# Department of Neighborhood Empowerment

Monthly Expenditure Report for: March 2014

NC Name: Encino

Budget Fiscal Year: 2014

(Must be submitted to the Department within 10 days of Board Approval)

						Total
A EXPENDITURES BY LINE ITEM (Item/Service Des.) A. 1. Monthly Expenditures	BUDGET CATEGORY	VENDOR	OUT OF STATE VENDOR	INVOICE NUMBER	1099 Reportable	
1 Website Maintenance	OUTREACH	The Web Corner		9591		\$99.00
2 Internet Service	OPERATIONS	Time Warner Cable		N/A		\$50.98
3 News Paper Ad Space	OUTREACH	Daily News		300343		\$504.80
4 Event Expense - Election Refreshment for Poll Workers	ELECTION	Smart & Final		130736		\$21.21
5 Event Expense - Email Blast for ENC Election	ELECTION	Vertical Response		N/A		\$30.06
6 Event Expense - Email blast Additional Credits	ELECTION	Vertical Response		N/A		\$4.79
7 ENC Board Election Ad	ELECTION	Facebook		N/A		\$26.62
8 Event Expense - 3/26/14 ENC Board Refreshments	OUTREACH	Poquito Mas		2003		\$113.31
9 Event Expense - 5/17/14 Senior Symposium Refreshments	OUTREACH	Sharky's Grill		753		\$680.00
10 Purchase of Folding Tables	OPERATIONS	Competitive Edge Products		134969		\$843.34
11 Temporary Staff 59 hours @ \$22.69	OPERATIONS	Apple One		S2244947		\$1,338.71
SUBTOTAL: Expenditures by Line Item						\$3,712.82
B CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						\$8,500.48
C OUTSTANDING COMMITMENTS						
C. 1. Outstanding Checks						
C. 2. Oustanding Demand Warrants						
C. 3. Rent/Lease						
C. 4. Contractual Services						
C. 5. Large Purchases						
C. 6. Neighborhood Purpose Grants in process ( Los Enci	nos Flag Pole @\$	6,850 & Audubon Society Sta	ffing @ \$4,000)			\$10,850.00
C. 7. Temporary Staffing Services (Apple One December 2	013 - June 2014	@ \$1,500/month)				\$8,500.00
C. 8. Storage						
C. 9. Other (Purchase Gardenings books for Encino Librar	y @ \$350)					\$350.00
SUBTOTAL: Outstanding Commitments						\$19,700.00
D Total Expenditures & Commitments						\$31,913.30
E Total Adjustments by Department						
F Approved Budget 2013-2014						\$37,000.00
G Balance of Budget						\$5,086.70

\$12,213.30



		CASI	H Status Analysis			
Category Identifier	Budget Category	Budget (A)	Cash Deposited to Date (B)	Uncommitted Balance	Cash Spent to date (D)	Cash In-Bank Remaining Balance
100	Operations	\$19,200.00		\$19,200.00	\$5,796.07	-\$5,796.07
200	Outreach	\$6,100.00		\$6,100.00	\$2,181.77	-\$2,181.77
300	Community Improvement	\$2,000.00		\$2,000.00		\$0.00
400	NPG	\$6,000.00		\$6,000.00		\$0.00
500	Elections	\$3,700.00		\$3,700.00	\$82.68	-\$82.68
	TOTAL	\$37,000.00	\$0.00	\$37,000.00	\$8,060.52	-\$8,060.52

	NEIGHBORHOOD COUNCIL CERTIFICATION		
Neighborhood Council (N	Treasurer Name) and Todd Rubinstein (Signer Name), declare that we NC) and that on March 26, 2014 (date adopted), a Brown Act noticed pu I members present and that by a vote of(number) yes, (nu NC adopted the Monthly Expenditure Report for the month	ublic meeting was h umber) no, and	neld by the Encinco NC with a quorum (number) abstentions the
Treasurer Signature		Signer's Signature	
Print Name		Print Name	
Date		Date	
NC Additional Comments			

### U.S. Bank Access® Online

City of LA - DONE Our Payment Products Logout

Language Selection:

American English 🔻

	Welcome	to	Access	Online	John	Arnstein
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**Transaction Management** Account Information Reporting My Personal Information

