## Department of Neighborhood Empowerment Funding Request Form

**Department Use Only** 

>\$2,500 NPG Sponsored Event



NC NAME:  Budget Fiscal Year:	Encino						
Danger i inca i cani	2016-2017		Requestor		Patricia B	ates	
Request Date: 26-Apr-17			Vendor		f the Library (E	ncino-Tarzan	a Div.)
Meeting Date: 4/26/2017			Address	-			
Agenda Item:	5.1.		City:		State		
	IC Sponsored Event		Zip Cod		Phone:	100	
	ber Reimbursement Community Impro	vement Project			830	.00	
Out of State 1099 Expens			pie w Oi pay	ments	•		
The state of the s	daily \$1,000 limit is required for this mount needed for the daily limit to b	e lifted:					
Public Benefit	Grant to cover acquisition of two freestand			mobile cart for	display of librar	y information	and books
Description	in the amount	9 +	850				
	Vote Count (Continued						
*Recused-Boardmember	must leave the room prior to any disci	ussion and ma	y not return	to the room u	until after the	vote is comp	leted.
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP	V.				X	
CAROL LEVIN	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE	X					
DIANE ROSEN	AREA 5 REP					×	
ALEX GARAY	AT LARGE REP ALT	X					
ELIOT COHEN	PLU					X	
GERALD SILVER	HOMEOWNERS OF ENCINO	X					
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP	-				×	
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP	X					
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLOWSKY	AREA I REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X					
PATRICIA BATES	VOLUNTEER SERVICE	X					
PAIRICIA DATES	AREA 2 REP					X	
SCOTT LINDEN	ARCA Z REP						
	APARTMENT/CONDO REP	X					
SCOTT LINDEN		X				X	
SCOTT LINDEN SHERMAN GAMSON	APARTMENT/CONDO REP	X				X	

☐ Denied

2nd Level

NC NAME:	Encino	
Meeting Date:	42851	
Agenda Item:	5.1.	

*Recused-Boardmem	ber must leave the room prior to any o	Vote Count	y not return	to the room u	until after the	ote is comp	leted.
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Adriohn Richardson	Education	X					
and the second s							
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			-	-			
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		1					
C Quorum: 11	Totals (this page only):	1 1					

## Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

	Name of NC from which you are seeking this grant:	Encino Neighb	orhood Council	
SEC	TION I- APPLICANT INFORMATION			
10\	Friends of the Encino-Tarzana Branch Library	23-7249//99	na	10/29/76
1a)	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
	18231 Ventura Blvd.	Tarzana	CA	91356
1b)	Organization Mailing Address	City	State	Zip Code
1c)	Business Address (If different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:			
	Adele Druck	(818) 345-8923	druckadele@ao	l.com
	Name	Phone	Email	
2)	Type of Organization- Please select one:  ☐ Public School (not to include private schools)	or 501(c)(3) Nor	n-Profit (other than religio	us institutions)
	Attach Grant Request on School Letterhead	d Attach IRS D	etermination Letter	
3)	Name / Address of Affiliated Organization (If applicable)	City	State	Zip Code
SEC	TION II - PROJECT DESCRIPTION			
4)	Please describe the purpose and intent of the gr Proposed funds of \$850 will be used to purchase the following		isers of the Encino-Tarzana L	.ibrary:
	Two Freestanding Multimedia Displays, (shelves adjust to dif	ferent angles for displaying a	variety of library information	& materials)
	One 7-shelf Mobile Display Cart (black) (7-shelf cart has shousic CD's)	nelves that are ideal for displa	aying paperbacks, Audiobook	s on CD's, DVD's, and

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

On behalf of the Los Angeles Public Library and the Friends of the Library, the Encino-Tarzana Branch Library is privileged to submit a proposal for funds to use towards improving and providing better service to children, students, and our Encino library community. If approved, the funds would be used to serve immediate needs of the library and provide easy access to library information, ideas, and books to our diverse library patrons. We are grateful for your generosity, your trust, and most importantly, your commitment and support to our library's mission.

a)			D	T ( 1 D ) 1 1 0 1			
	Personnel Related Expenses		Requested of NC	Total Projected Cost			
	Non Personnal Palated Evnonn	200	Requested of NC	Total Projected Cost			
)	Non-Personnel Related Expens	562					
	Library display materials		\$ 850.00	\$ 850.00			
)	Have you (applicant) applied to ■ No □ Yes, please list	names of NCs:					
)	Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  NO  Yes, please describe:						
	Source of Funding		Amount	Total Projected Cost			
)	What is the TOTAL amount of t	he grant funding requeste	d with this application:	\$ 850.00			
	sur Chalan		5/30/17				
a)	Start date: 4/26/17 101	b) Date Funds Required:	100/1				
C)	Expected completion date:	5/30/17 (After comp	letion of the project, the appli	icant must submit a			
-			epartment of Neighborhood E				
C	TION IV - POTENTIAL CONFLIC						
			with a Donal Mambar of the A	102			
a)	Do you (applicant) have a form	er or existing relationship ase describe below:	with a Board Member of the N	ic r			
1	Name of NC Board Member	ase describe below.	Relationshir	to Applicant			
1	Name of No Board Member		reductions	to Applicant			
			000 - 64 - 04 - 44 1				
b)	If yes, did you request that the						
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<sup>\*</sup> If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Address any reply to:

P.O. Box 2350, Los Angeles, Calif. 90053

Department of the Treasury

LA-E0:76-1637

Letter of Exemption from Federal Income Tax Oct 29, 1976

District Director

Internal Revenue Service

OCT 2 9 1976

in reply refer to: J. Jones L-178, Code 424 E0G2:D

Determination Section (213) 688-4553

Friends of the Encino-Tarzana Branch Library 18231 Ventura Blvd. Tarzana, California 91356

Purpose: Accounting Period Ending:

Charitable December 31

Gentlemen:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section  $\frac{509(a)(2)}{2}$ .

You are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You are not liable for the taxes imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section. 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductable for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If your purposes, character, or method of operation is changed, please let us know so we can consider the effect of the change on your exempt status. Also, you should inform us of all changes in your name or address.

If your gross receipts each year are normally more than \$5,000, you are required to file Form 990, Return of Organization Exempt From Income Tax, by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, for failure to file a return on time.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Please keep this determination letter in your permanent records.

Sincerely yours,

District Director

W. A. Comett