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# NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL General Board Meeting

Wednesday, March 24th, 2021  
7:00pm Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84006840411>

Or iPhone one-tap :

US: +16699006833,,84006840411# or +13462487799,,84006840411#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592  
or +1 312 626 6799 or +1 929 205 6099 or 833 548 0282 (Toll Free) or 877 853 5257  
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Webinar ID: 840 0684 0411

International numbers available: <https://us02web.zoom.us/j/84006840411>

**All Zoom Webinars are recorded**

**Public Comment:** Public calling in who wish to speak can use \*9 on your phone to request to speak. For those joining using Zoom, please use the raise your hand feature. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard during the public comment period of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration or during the multiple agenda item comment period.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. A member of the public wishing to speak on more than one



agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes during the Multiple Agenda Item Comment Period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 10 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment unless the presiding officer of the Board decides differently.

**1. Call to Order at 7:00pm – Roll Call**

**2. Seating of Alternates**

**Discussion and Possible Action:** Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

**MOTION:** To approve President Garay's Recommendations for the seating of alternates

**3. Multiple Agenda Item Comment Period (15min):** Members of the public who want to speak on multiple agenda items for up to five (5) minutes at one time can choose to speak during the Multiple Agenda Items Comment period. A member of the public wishing to speak on more than one agenda item at a single meeting shall limit his or her remarks to a total of five (5) minutes during the Multiple Agenda Item Comment Period. Members of the public who choose to speak during the Multiple Agenda Items period will be given the opportunity to also speak during General Public Comment. Public calling in who wish to speak can use \*9 on your phone to request to speak. For those joining using Zoom, please use the raise your hand feature.

**Officer's Reports:**

**4. Officer's Reports:**

**A. President's Report (2 min) –**

**B. Vice President's Report (2 min) –**

**C. Treasure's Report – (5 Minutes):**

**C1. MOTION – Approval of the February 2021 MER**

**D. Sergeant at Arms' Report (2 minutes):**

**E. Secretary's Report (5 min): MOTION:** Approval of the February General Board Meeting & March Special Meeting minutes.



## **Motion, Discussion, and Vote may be taken on all items**

### **5. NEW BUSINESS: Funding (10 min)**

**5A. One Generation Senior Symposium 2021** – ONEgeneration will host the 13<sup>th</sup> annual Senior Symposium on June 19, 2021. The event will allow for a COVID-friendly opportunity to engage with local community vendors who provide resources and services for the older adult community and their caregivers. The cost for this year's event is \$1000 and we will receive a table, chairs and a canopy (see supporting document, [ONEgeneration Invoice](#)). The ONEgeneration Senior Symposium attracts many Encino residents each year. The ENC has been helping sponsor this event for many years, only missing last year's due to the pandemic. Because of the pandemic, this year's event will be held at the Encino Farmer's Market Parking Lot, 17400 Victory Blvd., Van Nuys 91406.

**MOTION; OUT-21-03-0005: The ENC's Outreach Committee recommends that the Encino Neighborhood Council support having a booth at the ONEgeneration Senior Symposium, to be held on June 19<sup>th</sup>, 2021 at 17400 Victory Blvd., Van Nuys, 91406 and approve the expense of \$1000 for the booth. Passed: 3-0-0**

**5B. Community Improvement Project, Fire Station 83 Landscaping – (the following item has not gone through committee)** The landscaping at the Encino Fire Station, Station #83 is in need of updates. Due to budget cuts the Fire Station is not able to update their landscaping. Several quotes have been received, the most reasonable is from Rodriguez Landscape and Tree Service. The ENC may assist with a community improvement project for a portion of the funds. The SFV Audubon Society or other local native plant organizations may also assist with the installation of a low maintenance native plant pollinator section. **Possible motion: The Encino Neighborhood Council supports partially funding, through a community improvement project, the landscaping at Fire Station #83 in Encino in the amount up to \$8,500. Payment would be made to the LAFD Foundation, fbo Station #83.**

### **6. NEW BUSINESS – CONSENT ITEMS: (10min)**

**6A. Combined Special General Board Meeting and Outreach Committee Meeting** – The ENC needs to formally approve a candidate forum. Monday, April 12th was discussed by the Outreach Committee. Discussion and possible action on proposed motion. **EXE-21-03-0010: The ENC's Executive Committee recommends that the board support hosting a joint Special Meeting with the Outreach Committee and General Board to host a candidate forum on April 12th, starting at 6:30pm. Passed: 4-0-0**

**6B. CF 21-0031:** The Homelessness Committee passed a motion for a CIS in Favor of [CF 21-0031](#). **MOTION; HOM-21-03-0002: The Encino Neighborhood Council supports Motion CF 21-0031 (Bonin-Ramen) directing LA Sanitation to develop voluntary, service-based protocols for CARE+ operations citywide. The protocols should include: Compliance with CDC guidelines regarding public health and encampments Regular, scheduled and well-publicized cleanings Offers by LASAN of services such as trash pick-up, bulky item pick-up, etc. Designation of areas where trash and waste can be placed for disposal and removal Use of community partners and ambassadors to conduct outreach and facilitation. Provision of easy-ups or shade structures so people can temporarily relocate with their belongings during a cleaning Provision, through LASAN or partner agencies, of mobile showers, bathrooms, COVID-testing, tent exchange and distribution, food and water Hiring of unhoused residents to keep areas tidy between LASAN cleanings. Reasonable accommodations for people with disabilities. No use of law enforcement personnel. Further, the Encino**



**Neighborhood council Homelessness committee will be thrilled to serve as community partners and ambassadors to conduct outreach and facilitation. It is about time the Neighborhood councils were engaged in the response to this city-wide humanitarian crisis.**

## **7. NEW BUSINESS (25 min)**

**7A. ENC General Board Meetings** – Extend to 3 hours. Time management is a continuous issue the ENC faces during meetings. In order to accommodate comments from public officials, board member comments and public comment, and complete the entire agenda, General Board meetings should be extended to 3 hours.

