



Officers

TODD RUBINSTEIN
President

**KATHY MOGHIMI-
PATTERSON**
Vice President

ANNI KEUSSEYAN
Secretary

AL MASS
Treasurer

SHERMAN GAMSON
Sergeant at Arms

**NOTICE AND AGENDA
ENCINO NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING**

**Wednesday, September 30, 2015 – 7:00 p.m.
Encino Community Center Auditorium
4935 Balboa Blvd, Encino Ca 91316**

www.encinonc.org

Email your comments and or questions to: info@encinonc.org

Food from *FRESH BROTHERS PIZZA & Refreshments* will be served starting at 6:30 PM

MEMBERS OF THE PUBLIC WHO WISH TO ASK A QUESTION OR SPEAK UNDER PUBLIC COMMENTS ARE REQUESTED TO FILL OUT A FORM AND PROVIDE IT TO THE COUNCIL.

MOTION(S), DISCUSSION(S), AND A VOTE MAY BE TAKEN ON ALL ITEMS POSTED ON THE AGENDA

At the discretion of the President this agenda may be modified as to time slots for agenda items or speakers to accommodate changes at that time

NOTICE TO ALL IN ATTENDANCE: Speaker cards are available at the back of the meeting room and any personal information contained therein could be released upon a timely and valid request pursuant to the CA Public Records Act.

- 1. Call to Order, Pledge of Allegiance, Roll Call, Excused Absences, Determination of a Quorum, Sign-in Sheet, Public Speaker Cards, Code of Civility, & Appoint Parliamentarian**
- 2. Approval of the [Jan 28, 2015](#), [May 27, 2015](#), and [Aug 26, 2015](#) General Meeting Minutes & [Feb 11, 2015](#) Special Board Meeting Minutes (Motion required, unless no objections)**
- 3. Reports from City/State/Fed Officials:**
 - a. LAPD / LAFD - Senior Lead Officers (SLOs) & Captains (5 min)
 - b. LA City Council Offices (CD5) - Field Deputies & Reps (5 min)
 - c. State Assembly or State Senate Offices - Field Deputies & Reps (5 min)
 - d. Dept of Neighborhood Empowerment (DONE) & Related Groups: (5 min for all)
 - (1) Board of Neighborhood Commissioners (BONC)
 - (2) Budget Advocates (Regional and otherwise)

4. **Guest Speaker & Performance (30 min): LA Youth Orchestra – LAYO Chamber Group members are: Violin 1 - Jaya Nataraj, Violin 2 - Kate Perry, Viola - Bradford Ellzey, Cello - William Ellzey.** They will be playing Movement 1 of the Haydn Lark Quartet. The Director will introduce and YO will perform for ENC Board and Community.
5. **Officer's Reports:**
- a. President's Report – (2 min) - UPDATE – Status of several NPGs submitted to DONE and meeting with Councilman CD5 regarding the same and funding.
 - b. Vice-President's Report – (2 min) - Committee Chairs and membership
 - (1) All board members must sit on one committee and attend meetings regularly.
 - (2) Committees that haven't met may be disbanded per By-Laws.
 - (3) Chairs: Vacancies - Airport Committee & Public Safety Committee
 - c. Treasurer's Report - (2 min) – Update on FY 2014/2015 Funds, FY 2015/2016 Increase
 - i. Approval of August 2015 Monthly Expenditure Report (MER)
 - d. Secretary's Report - (2 min) voting on funding matters - were ineligible board members removed from General Board Voting. New Board Voting forms – Funding & Non-Funding
 - e. Sergeant-at-Arm's Report – (2 min) updates on Ethics and funding training mandates for Board members and Alternates.
6. **Committee Reports: (New and Old Business) - (10 min)**
- a. Education - Update from Chair if needed – Report on Enc Youth Orchestra.
 - b. Planning & Land Use (PLU) - Information about other projects, etc.
 - c. Traffic / Transportation – Burbank / Hayvenhurst, etc.
 - d. Outreach Committee – Updates: Goals, Strategy, & New ENC Marketing effort.
 - (1) Valley Preparedness Fair Participation (10/3/15) – Board members, Alternates, and stakeholders.
 - (2) Taste of Encino Participation (10/11/15) – Board members, Alternates, and stakeholders.
7. **Committee or General Action Items: (New & Old Business):**
- a. LA Youth Orchestra Request – (2 min) – request up to \$1,000 grant to help fund office rent at the ECC.
 - b. General Board Meeting Change - General Board Meetings for Nov and Dec 2015 combined into one early Dec 2015 – e.g., Dec 2, 2015.
 - c. Open Board/Alternate Positions – (2 min) - Area 1 Alternate, Area 4 Rep, Area 5 Representative and Alternate, At-Large Alternate Positions open.
 - d. Capital & Improvement Expenditures for ENC Office and from Operations Budget -Approval of up to \$279 for cleaning of office floor out of Operations budget during painting and improving of ENC Office during months of July & August 2015.
 - e. Outreach Committee - Motion to provide a food budget for Outreach Committee Meetings in budget (fiscal) year 2015/2016 of up to \$79 per meeting not to exceed 9 meetings for a total of \$891.00.
 - f. Status of Volunteer Rep position - Board determination of Sharon Brewer stakeholder status. Discussion and board resolution as to whether the named board member is eligible to keep her respective seat, be removed, or should resign.
8. **Consent Items (Old & New Business):**
- a. Parks & Environment Committee Meeting – Motion(s) passed at the Committee Meeting Monday, August 31, 2015:
 - (1) Los Angeles Cactus and Succulent Society's Drought Tolerant Festival Funding - Motion to approve funding of \$2,000 for the Los Angeles Cactus and Succulent Society's Drought Tolerant Festival with a focus on Kids Day educational programs and events. Celebrating their 80th year, the Los Angeles Cactus and Succulent Society holds their club meetings

