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Sergeant at Arms

NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, February 26th, 2020
6:30pm Meet & Greet with Refreshments
7:00pm Meeting

Encino Womens Club
4924 Paso Robles Ave., Encino CA 91316

The Encino Neighborhood Council may be live streamed to the Encino Facebook page
<https://www.facebook.com/encinoneighborhoodcouncil/>

City of Los Angeles Harassment and Diversity Policy: All City volunteers have a right to work in an environment free from all forms of discrimination and conduct which can be considered harassing, coercive, or disruptive.

Public Comment: Public is asked to fill out a speaker card and hand it to the Board's Secretary. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard at the onset of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration. All speaker cards (non-agenda and agenda items) must be turned in prior to the item being voted on or before the public comment period on non-agenda items.

Meet and Greet with refreshments 6:30pm-7pm

Call to Order & Pledge of Allegiance at 7:00pm.

Seating of Alternates

Discussion and Possible Action: Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

MOTION: To approve President Garay's Recommendations for the seating of alternates



1. Public Comment on “Non-Agenda” Items (10 min): Public is asked to fill out a speaker card and hand it to the Board’s Secretary. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President’s discretion.

2. Reports from Public Officials/Departments/Community Agencies (25 min):

A. Department of Neighborhood Empowerment, NC Budget Advocates, BONC, Related Groups –Gibson Nyambura (5 min)

B. Councilmember Paul Koretz: Chris Givens, Field Deputy for Encino (818) 971-3088 (5 min)

C. Assemblymember Jesse Gabriel: Jeremy Saraie, Field Rep for Encino (818) 346-4521 (5min)

D. LAPD Senior Lead Officers: Officer Walia (5 min)

E. LAFD

3. PRESENTATION: No presentation this month

4. Applications for open positions on the Encino Neighborhood Council (5 min):

Open Positions Include: Education Rep (1) & Alt (1), At-Large Alt (2), Apartment/Condo Alt (1), Business Rep Alt (2), Planning & Land Use Alt (1), Public Safety Rep Alt (1), Religious Rep Alt (1), Volunteer Alt (1), Area 1 Alt (1), Area 2 Alt (1) & Area 3 Alt (1).

Motion, Discussion, and Vote may be taken on all items

NEW BUSINESS:

5. Officer's Reports:

A. President’s Report (5 min) – Board member to be censured and removed is Manjeri Krishna (Alternate for Area 7) for the following cause: Failure to complete the required training per the Encino Neighborhood Council’s Bylaws, LA City & State requirements: a) Training missed: Code of Conduct, Ethics & Funding, b) Section XIV of the Encino Neighborhood Council’s Bylaws. Censure was voted on at the 01/29/20 General Board meeting. The petition called for censure and removal. See supporting document: <https://www.encinonc.org/docs/34483392-5589.pdf>

B. Vice President’s Report (5 min) – Current Committees and Membership Information

C. Treasure’s Report – (10 Minutes):

C1. MOTION – Approval of November 2019 & January 2020 MER

D. Sergeant at Arms’ Report (2 minutes): Ethics, Funding, Code of Conduct – training required of members.

E. Secretary’s Report (5 min): MOTION: Approval of the ENC General Board January 2020 minutes. The ENC’s November General Board Meeting Minutes can be viewed at: <https://www.encinonc.org/docs/34483402-5587.pdf>



5. Consent Funding Items, 5min.

(The following consent items passed at a publicly held Executive Committee meeting on February 18, 2020):

5A. One Generation Senior Symposium: We received the invoice for the Senior Symposium – the cost for the ENC is \$750 and that includes the booth and it also will provide the lunch portion for the event. **MOTION; EXE-20-02-0104:** The ENC’s Executive Committee requests that the ENC approve \$750 for the 2020 Senior Symposium, on May 16th 2020 at One Generation Senior Center, 18255 Victory Blvd., Reseda, 91335

6. Consent Items, 5min.

(The following consent items passed at a publicly held ENC Committee meetings: Executive Committee meeting held 02/18/2020, PLU Committee meeting held on 02/11/2020 & the Airport Committee meeting held on 02/05/20 & a special Airport Committee meeting held on 02/14/20. Pulled items will be heard during committee reports/non-consent items):

6A. Menu system to use NC funds for core infrastructure improvements. MOTION; EXE-20-02-107: The ENC’s Executive Committee recommends the Encino Neighborhood Council support requesting from the City Controller a menu system to use NC funds for core infrastructure improvements from other City Departments. Examples to include are: tree planting, small sidewalk repair, etc....as a pilot program. **Alex G. Moved, Lee B. 2nd. Passed: 5-0-0**

6B. Voting on extending meetings past 9pm – The ENC’s room reservation is until 9m for General Board meeting with a little time after for cleanup. Meetings tend to run past 9pm, often ending at 9:30pm or later. If at 8:45pm it is apparent that the meeting will run past 9pm, should the ENC vote to extend the meeting or to table the remaining items until the following General Board meeting? **MOTION; EXE-20-02-106:** The ENC’s Executive Committee recommends that the Encino Neighborhood Council support voting on extending the General Board meetings past 9pm during the meeting or decide to table the remaining items until the following General Board meeting. **Alex G moved, Pat B. 2nds. Passed: 5-0-0**

6C. Managed Encampment and Shared Housing: MOTION; PLU-20-02-0060: The ENC PLU supports Council File 19-1413 if amended to include required site location approval by the area planning commission with strong input from the local neighborhood council and furthermore the ENC PLU suggests a site to be located on the paved lot next to the Tillman Water Reclamation Plant (15790 W Victory Blvd. APN: 2251002906, PIN: 177B141-4, Legal: -PT-LT B-21). Moved by Lee B., 2nd by Al M. **Passed: 7-0-0**



