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Vice President

KARIE PURCELL
Secretary

PATRICIA BATES
Treasurer

GLENN BAILEY
Sergeant at Arms

NOTICE AND AGENDA

ENCINO NEIGHBORHOOD COUNCIL EXECUTIVE COMMITTEE MEETING

MINUTES

Tuesday April 20th, 2021 @ 6:30pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86278530727>

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Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair's discretion.

1. **Call to Order. Roll call; determination of quorum.**
 - **Everyone was in attendance, the meeting was called to order at 6:37pm**

2. **Approval of March 2021 Executive Committee minutes.**
 - **Karie moved, Victoria 2nds, minutes were approved, 5-0-0.**

3. **Public Comment on Non-Agenda Items (10 minutes) – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comment is limited to 10 minutes. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 2 minutes per speaker. Time may be modified at the Chair’s discretion.**
 - **No public comment on non-agenda items, session closed.**

4. **Officer's Reports:**
 - A. **President's Report – 5min – Discussed the low amount of people that have requested ballots and will send out the ballot request forms via Nextdoor**
 - **Glenn B. asked if we could include the link to sign up. He further asked how many ballots have been received.**
 - **Victoria mentioned the difficulties with the entire process.**

 - B. **Vice-President's Report – 5min**
 - **Discussed the committees that have met and should be meeting.**

 - C. **Secretary's Report – 5min**
 1. **Review of General Board & Special Meeting minutes and Vote Count sheets – March 2021.**
 - **Discussed the Bylaws committee briefly.**

 - D. **Treasurer's Report – 10min**
 1. **March 2021 Monthly Expenditure Reports (MER)**
 - **Pat B. shared her screen to review the MER.**
 - **Expects the funds to be reduced to 14K by the end of the fiscal year. Much is dependent on how many NPGs get approved.**
 2. **NPG Reviews**
 - **Pat discussed each NPG received**

 - E. **SAA Report – 2min**
 - **Glenn Bailey provided updates on board member trainings.**

Motion, Discussion, and Vote may be taken on all items

5. New Business Executive Committee (1 hour):

- A. **Seating of the new board** – DONE’s new policy seats all new board members on July 1st. However, for this year only, NCs will be able to vote on when to seat the new board. We can recommend that the new board is seated at the May 26th 2021 General Board meeting, however there may be several new board members and it’s possible that there will be no official actions due to trainings not being complete, especially on funding items. The May General Board meeting would be the last meeting to approve expenditures from our current budget. We could recommend moving the June General Board meeting to the 5th Wednesday of the month, June 30th, and seating the new board at that time. That way they can begin with their new duties the following day, July 1st. **Discussion and possible action.**
- **After discussion, the following motion was created: MOTION; EXE-21-04-0010: The ENC’s Executive Committee recommends that, per DONE’s Board Seating Policy we are opting to seat the new board on June 30th. The ENC’s Exe Committee further recommends that the board approve changing the ENC’s June General Board Meeting from the 4th Wednesday to the 5th Wednesday (6/30/21) so the new board may be seated and officers elected. Passed: 5-0-0.**
- B. **LAHSA Valley Office** – With the increased amount of homeless in the San Fernando Valley and with the Los Angeles Homeless Service Authority (LAHSA) the primary responding agency, response times are varied and based on priority. Should the ENC request that Councilmember Koretz introduce a motion to City Council requesting that the CAO investigate and report on the benefits and feasibility of LAHSA having an office in the San Fernando Valley. **Discussion and possible action.**
- **After discussion, the following motion was created: MOTION; EXE-21-04-0011: The ENC’s Executive Committee recommends that the board support requesting that Councilmember Koretz introduce a motion to City Council requesting that the CAO’s Office investigate and report on the benefits and feasibility of LAHSA having an office in the San Fernando Valley. Passed: 5-0-0**
- C. **Letter of Support for Council President Martinez, Basin Improvements** – The Council President's Office is working with Congressman Sherman's office on a plan to install some recreational amenities in the Sepulveda Basin. This is due to federal funding which has become available through the American Rescue Plan. This plan will include upgrading playgrounds and restroom facilities in the Basin, in addition to a community room/meeting space at the Sepulveda Sports Complex for groups such as the Wildlife Areas Steering Committee to utilize. This could also be a space for future Rec and Parks Rangers to be based out of. **Discussion and possible action.**
- **This item was pulled as the time to submit letters of support passed.**
- D. **Agenda Item/Motion introduced by ENC Rep Erik Yoo** – The Encino Neighborhood Council strongly condemns councilmember O’Farrell’s use of state force to displace the unhoused residents of Echo Park. Rather than utilizing federal and state grants to house residents, city officials have called for street sweeps and unregulated development. We call for the Los Angeles City Council and Mayor to all intents and purposes implement an *affordable* housing first model and fully utilize grants and funds to permanently house unhoused residents. **Discussion and possible action.**

- **Erik Yoo introduced the motion. After discussion it was decided that this is beyond the scope of the ENC but several points should be brought up in the next homelessness committee meeting.**

E. Request for a motion by Lee Blumenfeld – Lee Blumenfeld would like to nominate Area 1 for a test program to repair sidewalks in Area 1. **Motion: Encino NC supports as a pilot program, commissioning a la carte city service purchase of a one time amount NTE \$2,100.00 for the day, for one AC truck and crew for one day to repair by ramping broken and off grade sidewalks in area 1. Area 1 Rep will be with truck during the installation day.**

Details.

A. StreetsLA has given the prices and is excited to test this out

B. Request must be sent to CM Koretz for presentation and approval by city council. (Or maybe pat has additional ideas?)

C. Funds to come out of Community improvements funds.

For the asphalt crew to work on sidewalks, it would be \$2,093/day. This includes a modest cost bump as overtime work, because our workload is so heavy with our programmed responsibilities.

- **After discussion the following motion was created: MOTION: EXE-21-04-0012: The ENC's Executive Committee recommends that the board approve the sidewalk test project in Area 1 per the items noted in the agenda and request matching funds from CD5. Cost not to exceed \$2100 to the ENC. Passed: 5-0-0.**

F. Maha Montessori School – Looking to apply for a CUP and wishes to have the council's support. At this time it's not known when the new board will be seated. If the PLU Committee is planning a May meeting, this should be reviewed by the committee so they're able to provide a recommendation for the full board.

Discussion and possible action.

- **The item is referred to the PLU Committee.**

G. White Paper – The White Paper has been released and the ENC is able to send in support, opposition or partial support of the White Paper. **Discussion and possible action**

- **After discussion, the following motion was introduced and voted on: MOTION; EXE-21-04-0013: The ENC's Executive Committee recommends that the board requests that the CAO seriously consider and report back to City Council on the recommendations in the White Paper. Passed: 5-0-0. (A CIS will be filed for CF 21-0600 with the board's recommendation).**

6. Review General Board Meeting Draft Agenda

7. Board Member Comment on Non Agenda Items

8. Adjournment by 8:30pm

- **Meeting adjourned at 8:35pm**

Next Executive Committee meeting: TBD