Home Contact Us Training

Your last login was 03/16/2014

## **Message Center**

Purchasing				Quick Links
Acct#/Name:		0992 JOHN R ARNSTEIN		Manage Home Page Settings
Account ID:		212355000146		Manage Contact Information
Statement Balanc	:0:	\$1,967.01	Vlaw Current Statement	Manage Email Notifications Run Transaction Detail Repo
Billing Cycle Clos	e Date:	03/21/2014		View All Statements View Last Cycle Transactions
Current Balance:	0	\$4.79		<u>Mew Open Transactions</u>
Credit Limit: 🛈		\$4,625.00		
Available Credit (	0	\$4,620.21		
Last 10 Transac	tions Po	stad		Note: #6 pwchare it Sharkey's Far For Serier S
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03/17	POQI	JITO MAS ENCINO	\$113.31	Sharing the
03/17	COM	PETITIVE EDGE PR	\$843.34	for Com S
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03/03	THE	WEB CORNER	\$99.00	apener yes a
.02/27	POQ(	HITO MAS ENCINO	\$136,25	

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@2014 U.S. Bancorp

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U.S BANCORP SERVICE CENTER P. O. Box 6343 Fargo, ND 58125-6343

## **CITY OF LA - DONE**

ACCOUNT NUMBER XXXX-XXXX-XXXX-0992

 STATEMENT DATE
 04-21-14

 TOTAL ACTIVITY
 \$ 844.15

"MEMO STATEMENT ONLY" DO NOT REMIT PAYMENT

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
03-24	03-21	VERTICALRESPONSE INC 415-905-6880 CA	24431064081026465620013	4816	4,79
مي		PUR ID: CS-634155-1395441 TAX: 0.00			
03-27	03-25	SHARKY'S TARZANA TARZANA CA	24055234085200888400044	5814	680.00
04-02	04-01	FACEBK *29XB56ENU2 WWW.FB.ME/CC CA PUR ID: P559060914210723 TAX: 0.00	24692164091000629900280	<b>731</b> 1	6.38
04-02	04-01	THE WEB CORNER 818-345-7443 CA PUR ID: 60000022 TAX: 0.00	24733094091206600000228	8999	99.00
04-17	04~16	TMC*TIME WARNER COM 888-TWCABLE CA PUR ID: 102575234TXBYLKC TAX: 0.00	24692164106000753545094	4899	53.98

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	ACCOU	NT NUMBER	ACCOUNT SUN	MARY
CUSTOMER SERVICE CALL	XXXX-XX	XX-XXX-0992	PREVIOUS BALANCE	\$.00
800-344-5696	STATEMENT DATE	DISPUTED AMOUNT		
	04-21-14	\$ .00	PURCHASES & OTHER CHARGES	\$844.1
			CASH ADVANCES	\$.00
SEND BILLING INQUIRIES TO:	AMOU	NT DUE		
	\$ (	0.00	CASH ADVANCE FEE	\$.00
C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	DO NO	T REMIT	CREDITS	\$.00
			TOTAL ACTIVITY	\$844.1

				Invoice	:
Ĩ		The Web Corner, Inc.	Date	Invoice #	Due Date
the web con 68-33-773	her	19509 Ventura Bivd. Tarzana CA 91356 (818) 345-7443		9591	3/1/2014
Bill To Encino Neigi John Amsteir P.O. Box 260 Encino, CA 9	439		3/1/2014 2014		
NENA WARMASHAT + +174-411			P.O. No.	Terms	Project
Quantity		Description		Rate	Amount
	Phone Supp	ort and General Web Developme	nt	99.00	99.00
				Total	\$99.00
				Payments/Cre	<b>dits</b> -\$99.00
				Balance Due	\$0.00

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John Arnstein Jenn, mistein@gmail.com>

# Vertical Response Purchase

1 pesseque

**Stephen Macko** <smacko@verticalresponse.com> To: john.arnstein@gmail.com Wed, Mar 26, 2014 at 3:52 PM

Hi John-

Here is the record for those 2 purchases, the quantity field is referring to the quantity of email credits that were purchased. If you need anything else from my end, feel free to ask.

