B in the Encino Neighborhood's Standing Rules. – Redirected to Bylaws

- F. **ENC General Board Meetings 2020** – The ENC’s General Board meetings are currently held on the 4th Wednesday of each month. The standing meeting dates have proven to cause issues near the end of the ENC’s fiscal year, June 30th and prohibits allocating remaining funds. **Discussion and possible action:** should the General Board meetings be moved to the beginning of each month?
MOTION; EXE-19-09-0085: TABLED
- G. **San Fernando Valley Complete Count Committee** – **MOTION; EXE-19-08-0086:** The ENC Executive Committee approves joining the San Fernando Valley Complete Count Committee to assist with outreach and publicity for the 2020 US Census, as well as supporting the Census Homeless Enumeration program.
P Bates moved / 2nd by A Garay (5,0,0)
- H. **Review of Rules of the LA City Council as Amended January 2019:**
https://clerk.lacity.org/sites/g/files/wph606/f/lacityp_026042.pdf – specifically Chapter II, pages 2-5 (supporting document, ENC Exec Committee Supporting Document 2I). **Discussion and possible action** to incorporate some of the City’s Rules into the ENC’s General Board Meetings.
MOTION; EXE-19-09-0087: Pushed to ByLaws Committee
- I. **Encino Family Festival:** Discussion and possible action, the ECC is required to use water barricades to block off Ventura Blvd this year and they will need 30 barricades. Cost is \$3500-\$4000 and the ECC is asking if the ENC can assist with the cost of the barricades.

A Garay moved: The ENC Exec committee recommends funding \$1378.75 for water barricades for Encino Family Festival due to safety concerns subject to approval from City Funding. P Bates 2nd (4,0,0,1- recused)

3. Review General Board Meeting Draft Agenda

Jason had a public comment but came late, he apologized for his lack of commitment to the ENC.

4. Adjournment by 8:25pm

Next Executive Committee meeting October 15, 2019