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Secretary  
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Treasurer  
GLENN BAILEY  
Sergeant at Arms

# NOTICE AND AGENDA ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, April 28th, 2021

7:00pm Meeting

**MINUTES**

Please click the link below to join the webinar:

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**Public Comment:** Public calling in who wish to speak can use \*9 on your phone to request to speak. For those joining using Zoom, please use the raise your hand feature. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President's discretion. Public Comment on Non-Agenda Items will be heard during the public comment period of the meeting. Public Comment on agenda items will be heard when the respective item is up for consideration or during the multiple agenda item comment period.

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard



<http://encinonc.org/>

during the General Public Comment period. General Public Comment is limited to 10 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment unless the presiding officer of the Board decides differently.

**Encino Neighborhood Council Board Members**

Lee Blumenfeld Area 1 Rep	Walter Almora Area 2 Rep	Alex Garay Area 3 Rep	Jess Whitehill Area 4 Rep	Samantha Greitzer Area 5 Rep
Laurie Kelson Area 6 Rep	Jim Esterle Area 7 Rep	Heather Michaels At-Large Rep	Henry Eshelman Ar-Large Rep	Mary Moore Apt/Condo Rep
Victoria Miller Business Rep	Jodie Francisco Business Rep	Jennifer Goldstein Education Rep	Karie Purcell Encino Chamber Rep	Kathy Patterson EPOA Rep
Evan Oshan HOME Rep	Glenn Bailey Park/Environment Rep	Eliot Cohen PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	Alex Miller Youth Rep	Erik Yoo At-Large Alternate	David Krygier Encino Chamber Alt.	Carol Levin EPOA Alternate
Lissa Morrow HOME Alternate				

**1. Call to Order at 7:00pm – Roll Call**

- **A quorum was established and the meeting was called to order at 7:02pm**

**2. Seating of Alternates**

**Discussion and Possible Action:** Should any Representative and its Alternate be absent The President may nominate Alternates of other seats to fill that seat for this meeting only, whom may be seated upon approval by the seated members of the Board.

**MOTION:** To approve President Garay’s Recommendations for the seating of alternates

- **No alternates were in attendance.**

**3. Reports from Public Officials/Departments/Community Agencies (20 min):**

\*Councilmember Paul Koretz: **Chris Givens**, [christopher.givens@lacity.org](mailto:christopher.givens@lacity.org) (818) 971-3088

**CD5 updates were provided, including that no oversize parking signs installed on Balboa & homelessness in Encino.**

\* Assemblymember Jesse Gabriel: **Jeremy Saraie**, Field Representative, [Jeremy.Saraie@asm.ca.gov](mailto:Jeremy.Saraie@asm.ca.gov) (818) 346-4521

**Updates from the Assembly member’s office were provided.**

\* LA County Supervisor Kuehl: **Blake Clayton**, [BClayton@bos.lacounty.gov](mailto:BClayton@bos.lacounty.gov) (818) 880-9416

**County updates were provided by Blake Clayton**

\* LAPD, **Senior Lead Officer Walia**, [34024@lapd.online](mailto:34024@lapd.online) (818) 374-7634

**Officer Walia provided updates relating to Encino**

\* Department of Neighborhood Empowerment – **Adriana Cabrera**, [adriana.cabrera@lacity.org](mailto:adriana.cabrera@lacity.org)

**No one from DONE was in attendance.**

\* Budget Advocate: **Lee Blumenfeld**, [encleeb@gmail.com](mailto:encleeb@gmail.com)

**An update was provided by Lee Blumenfeld**



## Officer's Reports:

### 4. Officer's Reports:

#### A. President's Report (2 min) –

**\* Time deferred to get through the agenda**

#### B. Vice President's Report (2 min) –

**\* Time deferred to get through the agenda**

#### C. Treasure's Report – (5 Minutes):

##### C1. MOTION – Approval of the March 2021 MER

**\* The MER was shared on the screen and a report was provided. The March 2021 MER was approved 18 (Y), 0 (N) 1 (I)**

#### D. Sergeant at Arms Report (2 minutes):

**\* Updates were provided by the SAA regarding the City's not posting agendas on time. For the record Carol Levin's trainings have not been updated.**