Email blasts for ENC Elections

Account User Name	Date	Details	Quantity	Valid Through	Total
info@encinonc.org	Mar 21, 2014 <del>7:21P</del> M PDT	EmailPay-A <del>s Y</del> ou <del>Go</del>	319	March 21, 2015	\$4.79
info@encinonc.org	Mar 14, 2014 4:02PM PDT	Email - Pay As You Go	2,505	March 14, 2015	\$30.06

Best,

Stephen Macko

415-808-6702

smacko@verticalresponse.com

Maha	Toll Free: 866-308-5484		g Address:	
websa	ales@competitiveedgeproducts.com		rnstein	
Order Notes		4935 E	Geld Community C Balboa Ave , CA 91316 818-995-1	
PaymentFo Visa	orm Ordered Date 03/16/2014 Tracking Number	Email:		ein@gmail.com
Order Numb 134969		CEP W		Shipping
Model	Description	Quantity	Price	Extended Amount
42984 (4	Lifetime Folding Tables 42984 8 Ft. Almond Plastic	2	348.92	697.84
			· · · · · · · · · · · · · · · · · · ·	·····
			Subtotal:	697.8
· · · · · · · · · · · · · · · · · · ·			Discount:	0.0

Thanks for your order. We appreciate your business. We recommend hanging onto this receipt for warranty purposes. You can find more about Competitive Edge Products including frequently asked questions at http://www.competitiveedgeproducts.com/FAQ.aspx

Total:

843.34

If you paid via credit card please note your billing/bank statement will show a charge from Competitive Edge - Sporting Goods.

	Encino Neighborhood Council A Certified Neighborhood Council (818) 255-1040 WWW. ENCINOCOUNCIL.ORG		
	Physical Address 4933 Balboa Boulevard Encino, Ca 91316	P.	ailing Addr O. Box 2604 CA 91426-04
RE	QUISITIO	NFUNDIN	G
Vendor Information		Tax reporting information	
Name: Competit	we Edge Products	Fed id./ssn/w9	
Address:		L.A. Business Tax Regis Cert No	
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Telephone not 81.4	1308-5484	Fax no:	
		ww.competitiveedgeproducts.com	
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QUESTIONAIRE COMPLETE?	
BOARD MEMBER	
STAKEHOLDER	
MINUTES	
ORIGINAL RECEIPTS	
ORIGINAL QUOTE	
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	Il Systems + Selection Guide   Exerci		& Chairs + Selection Guide   Office Furniture   Game Tables
<u>Volume Di</u> SEARCH	iscounts for Most Items 🛛 🖂 Order Summary	Match or Beat Most Online Prices	FREE SHIPPING on select items and orders over \$1,500 social media
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<u>Water Basked (2)</u> Backboards & Rims Basketball Training Aids		Order Total	
Tables	Sales and Discounts	Merchandise Total: \$1,899.69	top sellers
ATC Tebles (13) Church & School Friendly (36) Consister Lasse & Jaides (19)	Coupon Code:	Order Total: \$1,899.69	
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ALC Chains (2) Correstore Chains (4) Correll Chains (3)	·		sganem 1553 portable basketball
<u>Dauthing Stork</u> (3) <u>Flach Furniture</u> (76) <u>Feldina Chains</u> (47)			click here for more
Lifetime (Jairz (63) <u>NDS Christs (47)</u> Office Chairs (156)			bulk free shipping
OFACEsing (247) Stateby Chain (28) Travel Chair (13)			
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Poquito Mas Encino Food for Election Workers 3-16-14 \$113.31 SUN MARCH 16,2014 CHECK #196394-1 \$99.95 1 Party 10-12 10 Mini Burritos \$0.00 Chicken \$0.00 Veggie \$0.00 1 >>>OPEN FOOD<<< \$4.00 \$103.95 SUB-TOTAL \$9.36 TAX \$1:3.31 TOTAL We don't serve fast food We serve Fresh Food as fast as we can. (R) Time: 12:07 i custOMER Welcome 818 789 9400 YOU HAVE BEEN SERVED BY + piEGO 2003 ORDER : \$113.31 Visa \*\*\*\*\*\*\*\*\*\*\*\*0992 í

Accountnumber

8448200013772834

Customer code 6486

lime Warner

Customer service Call us anytime 1-888-892-2253 Visit us at twc.com

Due date Mar 17, 2014 Service period 03/06-04/05

Amount due \$50.98

\$50.98

Service address Encino Neighborhood Counc Account Phone 818-971-6996 4924 Paso Robles Ave Encino CA 91316-3458

Total due by Mar 17, 2014

Previous balance & payments	
Balance last statement	50.98
Payments received as of Feb 28, 2014	-50.98
Current month	
Monthly services	50.98

ENJOY TWC BETTER

Did you know TWC changed the names of many services and packages? Your price, and the channels, speeds or features in your package, did not change. Visit twc.com/newnames to learn more.

