



December 1, 2016

To: Encino Neighborhood Council

From: Los Angeles Cactus and Succulent Society

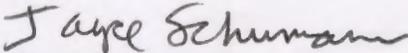
The Los Angeles Cactus and Succulent Society (LACSS) is seeking a grant from the Encino Neighborhood Council to sponsor our Speakers Tent at the 2017 Drought Tolerant Plant Festival. The Festival, held at the Encino's Sepulveda Garden Center on June 10-11, 2017, will attract over 2000 attendees from Encino, throughout Southern California, and even out of state. Attendance is open to the public and free of charge. We publicize the event through extensive signage in Encino, social media, newspaper articles, flyers at schools, libraries, and community centers, and our email list of past attendees. Festival activities include educational exhibits, four to six lecture/demonstrations in a semi-enclosed Speakers' Tent, tours of the LACSS-sponsored cactus and succulent garden, sales of drought-tolerant plants and pots, and Kids' Day.

Following its tremendous success last year, we are highlighting our Speakers' Tent this year and are asking that the Encino Neighborhood Council be its sole sponsor. Speakers will conduct presentations every few hours on both Saturday and Sunday. Sample topics include potting and propagation, landscaping with succulents, proper usage of fertilizers, pest prevention and control, attractive staging of plants, and other topics. The Speakers' Tent will be 40' x 40', with 100+ chairs and demonstration tables. Last year, this tent was standing-room-only.

In 2015, LACSS celebrated its 80<sup>th</sup> anniversary as the second oldest cactus and succulent group in the country! We proudly received plaques and letters of commendation from Congressman Brad Sherman, Councilman Paul Koretz, Mayor Eric Garcetti, Assemblymen Adrin Nazarian and Matt Dababneh, and Supervisor Sheila Kuehl. In addition, California Senator Fran Pavley honored us with the Environmental Sustainability Award. With the dramatic increase in community interest in landscaping with drought tolerant plants, LACSS is pleased to demonstrate how attractive and fascinating such a landscape can be, as well as how to care for it. Over the past several years, our membership has nearly tripled to over 300 individuals. Meeting attendance is free and offered to the public.

The Festival co-sponsorship of the Encino Neighborhood Council will increase the exposure of the event, and will be acknowledged on a banner outside the Speakers' Tent. A Neighborhood Purposes Grant would specifically defray the costs of the Speakers, related hospitality, and tent and chair rental. LACSS would be very pleased to welcome your support of our programs.

Sincerely,

  
Joyce Schumann  
President

**Neighborhood Council Funding Program  
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Encino

**SECTION I - APPLICANT INFORMATION**

<b>1a) <u>Los Angeles Cactus &amp; Succulent Society</u></b>	<u>95-6113803</u>	<u>California</u>	<u>04/19/15</u>
<b>Organization Name</b>	<b>Federal I.D. # (EIN#)</b>	<b>State of Incorporation</b>	<b>Date of 501(c)(3) Status (if applicable)</b>
<b>1b) <u>PO Box 280581</u></b>	<u>Northridge</u>	<u>CA</u>	<u>91328-0581</u>
<b>Organization Mailing Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>1c) <u></u></b>	<u></u>	<u></u>	<u></u>
<b>Business Address (if different)</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>1d) PRIMARY CONTACT INFORMATION:</b>			
<u>Joyce Schumann, President</u>	<u>(818) 705-3224</u>	<u>ropojo@pacbell.net</u>	
<b>Name</b>	<b>Phone</b>	<b>Email</b>	
<b>2) Type of Organization- Please select one:</b>			
<input type="checkbox"/> <b>Public School</b> <i>(not to include private schools)</i>		<input checked="" type="checkbox"/> <b>501(c)(3) Non-Profit</b> <i>(other than religious institutions)</i>	
<b>Attach Grant Request on School Letterhead</b>		<b>Attach IRS Determination Letter</b>	
<b>3) <u></u></b>	<u></u>	<u></u>	<u></u>
<b>Name / Address of Affiliated Organization (if applicable)</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>

**SECTION II - PROJECT DESCRIPTION**

**4) Please describe the purpose and intent of the grant.**

Each year, the Los Angeles Cacus and Succulent Society hosts a major Drought Tolerant Plant Festival at the Sepulveda Garden Center. This Encino community event offers educational displays, Kids' Day activities, model gardens, and plant sales. An increasingly popular highlight of the festival is our free educational speaker program, with presentations offered every several hours on both Saturday and Sunday. The speakers are situated in a 40' x 40' 3-sided tent with demonstration tables and seating for about 100; the sessions are often standing-room-only. Presentations include topics Drought Tolerant Landscaping, Plant Propagation and Potting, How to Grow Succulents, How to Fertilize Succulents, Prevention of Pests and Diseases, and more. The event is free to all festival attendees and we anticipate attendance of over 2000. In all, over 500 visitors will enjoy these informative presentations.