and yearly Festival at the Sepulveda Garden Center in Encino. Motion by D. George, seconded by J. Ackerman 7-0-0 Approved

- (2) Synthetic Herbicides Spraying - The Encino Parks Committee urges the ENC to oppose the spraying of synthetic herbicides to control non-native weeds within the Sepulveda Basin. Motion by G Bailey, seconded by J Ackerman 7-0-0 Approved

- b. Outreach Committee Meeting – Motion(s) passed at Outreach Committee Meeting Wednesday August 19, 2015 (Tabled from ENC Board Meeting August 26, 2015):

- (1) The Committee moved and approved the purchase of the ENC Branded Tent for up to \$1,999.00. See this link to view a similar item contemplated by the committee at: [Promotional Design Group](#). Motion by Todd R. / 2nd Michele W. Vote: 4-0-0.

- c. Outreach Committee Meeting – Motion(s) passed at Outreach Committee Meeting Wednesday September 16, 2015:

- (1) Naeir.com Membership and Benefits - The committee moved and approved joining Naeir.com for a total of \$59.99 per year. This organization offers merchandise for free and is available to help us make a difference in our community. Motion by Todd R. / 2nd by Carol Levin. Vote 5-0-0.
- (2) Taste of Encino Participation & Electricity in booth - The committee moved and approved investing \$100.00 for electricity for our booth at "Taste of Encino" to power much needed cooling systems, AC and fans. Motion by Todd R. / 2nd Michele W. Vote 5-0-0.

- d. Planning & Land Use (PLU) Committee Meeting – Motion(s) passed at Outreach Committee Meeting Tuesday September 8, 2015:

- (1) CVS #2958 - 16461 Ventura Blvd - Case# ZA 2010-1208 - Application to renew an existing conditional use permit for the off-site sale of a full line of alcoholic beverages in conjunction with a pharmacy drug store with approved operating hours of 6 AM to 2 AM daily and a request to extend the life of the grant. **Motion:** Encino NC Planning and Land Use Committee endorses CVS Pharmacy #2958, ZA 2010-1208 CUB CU PAI, 16461 Ventura Blvd, to renew their existing conditional use permit for a full line of alcoholic beverages in conjunction with the existing pharmacy drug store as long as it complies with the existing permit in 2010. Motion by Cohen / 2nd by Ackerman. 5-0-0 Motion Passed.

9. Public Comments: [Non-Agenda Items] within the “Board’s” jurisdiction are limited to **TWO MINUTES (2)** per speaker. This is a NON-DISCUSSION PERIOD.

10. Board Member Comments: On any subject matter within “The Board’s” jurisdiction shall have – one (1) Minute per speaker. These are NON-DISCUSSION items between Board members and the public.

11. Future Meetings:

- a. Next ENC General Board Meeting: **Wednesday, October 28, 2015**
- b. Next ENC Executive Committee Meeting: **Wednesday, October 14, 2015**
- c. VANC Monthly Meeting: - **Thurs, October 8, 2015** (*Generally 2nd Thurs of month*)
- d. LANCC Meeting: - **Sat, October 5, 2015 at 10:00am** (Hollywood Neighborhood City Hall)
- e. BONC Meeting: - **Mon, October 3, 2015** (Los Angeles City Hall)
- f. Congress of Neighborhoods: **Sat, September 26, 2015** (Los Angeles City Hall - 200 N Main St.)

