Department of Neighborhood Empowerment
Monthly Expenditure Report for: December 2013
NC Name: Encino
Budget Fiscal Year: 2013 - 2014

(Must be submitted to the Department within 10 days of Board Approval)

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_L	_	Total Adjustments by Department	Total Expenditures & Commitments	SUBTOTAL: Outstanding Commitments	C. S. Chief (Cadd) Daughter Event at Enterty Community Common Community Community	C a Other Danday Densilver Event of Engine Community Con	C. B. Storage	C. 7. Temporary Staffing Services (Apple One October 2013 - June 2014 @ \$1,500/month)	C. 6. Neighborhood Purpose Grants in process	C. 5. Large Purchases	C. 4. Contractual Services (Jan 16, 2014 Daily News Election Ad)	C. 3. Rent/Lease	C. 2. Oustanding Demand Warrants	C. 1. Outstanding Checks	OUTSTANDING COMMITMENTS		SUBTOTAL: Expenditures by Line Item							2 Internet Service	1 Website Maintenance	A. 1. Monthly Expenditures
				The state of the s	the state of the state of	or February 21, 2014)		lune 2014 @ \$1,500/mo			d)													OPERATIONS	OUTREACH	BUDGET
					The second second			onth)																Time Warner Cable	The Web Corner	VENDOR
															- Sections	The state of the s										OUT OF STATE VENDOR
				MANAGEMENT OF THE PARTY OF THE	A CONTRACTOR OF THE CONTRACTOR						200				110001									N/A	9218	NUMBER
				S. C. L. C.											100				8 - 34	The same			6200		8	1099 Reportable
\$16,450.93	\$37,000.00	A STATE OF THE PARTY OF	\$20,048.07	910,402.00	N CO. 354	\$1,500.00	\$13,500.00				\$432.00					\$5,018.07	589.00							\$0.00	\$99.00	



	500	400	300	300	200	100		Category Identifier	
TOTAL	Elections	NPG	community improvement	Community Immunity	Outreach	Operations		Budget Category	The second secon
\$35,708.54	\$3,700.00	\$6,000.00	\$2,000.00		\$6,001.00	\$18,007.54		Budget (A)	CAS
\$0.00								Cash Deposited to Date (B)	CASH Status Analysis
\$35,708.54	\$3,700.00	\$6,000.00	\$2,000.00		\$6.001.00	\$18,007.54		Uncommitted Balance Available	STREET, STREET
\$4,248.72				4.01.00	S784 66	\$3,464.06	Cato (D)	Cash Spent to	THE REAL PROPERTY.
-\$4,248.72	\$0.00	\$0.00	\$0.00	-00.40.00	2784 SR	-\$3,464.06	Validatining Dalques	Cash in-Bank	

NEIGHBORHOOD COUNCIL CERTIFICATION  We, John Arnstein (Treasurer Name) and Glenn Bailey (Signer Name), declare that we are the Treasurer and Signer, respectively of the Encino Neighborhood Council (NC) and that on January, 2014 (date adopted), a Brown Act noticed public meeting was held by the Encino NC with a quorum of (number) board members present and that by a vote of (number) yes, (number) no, and (number) abstentions the Encino NC adopted the Monthly Expenditure Report for the month of December 2013.	b COUNCIL CERTIFICATION  that we are the Treasurer and Signer, respectively of the Encino Neighborhood Council leeling was held by the Encino NC with a quorum of (number) board members (number) abstentions the Encino NC adopted the Monthly Expenditure Report for the
Treasurer Signature	Signer's Signature
Print Name John Arnstein	Print Name Glenn Balley
Date	Date
NC Additional Comments	





U.S BANCORP SERVICE CENTER P. O. Box 6343 Fargo, ND 58125-6343

#### **CITY OF LA - DONE**

 ACCOUNT NUMBER
 XXXX-XXXX-XXXX-0992

 STATEMENT DATE
 12-23-13

 TOTAL ACTIVITY
 \$ 99.00

"MEMO STATEMENT ONLY" DO NOT REMIT PAYMENT

#### 

NEW/ACCOUNT/ACTIVITY										
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT					
12-02	12-01	THE WEB CORNER 818-345-7443 CA PUR ID: 60000022 TAX: 0.00	24733093335206600000226	8999	99.00					

CUSTOMED OFFICE ONLI		NT NUMBER	ACCOUNT SUMMARY			
CUSTOMER SERVICE CALL	XXXX-XX	XX-XXXX-0992	PREVIOUS BALANCE	\$.00		
800-344-5696	STATEMENT DATE 12-23-13	DISPUTED AMOUNT \$ 00	PURCHASES & OTHER CHARGES	\$99.00		
SEND BILLING INQUIRIES TO:	AMOU	NT DUE	CASH ADVANCES	\$.00		
C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	-	D.00 T REMIT	CASH ADVANCE FEE	\$.00		
FANGU, NU 30123-0333			TOTAL ACTIVITY	\$99.00		



### The Web Corner, Inc.

19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

## Invoice

Date	Invoice #	Due Date				
12/1/2013	9218	12/1/2013				

12:01/2013

Bill To

Encino Neighborhood Council John Arnstein P.O. Box 260439 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00
		Total Payments/Cre	\$99.00 edits -\$99.00

**Balance Due** \$0.00



Customer service Call us anytime 1-888-892-2253 Visit us at twc.com Account number 8448 20 001 3772834 Customer code 6486

Due date N/A

Service period 12/06 - 01/05 Amount due

#### Service address

Council Encino Neighorhood Account Phone 818-971-6996 4924 Paso Robies Ave Encino CA 91316-3458

Previous balance & payments Balance last statement	-56.93
Current month	
Monthly services	50.98
NO PAYMENT DUE	-\$5.95



## **ENJOY TWC BETTER**

Did you know you can sign up for free Paperless Billing? Just visit twc.com/myservices with your customer code to get started.

Did you know as a Time Warner Cable customer you can win free tickets to exclusive events, sports, concerts, premieres and more? Visit twc.com/exclusives to enter for your exclusive access.

Did you know TWC changed the names of many services and packages? Your price, and the channels, speeds or features in your package, did not change. Visit twc.com/newnames to learn more.

Your account has a credit balance. Please do not pay.



9260 TOPANGA CYN BV CHATSWORTH CA 91311-5760 8448 2000 20 RP 28 11292013 NNYNNYNN 01 020205 0087

COUNCIL ENCINO NEIGHORHOOD PO BOX 260439 ENCINO, CA 91426-0439

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Payment due date N/A

Account number

8448 20 001 3772834

Total amount due -\$5.95

Amount enclosed

NO PAYMENT DUE

Please enclose this coupon with your payment.

**AUTOPAY** 

You are an AUTOPAY customer. Thank you! Your Automatic Payment Will Be Made 12/15/13 Council Encino Neighorhood NO PAYMENT DUE: -\$5.95 Account number: 8448 20 001 3772834 Customer code: 6486

Customer code: 6486 Statement date: Nov 28, 2013



	Previous balance Balance last statement	-56.93
	Total previous balance	-\$56.93
	Monthlyservices	
11/28	Internet Modern Lease	5.99
	BASIC Internet	44.99
	Total monthly services	\$50.98
	NO PAYMENT DUE	·\$5.95

#### Reach us at your convenience

#### în perso:

9260 Topanga Canyon Blvd., Chatsworth, CA 91311 Monday - Friday 8:30am - 6:30pm Saturday 9am - 5pm

#### On twc.com

Visit twc.com/myservices to pay your bill online, view FAQs/self-help options and chat with a live agent. Just have your customer code above on hand.

#### Through your mobile device

With our free My TWC app.

#### Over the phone

Call us anytime at **1-888-892-2253** and simply say "pay my bill" to pay your bill for free. Or you can speak to someone live with any questions about your bill.

#### Pay online

Go green with online bill payment. Sign up at twc.com/myservices Have your account number and customer code ready, found on the top of this page.

#### Pay by phone

Make a credit card payment free of charge using our automated payment option at 1-888-892-2253; simply say "pay my bili". Use your Visa, MasterCard, Discover or American Express card.

#### **Customer information**

Are you experiencing technical issues with closed captioning? Call 1-888-892-2253, email twc.closedcaptioningissues@twcable.com or fax 1-877-430-1386. Want to write us? Address closed captioning related concerns for which you would like a formal response to H. Dudash, Administrator, 13820 Sunrise Valley Dr., Herndon, VA, 20171; fax 1-704-697-4935; email

twc.closedcaptioninglssues@twcable.com To follow up on a written submission, call 1-877-276-7432.

If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgement and acceptance of this policy and its terms and conditions.

