



Officers:
 PAT BATES • President
 VICTORIA MILLER • Vice President
 ALEX GARAY • Secretary
 GLENN BAILEY • Treasurer
 HENRY ESHELMAN • Sergeant at Arms

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NOTICE AND AGENDA
SPECIAL MEETING - ENCINO NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE
Wednesday December 1, 2021 @ 4 pm

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87172153317>

Meeting ID: 871 7215 3317

Or One tap mobile :

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Dial (for higher quality, dial a number based on your current location):

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Zoom Webinars are recorded

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE ENCINO NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Public Comment: Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak. Public comment on agenda items will be heard when the item is up for discussion. Public comment on agenda items is limited to 1 minutes per agenda item. Comments from the public on agenda items will be heard only when the respective item is being considered. Time may be adjusted at the Chair’s discretion.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

1. **Call to Order. Start recording. Roll call. determination of quorum.**
2. Approval of September 2021 ([recording](#)) and [October 2021](#) Executive Committee Minutes
3. Reports from Public Officials/Departments/Community Agencies
4. Public Comment on Non-Agenda Items – Public Comments on Non-Agenda Items is limited to TWO MINUTES (2) per speaker. Time may be adjusted at the Chair’s discretion. Public calling in, please press *9 on your phone to raise your hand to speak. For those that are using the Zoom Webinar please use the raise your hand feature to speak.
5. Officer's Reports:
 - A. President's Report
 - B. Vice-President's Report
 - C. Secretary's Report
 1. Review of Prior General Board Meeting minutes
 - D. Treasurer's Report
 1. [October 2021 Monthly Expenditure Report \(MER\)](#), emailed to board and posted to ENC Financials webpage
 2. Neighborhood Purposes Grants – update on previous and potential NPGs
 - E. Sergeant-at-Arms Report: Training compliance, including new Anti-Bias training and PLU Training (**new deadline 1/1/2022**)

Motion, Discussion, and Vote may be taken on all items

6. **New and Old Business Executive Committee**
 - A. **Discussion and Possible Action:** Update on the EmpowerLA Virtual Governance Hybrid Work Group, which is scheduled to make recommendations to BONC on October 18, 2021. See **BONC 10/18/2021 agenda** http://ens.lacity.org/done/agendas/doneagendas197155399_10182021.pdf
 - B. **Discussion and Possible Action: Status of Draft Digital Communication Policy.** See **BONC 10/18/2021 agenda** http://ens.lacity.org/done/agendas/doneagendas197155399_10182021.pdf
 - C. **Discussion and Possible Action: Permitted Fireworks displays adjacent to residential communities:** The City of Los Angeles apparently has neither neighborhood notification requirements nor ascertainable standards which are readily available to the public for permitting professional fireworks displays adjacent to residential neighborhoods, yet film productions which use pyrotechnics require expanded community outreach and notification. The City of Los Angeles has been very active in attempting to combat illegal fireworks, which, in addition to posing a fire danger frightens residents and pets alike. However, the City inexplicably permits unpublicised and episodic professional fireworks displays adjacent to residential neighborhoods, including on property under the purview of the Department of Recreation & Parks. **Consider a Community Impact Statement** directed to the Los Angeles City Council and the Board of Recreation & Parks Commissioners requiring either a public hearing on any such event at least 30 days prior to the event (or commencement of a series of events) and/or a stringent notification requirement of residents who will be impacted. Further, any permit granted by any City of Los Angeles Department for

such a display, including any attached diagrams regarding placement and size of devices, should be available for public inspection at least 60 days prior to the event. There should be a designated city official charged with evaluating public input on the proposed event with authority to deny the permit and further to refer the matter to the City Attorney in the case a resolution can not be achieved.

- D. **Discussion and Possible Action:** Selection of General Meeting dates for 2022. 1/26/2022, 2/23/2022, 3/23/2022, 4/27/2022, 5/25/2022, 6/22/2022, 7/27/2022, 8/24/2022, 9/28/2022, 10/26/2022, 12/7/2022
- E. **Discussion and Possible Action:** Recommendation of appointment of Neighborhood Council Sustainability Alliance (NCSA) Representative and Alternate for voting purposes.
- F. **Discussion and Possible Action:** Use meeting recordings for minutes of meetings, in the attached format or similar: <https://www.encinonc.org/ncfiles/viewCommitteeFile/25949>
- G. **Discussion and Possible Action:** Designate alternate representative to the Sepulveda Basin Wildlife Areas Steering Committee
- H. **Discussion and Possible Action:** Designate alternate representative to the West Valley Neighborhood Alliance on Homelessness.
- I. **Discussion and Possible Action:** Authorize representative or alternate representative to the to the West Valley Neighborhood Alliance on Homelessness to vote on matters considered by the WVNAH in compliance with the ENC Bylaws and Standing Rules
- J. **Discussion and Possible Action:** Consider who shall be in charge of training compliance for the Encino Neighborhood Council, by adding the responsibility to an existing position or create a new position for a compliance Officer.
- K. **Discussion and Possible Action:** Add Secretary Alex Garay as an authorized Community Impact Statement filer in place of past secretary Jodie Francisco.
- L. **Announcement:** DONE is accepting Bylaws amendments now. The submittal deadline is April 1, 2022 (note date changed to April 1, 2022)
- M. **Applications for open positions on the Encino Neighborhood Council :Open Positions Include:** At Large Alt (1), Apartment/Condo Alt (1), Business Rep Alt (2), Education Alt (1), Public Safety Rep Alt (1), Religious Alt (1), Volunteer Alt (1), Area 3 Alt (1), Youth Rep (1).

7. **Review General Board Meeting Draft Agenda**

8. **Board Member Comment on Non Agenda Items**

9. **Adjournment by _____ pm**

Next Executive Committee meeting: _____

The Encino Neighborhood Council (ENC), is a Certified Neighborhood Council of the City of Los Angeles which ADVISES City, other Governmental Officials' and the Community on issues or concerns that are affecting the community of ENCINO. The ENC is made up of volunteers who are ELECTED by the community who live, work or otherwise are involved in the community of ENCINO. The ENC also makes appropriations of City Funds for Community Projects and needs as requested and approved by various committees and the general board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment on agenda items is limited to 1 minutes per speaker per item, unless adjusted by the presiding officer of the Board or Committee.

PUBLIC POSTING OF AGENDAS - ENC agendas are posted for public review as follows: Glass case outside the Encino Chamber of Commerce office at 4933 Balboa Blvd, Encino, Encino-Tarzana Branch Library, and digitally at www.encinonc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: encinonc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Pat Bates, Board President, at (747) 282-0450 or email via president@encinonc.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the ENC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the ENC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.encinonc.org/ncfiles/viewPageFile/3541>

SERVICIOS DE TRADUCCIÓN: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Pat Bates, Presidente de la Mesa Directiva, al (747) 282-0450 o por correo electrónico president@encinonc.org para avisar al Concejo Vecinal.