12. Community Events/News:

- a. Valley Preparedness Fair – October 3, 2015 – 10:00am to 2:00pm at Fire Station 87 on Balboa north of Lassen St.
- b. Taste of Encino – October 12, 2015 – 10:00am to 5:00pm on Ventura Blvd starting at Balboa Blvd and heading westward.

c. Upcoming Ham Radio Classes and Test Dates –

- (1) Technician Exam Study - Class Date: Tuesday, October 6th Time: 7:00pm to 9:00pm
Location: Bel Air Ridge Homeowners Association – Club House 2760 Claray Drive, Los Angeles, CA 90077
- (2) Technician Exam Study - Class Date: Saturday, October 17th Time: 10:00am to 12:00pm
Location: Bel Air Crest Homeowners Association – Club House 11701 Bel Air Crest Road, Los Angeles, CA 90077
- (3) Technician EXAM - Date: November 7th, 2015 Time: 10:00am Location: Bel Air Ridge Homeowners Association - Club House 2760 Claray Dr., Los Angeles, Ca 90077

d. Garden plots are available at the Sepulveda Garden Center - \$120 per year per plot. Call (818) 784-5180 for more information.

13. Adjournment: 9:00 PM

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of VOLUNTEERS who are elected by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

The ENC meetings are usually held on the 4th Wednesday of each month at the: **Encino Community Center, 4935 Balboa Blvd starting at 7:00pm**. For further information – Please go to: <http://www.encinonc.org>

PUBLIC INPUT AT ENC MEETINGS - An opportunity for the public to address the Council or Speaker on agenda items will be provided before or during consideration of the item. Members of the public who wish to be recognized on any item are requested to complete a question card for each item they wish to address, and present the completed card(s) to the Sergeant-At-Arms. Speaker cards are available at the back of the meeting room. The Council will also provide an opportunity for the public to speak on any [**Non-Agenda Items**]* during **“Public Comment”**. **The Council may not take any action or discuss matters addressed in “Public Comments”**. However, the Council President may refer such matters to the appropriate Council Committees for further consideration.

* **Public comments are limited to TWO (2) minutes per speaker.**

ENC BOARD DISCUSSION AND TIME LIMITS – an ENC Board member’s request to speak will be recognized by the President in the order requested. **For any item, the Chairperson of the Committee, or the maker of the original motion shall have up to THREE (3) minutes to discuss the item. Board members may speak for up to TWO (2) minutes each on the matter unless extended by the President or Council.** After all members desiring to speak on a question have had an opportunity to be heard once, **the time for each Member desiring to speak again shall be limited to a maximum of ONE (1) minute unless extended by the President or Council.** A motion calling the **“Previous Question”** may be introduced by any member during a Council debate. If adopted, this motion will terminate debate on a matter and the matter will then be submitted for a vote.

VOTING AND DISPOSITION OF ITEMS - Most motions require a majority vote of the Board member’s present and voting will be by hand vote unless otherwise decided by the Council. Unless requested for further consideration by an ENC Board member, any item that has been forwarded to the Council by a unanimous committee vote shall be approved as a **“Consent Item”** without further discussion.

TO BE FURTHER NOTED TO ALL IN ATTENDANCE:

Posting of your personal information to the ENC or any public organization can be released upon a request to the ENC according to the CA Public Records Act. You are not required to post your personal information unless you choose to do so.

Pursuant to CA State Law, the agenda is posted for public review at: (1) the Encino Chamber of Commerce (viewable all hours), (2) Encino Community Center, (3) Balboa Sports Center, (4) Encino-Tarzana Branch Library, and (5) The Coffee Bean & Tea Leaf store (17301-1 Ventura Blvd). The agenda and report(s) related to an agenda item will be available for review at www.EncinoNC.org.

In Compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, on the website, www.encinonc.org, may be viewed at the scheduled meeting. In Addition, if you would like a copy of any record related to an item on the agenda, please contact Encino NC Staff at: 818-971-6996 or by email at: enc@social.rr.com or info@encinonc.org.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting DONE, at (213) 978-1551, toll-free at (866) LA HELPS, or e-mail NCsupport@lacity.org.

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