



Officers:  
 PAT BATES • President  
 VICTORIA MILLER • Vice President  
 JODIE FRANCISCO • Secretary  
 GLENN BAILEY • Treasurer  
 HENRY ESHELMAN • Sergeant at Arms

**NOTICE AND AGENDA  
 ENCINO NEIGHBORHOOD COUNCIL  
 GENERAL BOARD MEETING  
 Wednesday, September 22nd, 2021 @ 7:00 pm**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87533764334>

Or One tap mobile : US: +16699006833,,87533764334# or +12532158782,,87533764334#

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 875 3376 4334

International numbers available: <https://us02web.zoom.us/j/87533764334>

**Zoom Webinars are recorded**

**Public Comment:** Public Comment on Non-Agenda Items is limited to TWO MINUTES (2) per speaker; total time for all public comments on Non-Agenda items is limited to ten (10) minutes. Time may be adjusted at the Chair’s discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to one (1) minute per agenda item per speaker. Time may be modified at the Chair’s discretion. The installation of the latest version of Zoom (currently 5.7.6) is recommended.

**Encino Neighborhood Council Board Members**

|                                 |  |                                     |                                     |  |
|---------------------------------|--|-------------------------------------|-------------------------------------|--|
| Lee Blumenfeld<br>Area 1 Rep    | Jodie Francisco<br>Area 2 Rep                    | Miriam Davis<br>Area 3 Rep          | Jess Whitehill<br>Area 4 Rep        | Michael Silva<br>Area 5 Rep            |
| Laurie Kelson<br>Area 6 Rep     | Jim Esterle<br>Area 7 Rep                        | Heather Michaels<br>At-Large Rep    | Henry Eshelman<br>At-Large Rep      | Alex Garay<br>Apt/Condo Rep            |
| Victoria Miller<br>Business Rep | Andrew Zucker<br>Business Rep                    | Jennifer Goldstein<br>Education Rep | David Krygier<br>Encino Chamber Rep | Kathy<br>Moghini-Patterson<br>EPOA Rep |
| Eliot Cohen<br>HOME Rep         | Glenn Bailey<br>Park/Advocate<br>Environment Rep | Darin Spillman<br>PLU Rep           | Samuel Apikyan<br>Public Safety Rep | Anni Keusseyan<br>Religious Rep        |
| Patricia Bates<br>Volunteer Rep | <b>Vacant</b><br>Youth Rep                       |                                     |                                     |  |

### Encino Neighborhood Council Alternates

|                                       |  |  |   |                                    |
|---------------------------------------|--|--|---|------------------------------------|
| Dana Frances Caruso<br>Area 1 Rep Alt | Walter Almora<br>Area 2 Rep Alt                      | <b>Vacant</b><br>Area 3 Rep Alt              | Robert Wenger<br>Area 4 Rep Alt         | Jonathan Gabriel<br>Area 5 Rep Alt |
| Daniel Kashani<br>Area 6 Rep Alt      | Lenny Beckerman<br>Area 7 Rep Alt                    | Lissa Morrow Christian<br>At-Large Rep Alt 1 | <b>Vacant</b><br>At-Large Rep Alt 2     | <b>Vacant</b><br>Apt/Condo Rep Alt |
| Todd Bloomfield<br>Business Rep Alt 1 | <b>Vacant</b><br>Business Rep Alt 2                  | <b>Vacant</b><br>Education Rep Alt           | Karie Purcell<br>Encino Chamber Rep Alt | Daniel Freedman<br>EPOA Rep Alt    |
| <b>TBD</b><br>HOME Rep Alt            | Maury Geller<br>Park/Advocate<br>Environment Rep Alt | Melody Korehe<br>PLU Rep Alt                 | <b>Vacant</b><br>Public Safety Rep Alt  | Kevin Ford<br>Religious Rep Alt    |
| <b>Vacant</b><br>Volunteer Rep Alt    |  |  |   |                                    |