Did you know you can sign up for free Paperless Billing? Just visit twc.com/account with your customer code to get started.ices with

Did you know that with the TWC TV® app, you can now watch live TV and On Demand through your devices at home and on-the-go? Just download the FREE app or visit twctv.com and enjoy.

You have a new TWC subscriber agreement, which contains an arbitration clause, a clause that may limit the time you have to bring a claim against us & other important terms. Review it & , if you wish, 'opt out' of some of the clauses at http://help.twcable.com/policies.html.

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Time Warner Cable

9260 TOPANGA CYN BV CHATSWORTH CA 91311-5760 8448 2000 ZO RP 28 03012014 NNNYNNNN 01 030040 0090

ENCINO NEIGHBORHOOD COUNC 4924 PASO ROBLES AVE ENCINO, CA 91316-3458

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Mar 17, 2014

Payment due date

Account number 8448200013772834 Amount enclosed

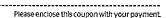
Total amount due

\$50.98

AUTOPAY

You are an AUTOPAY customer. Thank you! Your Automatic Payment Will Be Made 03/17/14

## 844820001377283400050989



Excino Neighborhood Counc Total due by Mar 17, 2014: \$50.98 Account number: 8448 20 001 3772834 Customer code: 6486 Statement date: Feb 28, 2014

#### **Previous balance** 50.98 Balance last statement **Total previous balance** \$50.98 Payments 02/15 **Credit Card Payment** -50.98 **Total payments** -\$50.98 Monthly services 02/28 Internet Modem Lease 5.99 **BASIC** Internet 44,99 **Total monthly services** \$50.98 Total due by Mar 17, 2014 \$50.98

### Reach us at your convenience

#### In person

9260 Topanga Canyon Blvd., Chatsworth, CA 91311 Monday - Friday 8:30am - 6:30pm Saturday 9am - 5pm

#### On twc.com

Visit twc.com/myservices to pay your bill online, view FAQs/self-help options and chat with a live agent. Just have your customer code above on hand.

#### Through your mobile device

With our free My TWC<sup>™</sup> app.

#### Over the phone

Call us anytime at **1-888-892-2253** and simply say "pay my bill" to pay your bill for free. Or you can speak to someone live with any questions about your bill.

#### **Pay online**

Go green with online bill payment. SIgn up at **twc.com/myservices** Have your account number and customer code ready, found on the top of this page.

#### Pay by phone

Make a credit card payment free of charge using our automated payment option at **1-888-892-2253**; simply say "pay my bill". Use your Visa, MasterCard, Discover or American Express card.

#### **Customer information**

Are you experiencing technical issues with closed captioning? Call 1-888-892-2253, email twc.closedcaptioningIssues@twcable.com or fax 1-877-430-1386. Want to write us? Address closed captioning related concerns for which you would like a formal response to H. Dudash, Administrator, 13820 Sunrise Valley Dr., Herndon, VA, 2017I; fax 1-704-697-4935; email

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twc.closedcaptioningissues@twcable.com To foliow up on a written submission, call 1-877-276-7432.

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Facebook ENC Board Election Ads #26.62 Posted 3/17/2014 No receipt available - check with Jason Ackerman to see it he can provide



# FW: Your The Web Corner Purchase Confirmation

1 (1998-96)

Encino Neighborhood Council <enc@socal.rr.com> To: John Arnstein <john.arnstein@gmail.com> Fri, Mar 21, 2014 at 7:27 PM

HI John,

I had to purchase more credits to send out the general agenda today. Bellow is the invoice.

-Theresa

From: The Web Corner [mailto:thewebcorner.vip@verticalresponse.com]

Sent: Friday, March 21, 2014 7:22 PM

To: John Arnstein

Subject: Your The Web Corner Purchase Confirmation



**Purchase Confirmation** 

Hi John Arnstein,

Thanks for your recent purchase! We know you have a choice when it comes to marketing, and we appreciate your business. We take pride in offering you simple and easy-to-use email marketing, and so much more.