**MOTION; EXE-21-03-0011: The ENC’s Executive Committee recommends that the board support extending the General Board meetings to 3 hours. Passed: 3-0-1**

**7B. Sustainability Alliance Representatives** – The Neighborhood Council Sustainability Alliance (NCSA) advances sustainability and resilience across Los Angeles through advocacy, sharing of best practices and community action. NCSA holds regular public forums and events and collaborates with Neighborhood Councils, public agencies and environmental and other community organizations to support effective engagement on LA’s Green New Deal, climate action and other timely sustainability issues. For additional information, visit <https://www.ncsa.la/>. The ENC may appoint up to three (3) representatives, currently the ENC has two (2) representatives appointed. A third representative may be appointed. **Discussion and possible appointment of a Sustainability Alliance Representative.**

**7C. Data Liaison** – Data Liaisons are appointed by their Neighborhood Council and will be trained by the Department and the Office of the Mayor Eric Garcetti. Equipped with their new skills, Data Liaisons will be able to design maps , create data visualizations for digital outreach, highlight community issues, create surveys and map the data to build innovative, informative, and strategic resources to advocate for their community. Each Neighborhood Council can appoint one to three Data Liaisons. The learning path requires a high level of computer skills. Upcoming meetings are scheduled for: March 30<sup>th</sup>, April 29<sup>th</sup>, May 27<sup>th</sup> & June 30<sup>th</sup>. **Discussion and possible appointment of Data Liaisons for the ENC.**

**7D. CF 09-0969-S3** – **The following item did not go through committee, due to time sensitivity, it is on our agenda for discussion.** The appeals fees may be increased to \$16,097 per appeal for development decisions from the current fee of \$89 for appellants that are not the applicant. The council file is scheduled to be heard by the City’s Planning and Land Use Committee on April 6th. **Discussion and possible action**

**8. General Public Comment on Non-Agenda Items (10 min):** Public calling in can press \*9 on your phone to speak on non-agenda items. Those that are using Zoom can use the “raise your hand” feature to request to speak on non-agenda items. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President’s discretion.

## **9. Committee Reports Items:**

**9A. Outreach Committee (5min): Alex Garay**

**9B. Planning & Land Use: Eliot Cohen**



- 9C. Homelessness Committee: Pat Bates
- 9D. Airport Committee: Victoria Miller/Jim Esterle:
- 9E. Bylaws Committee: Karie Purcell/Lee Blumenfeld
- 9F. Parks & Environment: Glenn Bailey
- 9G. Public Safety: Samuel Apikyan
- 9H: Traffic & Transportation – Laurie Kelson
- 9I: Executive Committee – Alex Garay
- 9J: Animal Welfare Liaison – Heather Michaels
- 10. Board Member Comments on Non-Agenda Items (5 min).

**Adjournment at 9:00pm**

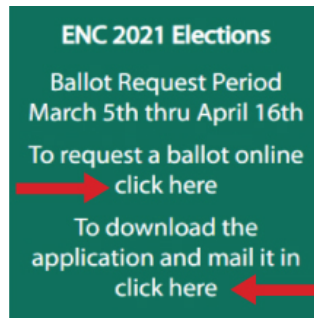
Next Encino Neighborhood Council meeting will be held on **Wednesday, April 28<sup>th</sup>, 2021**

**Community Events: ENC Elections – Ballot Request Period Open – Closes April 27th:**

**Due to the COVID pandemic, all who would like to participate and vote in the ENC elections are required to request a ballot. The ballot request period is now open and will close on April 27<sup>th</sup>. You may request a ballot online by clicking: [Online Ballot Request](#). From there click on the Vote-By-Mail Application Portal and follow the instructions.**

**You can also download the ballot request application and mail it in by clicking here: [Download the Ballot Request Form](#). The ENC requires documentation in order to receive the correct ballot. Please include a copy of your driver’s license with your completed application.**

**You can access the online vote-by-mail portal from the ENC’s website or download the ballot request form by visiting: [www.encinonc.org](http://www.encinonc.org) and click on the ballot request button on our site. See below for an image of the button on our website:**



**Our election date is May 4<sup>th</sup>, 2021. Once you’ve completed your ballot and attached your documentation, you can mail it to the City or drop it off at our drop box location. Our drop box is located at Encino Park and will open on April 30<sup>th</sup>, 2021 at 8am and close on May 4<sup>th</sup>, 2021 at 8pm. All ballots that are mailed back to the City need to be postmarked by May 4<sup>th</sup>, 2021.**

**There are 49 candidates in the upcoming election, this is your opportunity to vote for the candidate of your choice. Don’t delay, request a ballot today!**



The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Comment Cards will be turned in to the Board’s Secretary prior to the public comment period.

Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Women’s Club at 4924 Paso Robles Ave, Encino, 91316, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Alex Garay, Board President, at (818) 971-6996 or email via [president@encinonc.org](mailto:president@encinonc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at (818) 971-6996 or email via [president@encinonc.org](mailto:president@encinonc.org).

#### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.encinonc.org/bylaws.ph>

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.