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. **Determine compliance with all required training; Sergeant-at-Arms Report.** Note the new Anti-Bias Learning for employees (ABLE) is required with a completion deadline of November 30, 2021.
3. **Open positions in the Encino Neighborhood Council. Open Positions Include:** At Large Alt (1), Apartment/Condo Alt (1), Business Rep Alt (1), Education Alt (1), Public Safety Rep Alt (1), Volunteer Alt (1), Area 3 Alt (1), Youth Rep (1).
4. **Seating of Alternates:** The chair will appoint eligible Alternates with affirmation of the board. **Discussion and Possible Action:** *If at any Board meeting, a Representative who is absent either (a) has no designated Alternate or (b) has an Alternate who is also absent, then the president or presiding officer may, with the approval of a majority of the members entitled to vote at the meeting, designate an existing Alternate for any other Representative to serve and vote during the meeting in place of the absent Representative. In such an instance, the seat of any absent Representative temporarily becomes an At-Large Seat. The appointed Alternate must be in good standing with all required training to be eligible. (10 min #1-#4)*
5. **Reports from Public Officials/Departments/Community Agencies (25 min):** Kindly submit questions in advance to [info@encinonc.org](mailto:info@encinonc.org), indicate who the question is for. Due to a very large agenda for this meeting, the question and answer period will be limited to 5 minutes. Any unaddressed issues will be forwarded to the designated official.
  - \* LAPD, Senior Lead Officer Walia, [34024@lapd.online](mailto:34024@lapd.online) (818) 374-7634
  - \* Councilmember Paul Koretz: Chris Givens, [christopher.givens@lacity.org](mailto:christopher.givens@lacity.org) (818) 971-3088
  - \* Assemblymember Jesse Gabriel: (818) 346-4521
  - \* LA County Supervisor Kuehl: Blake Clayton, [BClayton@bos.lacounty.gov](mailto:BClayton@bos.lacounty.gov) (818) 880-9416
  - \* West Valley Neighborhood Prosecutor: Michael Liu, [Michael.liu@lacity.org](mailto:Michael.liu@lacity.org)
  - \* Department of Neighborhood Empowerment: Adriana Cabrera, [adriana.cabrera@lacity.org](mailto:adriana.cabrera@lacity.org)
  - \* Budget Advocate: Lee Blumenfeld, [encleeb@gmail.com](mailto:encleeb@gmail.com)
  - \* Public comment/questions on reports from Public Officials/Community Agencies (5 min)
6. **Officer's Reports:**
  - A. President's Report – 2min
  - B. Vice-President's Report – 5min

C. Treasurer's Report – 3 min

Approval of the [August 2021 MER](#), emailed to the board on 9/15/2021, and posted to ENC Financials webpage

D. Secretary's Report – 2min

Approval of [August 2021 meeting minutes](#)

**7. New Business - Non-funding: Motion, Discussion, and Vote may be taken on all items**

**A. Executive Committee:**

1. **Discussion & possible action:** *EXE 21-09-0024*: Motion to authorize Patricia Bates, Victoria Miller, Glenn Bailey, Jodie Francisco and Darin Spillman and to file Community Impact Statements and that said filings be distributed to the board and posted to the ENC website at a page to be designated. 2 min.
2. **Discussion & Possible action:** *EXE 21-09-0025*: Motion to recommend that the Board file a [Community Impact Statement or similar document addressed to the Board of Neighborhood Commissioners](#), citing critical deficiencies in the proposed DONE [Amendment to the Code of Conduct Policy](#). This statement uses the exact wording prepared and proposed by the Los Angeles Neighborhood Council Coalition. (Executive meeting Bates/Miller passed 5 yea/ 0 nay/0 abstained) 5 min.
3. **Information:** Results of the Los Angeles City Council Redistricting Commission Meetings on 9/20/2021 and 9/21/2021 titled [Review of Public Maps & Creation of Draft Maps](#), will be available at our September 22, 2021 meeting. Depending on the proposed maps, discussion and possible action may be considered. These meetings will be followed by the “Adoption of Draft Map” meeting of the Commission on September 29, 2021. 15 min.
4. **Announcement:** After September 30, 2021, there is the possibility of Neighborhood Council meetings being held in-person or continuing to be held virtually. Update on the EmpowerLA Virtual Governance Hybrid Work Group, which is scheduled to make recommendations to BONC on October 18, 2021. The Encino Community Center Staff has informed us that any such meetings would be limited to about 50 people with all seating spaced, not at tables, which would be difficult, our DONE NEA will be advised.

**B. Homelessness committee:**

1. *HOM 2021-08-0001* [CF 21-0773](#): Provision of trash receptacles and regular pickup for encampments consisting of 3 or more tents. Motion to recommend the Encino Neighborhood Council file a community Impact Statement in favor of CF 21-0773 which requests that the City Council direct the Bureau of Sanitation to report back within 60 days laying out the resources—including, but not limited to, personnel, equipment, and materials—that would be required to place wire basket trash receptacles at all homeless encampments in the City of Los Angeles made up of three or more tents and to regularly service those receptacles every three to four days. The report should also include recommendations for the implementation of a homeless encampment trash receptacle program that will accomplish these goals. And further, every effort should be made to quickly complete the study, find funding, and implement the sanitation program without delay. There are not enough beds of any kind to accommodate everyone currently on the

street, providing regular trash collection to encampments has been discussed for too long, it is long overdue. Bates/Yoo 2nd, passed 4 yes/0 no/0 abstentions 2 absent