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The program welcomes the general public and is widely publicized throughout Encino and neighboring Valley areas at libraries, schools, parks, and community centers, as well as through signage and newspaper articles. We anticipate attendance of over 2000, coming from throughout Southern California and even from out of state.

Each speaker costs approximately \$250; additional set up costs for the tent, chairs, and tables for this activity run approximately \$900.00. This grant would make the Encino Neighborhood Council the sole sponsor of the Educational Speakers Program. A banner acknowledging the support of the ENC would be prominently displayed outside the tent throughout the festival.

LACSS offers this event at the Encino Sepulveda Garden Center. We coordinate with Parks and Recreation staff; use the facility with full permits, and pay all appropriate fees for the use of the grounds and staff overtime.

**SECTION III - PROJECT BUDGET OUTLINE**

6a) Personal Related Expenses	Requested of NC	Total Projected Cost
Speakers	\$ 1,000.00	\$ 1,200.00

6b) Non-Personal Related Expenses	Requested of NC	Total Projected Cost
Tent, table and chair rentals for speakers' tent	\$ 900.00	\$ 900.00
Speaker hospitality, meals, accomodations, transportation	\$ 100.00	\$ 200.00
Publicity, banners, flyers, park rental, security		\$ 1,900.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No  Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes, please describe:

Source of Funding	Amount	Total Projected Cost
LACSS Membership Dues	\$ 1,000.00	
LACSS Plant Sales	\$ 2,000.00	
Sponsorships	\$ 1,000.00	

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,000.00

10a) Start date: 06/10/17 10b) Date Funds Required: 06/30/17

10c) Expected completion date: 06/30/17 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

No  Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant
Jim Esterle	Board member of LACSS

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Joyce Schumann President Joyce Schumann 1-25-17  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Matthew Gaskill Secretary [Signature] 1/29/17  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 18 2016**

LOS ANGELES CACTUS AND SUCCULENT  
SOCIETY  
PO BOX 280581  
NORTHRIDGE, CA 91328-0581

Employer Identification Number:  
95-6113803  
DLN:  
26053511001485  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
April 19, 2015  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Our records show that you were previously tax exempt as a subordinate in a group exemption. Because you applied for and were granted your own individual tax-exempt status, you no longer rely on your affiliation with a parent organization for recognition of your tax exemption and you'll be listed individually in the Exempt Organizations Select Check (Pub. 78 data).

This supersedes our letter dated April 29, 2015, which we issued with an incorrect address. We updated our records to show your correct address as listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

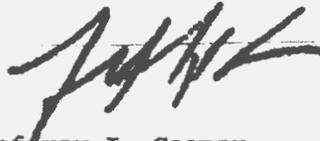
Letter 5436

LOS ANGELES CACTUS AND SUCCULENT

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements



## Entity Status Letter

Date: 12/1/2016

ESL ID: 3090681878

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 0461851

Entity Name: LOS ANGELES CACTUS AND SUCCULENT SOCIETY INC

- 1. The entity is in good standing with the Franchise Tax Board.
- 2. The entity is **not** in good standing with the Franchise Tax Board.
- 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701g.
- 4. We do not have current information about the entity.

The above information does not necessarily reflect:

- The entity's status with any other agency of the State of California, or other government agency.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or the entity did business in California at a time when it was not qualified or not registered to do business in California:
  - The status or voidability of any contracts made in California by the entity at a time when the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
  - For entities revived under R&TC Section 23305b, any time limitations on the revivor or limitation of the functions that can be performed by the entity.

### Internet and Telephone Assistance

Website: [ftb.ca.gov](http://ftb.ca.gov)

Telephone: 800.852.5711 from within the United States  
916.845.6500 from outside the United States

TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

## LACSS Festival

	2016	2017
<u>Income</u>	Actual	Budget
BBQ	1575	1500
Books and items	1372	500
Club Table - Plants	2101	1200
Membership	570	300
Sponsors	4750	2000
Kids Day Donation	2000	200
Live Auction (Sat night)	3620	2500
Silent Auction (Club Table)	2901	1000
Vendor Tables Rental	<u>10710</u>	<u>10000</u>
	\$29,599	\$19,200
<u>Expenses</u>		
Advertisement/Banners	835	900
BBQ	1612	1500
Books + Sales tax	853	350
Hospitality	446	500
Speaker hospitality	700	1000
Lunches	802	1500
Kids' Day	1228	1500
Labor/Security	900	1000
Printing	1304	1400
Space rental	2062	2100
Supplies General	823	800
Speaker Tables/Tent	1000	1000
Vendor Auction Checks	2451	1500
Vendor and Speaker Tables/Tents	<u>1922</u>	<u>2250</u>
	\$16,938	\$17,300
	\$29,599	19,200
Total Income	<u>18,474</u>	<u>17,300</u>
Less Expenses	\$11,125	\$1,900
Net Profit		