

CITY OF
LOS ANGELES



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**NOTICE AND AGENDA
BY-LAWS COMMITTEE MEETING
THURSDAY - JANUARY 15, 2015
TIME: 7:00 PM
(Door opens at 6:45 PM)**

**LOCATION: ENCINO WOMEN'S CLUB
4924 PASO ROBLES AVE.
ENCINO 91316**

Committee Members: Sherman Gamson, Chair; Glenn Bailey; Sharon Brewer; Mark Levinson; Ken Silk; and Diane Rosen

- 1. Call to Order. Introduction of Committee Members. Verification of Quorum.**
- 2. Review of the Bylaws:**
 - a. Article V, Section 7: Absences - Any Board member who misses four (4) total regularly scheduled Board meetings during any twelve (12) month period will be automatically removed from the Board. Each Board member absence shall be recorded in the Council's meeting minutes or other manner of Council record keeping, and that, upon missing the required number of Board meetings for removal, the Council Presiding Officer shall notify the Board member and provide notice to that Board member that their seat has been declared vacant. Any regular meeting of the Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board member attendance.
 - b. Article IV Selection and Election of Representatives -
 - i. BY-LAWS PROPOSED CHANGE after Section 2B (see below): Section 2: Representatives. B. Selected Organizational Representatives and Alternates. Three (3) Representatives and Alternate Representatives as designated on Appendix A, will be selected by the following organizations: Encino Chamber of Commerce, one (1) Representative and Alternate Representative; Encino Property Owner's Association, one (1) Representative and Alternate Representative; and Homeowners of Encino (1) Representative and Alternate Representative.
 - ii. ADD:"Any of the above Selected Organizations that do not qualify for inclusion as Voting Organizations for a period of 6 months after regularly scheduled Elections have been completed, shall Forfeit the position, and any (1) other Approved Organization meeting the requirements in Section B shall be allowed to replace that position, and submit their appointed Representative and Alternate Representative for position on the Board."
- 3. Public Comments** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction.
- 4. Comments from the Committee.**
- 5. Closing Comments from the Committee Chair.**
- 6. Adjournment.**

The Encino Neighborhood Council (ENC) is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials, and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the ENC General Board.

PUBLIC INPUT AT ENC BY-LAWS COMMITTEE MEETINGS - An opportunity for the public or other Board members not on the ENC By-Laws Committee to address the Committee will be provided during **"Public Comment section"**. **The ENC By-Laws Committee may or may not take any action or discuss matters addressed in "Public Comments."** Members of the public (or ENC Boardmembers or Alternates) who wish to be recognized on any item will have time during public comment section of this Meeting. However, the By-Laws Committee may refer such matters to the appropriate Council Committees for further consideration.

*** Public comments are limited to TWO (2) minutes per speaker.**

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org as well.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at enc@socal.rr.com or info@encinonc.org .

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amber Meshack, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail amber.meshack@lacity.org.