



**CITY OF  
LOS ANGELES**

# **ENCINO NEIGHBORHOOD COUNCIL**

*(A CERTIFIED NEIGHBORHOOD COUNCIL)*

**MAIL: P. O. BOX 260439  
ENCINO, CA 91426-0439  
WWW.ENCINOCOUNCIL.ORG**

**LOUIS KROKOVER  
PRESIDENT**

**LAURIE KELSON  
VICE-PRESIDENT**

**MICHAEL KAUFMAN  
TREASURER**

**SHELLEY RIVLIN  
SECRETARY**

**GERALD A. SILVER  
SERGEANT-AT-ARMS**

## **AGENDA EXECUTIVE COMMITTEE & GENERAL MEETING TUESDAY, July 19, 2011 - 1:00 PM ENCINO WOMENS CLUB 4924 Paso Robles Avenue, Encino, CA.**

### **MOTION, DISCUSSION AND VOTE MAY BE TAKEN ON ALL ITEMS ON THE AGENDA**

1. Call to Order, Roll Call, and Determination of a Quorum
2. Approval of the Executive June 2011 Minutes (amend if necessary)
3. President's Report: (Mr. Krokover)
4. Report from Vice-President (Ms. Kelson)
5. Report from Treasurer - Budget and Funding for 2011/2011 (Mr. Kaufman)
6. Web site up-date (Theresa Ann Houlberg – Office Staff)
7. Discussion on the JULY 27, 2011 General Council Agenda
  - A. Board Business - Committee Reports (To be presented)
    1. By Laws
    2. Education
    3. Finance
    4. Outreach
    5. Planning and Land Use
    6. Public Safety
    7. Parks
    8. Traffic & Transportation
    9. VNY Airport
    10. 12<sup>th</sup> Council District Service Committee Report
  - B. Guest Speakers for the General Meeting – California State Senator Fran Pavley & Michael Crosby for the Friends of the Los Encinos Historical Park
  - C. Status on the Face Book / Twitter posting (Shelley Rivlin)
  - D. Email protocol and ethics regarding Brown Act
  - E. Office, office staffing (Louis Krokover, Laurie Kelson & Lee Marks)
  - F. Status on the Amended By-Laws and Standing rules
  - G. Motion supported from Councilmember Koretz' office -- The Community Center approached us about doing movies in the park. Would be a great opportunity to meet and interact with constituents, have a speaker and a booth. So far our office will sponsor and they are respectfully requesting the NC to be a sponsor as well at the \$500 level. Jeffrey Ebenstein -- Office of Councilmember Paul Koretz
  - H. Monthly News Letter (Email & Regular Mail Posting's) – How best to notify the community
  - I. Monthly Food Expense Allowance
  - J. Other items for Council consideration (General)

8. Public Comments on non-agenda items within the Board's jurisdiction
9. Board Member Comments on subject matters within the Board's jurisdiction
10. Next Executive Committee meeting: Tuesday, August 16, 2011
11. Adjournment

The Encino Neighborhood Council (ENC) is a certified Neighborhood Council of the City of Los Angeles which advises City and other Governmental Officials on issues or concerns that are affecting the community of Encino.

The ENC is made up of elected persons who live, work or otherwise are involved in the community of Encino.

The ENC also makes appropriations of City Funds for Community Projects and needs. The ENC General Meetings are usually on the 4<sup>th</sup> Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd at 7:00pm.**

For further information – Please go to: [www.encinocouncil.org](http://www.encinocouncil.org)

**PUBLIC INPUT AT ENC MEETINGS** - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room.

The Council will also provide an opportunity for the public to speak on any **[Non-Agenda Items\*]** during **"Public Comment"**. **The Council may not take any action or discuss matters addressed in "Public Comments"**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

**\* Public comments are limited to 3 minutes per speaker.**

**\* ENC COUNCIL DISCUSSION AND TIME LIMITS** – ENC Councilmember's requesting to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to five (3) minutes to discuss the item. Councilmember's may speak up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the **"Previous Question"** may be introduced by any member during a Council debate.

If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

**VOTING AND DISPOSITION OF ITEMS** - Most motions require a majority vote of the Councilmember's present and voting will be by hand vote unless otherwise decided by the Council.

Unless requested for further consideration by an ENC Councilmember, any item which has been forwarded to the Council by a unanimous committee vote shall be approved as a "Consent Item" without further discussion.

**As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request.**

**To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Tom Soong, at (323) 359-2579, toll-free at (866) LA HELPS, or e-mail [thomas.soong@lacity.org](mailto:thomas.soong@lacity.org)**



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