7. Committee Reports & Non-Consent Items: 20min.

7A. Executive Committee: Alex Garay

1. Non-Cosent, Funding: NPG Request: Los Encinos Docent Association (See Supporting Document, NPG – Los Encinos Docent Association). The Los Encinos Docent Association, a 501 (c) 3, the cooperating association of Los Encinos State Historic Park, is requesting this grant to help fund what now is a popular, annual special Summer evening event in the community – a live, al fresco professional Shakespeare performance at the park. In response to positive feedback, two shows over two nights, Saturday, August 8 2020 and Sunday, August 9, 2020 at 7pm drama “Richard III” and comedy “Love’s Labour’s Lost”* will entertain on the lawn north of the historic adobe. Grant request expenses for this special event are out of pocket and includes entertainment, portable sanitation, and staffing per special event (event occurs after normal park hours). Los Encinos State Historic Park is located at 16756 Moorpark Street, Encino, CA 91436. The NPG request, received from Amy Zidell, is in the amount of \$4,930.00 with a start date of 02/08/20, date funds required is 03/31/20 and the expected completion date is 08/10/2020.

2. Funding (Not routine in nature) Community Center Staff Overtime at the ENC General Board meetings: When the ENC’s General Board meetings run past 9pm, the Community Center pays their staff overtime to remain to close the center. The Community Center pays their staff from their budget and they have been generous with the ENC. The Community Center should not have to absorb the cost of the ENC’s meetings running past the reservation time for the room. The additional cost for the staff is \$30/hr. **MOTION; EXE-20-02-105:** The ENC’s Executive Committee recommends that the Encino Neighborhood Council approve covering the cost of the Community Center’s staff when meetings run past 9pm at a cost of \$30/hr. **Alex G. moves, Lee B. 2nds., Passed: 5-0-0**

7B. Planning & Land Use: Eliot Cohen

1. Proposal to build Elder Care Facility, ENV-2019-6480-EAF (16151 -16201 Ventura Blvd.). Case # ZA-2019-6479-ELD-SPP-SPR

SRM Development seeks to demolish and remove two commercial retail office buildings (23,991 square feet combined), a billboard sign/structure, and the associated surface parking lot; in order to construct, use and maintain an approximately 115,886 square foot Eldercare Facility Unified development built to a maximum of 77 feet in height (six stories) consisting of 107 assisted living Dwelling Units and 16 memory care Guest Rooms. Off-street parking is provided below grade within one subterranean parking level. The subject property is zoned C4-1L and located within the Ventura Cahuenga Boulevard Corridor Specific Plan.

The developer is re-engaging the committee with proposed changes to the previous design. The following changes were highlighted:

- Project revised from apartment dwelling to eldercare facility
- Project height lowered from 86’ to 77’ (elevator)
- Balconies on the rear side of the building were removed
- Traffic study yielded an approximate 67 less daily vehicular trips than the existing businesses generate
- Parking plans during construction not yet finalized. Committee requests adherence to the parking policy generated for the site to prevent contractors monopolizing street parking



- The project abdicated the granted waiver of dedication to give 5ft back to the sidewalk
- The project will provide a 24-hr hotline to report issues.

MOTION; PLU- 20-02-0059: (Cohen): The ENC PLU has no objections to the 16161 Ventura Bl proposed Eldercare Facility as presented by SRM Development as long as all the mitigation measures for the neighbors are completed in a timely manner in conjunction with the completion of the building. Moved by Eliot C, 2nd by Lee B. Passed: **7-0-0**

7D. Homelessness Committee: Pat Bates

7E. Airport Committee: Victoria Miller/Jim Esterle:

1. The ENC Airport Committee submits the following motion for ENC approval (Passed: 4-0-0)

Whereas:

*The residents of Encino, as well as other communities across the San Fernando Valley, have had their lives significantly disrupted by the FAA’s NextGen program as implemented at Van Nuys Airport (VNY)

*Some of the many negative community impacts resulting from NextGen include significant health, safety, and climate risks

*Over 300K noise complaints related to VNY operations were submitted in 2019 (Compared to less than 1000 complaints in 2016, the time period prior to NextGen initially launching at VNY)

*A Southern San Fernando Valley Airplane Noise Task Force consisting of local, state, and federal officials has been formed to collectively assess the problem and propose a Valley-wide solution encompassing both Van Nuys and Burbank Airports

*Community groups, be they publicly elected or ad-hoc, have been encouraged by the Task Force to submit a “point of view” relative to what actions should be taken at either or both airports

*The Task Force community input period is expected to close by the end of first quarter 2020

Motion:

***The ENC approves the following letter for formal submission to the Southern San Fernando Valley Airplane Noise Task Force in support of all Encino Residents as well as many others similarly impacted in neighboring communities by the FAA’s NextGen program at Van Nuys Airport. See Supporting Document: Southern San Fernando Valley Airplane Noise Task Force: <https://www.encinonc.org/docs/34483392-5588.pdf>**

7F. Outreach Committee: Alex Garay

7G. Parks & Environment: Glenn Bailey/Shelley Billik

7H. Bylaws Committee: Karie Purcell/Lee Blumenfeld

1. First reading of the proposed Bylaws changes

7I: Public Safety: Samuel Apikyan

7J: Traffic & Transportation – Laurie Kelson



8. Board Member Comments on Non-Agenda Items (10 min).

Adjournment at 9:00pm

Next Encino Neighborhood Council meeting will be held on **Wednesday, March 25, 2020**

Community Events:

- **Clean Up Encino Day, March 28th – submit areas in Encino that could use a little TLC**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Comment Cards will be turned in to the Board’s Secretary prior to the public comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women’s Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

SERVICIOS DE TRADUCCION: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.

