



Officers  
ALEX GARAY  
President

VICTORIA MILLER  
Vice President

Karie Purcell  
Secretary

PATRICIA BATES  
Treasurer

GLENN BAILEY  
Sergeant at Arms

## NOTICE AND AGENDA

### ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

Tuesday March 16<sup>th</sup>, 2021 @ 6:30pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86278530727>

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**Zoom Webinars are recorded**

**Public Comment:** Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair's discretion.

1. **Call to Order. Roll call; determination of quorum – Meeting called to order at 6:34pm. Karie Purcell was not in attendance.**
  
2. **Approval of March 2021 Executive Committee minutes (posted on the ENC website). – Alex moved to approve, Pat B. 2nds. Passed: 4-0-0**
  
3. **Public Comment on Non-Agenda Items (10 minutes) – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair’s discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair’s discretion.**
  - **One comment from the public on non-agenda items.**
  - **Public comment period closed.**
  
4. **Officer's Reports:**
  - A. **President's Report (Alex Garay) – 5min**
    1. **Motions introduced by the Outreach Committee**
      - **Reminder about speaking at non-ENC meetings.**
  
  - B. **Vice-President's (Victoria Miller) Report – 5min**
    - i. **Update on committees**
      - **Airport committee will be meeting in April.**
    - ii.
  
  - C. **Secretary's Report (Karie Purcell) – 5min**
    1. **Review of General Board & Special Meeting minutes and Vote Count sheets – February 2021.**
      - **Karie was not in attendance, item skipped.**
  
  - D. **Treasurer's Report (Pat Bates) – 10min**
    1. **March 2021 Monthly Expenditure Reports (MER)**
      - **Pat B. shared her screen to review the MER.**
      - **Glenn B. commented that the rollover is being considered but have not heard about the encumbrance. Suggested to see if the library would be interested in submitting an NPG for popular titles. Funding was removed once the pandemic started.**
  
  - E. **SAA Report (Glenn Bailey) – 2min**
    - **Has attempted to get in touch with Carol L. but has not been able to.**
    - **One comment from the public**

## Motion, Discussion, and Vote may be taken on all items

### 5. New Business Executive Committee (1 hour):

- A. Combined Special General Board Meeting and Outreach Committee Meeting** – The ENC needs to formally approve a candidate forum. Monday, April 12<sup>th</sup> was discussed by the Outreach Committee. **Discussion and possible action on proposed motion. EXE-21-03-0010: The ENC’s Executive Committee recommends that the board support hosting a combined Special Meeting with the Outreach Committee and General Board to host a candidate forum on April 12<sup>th</sup>, starting at 6:30pm.**
- Alex G. introduced the item. The item was opened to public comment.
  - A member of the public commented regarding how anyone can run for NCs even if convicted felons.
  - A member of the public commented on the item.
  - A member of the public supported the candidate forum.
  - The item was opened to board member comments.
  - Glenn B. recommended that the wording needs to be changed to a joint meeting. The change was noted and will be included in the item for the General Board meeting.
  - A board member asked about the length of the meeting.
  - The ENC’s Exec Committee recommends that the board support hosting a joint special meeting with the Outreach Committee & General Board on April 12<sup>th</sup>, starting at 6:30pm and ending at 8:30pm.
  - The motion was revised and opened to the public for comment.
  - Comments were made by the public on the revised motion.
  - Alex G. moved, Victoria M. 2<sup>nd</sup>, motion passed: 4-0-0
- B. ENC General Board Meetings** – Extend to 3 hours. Time management is a continuous issue the ENC faces during meetings. In order to accommodate comments from public officials, board member comments and public comment, and complete the entire agenda, General Board meetings should be extended to 3 hours, either starting at 6:30pm and ending at 9:30pm, 6pm – 9pm or 7pm – 10pm. **Discussion and possible action**
- Alex G introduced the item. The item was opened to public comment.
  - Public comment 1 referenced that 10pm may be too late for some, perhaps starting at 6pm may be better.
  - A member of the public commented on broken links on the website.
  - A member of the public commented on the flow of the meetings.
  - The item was opened to board member comment.
  - Pat B. commented that 3 hours would help.
  - Victoria M. commented that the meeting should be conducted in 2 hours.
  - Glenn B. commented on the agenda item
  - There was no further board member comment
  - The following motion was created: The ENC’s Exec Committee recommends extending the General Board meetings to 3 hours.

- **An additional motion was created to vote on the time. The ENC’s Exec Committee recommends changing start time, of the General Board meeting to 6:30pm or remain**
- **The item was opened to public comment**
- **A member of the public commented on the item.**
- **A 2<sup>nd</sup> public comment was made on the item regarding the use of the word “length” and that it should be “extend” . .**
- **The word on the agenda was changed.**
- **Glenn B. made a comment that the 2<sup>nd</sup> motion was not needed, it’s dependent on the passing of the first motion.**
- **The 1<sup>st</sup> motion was voted on. The motion passed: 3 (Y), 0 (N), 1 (A).**

**C. CF 09-0969-S3 – The appeals fees may be increased to \$16,097 per appeal for development decisions from the current fee of \$89 for appellants that are not the applicant. The council file is scheduled to be heard by the City’s Planning and Land Use Committee on April 6<sup>th</sup>. See supporting document: CF 09-0969-S3. Should the ENC file a CIS regarding the council file and proposed increase in fees to appeal a development decision? **Discussion and possible action.****

- **The item was introduced as an item for information only. The ENC’s PLU Committee should review the item, time permitting.**
- **The item was opened to public comment.**
- **A member of the public commented on the item**
- **Glenn B. commented that this item has time constraints, and asked if the PLU Chair would be contacted and ask if, in his opinion, the item should be on the General Board meeting agenda or if he would like to take it up at the next PLU Committee meeting.**

**D. Sustainability Alliance Liaison – Appointments for Sustainability Alliance Liaisons. **Discussion and possible action.****

- **Glenn B. introduced the motion. Requested the following changes; add “Neighborhood Council” in front of sustainability and instead of liaison it’s representative(s).**
- **Alex G. asked if further information could be explained at the General Board meeting, as far as commitments, roles and responsibilities.**
- **Victoria M. asked if it’s for board members or if it’s opened to Stakeholders.**
- **Glenn B. confirmed it’s opened to everyone.**
- **Alex G. asked if it’s the same for the Data Liaison**
- **Glenn B. would look into it. Will also add the next meeting.**
- **Both item D and E will be on the General Board meeting.**
- **The item was opened to public comment.**
- **No public comment.**

**E. Data Liaison – Appointment for a Data Liaison – **Discussion and possible action.****

## 6. Review General Board Meeting Draft Agenda

## 7. Board Member Comment on Non Agenda Items

- **Glenn B., requested to add all the board members to the agenda.**
- **Alex G. asked if there's a specific location it needs to be at.**
- **Glenn B. commented that it should be near the beginning of the agenda.**
- **Glenn B. requested to have the link to the ballot request form on the agenda and also commented on the candidates that still show "pending"**

## 8. Adjournment by 8:30pm

**Next Executive Committee meeting: April 20<sup>th</sup>, 2021**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, Encino Community Center

- [www.encinonc.org](http://www.encinonc.org)
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**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Alex Garay, Board President, at [\(818\) 971-6996](tel:8189716996) or email via [president@encinonc.org](mailto:president@encinonc.org)

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**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website [www.encinonc.org](http://www.encinonc.org)

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Alex Garay, Presidente de la Mesa Directiva, al [\(818\) 971-6996](tel:8189716996) o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal."