



Officers  
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VICTORIA MILLER  
Vice President

Karie Purcell  
Secretary

PATRICIA BATES  
Treasurer

LEE BLUMENFELD  
Sergeant at Arms

**NOTICE AND AGENDA**  
**ENCINO NEIGHBORHOOD COUNCIL**  
**EXECUTIVE COMMITTEE MEETING**  
**MINUTES**

**Tuesday August 18<sup>th</sup>, 2020 @ 6:30pm**

Please click the link below to join the webinar:

<https://zoom.us/j/98809572982>

Or iPhone one-tap :

US: +16699006833,,98809572982# or +12532158782,,98809572982#

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Webinar ID: 988 0957 2982

International numbers available: <https://zoom.us/u/adzT53aZ1R>

**Zoom Webinars are recorded**

**Public Comment:** Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the video feature please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair's discretion.

**Call to Order. Roll call; determination of quorum.**

- **Meeting called to order at 6:32pm**

**Approval of July 2020 Executive Committee minutes: Minutes were approved, 5-0-0**

**Public Comment on Non-Agenda Items (10 minutes) – limit to 2 minutes per speaker, time may be adjusted at the Chair's discretion.**

### **Motion, Discussion, and Vote may be taken on all items**

#### **1. Officer's Reports:**

##### **A. President's Report (Exec Committee) 5min**

1. Update on NC Elections – At this time the City is pushing for mail only elections due to a lack of funds for both in person and mail. CF 20-0963 will be discussed and voted on by City Council on August 26<sup>th</sup>. NCs should have polling centers in their communities rather than vote only by mail.

##### **B. Vice-President's Report (Exec Committee) 5min**

1. Update on committees – which committees have not met since we've been allowed to use Zoom

##### **C. Secretary's Report (Exec Committee) 5min**

1. Review of General Board meeting minutes and Vote Count sheets – July 2020

- Minutes from the last General Board meeting where not ready at the time of the meeting.

##### **D. Treasurer's Report & Finance Committee (10min)**

1. July 2020 Monthly Expenditure Reports (MER)

- The MER was reviewed. Suggestion to include the updated budget for the General Board meeting that includes the rollover funds.

##### **E. Sergeant-at-Arm's Report (Exec Committee) 2min - Roster, Ethics, Funding & Code of Conduct**

#### **2. New Business Executive Committee (1 hour): Next coding starts at EXE-20-08-0123**

**A. Discussion on what NC's can discuss at meetings, Bylaws & question about minutes in a virtual meeting.** Can NCs upload the video from the Zoom webinar as the minutes? Possible concern with storage as each video is a large file. – **Gibson (DONE)**

- Questions as to what NCs can and cannot discuss was held. It was requested to have rules available on the EmpowerLA site. Minutes need to be printed, this is a BONC policy rather than using the videos from the webinars.

**B. General Board Meetings – Timing, not completing agenda items, public comment, board member comment & updates from Officials. Discussion and possible action.**

- **Will be discussed during the review of the General Board meeting agenda.**

**C. ENC Newsletter – Discussion and possible action.** Can the NC newsletter be sent with approval of the Exec Committee?

- It was recommended that the board approve the newsletter before it's sent, which poses a problem with sensitive updates to the community.

**D. LA WORKS** via Outreach Committee – LA Works would like to team up with the NC to have a mask give-a-way at one of our parks. As long as the NC can get the OK to have it at a park, there should be no cost to the NC.

- LA Works would like to work the NC to have a mask give-a-way day in September. Date is forthcoming and there should be no cost to the NC. This is a heads up of what will be on the general board meeting agenda.

**E. Budget Advocates – Discussion and possible action** on letting the Budget Advocates use the ENC's Zoom account for a Budget Advocate meeting(s). Dates to be provided by Lee Blumenfeld.

- Lee is the lead for the planning and land use budget advocates and would like to use the Zoom account to host meetings which will benefit Encino. ENC business will take precedence over any other meetings. Meetings cannot be sent in advance. **MOTION; EXE-20-08-0123: The ENC's Executive Committee recommends that the Encino Neighborhood Council support Lee Blumenfeld using the Zoom account for Budget Advocate meetings. Passed: 5-0-0.**

**F. West Valley Animal Shelter – Discussion and possible action.** Review of emails from constituents regarding the shelter. See supporting documents: <https://www.encinonc.org/docs/34483350-5690.pdf> and <https://www.encinonc.org/docs/34483350-5691.pdf> - Discussion and possible action