To view the call detail for your Home Phone calls, go to twc.com/myservices

For information on any upcoming programming changes please consult the Legal Notices published in Los Angeles Times 1st and 3rd Thursday each month and on two.com

Time Warner Cable is an Equal Opportunity Employer M/F/D/V/Drug free workplace. For career opportunities at Time Warner Cable visit twc.com/careers

Unresolved Concerns: City Of Los Angeles Information Technology Agency 200 North Main St Suite 1255 Los Angeles CA 90012 Telephone and Tdd: 3-1-1 One Call to City Hall OR Http://www.lacity.org



## NEIGHBORHOOD COUNCIL FUNDING PROGRAM

REQUEST FOR DEMAND WARRANT





Submit via: Mail: 200 N. Spring St., LA, CA 90012; Fax: (213) 978-1751; or Email: done.funding@lacity.org www.empowerla.org

REQUEST DATE: 1-20-2014 Check Request Amount: 26.04 **NEIGHBORHOOD COUNCIL:** Encino NC MAILING ADDRESS: 4924 Paso Robles Ave CITY Encino ZIP 91316 Please select a category. Refer to the checklist for the required supporting documents. **OPERATIONS** OUTREACH NBHD Improvement GRANT OTHER □ AUD □ OFF ☐ Beautification Project ☐ 501(c)3 Non-Profit □ ADV □ MEE Board Member □ EDU □ POS □ ELE □ NEW Type: Reimbursement ¥ FAC □ EVE □ TAC □ WEB □ Transfer to City Dept. □ Capital Project □ MIS □ TRL # Attended □ Public School □ NC Joint Payment □ Other □ Other NC 1: Facility: NC 2 □ Other CHECKLIST OF REQUIRED DOCUMENTS: ☐ Invoice #\_\_\_\_ ☐ W-9 Form □ Business Tax Registration Certificate ☐ Artwork/Flyer □ Other For NPG's only: PO PG PG PG Official School Letter ☐ IRS Determination Letter For Board Member Reimbursements only: 

Original Receipts 
Copy of Cancelled Check / Bank Statement Please complete the information below for the payee: Glenn Bailey Make check payable to: c/o Encino Neighborhood Council 4924 Paso Robles Ave Remittance Address: Encino CA 91316 City Zip Code **BOARD BENEFIT STATEMENT - Description and Purpose of Expenditure:** Board member reimbursement for additional set of post office box keys. BOARD APPROVAL Budget Line Item (provide date of budget approval and vote count) DECLARATION We, the authorized signatories of the Neighborhood Council listed above, under penalty of perjury, declare that a Brown Act noticed public meeting was held with a quorum of the board present and the expenditure detailed on this demand warrant was approved as an official action of the governing board. We further declare that: (1) the undersigned are authorized to make this request, (2) this funding request is exclusively intended for the Neighborhood Council named above, (3) all reasonable precautions shall be exercised by the undersigned to safeguard and account for use of the funds, and (4) the amount of the check requested will be deducted from the total available balance in my Neighborhood Council Funding Program account. Date of Board Action: \_\_\_\_/ \_\_\_/ Board Vote: \_\_\_\_yes \_\_\_no \_\_\_abstentions Treasurer and 2nd Signatory signatures are required. Treasurer Signature: \_\_\_\_\_ 2nd Signature: \_\_\_\_\_ Print Name: Print Name: \_\_\_\_\_\_ Phone: Phone:

### DEPARTMENT USE ONLY

Vendor Code APPR Acct. # Approval Signature Date

revised 01/16/13

Approval Signature

Date

## 2 Keys - Post office bux for ENC Glenn Bailey paid

6ALBOA POSTAL STORE ENCTNO, California 913163432 U581020412 -0098

1/07/2013	Ç	В	)(	1)	2	7	5-	8	17	7

STREET STREET, SQUARE,	Name and Address of the Owner, where the Owner, which the Owner, where the Owner, which the	DANGED AND DESCRIPTION OF	MARKET PROPERTY AND PERSONS ASSESSED.
·	Sales Re	eceipt	
Product	Sale	Unit	Frai
Description	Oty	Price	Price

03:45:44 PM

Rey Deposit 2 46:00 Name: hOULBERG, THERESA

ENCING COMMUNITY COUNCIL Customer Number: 018091290420

Tustamer Number: 01809129042

50% Size: 3 to:/Call Number: 260439

Visit ID: 62791148
Fays Issued 2
Serial Number: 85643
Wey Fee 2

Yey Fee 2 \$17.00 Total: \$18.00

Paid by:

tesh \$20.00 Change Due: \$2.00

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards chailable for purchase at select Post (ffices.

a hurry? Self service kinsks offer quick and easy check-out. Any Retail Associate can show you how. In a hurry? Self-service kinsks offer quick and easy check-out. Any Retail

Associate can show you how.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboles.

