

Department of Neighborhood Empowerment

Reporting Month:	JANUARY	MONTHLY EXPENDITURE REPORT
NC Name:	Encino	Submitted: 2/18/2017 11:58:54
Budget Fiscal Year:	2016-2017	



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Facebook	2276597		1/3/2017 December 2016 Facebook ads	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$4.45
2	Partners in Diversity	see attached		1/10/2017 Temporary staffing	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$759.95
3	Victoria Miller			1/10/17 Office supplies	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$16.68
4	TWC Time Warner			1/17/17 Internet	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$59.99
5	The Web Corner	see attached		registration	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$159.00
6	Constant Contact	164854548		1/23/17 mail service	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$20.00
7	Jersey Mike's Subs			1/24/17 Food for general meeting	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$195.00
8	Smart & Final			1/26/17 Supplies for meeting	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$16.38
9	Office Depot			1/27/17 Copy agendas for general meeting	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$44.89
10	Lanai Road School	Bank Stmt.		1/25/17 Stale dated check from 10/25/16	PRIOR YR NPG	<input type="checkbox"/>	<input type="checkbox"/>	-\$1,136.00
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								\$140.34
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)							\$9,314.68
C	OUTSTANDING COMMITMENTS (OBLIGATIONS)							
1	Facebook	Budget		2/1/17 January 2017 Facebook Ads	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$37.40
2	Partners in Diversity	Budget		2/6/17 January 2017 staffing	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$1,169.06
3	Lanai Road School	above		Replace stale check	PRIOR YR NPG	<input type="checkbox"/>	<input type="checkbox"/>	\$1,136.00
4	Partners in Diversity	Budget		Estimated balance of staffing	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$6,500.00
5	Web & Cable	Budget		Estimated balance of cost for year	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$800.00
6	Meeting costs	Budget		Estimated balance od cost for year	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,500.00
7	Encino community Center	Dec 6A3,6A4		Daddy-daughter, replace Equipment	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,500.00
8	Printing House or Other	Aug6B2		Balance of printing cost	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,426.69
9	Partners in Diversity	Oct6A2		Legal Secretary-Bylaw revision authorised	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$500.00
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (Includes total on page 3)								\$14,569.15
D	Total Expenditures & Commitments							\$24,024.17
E	Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)							\$0.00
F	Approved Budget 2016-2017							\$42,000.00
G	Balance of Budget 2016-2017							\$17,975.83

Reporting Month:	JANUARY
NC Name:	Encino

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$8,699.32	\$9,250.00	\$17,949.32	\$140.34	\$17,808.98

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$14,300.00	\$776.63	\$0.00	\$4,364.29	\$9,159.08
200	Outreach	\$11,000.00	\$499.71	\$0.00	\$4,229.90	\$6,270.39
300	Community Improvement	\$4,200.00	\$0.00	\$0.00		\$4,200.00
400	NPG	\$12,500.00	\$0.00	-\$1,136.00	\$720.49	\$11,779.51
500	Elections		\$0.00	\$0.00		\$0.00
	TOTAL	\$42,000.00	\$1,276.34	-\$1,136.00	\$9,314.68	\$31,408.98

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		Signer's Signature	
Print Name	PATRICIA BATES	Print Name	DEBRA GEORGE
Date		Date	
NC Additional Comments	Monthly cash flow analysis Column D is adjusted as follows: Operations is decreased by \$4.96, Outreach is increased by \$4.96. Corrects apparent error in carrying prior amount forward.		



STATEMENT OF ACCOUNTS

Statement Number: [REDACTED]
12/31/16 - 01/31/17

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking

For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

ENCINO NEIGHBORHOOD COUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

Business Basics Checking Summary

Account Number: [REDACTED]

Days in statement period: 32

Balance on 12/31	\$	8,699.32
Additions		10,386.00
Subtractions		-1,276.34
	Checks	-935.63
	Purchases	-340.71
Balance on 1/31	\$	17,808.98
Statement Average Ledger Balance		16,351.39

We waived your service charge this statement period.

Additions

Date	Description/Location	Reference	Amount
1/4	CITY OF LOS ANGE EFT PAYMT PPD *****0735	50500948	\$ 9,250.00
1/25	Lanai Road Schoo PMT REFUND PPD *****0818	50290386	1,136.00
Total			\$ 10,386.00

Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5068	1/10	07533816	16.68	5070	1/20	08321908	159.00
5069	1/10	07520610	759.95				
Total							\$ 935.63

Purchases ATM card and Debit card™ purchases

Date	Description/Location	Reference	Amount
1/3	FACEBK HMT 650-6187714 CA 650-6187714 CA	72656175	\$ 4.45
1/17	TWC*TIME W 888-TWCABLE CA 888-TWCABLE CA	70418820	59.99
1/23	CTC*CONSTA 855-2295506 MA 855-2295506 MA	71139078	20.00
1/24	JERSEY MIK ENCINO CA ENCINO CA	71766030	195.00
1/26	SMARTNFINA ENCINO CA ENCINO CA	73085202	16.38
1/27	OFFICE DEP 800-463-3768 CA 800-463-3768 CA	73777732	44.89
Total			\$ 340.71

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.



Facebook, Inc.
 1601 Willow Road
 Menlo Park, CA 94025-1452
 United States

Account: 249205780

Transaction #1018674358244356-2276597

Description	Facebook Ads Payment
Account	249205780
Transaction Date	12/31/2016 11:05am
Amount Billed	\$4.45 USD
Billing Reason	Remaining ad costs at the end of the month.
Method	MasterCard xxxx xxxx xxxx 4209 - Reference Number HMTT8A6392
Status	Payment Completed

Billing Activity

For advertising services provided from 11/30/2016 12:00am to 11/30/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6060654319318	Post: "Meet LA's new Directo... of City Planning Nov 30th"	101 Impressions	\$1.98 USD

Total \$1.98 USD

Billing Activity

For advertising services provided from 11/29/2016 12:00am to 11/29/2016 11:59pm

Ad ID	Ad Name	Details	Amount
6060654319318	Post: "Meet LA's new Directo... of City Planning Nov 30th"	163 Impressions	\$2.47 USD

Total \$2.47 USD



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
\$221.80

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Payment Terms	Invoice Date
Due On Receipt	12/27/2016
Invoice No.	Customer No.
25948	1510

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 12/25/2016				
Ackerman, Jason E Executive Administrative Assistant	Reg	10.00	\$22.18	\$221.80
Total This Week ending:				\$221.80

Reg: 10 OT: 0 DT: 0	Total - This Invoice:	\$221.80
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

25948 221.80
 25887 169.91
 25834 251.79
 25803 116.45
759.95

ENCINO NC JANUARY 2017 MER ITEM A2



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
\$169.91

Remit to: **Partners In Diversity, Inc.**
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Payment Terms	Invoice Date
Due On Receipt	12/19/2016
Invoice No.	Customer No.
25887	1510

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 12/18/2016				
Ackerman, Jason E Executive Administrative Assistant	Reg	6.50	\$22.18	\$144.17
Ackerman, Jason E Minute Taker	Reg	1.00	\$25.74	\$25.74
Total This Week ending:				\$169.91

-g: 7.5 OT: 0 DT: 0	Total - This Invoice:	\$169.91
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

ENCINO NC JANUARY 2017 MER ITEM A2



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
\$251.79

F

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Payment Terms	Invoice Date
Due On Receipt	12/12/2016
Invoice No.	Customer No.
25834	1510

Neighborhood Council/Encino
4924 Paso Robles Ave
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 12/11/2016				
Ackerman, Jason E Executive Administrative Assistant	Reg	7.00	\$22.18	\$155.26
Ackerman, Jason E Minute Taker	Reg	3.75	\$25.74	\$96.53
Total This Week ending:				\$251.79

Reg: 10.75 OT: 0 DT: 0	Total - This Invoice:	\$251.79
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

ENCINO NC JANUARY 2017 MER ITEM A2



PARTNERS IN DIVERSITY, INC.
 A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
 ASGE Marquette Commercial Finance
 NW 6333 P.O. Box 1450
 Minneapolis, MN 55485-6333

