



Officers:
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**PLANNING & LAND USE COMMITTEE
 CHECKLIST FOR ITEMS TO BE PUT ON THE AGENDA**

PLU Chair: Darin Spillman

Email: dspillie@gmail.com

Applicant Name _____

Contact Name _____ **Tel.** _____ **Email** _____

Property /Site Address or Issue _____

Stakeholder Name (if applicable) _____

Address _____ **Tel.** _____ **Email** _____

- Master Land Use Application including attachments with info and proposed findings**
- Site Plan**
- Plot Plan**
- Adjacent Owners and Occupants List (from radius map)**

Proposed Agenda Date _____ **Time** _____ **Location** _____

Date of Mailing Notice to Neighbors/Applicant _____

Date of Mailing/Emailing Documents to PLU _____

Date of Agenda Posting _____

Applicant shall provide computer friendly form to be distributed to Committee with at minimum 10 days notice for reviewing by PLU Committee Members.