\*\*\*\*\*\*\*\*\*\*\*

Bill#: 1000204838477

Clerk: 10

All sales final on stamps and postage Refunds for guaranteed services only Thank you for your business

HELP US SERVE YOU BETTER

to to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT POSTAL EXPERIENCE

YOUR OPINION COUNTS



4 Keys-Encho Wuman's Club mailbox Glenn Bailey paid

# More saving. ® More doing:

SERVICE ISSUES? CONTACT ME LUIS STR MGR 805-577-1825 EXT 100 OR 101 OR 404-6249

6640 00017 14542 12/18/13 11:20 AM CASHIER JYOTI - JAJ7TM

73651150C806 80 YALE KEY <A> 80 KEY YALE 4@1.87 7.48

SUBTOTAL		7.48
SALES TAX		0.56
TOTAL		\$8.04
CASH		20.00
CHANGE	DUE	11.96



RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 03/18/2014
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS, PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAILS.

\*

# NEIGHBORHOOD COUNCIL FUNDING PROGRAM REQUEST FOR DEMAND WARRANT





Submit via: Mail: 200 N. Spring St., LA, CA 90012; Fax: (213) 978-1751; or Email: done.funding@lacity.org www.empowerla.org REQUEST DATE: 1-20-2014 Check Request Amount: 5.49 NEIGHBORHOOD COUNCIL: Encino NC MAILING ADDRESS: 4924 Paso Robles Ave CITY Encino **ZIP** 91316 Please select a category. Refer to the checklist for the required supporting documents. **OPERATIONS OUTREACH NBHD** Improvement **GRANT** OTHER □ AUD OFF □ ADV ■ MEE □ Beautification Project □ 501(c)3 Non-Profit Board Member □ EDU POS O ELE □ NEW Type: Reimbursement □ FAC □ EVE □ TAC WEB Transfer to City Dept. □ MIS □ TRL # Attended □ Capital Project □ Public School □ NC Joint Payment □ Other □ Other Facility: NC 1: NC 2: □ Other CHECKLIST OF REQUIRED DOCUMENTS: ☐ Invoice # □ W-9 Form ☐ Business Tax Registration Certificate ☐ Artwork/Flyer □ Other For NPG's only: □ NPG □ Official School Letter □ IRS Determination Letter For Board Member Reimbursements only: Original Receipts Copy of Cancelled Check / Bank Statement Please complete the information below for the payee: Make check payable to: John Arnstein 4827 Oak Park Ave Remittance Address: Encino 91316 Citv Zip Code **BOARD BENEFIT STATEMENT - Description and Purpose of Expenditure:** Board member reimbursement for additional set of post office box keys. **BOARD APPROVAL**  Budget Line Item (provide date of budget approval and vote count) DECLARATION We, the authorized signatories of the Neighborhood Council listed above, under penalty of perjury, declare that a Brown Act noticed public meeting was held with a quorum of the board present and the expenditure detailed on this demand warrant was approved as an official action of the governing board. We further declare that: (1) the undersigned are authorized to make this request, (2) this funding request is exclusively intended for the Neighborhood Council named above, (3) all reasonable precautions shall be exercised by the undersigned to safeguard and account for use of the funds, and (4) the amount of the check requested will be deducted from the total available balance in my Neighborhood Council Funding Program account. Date of Board Action: \_\_\_/ \_\_/ \_\_\_ Board Vote: \_\_\_\_yes \_\_\_no \_\_\_abstentions Treasurer and 2nd Signatory signatures are required. Treasurer Signature: \_\_\_\_\_ 2nd Signatory Signature: \_\_\_\_\_ Print Name: Print Name: Phone: Phone: DEPARTMENT USE ONLY APPR Acct. # Vendor Code Approval Signature Date

revised 01/16/13

Approval Signature

Date



ARCO am/pm 82690 2466 Riverside Drive Los Angales CA 9005 F Tel: 3236603925

Site Number 11908123

Oly Hame 1 GOOD STUFF DRINKING 1 CA LESS 240Z 24PK Sublotal Total	Price 4.29 1.20	Total 4.29 1.20 5.49 5.49
Cash Change due customer	\$	20.00

Receipt 1232053 ORIGINAL 1 Hector 12/04/2013 18:01 T<sup>1</sup> ank you fo choosing AMPM