Neighborhood Council/Encino
 4924 Paso Robles Ave
 Encino, CA 91316

INVOICE

Invoice Amount
\$116.45

Payment Terms	Invoice Date
Due On Receipt	12/05/2016
Invoice No.	Customer No.
25803	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 12/04/2016				
Ackerman, Jason E Executive Administrative Assistant	Reg	5.25	\$22.18	\$116.45
Total This Week ending:				\$116.45

Reg: 5.25 OT: 0 DT: 0	Total - This Invoice:	\$116.45
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

ENCINO NC JANUARY 2017 MER ITEM A2

Department of Neighborhood Empowerment Funding Request Form



NC NAME: Encino
 Budget Fiscal Year: 2016-2017
 Request Date: 7-Dec-16
 Meeting Date: 12/7/2016
 Agenda Item: 6-A-2

Requestor: Patricia Bates
 Vendor: Victoria Miller
 Address: _____
 City: _____ State: _____
 Zip Code: _____ Phone: _____
 Amount:\$ 16.68
 # of payments

- Operations
 Outreach
 NC Sponsored Event
 Neighborhood Purpose Grant
 Contract / Lease
 Board Member Reimbursement
 Community Improvement Project
 Out of State
 1099 Expense
 One Time Expense
 Monthly
 Multiple

If a bank card exemption of the daily \$1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit
Description

Reimburse notecards

ENCINO NC JANUARY 2017 MER ITEM A3

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP	X					
CAROL LEVIN	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE	X					
DIANE ROSEN	AREA 5 REP					X	
DOUG KRIEDEL	AT LARGE REP	X					
ELIOT COHEN	PLU	X					
GERALD SILVER	HOMEOWNERS OF ENCINO	X					
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP	X					
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP	X					
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLowsKY	AREA 1 REP	X					
LAURIE KELSON	AREA 6 REP					X	
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X					
PATRICIA BATES	VOLUNTEER SERVICE	X					
SCOTT LINDEN	AREA 2 REP	X					
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
VARANT MAJARIAN	BUSINESS REP	X					
VICTORIA MILLER	BUSINESS REP				X		
NC Quorum: 11	Grand Total (including page 2):	18		1		2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:	Signer's Signature: _____
Print/Type name: Patricia Bates	Print/Type name: Debra George
Date (mm/dd/yy): <u>2/18/17</u>	Date (mm/dd/yy): _____
Department Use Only <input type="checkbox"/> Contract <input type="checkbox"/> CIP <input type="checkbox"/> Advanced Payment <input type="checkbox"/> Approved <input type="checkbox"/> >\$2,500 <input type="checkbox"/> NPG <input type="checkbox"/> Sponsored Event <input type="checkbox"/> Denied	Staff Initials _____ 1st Level _____ 2nd Level _____ Authorization Code _____

ENCINO NC JANUARY 2017 MER ITEM A3

Victoria Miller
\$

\$15.29 purchase
1.38 tax 9%

Total Due: \$16.68

**Office DEPOT
OfficeMax**

OFFICE DEPOT #949
16571 Ventura Blvd.
Encino, CA 91436

Phone: (818) 907-1741 Fax: (818) 907-2742
09/23/2016 16.4.2 7:37 PM
STR 949 REG 3 TRN 3967 EMP 655685

EXCHANGE

Product ID	Description	Total
833385	CBLE,HDMI, 6'	(8.00) SS
529541	PIGTAIL,HDMI	(24.99) SS
224744	RECYCLING PROG	
	3 @ 0.01	0.03
	You Pay	0.00SS
480977	HEWLETT PACKAR	38.99 SS
546177	floral notecar	15.29 SS

Subtotal: 21.29
Sales Tax: 1.92
Total: 23.21
Debit Card 2885: 73.21

TDS Chip Read
AID A0000000980840 US DEBIT
TVR 8000048000
CVS PIN Verified

CHANGE: (50.00)

VICTORIA MILLER 1140046713

Congratulations! You are eligible for
Choice Member rewards next quarter!
Select your 5 additional product
categories at officedepot.com/rewards

Total Savings:
\$0.03

January 28, 2017

Auto Pay Notice

Account: **8448 20 001 3772834**
Phone Number: (818) 971-6996
Security Code: **6486**
Service At: 4924 PASO ROBLES AVE
ENCINO CA 91316-3458

