



**CITY OF  
LOS ANGELES**

# **ENCINO NEIGHBORHOOD COUNCIL**

*(A CERTIFIED NEIGHBORHOOD COUNCIL)*  
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## **OFFICERS**

**ROB GLUSHON  
PRESIDENT**

**LAURIE KELSON  
VICE-PRESIDENT**

**JESSE WOODS  
TREASURER**

**SHELLEY RIVLIN  
SECRETARY**

**GERALD A. SILVER  
SERGEANT AT ARMS**

## **PROPOSED MINUTES OF BY-LAWS MEETING THURSDAY, JUNE 18, 2009**

PRESENT: Sherman Gamson, Lyn Klein, Sharon Brewer, Joel Simon

EXCUSED: Chuck Hand and Peter Noce

STAKEHOLDER PRESENT: Glenn Bailey

- Call to Order: 7:25 p.m.
- Roll Call and a quorum has been determined.
- Minutes from 5/21/09 approval tabled to July 16, 2009 meeting

### **Old Business:**

- Motion to delete the Election Committee-
- Motion to designate Outreach Committee to be responsible for all election-related functions, due to City Clerk handling all forthcoming elections.

It is noted that the above returned from Council meeting of 5/27/09

It was discussed and determined that the above motions are not within the jurisdiction of the By-laws committee and that it is to be done by the Council, Executive Committee or the Vice President.

- Rules of Civility-Recommended to present to the Council and put on the next agenda to be part of the Standing Rules.

### **New Business**

- Supplementary List of Suggestions
  - Sharon Brewer Suggestions
  - Laurie Kelson Suggestions

**From Sharon Brewer:**

1-ENC Committee's responsibility to notify boardmembers, alternates, and public regarding their meeting being cancelled because of a lack of quorum—i.e. postings, emails, etc. (Standing Rules) :

Matter is discussed, Motion is made by Joel Simon and seconded by Lyn Klein to use best judgment but not to place specifics in standing rules. Matter is passed 3-1 (Sharon Brewer dissenting).

2-ENC Commitee rescheduling meetings –cannot change time, date, or day of existing ENC committee meeting (Standing Rule):

Matter is discussed. Motion is made to not change the rules, motion is passed 3-1 (Sharon Brewer dissenting).

3-No back-to-back ENC meetings scheduled (Standing Rule): Joel Simon makes a motion not to change standing rule from preference to mandatory rule. Sherman Gamson seconds and motion passes 3 to 1 (Sharon Brewer dissenting).

4-ENC Committee meetings where members show up for meeting and no quorum exists-require minutes showing who showed up for meeting and who didn't show up (Standing Rules):

Matter is deferred to the July 16, 2009 meeting.

5-ENC Executive committee meeting and (2) at-large members-change to at-large members can only vote when there are less than 5 Executive committee members available. (More than 5 voting Boardmembers on a committee is a violation of the quorum with a quorum (By-law amendment) No action is taken and matter will be researched for next meeting.

From Laurie Kelson:

At ENC general meeting, we need a rule regarding alternates who sit at the table and then, after the meeting has started, the elected representative arrives. Should the alternate return to the chairs or stay seated at council table?

This matter is deferred to the July meeting for further discussion.

Decision re: Election times:

Recommend to Council 6 hour time frame to be from 2pm to 8pm unless City Clerk will allow later closing e.g. to 9pm, then it would be from 3pm to 9pm.

Next Meeting set: July 16, 2009 @ 7:00 p.m. at Chamber Conference room unless otherwise instructed.

Meeting adjourned 8:48 p.m.

Respectfully Submitted:

Lyn Klein