



Officers:
 PAT BATES • President
 VICTORIA MILLER • Vice President
 JODIE FRANCISCO • Secretary
 GLENN BAILEY • Treasurer
 HENRY ESHELMAN • Sergeant at Arms

Meeting Minutes

ENCINO NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING

Wednesday, August 25th, 2021 @ 7:00 pm

Encino Neighborhood Council Board Members

Lee Blumenfeld Area 1 Rep	Jodie Francisco Area 2 Rep	Miriam Davis Area 3 Rep	Jess Whitehill Area 4 Rep	Michael Silva Area 5 Rep
Laurie Kelson Area 6 Rep	Jim Esterle Area 7 Rep	Heather Michaels At-Large Rep	Henry Eshelman At-Large Rep	Alex Garay Apt/Condo Rep
Victoria Miller Business Rep	Andrew Zucker Business Rep	Jennifer Goldstein Education Rep	David Krygier Encino Chamber Rep	Kathy Moghini-Patterson EPOA Rep
Eliot Cohen HOME Rep	Glenn Bailey Park/Advocate Environment Rep	Darin Spillman PLU Rep	Samuel Apikyan Public Safety Rep	Anni Keusseyan Religious Rep
Patricia Bates Volunteer Rep	Vacant Youth Rep			

Encino Neighborhood Council Alternates

Dana Frances Caruso Area 1 Rep Alt	Walter Almora Area 2 Rep Alt	Vacant Area 3 Rep Alt	Robert Wenger Area 4 Rep Alt	Jonathan Gabriel Area 5 Rep Alt
Daniel Kashani Area 6 Rep Alt	Lenny Beckerman Area 7 Rep Alt	Lissa Morrow Christian At-Large Rep Alt 1	Vacant At-Large Rep Alt 2	Vacant Apt/Condo Rep Alt
Todd Bloomfield Business Rep Alt 1	Vacant Business Rep Alt 2	Vacant Education Rep Alt	Karie Purcell Encino Chamber Rep Alt	Daniel Freedman EPOA Rep Alt
TBD HOME Rep Alt	Maury Geller Park/Advocate Environment Rep Alt	Melody Korehe PLU Rep Alt	Vacant Public Safety Rep Alt	Kevin Ford Religious Rep Alt
Vacant Volunteer Rep Alt				

1. Call to Order. Start recording. Roll call. determination of quorum.

Members present: Blumenfeld, Francisco, Whitehill, Kelson, Esterle, Michaels, Eshelman, Garay, Miller, Zucker, Goldstein, Purcell for Krygier, Freeman for Patterson, Cohen, Bailey, Spillman, and Bates.

Apikyan, Davis, Silva and Keusseyan were absent

2. Determine compliance with all required training; Sergeant-at-Arms Report.

It was determined that Michaels and Freeman were ineligible to vote

3. Open positions in the Encino Neighborhood Council. Open Positions Include: At Large Alt (1), Apartment/Condo Alt (1), Business Rep Alt (1), Public Safety Rep Alt (1), Volunteer Alt (1), Area 3 Alt (1), Youth Rep (1).

4. Seating of Alternates: The chair will appoint eligible Alternates with affirmation of the board. (10 min #1-#4)
Christian and Caruso were seated as alternates

5. Reports from Public Officials/Departments/Community Agencies

* Congressman Brad Sherman, Brad.Sherman@mail.house.gov (818) 501-9200

* LAPD, Senior Lead Officer Walia, 34024@lapd.online (818) 374-7634

* LA County Supervisor Kuehl: Blake Clayton, BClayton@bos.lacounty.gov (818) 880-9416

* West Valley Neighborhood Prosecutor: Michael Liu, Michael.liu@lacity.org

* Department of Neighborhood Empowerment: Adriana Cabrera, adriana.cabrera@lacity.org

* Budget Advocate: Lee Blumenfeld, encleeb@gmail.com

Glenn Bailey gave the Budget advocate report.

6. Officer's Reports:

A. President's Report – 2min

B. Vice-President's Report – 5min

C. Treasurer's Report – 3 min

Approval of [July 2021 Monthly Expenditure Report \(MER\)](#), emailed to board 8/6/2021 and posted to ENC Financials webpage

Mer was approved 17/0/0/2/2

Neighborhood Purposes Grants – update on previous NPGs

D. Secretary's Report – 2min

i. Approval of [July 2021](#) meeting minutes by affirmation.

Minutes were approved 16/0/1/2/2

7. New Business - Consent Items - Funding: Finance Committee items passed in a public meeting with unanimous consent and public comment received, Motion to approve by affirmation:- 5 min

- A. FIN 21-08-0011 To authorize employment of an administrative assistant through Partners in Diversity for up to 5 hours per week average at a rate of \$22.61 per hour on the condition that a job description and standards for compliance with that description were developed.
- B. FIN 21-08-0012 To authorize up to \$150 per month for Facebook/ *Instagram* ads to increase community awareness of ENC activities and promote upcoming presentations, meetings and events.
- C. To authorize up to \$750 for preparation of new business cards for board members, quotes may be obtained from local vendor The Printing House, from Vistaprint, or similar. In addition, a number of cards without board member names will be printed for use by new members or in situations to just share the web site and phone number for the ENC.
- D. FIN 21-08-0013 To approve the revision of the 2021-2022 Encino Neighborhood Council Budget pursuant to confirmation of the 2020-2021 \$10,000 rollover amount and revision of certain budgeted expenditures

Items A.B.C and D were all approved 17 yea/0 nay/0 abstained/2 ineligible/2 absent

Motion, Discussion, and Vote may be taken on all items

8. New Business: Funding:

Finance Committee (Item c. modified by the Education Committee): - 10 min

- a. Discussion and Motion: To ratify the recommendation of the Outreach Committee: OUT-21-08-0015: The ENC's Outreach Committee recommends that the board support an expense of \$1500 to sponsor food and supplies for the National Public Lands Day Event on September 25th, 2021. The ENC Finance Committee further recommends *authorizing* expenditures of up to \$1000 for Port-a-Potty and Hand Washing Station rental for the event from Global Temp Services or similar

Item was pulled from agenda

- b. FIN 21-08-0009 Discussion and motion: To authorize up to \$1500 for recovery of Encino Neighborhood Council data from a malfunctioning external hard drive, possible vendors include the Best Buy Geek Squad department or similar, subject to inspection by a board member and possibly obtaining alternate recovery solutions.

Bates made the motion, Zucker 2nded, motion passed 15-0-2-2-2

- c. FIN 21-08-0010 Provide preliminary Neighborhood Purposes Grant budget amount of up to \$5,000 to the Encino Neighborhood Council Education Committee (passed unanimously by Finance Committee). Mr. Esterle moved to request \$7,500 for NPG at schools to which ENC students are assigned (Education Committee, passed unanimously). Suggested motions: (1) to approve the Education Committee NPG budget of up to \$7,500. If failed, (2) to approve the Education Committee NPG budget of up to \$5,000.

Melody Korehe was seated for Apikyan, there was discussion about clarifying the 2 motions and then Bailey made a motion for finance committee to amend their amount to \$7500, Zucker 2nded. Motion to vote on amendment passed 15-1-2-1-2, motion to approve amended motion passed 15-1-2-1-2

Motion was made to extend meeting until 9:30, passed 18-2-1

9. New Business - Non-funding

A. Executive Committee: - 2 min

Discussion & possible action: Motion to appoint Board Members Jodie Francisco, David Krygier, Jess Whitehill to attend the 2021 Civic University for Neighborhood Councils scheduled on September 9, 23 and 30, 2021.

Andrew Zucker was erroneously named and it should have been Robert Wenger, Jess Whitehall also expressed interest. Motion was made to name Francisco, Krygier, Wenger and Whitehall to Civic U and passed 18/0/0/2/1

B. Airport Committee: - 5 min

Motion In Support of the Proposed Redesign of RNAV Procedures For Van Nuys Airport (VNY) See full details including the distribution list at <https://www.encinonc.org/ncfiles/viewCommitteeFile/23131>:

The Encino Neighborhood Council (ENC) fully endorses and supports moving forward with the Proposed Redesign of RNAV Flight Procedures for Van Nuys Airport (VNY) presented at the August 9, 2021, virtual community briefing by Los Angeles World Airports (LAWA) and the Federal Aviation Administration (FAA). The proposed redesign, in step with the Southern San Fernando Valley Airplane Noise Task Force (Task Force) Report Recommendation #2, mimicking pre-NextGen historic flight paths departing from VNY as closely as possible. The ENC previously supported the Task Force resolution in its entirety by filing a formal Community Impact Statement (CIS) in 2020. We respectfully ask the Los Angeles City Council, LAWA, and the FAA to proceed and implement the proposal as expeditiously as feasibly possible. See supplemental information for additional information.

Esterle made the motion, Francisco 2nded motion passed 18/0/0/2/1

C. ENC EDU 21-00-0001 Education Committee: - 5 min

Motion to approve statement for LAUSD Redistricting Commission Public Hearings, as modified after board discussion:

Encino has been split between [LAUSD] Districts 3 and 4 since the prior map was drawn.

- Whereas being split in two raises the same issues with the school district as it does with the city and all other forms of government: it reduces our ability to act as a unified entity advocating for our kids. Instead, we are split, with one NC managing relationships across two different school board members' offices.
- Whereas the aforementioned split is not even vis a vis geography. One portion of Encino belongs to District 3, an entirely Valley district. The other portion belongs to District 4—which stretches over the hill across a wide swath of Los Angeles with which we have no particular relationship or connection. Critically, we are dwarfed by the dollars and voices on the other side of the hill.
- Whereas our public schools are split between two districts: for example, Lanai Elementary, Hesby Oaks Charter, and Encino Charter are in District 4, while Emelita Charter is in District 3.
- Whereas our public school elementary students are assigned to Portola Middle School (Tarzana), Mulholland Middle School (Lake Balboa), Birmingham High School (Lake Balboa), and Reseda High School (Reseda).

Accordingly, we urge the Commission to create a map that keeps Encino intact, and attached to the Valley neighbors with whom we share school communities, as *one Board District*.

Motion made at 9:25 to extend meeting another 30 minutes, motion passed

Approve amendment to original motion passed 14/0/3/3/1

Approving motion as amended passed 14/0/3/3/1

D. Homelessness Committee: - 5 min

- a. Motion for a Community Impact Statement supporting [CF 21-0773](#): Provision of a study by the Sanitation Department on deploying trash receptacles and regular pickup for homeless encampments consisting of 3 or more tents, with a motion that such study and execution of the program be conducted expeditiously if warranted.
- b. Motion for a Community Impact Statement supporting [CF 21-0774](#): That the City Council direct the City Administrative Officer (CAO) to identify City-owned parking lots, vacant parcels, and other properties not suitable for permanent or interim housing that can be utilized to create a distributed, City-wide network of small-scale, shipping-container storage facilities for people experiencing homelessness in Los Angeles and further, that said study and execution of the program be conducted expeditiously if warranted.

Items were tabled

E. Planning and Land Use - 10 min

- a. ENC PLU 21-08-0081 **Motion re: 17500, 17524 & 17526 Burbank Boulevard, City Planning Case Numbers ZA-2021-5717-ELD-SPR and ENV-2021-5718-EAF:** The ENC PLU requests that after [reasonable requirements](#) to bring the project into scale with the surrounding community and other specified issues are addressed, the revised project be presented to the ENC PLU for review. See the entire text in Item 3.a. of the following minutes: <https://www.encinonc.org/ncfiles/viewCommitteeFile/23130> Passed PLU committee 8 yea/0 nay/0 Abstentions

Motion passed 16/0/1/2/1

- b. ENC PLU 21-08-0082: **Motion regarding [CF 12-0460-S4 \(CFMS\)](#):** File a CIS for an 180 day extension and request for a stand alone Council File which is not intertwined with the DTLA Community Plan. Passed PLU 8 yea/0 nay/0 abstention/ 1 absent

Motion passed 16/0/1/2/1

10. Public Comment on Non-Agenda Items (10 minutes) – Public comments on non-agenda items within the ENC’s subject matter jurisdiction is limited to TWO MINUTES (2) per speaker; total time for all public comments on non-agenda items is limited to ten (10) minutes. Time may be adjusted at the Chair’s discretion.

Public calling in, please press *9 on your phone to raise your hand to speak. For those who are using the Zoom application, please use the Raise Hand feature to speak.

11. Committee Reports Items: - 5 min

A. Airport Committee:

B. Bylaws Committee:

DONE is now accepting Bylaws amendments and the submittal deadline is April 15, 2022.

C. Education Committee, next meeting is September 1, 2021, details to be announced

D. Finance Committee

E. Homelessness Committee: Next meeting will be October 13, 2021

F. Outreach Committee

G. Parks & Environment Committee: The City's Tree Inventory started in Encino last month and it included counting the 400,000th tree in the City. See <https://streetsla.lacity.org/tree-inventory> for more information about City trees.

H: Planning and Land Use Committee

I: Public Safety Committee: Meeting will be August 27, 2021, details to be announced

J: Traffic & Transportation Committee

K: Ad-hoc Redistricting Committee: The next special meeting is scheduled for 6:30 PM on August 24, 2021 and will feature Commissioner Rocky Delgadillo from the Los Angeles City Council Redistricting Committee. That will be followed on August 30, 2021 by a special meeting featuring Nick Melvoin, LAUSD School Board Member for District 4.

12. Board Member Comment on Non Agenda Items (no discussion) - 5 min

13: Adjournment *at 10:11PM*

Next meeting: Wednesday, September 22, 2021

Community Events: Congress of Neighborhoods, Saturday, September 25, 2021. Registration will open on August 28, 2021. New website: <https://www.neighborhoodcongress.la>