



Officers
ALEX GARAY
President

VICTORIA MILLER
Vice President

Karie Purcell
Secretary

PATRICIA BATES
Treasurer

LEE BLUMENFELD
Sergeant at Arms

NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
MINUTES

Tuesday January 14th, 2020 @ 6:30pm

Encino Woman's Club Room – Kitchen
4935 Balboa Blvd., Encino CA 91316

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public is asked to fill out a speaker card and hand it to the Committee Chair prior to the public comment period. Public comment on agenda items will be heard when the item is up for discussion.

Call to Order. Roll call; determination of quorum.

- **Quorum met, in attendance: Alex G., Pat B., Lee B. & Victoria M. Meeting called to order at 6:40pm**

Approval of November 2019 Executive Committee minutes:

- **Victoria M. moved, Alex G. 2nd – Passed: 4-0-0**

Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker, time may be adjusted at the Chair's discretion.

Motion, Discussion, and Vote may be taken on all items

1. Officer's Reports:

A. President's Report (Exec Committee) 5min

1. Presentation at ENC General Board meeting – Nick Melvoin, LAUSD Rep

- **Brief discussion about Nick and LAUSD**

B. Vice-President's Report (Exec Committee) 5min

1. Update on committees
2. Update on Bylaws

C. Secretary's Report (Exec Committee) 5min

1. Review of General Board meeting minutes and Vote Count sheets –October/December 2019

- **Secretary was not in attendance.**

D. Treasurer's Report & Finance Committee (10min)

1. 2019 November/December Monthly Expenditure Reports (MER)

- **Still about \$30K in account, even with the roll over the NC should look at NPGs and other ways to spend the funds.**
- 2. NPG Request –
- **No NPG was received.**

E. Sergeant-at-Arm's Report (Exec Committee) 2min - Roster, Ethics, Funding & Code of Conduct

- **A board member petition was introduced for the censure of Kris Krishna, the Area 7 Alt that has not attended any ENC meetings nor completed the required trainings by the mandatory time frame. It was explained that a subsequent petition needs to be introduced for removal, they have to be separate. Lee B., excused himself to attend the PLU Committee meeting. Prior to leaving the meeting, Lee B. presented his objection to agenda item 2F stating it adds an additional 30 days for action to occur.**

2. New Business Executive Committee (1 hour):

- A. **VANC Mixer:** Approval of \$250 to the VANC mixer which will be held on March 12, 2020. **MOTION; EXE-20-01-0098:**

- The following motion was introduced: **MOTION; EXE-20-01-0098: The ENC's Executive Committee recommends that the Encino Neighborhood Council approve \$250 to the VANC Mixer to be held on March 12th, 2020 at Carla's Café in the CBS Studios, 4024 Radford St., Studio City, CA. Victoria M. moves, Pat B. 2nds. Passed: 3-0-0.**

- B. **Area Reps & a Better ENC 2020** – What roles do our Area Reps play in their given areas? Many people still do not know their Area Reps – Area Reps should host Area meetings, at a house in their area to hear from their constituents as to what immediate needs/concerns are in each area. The ENC may be able to approve small budgets for refreshments for these meetings and will further increase the visibility of the NC and introduce people to their Area Reps in a less formal setting. **MOTION; EXE 20-01-0099:**

- **After a discussion, this item has been tabled so that further discussion may occur regarding the role that Area Reps play on a monthly basis in the community.**

C. **Council File 17-0447, Land Use Codes / Oil and Gas Wells and Drill Sites / Impact on Local Communities / Legal Analysis** A subsequent action has created the following supplemental Council File, CF 17-0447-S1. At the April 25th, 2018 ENC General Board meeting the board voted to support filing a CIS in favor of CF 17-0447. We can have our original CIS added to the supplemental file or the ENC can submit a new CIS based on the supplemental Council File or refer to the Parks & Environment Committee.
MOTION; EXE 20-01-0100:

- **MOTION; EXE 20-01-0100: The ENC's Executive Committee recommends adding the ENC's original CIS, filed in April 2018 to the supplemental file. Alex G. moves, Victoria M. 2nds. Passed: 3-0-0**

D. **Creation of a Southern San Fernando Valley Airplane Noise Task Force Ad-Hoc Committee** – Should the ENC create a separate Ad Hoc committee to specifically deal with the Task Force Presentations or should it continue to fall under the existing Airport Committee? In lieu of the ENC making a formal presentation to the Task Force, the ENC has been requested, by Councilmember Koretz, to review all the presentations presented to the Task Force and advise the Councilmember on which aspects of each presentation are viable:
MOTION; EXE-20-01-0101:

- **This item was pulled by Victoria Miller, Co-Chair of the ENC's Airport Committee. The ENC's Airport Committee will continue to listen and review all presentations at the Task Force meetings and provide Councilmember Koretz a final review and recommendation based on all the presentations.**

E. **NC v DONE v City:** A growing concern regarding the view from City Officers/Officials and other City Organizations on how NCs are perceived. Continued concerns regarding DONE's role in assisting NCs in resolving board member issues. Why do we need to check with DONE to enforce our approved Bylaws? **Discussion and possible** action on the how the NC will conduct internal business in 2020 and how to deal with the DONE and the City.

- **A discussion took place about how NCs are currently viewed by City Departments and the lack of cooperation we are receiving from DONE. When complaints are sent to DONE, little follow up occurs and more often than not the outcome of the complaint/investigation is not conveyed to the President of the NC. NCs are not allowed to self-govern yet little assistance is offered.**

F. **BONC Proposed Policies:** BONC is proposing changes to how NCs deal with internal issues (see supporting documents: <https://www.encinonc.org/docs/34483343-5512.pdf>, <https://www.encinonc.org/docs/34483343-5513.pdf>, <https://www.encinonc.org/docs/34483343-5514.pdf>) and the ENC can weigh in on whether or not we agree with the proposed changes as the entire board or as individuals. Discussion and possible action.
MOTION; EXE 19-11-0102:

- **Lee B. objected to this before leaving for the PLU Committee stating that additional time would be added if it passed as written. NCs should be able to enforce their Bylaws that have been voted on the board and approved by the City. After discussion, the following motion was presented: MOTION; EXE 19-11-0102: The ENC's Executive Committee recommends supporting the proposed changes on how NCs deal with internal issues. Alex G. moved, Victoria M. 2nds. Passed: 3-0-0. Note: Lee B. objected to the motion prior to leaving the meeting and was not in attendance to vote.**

- G. **CF 19-0604:** At the August 2019 ENC General Board meeting, the ENC voted to support CF 19-0604, a motion introduced by Councilmember Koretz regarding idling vehicles (see supporting document CF 19-0604) but a request for a CIS was not included in the motion from the Traffic and Transportation Committee. Since the ENC voted to support the motion, we can request an administrative change to file a CIS in support of the motion without having it to go back to committee. **MOTION; EXE 19-11-0103:**
- **After discussion, the following motion was presented: MOTION; EXE 19-11-0103: The ENC's Executive Committee recommends that the Encino Neighborhood Council support filing a CIS to a motion already approved by the Encino Neighborhood Council at the August 2019 General Board Meeting in support of the council file. Pat B. moved, Victoria M. 2nds. Passed: 3-0-0.**
- H. **New PC for the ENC: Discussion and possible action** on purchasing a new PC for the ENC's office. Suggested PC is Dell
- **This item was tabled by Pat Bates. Further discussion will take place regarding a new PC**
- I. **Location of new display case for agendas:** We have purchased a new display case for additional ENC agendas. The current one is at the Chamber but both should be next to each other. Should the displays be located on the walls at the community center since that is where meetings will be or attempt to mount the other at the Chamber? Our Bylaws do not indicate the location that has to be Brown Act compliant, simply that an agenda must be posted per the Brown Act (one with 24/7 visibility). **Discussion and possible action.**
- **Measurements on the walls of the CC need to be taken. The case needs to have 24/7 visibility and must be outside. We will discuss with Cynthia from the CC and continue the discussion.**
- J. **New wireless router for the ENC office: Discussion and possible action**, should the ENC contact Spectrum to make an office visit to install a new wireless router or should the ENC purchase a new and possibly better router?
- **Tabled until the CC is renovated. We will need to see how the WIFI is at the center and perhaps explore purchasing a hot spot to have WIFI in the CC.**
- K. **ENC email addresses for all board members: Discussion and possible action** – in order to promote consistency and to keep all email addresses separate from personal use, should the ENC pay the Web Corner a monthly fee to create email addresses for all the ENC positions, including the appointed positions?
- **After discussion it was agreed that with PRA requests and to appear more professional the following motion was presented: MOTION, EXE-20-01-0104: The ENC's Executive Committee recommends that the Encino Neighborhood Council support obtaining unique "ENC" email addresses for all positions from the Web Corner to separate personal emails and to assist with PRA requests. The additional email addresses will add an additional, up to \$70 per month the current Web Corner invoice. Pat B. moves, Victoria M. 2nds. Passed: 3-0-0.**
- L. **Aviation Noise Conference** – <https://anesymposium.agrc.ucdavis.edu/>. The Aviation Noise and Emissions Symposium will be March 1st thru March 3rd in San Diego – each ticket is \$380 (includes both days, no single day tickets are available). Topics include noise and emission legislation as well as other important topics affecting our community. Can the NC spend funds to have the Chairs of the Airport Committee attend the Aviation Noise Conference – is this an allowable expense and if so should the ENC send the Chairs to the conference?
- **After discussion it was decided that this type of expenditure is not an allowable purchase for the NC.**

- 3. Review General Board Meeting Draft Agenda**
- 4. Board Member Comment on Non Agenda Items**
- 5. Adjournment by 8:30pm – Meeting adjourned at 8:17pm**

Next Executive Committee meeting February 18, 2020