



Officers:  
ALEX GARAY  
President  
VICTORIA MILLER  
Vice President  
Karie Purcell  
Secretary  
PATRICIA BATES  
Treasurer  
GLENN BAILEY  
Sergeant at Arms

## NOTICE AND AGENDA

### ENCINO NEIGHBORHOOD COUNCIL BYLAWS COMMITTEE MEETING FRIDAY, MARCH 5, 2021 @ 4:00 pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85106644524>

Or iPhone one-tap :

US: +16699006833,,85106644524# or +12532158782,,85106644524#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or  
+1 312 626 6799 or +1 929 205 6099 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll  
Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 851 0664 4524

International numbers available: <https://us02web.zoom.us/j/85106644524>

**Zoom Webinars are recorded**

**Public Comment:** Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using Zoom, please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair's discretion.

**Voting Members – ENC Members:**

**Victoria Miller\* (Co-Chair), Karie Purcell\* (Co-Chair), Glenn Bailey\*, Jess Whitehill\*, Lee Blumenfeld\*,**

**Alternate Committee Members: Alex Garay\***

\* Indicates ENC Board Member or Alternate, no more than 5 Encino Neighborhood Council Board-Members or Alternates may be seated at a time to vote during a committee meeting

Motion, Discussion, and Vote may be taken on all items

1. **Call to Order. Roll call, determination of quorum.**
2. **Old Business (60 Min):**
  - a. Standing Rules review
  - b. Which Bylaws state “see standing rules”
3. Possible Standing Rules amendment to limit the speaking time of each public attendee to a total of five (5) minutes per meeting. **Discussion and possible action.**
4. Consider incorporating the names of the organizations moved out of the Bylaws. **Discussion and possible action.**
5. **Appointed Seats Alternates** – Our current Bylaws allow for elected alternates to sit in any open position. Does that include the appointed seats and conversely, can alternates from appointed seats sit for elected board members? Nothing is defined in our Bylaws or Standing Rules. **Discussion and possible action.**
6. **Appointed Seats** – Currently our Bylaws do not define what happens when organizations represent themselves in a contradictory manor to the ENC’s mission statement, code of conduct and purpose. There is no road to censure an appointed seat, only a board member. **Discussion and possible action.**
7. **Public Comments on Non-Agenda Items:**

Limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a speaker card and hand it to the Committee Chair.
8. **Adjournment by 5:00 pm**

**Next Standing Rules Committee meeting: TBD**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials’ and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or

otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Comment cards must be turned in prior to the commencement of the meeting.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Woman’s Club Room [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via [president@encinonc.org](mailto:president@encinonc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via [president@encinonc.org](mailto:president@encinonc.org).

#### **RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

#### **SERVICIOS DE TRADUCCION**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.