Contact Us

Visit us at twc.com/support
Or, call us at 855-70-SPECTRUM (1-855-707-7328)

Summary Service from 02/06/17 through 03/05/17 details on following pages

Previous Balance	59.99
Payments Received -Thank You!	-59.99
Remaining Balance	0.00
Internet Services	59.99
Current Charges	59.99
<i>YOUR AUTO PAY WILL BE PROCESSED 02/14/17</i>	
Total Due by Auto Pay	\$59.99

SPECTRUM NEWS

GOOD NEWS! As a preferred customer, you're eligible for this exclusive offer. Enjoy TV with more **FREE** HD, Internet with the fastest starting speeds at 100 Mbps plus no modem fees & Voice service with no added taxes or fees. Spectrum Triple Play from \$29.99/mo each for 12 mos, plus **FREE** DVR service (excludes equip). **For more info, visit Spectrum.com or call 1-855-228-1198.**



Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

Auto Pay Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



9260 TOPANGA CYN BV CHATSWORTH CA 91311-5760
8448 2000 NO RP 28 01292017 NNNNNNNN 01 997659

JOHN ARNSTEIN
ENCINO NEIGHBORHOOD COUNCI
4924 PASO ROBLES AVE
ENCINO CA 91316-3458

January 28, 2017

John Arnstein

Account: 8448 20 001 3772834
Phone Number: (818) 971-6996
Service At: 4924 PASO ROBLES AVE
ENCINO CA 91316-3458

Total Due by Auto Pay **\$59.99**

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

ENCINO NC JANUARY 2017 MER ITEM A4

844820001377283400059998

Account: John Arnstein
8448 20 001 3772834
Security Code: 6486

Contact Us

Visit us at twc.com/support
Or, call us at 855-70-SPECTRUM (1-855-707-7328)
8448 2000 NO RP 28 01292017 NNNNNNNN 01 997659

Charge Details

Previous Balance		59.99
Credit Card Payment	01/15	-59.99
Remaining Balance		\$0.00

Payments received after 01/28/17 will appear on your next bill.

Service from 02/06/17 through 03/05/17

Internet Services

Internet Modem Lease	10.00
Basic Internet	49.99
	\$59.99

Internet Services Total \$59.99

Current Charges \$59.99

Total Due by Auto Pay \$59.99

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

Surcharges - Spectrum imposes surcharges to recover costs of complying with its governmental obligations.

Video Closed Captioning Issues - Experiencing technical issues with closed captioning? Call 1-800-892-2253, email closedcaption@twcable.com, or fax 1-877-430-1386. Address written complaints to W. Wesselman, Legal, 13820 Sunrise Valley Dr., Herndon, VA 20171, email ccissues@twcable.com, or fax 1-704-697-4935. To follow up on a written submission only, call 1-877-276-7432.

Authorization to Convert your Check to an Electronic Funds

Transfer Debit - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

Programming Changes - For information on any upcoming programming changes please consult the Legal Notices published in Los Angeles Times on the 1st and 3rd Wednesday of each month and on twc.com.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Franchise Administrator - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 12th Floor, Suite 1255 Los Angeles CA 90012



Local Store: 9260 Topango Canyon Blvd., Chatsworth CA 91311 Store Hours: Mon thru Fri - 8:30am to 6:30pm; Sat - 9:00am to 5:00pm



For questions or concerns, please call 1-855-707-7328.

ENCINO NC JANUARY 2017 MER ITEM A4



Contact Us

Visit us at twc.com/support
Or, call us at 855-70-SPECTRUM (1-855-707-7328)
8448 2000 NO RP 28 01292017 NNNNNNNN 01 997659

GOOD NEWS!

AS A PREFERRED CUSTOMER, YOU'RE ELIGIBLE FOR THIS EXCLUSIVE OFFER.