#### E. Secretary's Report (5 min): MOTION: Approval of the March Adjourned Regular Board Meeting.

**\* The minutes on the agenda had been approved. The report was deferred.**

## Motion, Discussion, and Vote may be taken on all items

### 5. NEW BUSINESS: Funding

#### 5A. Hand Sanitizers, Outreach Items – Please see supporting document: [Hand Sanitizers](#).

**MOTION; OUT-21-04-0009: The ENC's Outreach Committee recommends that the General Board approve the purchase of 250 ENC Hand Sanitizers from Marcos Promos with a cost up to \$295.00. Passed: 4-0-0.**

- The item was opened to public comment.**
- Alex moved, Victoria M. 2<sup>nd</sup>, the motion passed: 18 (Y), 0 (N), 1 (I)**

**5B. Pill Cases, Outreach Items – Please see supporting document: [Pill Cases](#). MOTION; OUT-21/04/0010: The ENC's Outreach Committee recommends that the General Board approve the purchase of 250 ENC pill cases from 4 Imprint with an expense of, up to, \$350. Passed: 4-0-0.**

- The motion was introduced and opened up to public comment.**
- The item was opened to board member comment**
- The motion was opened to board member comments. A board member asked about an image, which was included in the supporting documents. The image was shared**
- Alex G made the motion, Jodie F. 2<sup>nd</sup>, the motion passed: 18 (Y), 0 (N), 2 (I)**

**To see all the NPGs, please visit our Financial Tab on our website or click: [NPG Requests](#)**



**5C. NPG, Prince of Peace Church (West Valley Food Pantry) – \$1000:** To provide \$1,000 for acquisition of food and supplies for anyone needing food.

- **The item was introduced and opened to public comment.**
- **Following public comment board members made comments.**
- **Glenn B. questioned the other NC that a funding request was sent to as the one listed is not an NC. Also questioned about the amount from each entity asked.**
- **Pat B. commented that all of the organizations have been verified and responded to the questions.**
- **The item had received a 1<sup>st</sup> and 2<sup>nd</sup>, the question was called and the item passed: 18 (Y), 0 (N), 2 (I)**

**5D. NPG, Friends of the Encino/Tarzana Library – \$1000:** To provide \$1,000 to acquire new editions.

- **The item was introduced, prior to Covid there was a budget for new titles, however, the budget was removed for new titles.**
- **Pat B. moved, Laurie K. 2<sup>nd</sup>**
- **The item was opened to public comment**
- **The item was opened to board member comments.**
- **The question was called, the item passed: 17 (Y), 0 (N), 1 (A), 2 (I)**

**5E. NPG, Lani School – \$2500:** To provide \$2,500 for a student garden project.

- **The item was introduced and a 1<sup>st</sup> and 2<sup>nd</sup> was received.**
- **The item was opened to public comment**
- **The item was opened to board member comments**
- **The NPG needed a signature from the Principal.**
- **Glenn B. requested to table this item to the next General Board meeting and received a 2<sup>nd</sup>**
- **The motion to table to the next meeting passed unanimously.**

**5F. NPG, New Friends Homeless Center - \$1000:** To provide \$1000 for food for meals provided to homeless/hungry individuals in Encino.

- **Alex G introduced the item, referencing that it is a sit down service and each person is served by volunteers with additional security measures and rules.**
- **Alex G moved to approve, Heather M. 2<sup>nd</sup>**
- **The item was opened to public comment**
- **The item was opened to board member comment**
- **Board members shared concerns about this attracting more**
- **The item was voted on and passed: 14 (Y), 0 (N), 4 (A), 1 (I)**
- **Alex G requested to take an agenda item out of order. The next item to vote on agenda item 6A.**
- **Lee B. 2<sup>nd</sup>**



**5G. NPG, Imagine LA - \$1000:** To provide \$1,000 to assist with mentoring services for prevention of homelessness.

- **Postponed to the May meeting**

**5H. NPG, Firemen’s Fund - \$5000:** To provide \$5,000 to help with redoing the landscaping at Fire Station 83 in our community.

- **Postponed to the May meeting**

**5I. NPG, Friends of the Los Angeles River (FOLAR) - \$1500:** To provide \$1,500 to support several LA River watershed cleanups in our area.

\* **Postponed to the May meeting**

## **6. NEW BUSINESS**

**6A. Seating of the new board –** DONE’s new policy seats all new board members on July 1<sup>st</sup>. However, for this year only, NCs will be able to vote on when to seat the new board. We can recommend that the new board is seated at the May 26<sup>th</sup> 2021 General Board meeting, however there may be several new board members and it’s possible that there will be no official actions due to trainings not being complete, especially on funding items. The May General Board meeting would be the last meeting to approve expenditures from our current budget. We could recommend moving the June General Board meeting to the 5<sup>th</sup> Wednesday of the month, June 30<sup>th</sup>, and seating the new board at that time. That way they can begin with their new duties the following day, July 1<sup>st</sup>.

**MOTION; EXE-21-04-0010: The ENC’s Executive Committee recommends that, per DONE’s Board Seating Policy we are opting to seat the new board on June 30<sup>th</sup>. The ENC’s Exe Committee further recommends that the board approve changing the ENC’s June General Board Meeting from the 4<sup>th</sup> Wednesday to the 5<sup>th</sup> Wednesday (6/30/21) so the new board may be seated and officers elected. Passed: 5-0-0.**

- **Alex G. introduced the item.**
- **A amendment to the item was introduced by Lee B. to keep the June 23<sup>rd</sup> meeting and sit the board on July 1<sup>st</sup>.**
- **Alex G., added to include that the ENC will host a special meeting on July 1<sup>st</sup> to seat the new board. The amendment was 2<sup>nd</sup> by Laurie.**
- **The amended motion was opened to public comment**
- **The item was voted on and passed: 11 (Y), 2 (N), 3 (A), 1 (I)**
- 
- **Alex G asked if any of the remaining items were time sensitive. Based on answers from board members, Alex G recommended postponing the remaining funding items and address items 6C & 6F**
- **Lee B asked if 6E could be included in this agenda.**
- **No objections were received**
- 

**6B. LAHSA Valley Office –** With the increased amount of homeless in the San Fernando Valley and with the Los Angeles Homeless Services Authority (LAHSA) the primary responding agency, response times are varied and based on priority. Should the ENC request that Councilmember Koretz introduce a motion to City Council requesting that the CAO investigate and report on the benefits and feasibility of LAHSA having an office in the San Fernando Valley. **MOTION; EXE-21-04-0011: The ENC’s Executive Committee recommends that the board support requesting that Councilmember Koretz introduce a motion to City Council requesting that the**



- **Postponed to the May meeting**

**6C. Airport Committee Motion** – The Encino Neighborhood Council Airport Committee has drafted the following motion to be sent to our city leaders as well as officials at VNY, LAWA, and BOAC, and the VNY CAC. This motion was passed unanimously in committee on April 15, 2021 (MSP 5-0-0). The purpose of this motion is to alert recipients that VNY Airport Master Plan has not been updated since 2006. Due to the increase of air noise complaints, especially due to NextGen, it is time that the VNY Airport Master Plan be reopened and updated, including consideration of the following points: **Please see supporting document, Airport Committee Motion April 15<sup>th</sup> 2021 by clicking here: [Airport Committee Motion April 15<sup>th</sup> 2021](#)**

- **The item was introduced by Jim E.**
- **The item was opened to public comment**
- **The item was opened to board member comment**
- **The question was called and the item passed: 13 (Y), 0 (N), 2 (A), 1 (R)**

**6D. White Paper** – The White Paper has been released and the ENC is able to send in support, opposition or partial support of the White Paper. Please see supporting document: [White Paper](#). **MOTION; EXE-21-04-0013: The ENC's Executive Committee recommends that the board requests that the CAO seriously consider and report back to City Council on the recommendations in the White Paper. Passed: 5-0-0. (A CIS will be filed for CF 21-0600 with the board's recommendation).**

- **The item was introduced and received a 2<sup>nd</sup> from Karie P.**
- **The item was opened to public comment**
- **The item was opened to board member comment**
- **An addition was introduced by Lee B.**
- **Karie moved to vote on the amendment and 2<sup>nd</sup> by Victoria M.**
- **The item was re-opened to public comment**
- **The item was voted on and passed: 15 (Y), 0 (N), 0 (A)**

**6E. Area 1 Test program, sidewalk repair, request by ENC Board Member Lee Blumenfeld** – Lee Blumenfeld would like to nominate Area 1 for a test program to repair sidewalks in Area 1. Does the Encino NC support, as a pilot program, commissioning a la carte city service purchase of a one-time amount NTE \$2,100.00 for the day, for one AC truck and crew for one day to repair by ramping broken and off grade sidewalks in area 1. Area 1 Rep will be with truck during the installation day.

Details.

A. StreetsLA has given the prices and is excited to test this out



B. Request must be sent to CM Koretz for presentation and approval by city council. (Or maybe pat has additional ideas?)

C. Funds to come out of Community improvements funds.

For the asphalt crew to work on sidewalks, it would be \$2,093/day. This includes a modest cost bump as overtime work, because our workload is so heavy with our programmed responsibilities.

**MOTION: EXE-21-04-0012: The ENC's Executive Committee recommends that the board approve the sidewalk test project in Area 1 per the items noted in the agenda and request matching funds from CD5. Cost not to exceed \$2100 to the ENC. Passed: 5-0-0.**

- **Postponed to May meeting**

**6F. CLAW, Mulholland Specific Plan** – On March 30, Planning Director Vince Bertoni published a memo which utilizes his authority to remove a large number of land parcels from being included in the Mulholland Design Review Board public process. Please see supporting document: [Bertoni Memo](#). For over thirty years, this public process has been the single most effective tool for preserving wildlife corridors on speculative development sites, and currently is the only city policy that is effectively protecting the environment in hillside areas. Without alternative environmental analysis and protective ordinances in place, the Director of Planning has given an immediate free pass to hillside developments. It would only take one ill-planned project to completely cut off wildlife movement between the 405 and 101 Freeways. Therefore it is important that the five hillside councilmembers who represent the area and appoint the Mulholland Design Review Board (MDRB) hear from the public. Should the ENC request that Councilmember Koretz introduce a motion to place a moratorium on any developments in the Mulholland Corridor as well as objecting to the memo and report from Vince Bertoni? **Key points to include could be:**

- The Director's decision will result in the degradation of the ecological and watershed health of the eastern Santa Monica Mountains.
- The Director's reduction of MDRB public review will have adverse environmental impacts.
- The MDRB brings professional expertise at no public cost, and the Director's decision removes their oversight.
- The MDRB oversight and public review must not be reduced until other environmental analysis and protective ordinances have been put in place.
- The Director should not take oversight away from the MDRB, but instead redirect his planning staff to perform environmental review to protect the region's large mountain lion habitat and comply with state law.

- **After discussion the item was approved without a detailed explanation of the details**

**6G. CF 21-0318 - Animals Recovered Data / Deceased Animals Recovered / Illegal Fireworks / Fireworks Buyback Program, short description:** Motion (Rodriguez - Koretz) relative to directing the Department of Animal Services, with the assistance of the Bureau of Sanitation, to report with data on the number of animals recovered, turned in by members of the public, and deceased, during periods of increased fireworks usage. Please see supporting document for the full motion: **CF 21-0318**.



- **Postponed to the May meeting**

**7. Public Comment on “Non-Agenda” Items (10 min):** Public calling in can press \*9 on your phone to speak on non-agenda items. Those that are using the video feature can use the “raise your hand” feature to request to speak on non-agenda items. **TWO MINUTES (2) per speaker is allotted; total time for all public comment is limited to 10 minutes.** Time may be adjusted at President’s discretion.

\* **The item was opened for public comment on non-agenda items.**

## **8. Committee Reports Items:**

**8A. Outreach Committee (5min): Alex Garay**

**8B. Planning & Land Use: Eliot Cohen**

**8C. Homelessness Committee: Pat Bates**

**8D. Airport Committee: Victoria Miller/Jim Esterle:**

**8E. Bylaws Committee: Karie Purcell/Lee Blumenfeld**

**8F. Parks & Environment: Glenn Bailey**

**8G. Public Safety:**

**8H: Traffic & Transportation – Laurie Kelson**

**8I: Executive Committee – Alex Garay**

**9. Board Member Comments on Non-Agenda Items (5 min).**

**Adjournment at 9:00pm – The meeting was adjourned at 10pm**