- There's been a lot of talk about the shelter but there are conflicting stories about the future of the shelter. Funding has been brought up as a reason that it will close but an alternative is to have it leased out to a nonprofit.
- West Valley is the shelter that serves Encino
- Members of the public spoke on this topic urging to keep the shelter open as a municipal shelter. It takes in any animal, serves as an emergency shelter during evacuations.
- Pat B, stated that she heard from other NCs that there is tremendous constituent opposition to closing the shelter.
- Mission Hills center was built with Prop F funds but it would go to a nonprofit. West Valley is not a new facility.
- The ENC should receive a copy of the revised proposal that will be given to the PAW Committee as well as to the Board of Animal Commissioners so the ENC can provide a CIS before the PAW Committee and Board of Animal Commissioners vote on the matter. The ENC will request the revised proposal.
- There are 6 horse stalls and 2 pastures at the West Valley Shelter.
- West Valley takes in large animals, other than for emergencies. There are many times that they take in large animals...the facilities at West Valley is also a holding facility for non-emergencies. They can take in animals for animal cruelty cases where others cannot. This is important for a chain of evidence for court cases in animal cruelty cases.
- **MOTION; EXE-20-08-0124: The ENC's Executive Committee requests that the Encino Neighborhood Council support advising Councilmember Koretz to keep the West Valley Animal Shelter as a municipal shelter. Passed: 5-0-0.**

**G. Pedestrian Bridges – Discussion and possible action** – Community meeting is scheduled for 8/19/20. The ENC previously passed a motion supporting the removal of the bridges and investing the funds into the community. The ENC’s position has not changed.

- There is a public meeting tomorrow regarding the bridges. Caltrans would like to listen to what the community has to say. The ENC has previously voted to support the community and have the bridges removed, the ENC has not changed our position. Caltrans has provided an option to remove the bridge but is request that the City invest 2 millions dollars for community improvements.

**H. CF 20-1011** – Councilmember Koretz has drafted a motion to have the City Administrative Officer , Chief Legislative Analyst, City Attorney and other departments to evaluate the property at 15485 Ventura Blvd to determine it suitability for use in the City’s response to the LA Alliance litigation. If found suitable the Councilmember would seek to acquire the property through an eminent domain procedure. See supporting document: [CF 20-1011](#). **Discussion and possible action**

- Karie mentioned that this was brought to her attention by the Chair of the ENC’s PLU Committee and the Chamber will review all the information. There’s a consensus that the language of eminent domain is alarming. The Chamber will make a decision on the motion.
- Judge Carter issued an order that each LA City Councilmember identify locations in each of their communities that may be used as shelters. Homelessness continues to increase in LA, with over 17K enrolled in LAUSD. With schools starting with social distance learning, many who live in cars cannot charge laptops or have a dedicated space to learn. The use of the property is not known at this time and may be used to house families, vets and others that are in need of housing. The property owner may not be inclined to sell either.
- Constituents are aware that this motion has been introduced and we need public comments regarding the use of this property.
- This may be a good way for a community to help those experiencing homelessness with strict guidelines – not sure if a CUP can be issued but if this moves forward the community should be able to revisit the project.
- Currently the Sherman Hotel is being used as a facility for COVID-19 homeless patients.
- After discussion it was agreed that at this time it’s too soon to agendize since the use of the facility is not known. The PLU Committee will have the item on their September agenda. We will have this as a mention during the General Board meeting but it’s not open for discussion. It may be a topic that Chris may touch on during the CD5 report with no action to be taken at this time.
- Lee requested to have an agenda item for the board to vote with questions to pose to the City Attorney regarding the process, what can be done to mitigate unforeseeable concerns. Rather than to take a vote to ask questions to the City Attorney, simply ask. Lee will send the questions to be sent to the City Attorney for clarification prior to the PLU Committee meeting.

**I. Support for the NOHO NC regarding vehicle noise and a call for an increase in fines – Discussion and possible action.** The ENC previously passed a motion in support of the NOHO motion. Since then there has been no forward progress regarding excessive vehicle noise. Should the ENC pass a similar motion sending the request to Councilmember Koretz requesting that City Council formally agendize the item? See email from the NOHO NC: [Vehicle Noise NOHONC](#)

- The ENC supported the NOHO NC in the past regarding this issue. Since then there has been no movement by City Council.

- **MOTION; EXE-20-08-0125:** The ENC's Executive Committee requests that the Encino Neighborhood Council advise Councilmember Koretz that in addition to previously supporting the NOHO NC, we would like the Councilmember to pass a motion regarding excessive vehicle noise. Passed: 5-0-0

**J. VANC Meetings** – Is it possible for Lee Blumenfeld to vote on time sensitive issues at VANC meetings on motions not previously voted on by the Encino Neighborhood Council? **Discussion and possible action.**

- At the last VANC meeting there was a item up for vote, not for an official position but it was a time sensitive issue regarding the Aliso Canyon Facility and the CAG (Community Action Group) so that important documentation could not be destroyed. This is not a policy position.
- The ENC previously supported and approved Lee B to represent the ENC at VANC meeting, therefore, the Exec Committee will make the decision:
- **MOTION; EXE-20-08-0126:** The Executive Committee supports Lee B. casting votes on items VANC meetings with the concurrence of any other ENC Board Members in attendance. Passed: 5-0-0

**3. Review General Board Meeting Draft Agenda – List of officials attending the NC meeting and the procedure during the updates and reports.**

**4. Board Member Comment on Non Agenda Items**

**5. Adjournment by 8:30pm – Meeting adjourned at 8:45pm**

**Next Executive Committee meeting: TBD**