Spectrum TV™

- More **FREE** HD than ever before with over 200 HD channels available†
- **FREE** DVR service*
- **FREE** Primetime On Demand
- Stream live TV anywhere in your home and everywhere on-the-go

Spectrum Internet™

- The fastest Internet **STARTING** speed available for the price at 100 Mbps
- **FREE** Internet modem and Security Suite
- No data caps or extra fees

Spectrum Voice™

- Unlimited nationwide calling in the U.S., plus Mexico and more
- No added taxes or hidden fees
- Keep your current phone number when you upgrade to the Spectrum Triple Play

TV + INTERNET + VOICE
FROM

\$29.99
/mo each for 12 mos when bundled*

Plus
FREE
DVR
service*

NO CONTRACTS



CALL **1-855-220-9336**
or visit Spectrum.com

Offer good through 3/31/17; subject to change; valid to qualified residential customers who have no outstanding obligation to Charter or Time Warner Cable. *Bundle price for TV Select, Internet and Voice is \$89.97/mo. for year 1; standard rates apply after year 1; install, other equipment, taxes, fees and surcharges extra; additional services are extra. Free DVR service for 1 DVR is for year 1; standard rates apply after year 1. DVR receiver required for DVR service and is extra. General Terms: TV: TV equipment required and is extra. †Channel and HD programming availability based on level of service. Account credentials may be required to stream some TV content online. Apps are free with corresponding level of service. INTERNET: Available Internet speeds may vary by address. VOICE: Unlimited calling includes calls within the U.S., Canada, Mexico, Puerto Rico, Guam, the Virgin Islands and more. Taxes and fees included in price. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. Time Warner Cable is a trademark of Time Warner Inc., used under license. ©2017 Charter Communications.



Page 4 of 4

January 28, 2017

Account:
Security Code:

John Arnstein
8448 20 001 3772834
6486

Contact Us

Visit us at twc.com/support

Or, call us at 855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 01292017 NNNNNNNN 01 997659



ENCINO NC JANUARY 2017 MER ITEM A4

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
1/1/2017	14335	1/1/2017

Bill To
 Encino Neighborhood Council
 P.O. Box 260439
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Phone Support and General Web Development	99.00	99.00
		<i>pd 1/13/17</i>	
		Total	\$99.00
		Payments/Credits	\$0.00
		Balance Due	\$99.00

ENCINO NC JANUARY 2017 MER ITEM A5

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
11/17/2016	14418	1/13/2017

Bill To
 Encino Neighborhood Council
 P.O. Box 260439
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
5	Domain name: ENCINONC.ORG (5 years)	12.00	60.00
		<i>Pa 1/13/17</i>	
		Total	\$60.00
		Payments/Credits	\$0.00
		Balance Due	\$60.00

ENCINO NC JANUARY 2017 MER ITEM A5



[Print](#)

Billing Activity - Invoices

Encino Neighborhood Council

*Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P: 818-971-6996*

Today's Date: 02/18/2017
User Name: president@encinonc.org

Invoices from 11/20/2016 to 02/18/2017

Date	Description	Charge Amount	Credit Amount
01/27/2017	Invoice #164854548	\$20.00 USD	
12/27/2016	Invoice #162527575	\$20.00 USD	
11/27/2016	Invoice #160165283	\$40.00 USD	

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

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** Welcome To Our Encino Store **
Store #477

See Us On WEB www.smartandfinal.com

Cashier: Maria

DATE 01/25/17 TIME 16:20:49

50Ct New Flavor Va 12.69 F
Tradewinds Unswt T 2.50 F
Was \$2.99 / YOU SAVED -> \$.49
+CRV .10
Crystal Geyser .99 F
+CRV .10

SUBTOTAL 16.38
Sales Tax .00

TOTAL 16.38

MasterCard TENDER 16.38
Cas Ref# 28
Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 3

Smart & Final Store # 477

16847 Ventura Blvd.

Encino, CA 91436

Operator 810020439

DATE 01/25/17 TIME 16:21:08

Account # *****4209

Reference # 193006

APPRVL CODE 078359

Reason Code RM00

Credit

TOTAL 16.38

BALANCE 0.00

Take Out

Jersey Mike's Subs 20116
16350 Ventura Blvd.
Encino, California 91436
Phone: 818.387.6737
Fax: 818.387.6714

Ticket: 01-000779-01-157671

=====
Server: 01/23/17 4:55 PM
=====

SubsByBox 65.00
SubsByBox 65.00
SubsByBox 65.00

=====
Sub Total \$195.00
Taxable \$0.00
8.75% Tax \$0.00
Total \$195.00

Paid MASTERCARD 4209 \$195.00





Items sold: 3

Office DEPOT.
OfficeMax

Order Number: 897833950-001
 Order Placed: 01/25/2017
 Status: Processing
 Order Placed By: TREASURER@ENCINONC.ORG

