



**Officers**

**ALEX GARAY**  
President

**VICTORIA MILLER**  
Vice President

**KARIE PURCELL**  
Secretary

**PATRICIA BATES**  
Treasurer

**LEE BLUMENFELD**  
Sergeant at Arms

## **NOTICE AND AGENDA**

### **ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING**

**MONDAY May 13<sup>th</sup>, 2019 @ 7pm**

**Encino Community Center – Crafts Room  
4935 Balboa Blvd., Encino CA 91316**

**Motion, Discussion, and Vote may be taken on all items**

**Public Comment:** Public is asked to fill out a speaker card and hand it to the Board's Secretary *prior to the beginning of the meeting*. TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes. Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard at the onset of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration. All public comment cards (non-agenda and agenda items) must be turned in by the beginning of the meeting.

- 1. Call to Order. Roll call; determination of quorum.**
- 2. Approval of Executive Committee minutes**
- 3. Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker**
- 4. Officer's Reports:**
  - A. President's Report**
    1. Hate Crimes – Recent hate crimes and how the ENC can be involved
    2. May Presentation – LAUSD Parcel Tax, Measure EE
  - B. Vice-President's Report**
    1. Committee Chairs and membership
    2. Update on committees

### C. Secretary's Report

1. Review of General Board meeting minutes and Vote Count sheets – June, July, August & September 2018 minutes and April 2019 minutes.

### D. Treasurer's Report

1. Update - ENC Account and cash flow.
2. 2019 April Monthly Expenditure Reports (MER)
3. NPGs and other financial requests (Pop Up Park Event, Disaster Prep Event, Hope Mill, CC mics).

### E. Sergeant-at-Arm's Report - Roster, Ethics, Funding & Code of Conduct.

## 5. New Business:

1. **Encino Medians via the Encino BID** – The Encino BID is working on a project to improve the medians, within the BID boundaries to include proper lighting so that motorists can see the medians clearly. The Encino BID is seeking a letter of support from the Encino NC. **MOTION; EXE-19-05-0056:**
2. **ENC Decorative Planters on Street Light Poles via the Encino BID** – The Encino BID is working on a project to add decorative planters to light poles along Ventura Blvd., from Balboa Blvd. to White Oak Blvd. and is seeking a letter of support from the Encino NC. **MOTION; EXE-19-05-0057:**
3. **ENC Meetings & Disruptive Guests** – Discussion and possible action.
4. **ENC Assistance with setup and breakdown of room** – Discussion and possible action.
5. **ENC Minute Taker and General Office Duties** – Discussion and possible action.
6. **Area Reps & Board Member Roles Post Election** – Discussion and possible action.
7. **Committees and Committee memberships** – Discussion and possible action.
8. Dissolve the Ad-Hoc Election Committee – The elections will be over by the ENC's General Board meeting in May. Discussion and possible action – review the course of action to dissolve the Ad-Hoc Election Committee, discuss committee actions and recommendations for next election. Possible motion; MOTION; EXE-19-05-0058: The ENC's Executive Committee recommends that the ENC approve removing the Ad-Hoc Election Committee.
9. Review of the Draft General Board meeting agenda.
10. Discussion on improvements to General Board meeting; recap previous meeting.

## 6. Adjournment by 8:30pm

**Next Executive Committee meeting June 18 2019**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, Encino Community Center

· [www.encinonc.org](http://www.encinonc.org)

· You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [president@encinonc.org](mailto:president@encinonc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [president@encinonc.org](mailto:president@encinonc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [president@encinonc.org](mailto:president@encinonc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website [www.encinonc.org](http://www.encinonc.org)

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal."