Encino Neighborhood Council

Petty Cash Journal
Feb 24, 2010
Quarter 3 FYE 2010

Date Paid	Receive	Vendor	Description / Purpose	Perform	Amount paid	Balance Fwd	Genrl Exp	Outreach	Comm Proj
			Qtr 4 Jun FY 09 Ending Balance		($2,081.45)	$119.02		($1,191.09)	($890.36)
7/2/2009	Pyear	RG	Office Supplies, Copying	Chk 1014	($65.38)	$53.64		($65.38)	
7/2/2009	Pyear		Lost Check 1004 Replace 1015		$500.00	$553.64			
7/2/2009	Pyear	Phillips Grad Instit	Lanai Elementary School	Chk 1015	($500.00)	$53.64			($500.00)
7/15/2009			Petty Cash Deposit July 09		$800.00	$853.64			
7/15/2009	Pyear	RG	Office Supplies, Copying_Awards	Chk 1016	($297.54)	$556.10		($297.54)	
7/15/2009	Pyear	SG	Copying, By Laws / Elections	Chk 1017	($7.62)	$548.48		($7.62)	
7/20/2009		JW	Postage	Chk 1018	($9.84)	$538.64	($9.84)		
7/20/2009	Pyear	Phillips Grad Instit	Lanai Elementary School	Chk 1019	($500.00)	$38.64			($500.00)
7/24/2009		MH	July Meeting Refreshments	Chk 1020	($27.44)	$11.20		($27.44)	
8/4/2009			Petty Cash Deposit Aug 09		$700.00	$711.20			
8/11/2009		MH	Special Meeting Aug 11	Chk 1021	($70.44)	$640.76		($70.44)	
9/1/2009			Petty Cash Deposit Sept 09		$500.00	$1,140.76			
9/1/2009			V.O.I.D	Chk 1022	$0.00	$1,140.76			
9/1/2009	Pyear	West Vly Boosters	National Night Out	Chk 1023	($500.00)	$640.76			($500.00)
			Qtr 1 Sep FY 10 Ending Balance		$521.74		($9.84)	($468.42)	($1,500.00)
10/15/2009		Eduardo Interian	Labor - Connections -Move	Chk 1024	($70.00)	$570.76	($70.00)		
10/15/2009		Encino Chamber	Greig Smith Awards Luncheon	Chk 1025	($200.00)	$370.76			($200.00)
10/22/2009		Sue Dubrin	Chief Bratton Award	Chk 1026	($60.50)	$310.26		($60.50)	
12/14/2009			Petty Cash Deposit Dec 09		$500.00	$810.26			
12/14/2009	Pyear	Charles Music	Portola Chorale Music Grant	Chk 1027	($400.00)	$410.26			($400.00)
						$410.26			
						$410.26			
						$410.26			
			Qtr 2 Dec FY 10 Ending Balance		($230.50)		($70.00)	($60.50)	($600.00)
1/24/2010		Diane Rosen	PLU Mail / Print Reimburse	Chk 1028	($78.12)	$332.14		($97.79)	
	Pyear	Diane Rosen			($19.76)	$312.38			
2/2/2010		1st Pres Church	Cert Program	Chk 1029	($150.00)	$162.38			($150.00)
					($247.88)		$0.00	($97.79)	($150.00)
			Qtr 3 Mar FY 10 Ending Balance			$162.38			