Payment Method Debit/Credit Card (CARD-MC-4209) *****4209 Amount: \$44.89	Billing Address ENCINO NEIGHBORHOOD COUNCIL 200 N SPRING ST LOS ANGELES, CA 90012 (818) 971 - 6996	Store Details Office DEPOT ENCINO CA IL 16571 VENTURA BLVD. ENCINO, CA 91436 818-907-1741	Rewards 5602066630
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Comments:

Item Description	Qty	Price	Total	
 COPIES, FLYERS Item # 870284 Review This Product	50	\$0.42 /each	\$21.00	Reorder
 COPIES, FLYERS Item # 870284 Review This Product	22	\$0.46 /each	\$10.12	Reorder
 COPIES, FLYERS Item # 870284 Review This Product	2	\$2.09 /each	\$4.18	Reorder
 COPIES, FLYERS Item # 870284 Review This Product	2	\$2.99 /each	\$5.98	Reorder

Subtotal: \$41.28
Delivery Fee: \$0.00
Tax Exempt Taxes: \$3.61

Total: \$44.89

Store Pickup

Payment

Review & Order



Store pickup - Ready by 01/25/2017 12:00 PM ⓘ

Office Depot

16571 VENTURA BLVD.
VENTURA & RUBIO
ENCINO, CA 91436
(818) 907-1741

I will pick up the items

Someone else will pick up the items

Send a text message when the order is ready for pickup

Customer ID 77204157

Order summary

[Edit cart](#)

Subtotal	\$41.28
Sales tax	\$3.61
Delivery	FREE
Total	\$44.89

Store pickup (76 items)

Ready for pickup on - 01/25/2017 12:00 PM

Office Depot #949 — ENCINO, CA



STORE RECEIPT

Customer Information

Customer Name: ENCINO NEIGHBORHOOD COUNC
Customer Ph# : 818-971-6996
Customer ID: 77204157

Order Information

Order Number: 897833950-001
Order Date: 1/25/17 2:13 am
Invoice Date: 1/25/17 11:54 am
Store: 0949
Payment: Master *4209

Order Details

SKU	Description	Qty Ordered	Qty Filled	Price/Unit	Extended Price
0870284	COPIES, FLYERS 2017 01 25 Agenda.pdf	50	50		
0798626	FS B&W LTR DBLSD 20#	200	200	.10	20.00
0903314	STAPLING MACH PER ST	50	50	.02	1.00
0870284	COPIES, FLYERS 2017 01 25 Nov+Dec MER for	22	22		
0798626	FS B&W LTR DBLSD 20#	88	88	.11	9.68
0903314	STAPLING MACH PER ST	22	22	.02	.44
0870284	COPIES, FLYERS 2017 01 25 November 2016 M	2	2		
0798806	FS B&W LTR SGLSD 20#	38	38	.11	4.18
0870284	COPIES, FLYERS 2017 01 25 December 2016 M	2	2		
0798806	FS B&W LTR SGLSD 20#	54	54	.11	5.94
0903314	STAPLING MACH PER ST	2	2	.02	.04

ENCINO NC JANUARY 2017 MER ITEM A9

Thank you for shopping at
Office DEPOT



Customer Information

Customer Name: ENCINO NEIGHBORHOOD COUNC
 Customer Ph# : 818-971-6996
 Customer ID: 77204157

Order Information

Order Number: 897833950-001
 Order Date: 1/25/17 2:13 am
 Invoice Date: 1/25/17 11:54 am
 Store: 0949
 Payment: Master *4209

Order Details

SKU	Description	Qty Ordered	Qty Filled	Price/Unit	Extended Price
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8978339500018

Subtotal:	\$41.28
Other Charges:	
Del Charge:	
Tax:	\$3.61
Total:	\$44.89

PAID

Signature (required) _____

Please Print Name _____

ENCINO NC JANUARY 2017 MER ITEM A9

Thank you for shopping at
 Office DEPOT