### C. Parks & Environment Committee:

1. **Discussion and possible action: PAR 21-09-0001** The Encino Neighborhood council supports if amended the motion [CF 20-1205](#) to consider a new master plan for Sepulveda Basin, but on the condition that it includes provision for informing and consulting with community groups including the Encino and Lake Balboa Neighborhood Councils and the Sepulveda Basin Wildlife Areas Steering Committee, Community Impact statement to be filed, [see entire text of the CIS](#). Bates/Bull, Motion passed 4 yea /0 nay/0 abstained
2. Discussion and possible action: **PAR 21-09-0002: Encino Community of Interest** statement regarding inclusion of the Sepulveda Basin Recreation Area bounded by Victory Boulevard to the north, the 405 Freeway to the east, and White Oak Avenue to the west for purposes of the Los Angeles City Council Redistricting Commission deliberations. See the full [COL statement link](#) Bates/Davis Passed 5 yea/0 nay/0 abstained
3. Discussion and possible action: **Federal Funding for Projects in Sepulveda Basin: PAR 21-09-0003:** Congressman Sherman announced during last week's ENC Board meeting that \$3 million has been allocated for projects in the Sepulveda Basin Sports Complex, 6201 Balboa Blvd. (located on the west side of Balboa, north of the Los Angeles River). - recommendation that expansion of the Complex ought to be limited to passive recreation such as open space, trees, picnic tables and walk paths and further that there be representatives from the ENC be included on any Local Volunteer Neighborhood Oversight Committee (LVNOC) for this project. Motion: ENC Parks & Environment recommends that expansion be limited to passive recreation as stated above, and that there be ENC representation on LVNOC. Bailey/Bates passed 5 yea/0 nay/0 abstained

8. **Public Comment on Non-Agenda Items (10 minutes)** – Public comments on non-agenda items within the ENC's subject matter jurisdiction is limited to TWO MINUTES (2) per speaker; total time for all public comments on non-agenda items is limited to ten (10) minutes. Time may be adjusted at the Chair's discretion. Public calling in, please press \*9 on your phone to raise your hand to speak. For those who are using the Zoom application, please use the Raise Hand feature to speak.

### 9. Committee Reports Items: - 5 min

1. Airport Committee: TBA
2. Bylaws Committee: DONE is now accepting Bylaws amendments and the submittal deadline is April 15, 2022.
3. Education Committee, next meeting is October 13, 2021 @4PM
4. Finance Committee: TBA
5. Homelessness Committee: TBA
6. Outreach Committee next meeting is october 4, 2021 @6:30 PM
  1. Parks & Environment Committee: Next Meeting is October 6, 2021 @3PM  
The **Bureau of Streets Services (StreetsLA)** Tree Inventory in Encino is underway and it included counting the 400,000th tree in the City. See

<https://streetsla.lacity.org/tree-inventory> for more information about City trees.

Upon completion, the report should be distributed to ENC Board members, a link should be posted on the ENC website, and arrangements should be made for a presentation at the next available ENC Board meeting. Tree Inventory webpage Glenn took us through the Tree Inventory webpage. Katie recommended per LA Tree's Committee recommendation, that we designate a tree person. Glenn suggested we add a tree person as a liason. Katie and Maureen volunteered to be alternates.

2. **Sepulveda Basin Controlled Burns** - The LA Fire Department is working with Stakeholder groups to initiate ongoing controlled burns of brush west of Woodley Avenue and north of Burbank Boulevard (approximately 70 acres) as soon after September 15, 2021 as weather conditions permit (wind, temperature and humidity). ENC Parks and Environment committee recommends that illumination signs be placed on the 101 and 405 announcing that a controlled burn is going on. Glenn suggests we put it on the ENC Board Agenda. Committee recommends we get word out to our constituency with illuminated signs on 101/405, through Tweets #SepulvedaBasinControlledBurn and other social media.
7. Planning and Land Use Committee Next meeting will be October 13, 2021 @7PM
8. Public Safety Committee: TBA
9. Traffic & Transportation Committee: TBA
10. Ad-hoc Redistricting Committee: TBA

#### 10. Board Member Comment on Non Agenda Items (no discussion) - 5 min

#### 11. Adjournment

**Next meeting: Wednesday, October 27, 2021**

**Community Events: Congress of Neighborhoods, Saturday, September 25, 2021. Registration is open.**

**New website: <https://www.neighborhoodcongress.la>**

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's subject matter jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker per item, unless adjusted by the presiding officer of the Board or Committee. Consent items which have been unanimously approved by a public committee meeting are exempted unless pulled from the consent section by a Board member.

**PUBLIC POSTING OF AGENDAS** - ENC agendas are posted for public review as follows: Glass display case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and Encino Community Center auditorium at 4935 Balboa Blvd, Encino, 91316, and digitally at [www.encinonc.org](http://www.encinonc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.encinonc.org](http://www.encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via [president@encinonc.org](mailto:president@encinonc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the ENC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/page/viewPage/bylaws>

**SERVICIOS DE TRADUCCIÓN:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico [president@encinonc.org](mailto:president@encinonc.org) para avisar al Concejo Vecinal.