

LOS ANGELES UNIFIED SCHOOL DISTRICT
Encino Charter Elementary School

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Dr. John E. Deasy
Superintendent of Schools
Linda Del Cueto
Superintendent – ESC North
Marcia Koff
Principal
Tracy Sandler
APEIS

March 12, 2013

ENC Encino Neighborhood Council
P.O. Box 260439
Encino, CA 91426

Dear ENC council Members,

Thank you for considering Encino Charter Elementary as you review your grant proposals. One of our most pressing needs is promoting school safety, during the school day as well as before and after school. To do this we would like to purchase additional signs and supplies for our Safety Valet Program. We are in need of traffic cones and signs that remind drivers how to proceed safely around our school. For security reasons, we would also like to extend the privacy screening that currently exists in some of our play areas. The cost of the additional privacy screening will be approximately \$1200 and the traffic signs will be about \$300. The safety and security of our students is very important to the staff and parent community at Encino Charter. As our Neighborhood Council, I know you share our vision for a safe learning environment for our children. We are proud to be an Encino school and an active part of our neighborhood. Any assistance you can give us in achieving the goals of our school community will be welcomed and greatly appreciated. If you need further information about our proposed projects, please feel free to call or email me.

Thank you for your commitment to the Encino Community.

Sincerely,

Marcia Koff
Principal
Email: mak7422@lausd.net



Encino Elementary School is a 2012 California Distinguished School