Your purchase is outlined below:

## **Order Information**

Product	Quantity	Unit Price	Cost
Email - Pay As You Go	319	0.01500	\$4.79
Note: These credits will expire on 03/22/2015			
Order Total: <b>\$4.79</b>			

Order ID Number: **cs-634155-1395454911** Order Date: **March 21, 2014 7:21 PM** Credit Card: **\*\*\*\*0992** Name: John Arnstein Address: 4827 Oakpark Ave. City: Encino ZIP/Postal Code: 91316 State: California Country: US Phone: 8188506110

Please contact us at thewebcorner.vip@verticalresponse.com if you have any questions.

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Cheers and thanks,

The Team at The Web Corner thewebcorner.vip@verticalresponse.com



John Amstein <john.amstein@gmail.com>

# Encino NC: 2014 Senior Symposium Co-Sponsor

3 messages

Glenn Bailey <glennbaileyenc@yahoo.com> Thu, Feb 27, 2014 at 8:56 AM Reply-To: Glenn Bailey <glennbaileyenc@yahoo.com> To: Ginny <ginnyvmh@aol.com> Cc: John Arnstein <john.arnstein@gmail.com>, Sharon Brewer <qponfreak@yahoo.com>

Ginny Hatfield ONE Generation

Hi Ginny,

I am pleased to report that the Encino Neighborhood Council voted at last night's Board meeting to once again co-sponsor the Senior Symposium and to provide \$750 in funding.

Please list the Encino Neighborhood Council as a co-sponsor in all of your future promotional materials and advertising for the 2014 event.

To arrange payment of the \$750, please contact the ENC Treasurer, John Arnstein, at john.arnstein@gmail.com (copied above).

Sharon Brewer will continue to attend your Wednesday afternoon planning committee meetings.

Thank you for your assistance.

Glenn Bailey, President Encino Neighborhood Council

Office/Voicemail/Text: 818-514-5355

Glenn Bailey <glennbaileyenc@yahoo.com>Thu,Reply-To: Glenn Bailey <glennbaileyenc@yahoo.com>

Thu, Feb 27, 2014 at 2:50 PM

Invoice No. 5 INVOICE	Misc Jate 3/17/2014 Order No. Rep John Armstein FOB	Unit Price TOTAL	nation SubTotal Shipping $ELSO.00$
ONEgeneration, 17400 Victory Blvd., Van Nuys, CA 91406	Customer Name Encino Neighborhood Council Address P.O. Box 260439 State CA ZIP 91426 City Encino State CA ZIP 91426 Phone 818-850-6110 john.arnstein@gmail.com	Qty     Description       Participation in the May 17, 2014 Senior Symposium to be held at ONEgeneration Senior Enrichment Center. See attached flyer.       Sponsorship includes the following:       Listing in Program book and on flyers with NC logo displayed	Introduction of a representative from the NC during the welcoming remarks on April 20 Welcoming remarks on April 20 Table/booth will be provided for NC to display literature & information Two (2) lunch tickets will be provided for each sponsoring NC Table/Doe Tax Rate(s) Payment Select One Tax Rate(s) Comments Name CC #

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# **2014 Senior Symposium** A <u>FREE</u> Event for Baby Boomers and Seniors

# Come Join us for an exciting day of:

Great Speakers and Workshops on Healthy Aging

✓ Over 50 Exhibitors offering products and services!

 $\checkmark$  Health Screenings  $\sim$ 

✓ Great Prizes and Giveaways

✓FREE Snacks and Lunch!



Parking for all attendees! Shuttle service to event every 5 minutes.







# Saturday, May 17, 2014

8:00 a.m. - 4:00 p.m.

**ONEgeneration Senior Enrichment Center** 

18255 Victory Blvd. Reseda, CA 91335

(Parking available on-site for Handicapped parking only!)

Additional Parking Located at: 17400 Victory Blvd. FREE on-going shuttle service to and from symposium

# <u>Register Now</u> by calling ONEgeneration at (818) 705-2345

For Vendor Information: Please call Bria Verdugo-Uy at 818-708-6618 or email bverdugo-uy@ongeneration.org www.ONEgeneration.org

Event Proudly Sponsored by:









