Of	fice of the City Clerk								/>
Re	Reporting Month: M			MONTHLY EXPENDITURE REPORT					angeles
	C Name:		Encino)	Submitted:	6/24/2	2017 16:11:41		of loy
Βι	udget Fiscal Year:	2016-2017							day .
			(Musthe sub-	itted to the Denertment wit	hin 10 days of Deard Annu		antation and he		City Clerk
FIL	LL IN ALL THE UNSHADED (EXPEND				nin 10 days of Board Appro				
A	VENDOR	INVOICE NUMBER	APPROVAL CODE		ESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	One Generation			5/15/17 Outreach table at E	ncino Farmen's market	OUTREACH			\$100.00
2	The Web Corner	14854		5/9/17 Monthly website mai	ntenance	OUTREACH			\$99.00
3	Alex Garay			5/22/17 Reimburse outreac	h supplies	OUTREACH			\$38.69
4	The Web Corner	14690		5/18/17 domain registration		OUTREACH			\$12.00
5	Partners in Diversity	26812, 26863		5/8/17 weeks ended 4/16/1	7 & 4/23/17 temp staff	OPERATIONS			\$397.47
6	Partners in Diversity		see C5, C6	5/19/17 above item inexplic	ably reversed	OPERATIONS			-\$397.47
7	Friends of Encino/Tarzana Li	ibr	tnc-16926	5/15/17 NPG display equipr	ment	NPG			\$850.00
8	City of Los Angeles Rec Parl	k		5/18/17 Permit fee for Amer	ricas Healthy Kids Event	OUTREACH			\$400.00
9	Partners in Diversity	26919. 26956		5/18/17 weeks ended 4/30/	17 & 5/7/17 temp staffing	OPERATIONS			\$602.98
#	PS Print			5/15/17 window cling signs		OUTREACH			\$70.19
#	Vistaprint			5/17/17 Bu	siness Cards	OUTREACH			\$29.35
#	Vistaprint			5/17/17 Bu	siness cards	OUTREACH			\$48.93
	SUBTOTAL: Expenditures	by Line Item (Ma	y include totals	s on page 3, if entered)					\$3,140.60
в	CUMULATIVE EXPENDITU	RES FROM PRIO	R MONTHS (CL	JRRENT FISCAL YR)					\$24,486.61
С	OUTSTANDING COMMITME	ENTS (OBLIGATI	ONS)						
1	Time Warner - June			Internet		OUTREACH			\$59.99
2	America's healthy kids		enc 17105	Event		NPG			\$1,250.00
3	Quality Logo			Hand sanitiser		OUTREACH			\$198.31
4	Partners in diversity	27072		w/e 5/21/17 temp. staffing		OPERATIONS			\$267.94
5	Partners in Diversity	26812		w/e 4/16/17 temp. staffing		OPERATIONS			\$199.62
6	Partners in Diversity	26863		w/e 4/23/17 temp staffing		OPERATIONS			\$197.85
7	Partners in Diversity	27013		w/e 5/15/17 temp staffing		OPERATIONS			\$234.47
8	Los Encinos Docents		ENC 17363	dirt for planter demo		NPG			\$300.00
9	Los Encinos Docents		ENC 17365	entrance beautification		NPG			\$700.00
-	Lanai Road School		ENC 17365	Special school project mate	rials	NPG			\$1,000.00
	SUBTOTAL: Outstanding C	Commitments (Ind	l			· · · · ·			\$10,165.98
D	· · · · · ·								\$37,793.19
Е	Total Adjustments (such as	s use taxes asse	ssed, prior fisc	al years items, etc) (use '-'	for credits, '+' for deduction	ns)			\$0.00
F	Approved Budget 2016-201								\$42,000.00
_	Balance of Budget 2016-20	17							\$4,206.81
Re	vision Date 10/14/16								

Reporting Month:	MAY
NC Name:	Encino

Page 2

MONTHLY CASH RECONCILIATION										
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D						
\$17,513.39	\$0.00	\$17,513.39	\$3,140.60	\$14,372.79						

	MONTHLY CASH FLOW ANALYSIS									
Category Identifier Budget Category		Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D				
100	Operations	\$14,300.00	\$613.91	\$0.00	\$8,952.88	\$4,733.21				
200	Outreach	\$11,000.00	\$1,676.69	\$0.00	\$8,968.24	\$355.07				
300	Community Improvement	\$4,200.00	\$0.00	\$0.00		\$4,200.00				
400	NPG	\$12,500.00	\$850.00	\$0.00	\$6,565.49	\$5,084.51				
500	Elections		\$0.00	\$0.00		\$0.00				
	TOTAL	\$42,000.00	\$3,140.60	\$0.00	\$24,486.61	\$14,372.79				

NEIGHBORHOOD COUNCIL DECLARATION										
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will										
furnish additional documentation to the Office of the City Clerk, Neighborhood Council Funding Section upon request.										
Treasurer Signature		Signer's Signature								
Print Name	PATRICIA BATES	Print Name	DEBRA GEORGE							
Date		Date								
	FINAL 3 ITEMS IN ADDITIONAL OUTSTANDING COMMITMENTS: PARTNERS IN DIVERSITY CHARGES OF \$221.80 , \$243.98, AND ESTIMATED AMOUNT OF \$225. WE HAVE REQUESTED THAT DONE PAY THESE FROM OUR 2016-2017 FUNDS.									
Revision Date 10/14/16										

Reporting Month: NC Name:

MAY Encino

		ADD	ITIONAL EXP	ENDITURES BY LINE ITEM (Optional, do not pi	rint page 3 unless you	use it)		
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
#	twc time warner cable			5/17/17 internet/cable	OUTREACH			\$59.99
#	My Cable Mart			5/17/17 Cabling for sound system for meetings	OUTREACH			\$135.94
#	All Print	114068		5/18/17 Printing tri-fold brochures	OUTREACH			\$350.00
#	Office Depot			5/22/17 Printing for exec meeting	OPERATIONS			\$10.93
#	Constant contact			5/23/2017 Emailing service	OUTREACH			\$20.00
#	Jersey Mike			5/24/17 Food for general meeting	OUTREACH			\$260.00
#	Office Depot			5/30/2017 Printing for general meeting	OUTREACH			\$13.46
#	Office Depot			5/30/17 folding table for outreach events	OUTREACH			\$39.14
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	SUBTOTAL: Expenditures b	y Line Item						\$889.46

Reporting Month: NC Name: MAY Encino

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	NG COMMITTMENTS BY LINE ITEM (Optiona DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
#	Encino Charter School				NPG			\$1,000.00
#	Office Depot				OPERATIONS			\$66.64
#	Office Depot			2 toner cartridges	OPERATIONS			\$408.88
#	Office Depot			supplies	OPERATIONS			\$129.18
#	Office Depot			1 hi yield catridge	OPERATIONS			\$181.60
#	Office Depot			glu sticks	OPERATIONS			\$7.92
#	City of Los Angeles			Permit form community event	OUTREACH			\$200.00
#	Bucca di Beppo			Food - June Meeting	OUTREACH			\$278.33
#	M.A.R.Y Foundation		ENC-17366	Annual MARY Day event	NPG			\$750.00
#	Martin Outdoor Media			Bus Bench ads	OUTREACH			\$300.00
#	Partners in Diversity	27180		w/e 6/5/17 temp staffing	OPERATIONS			\$177.44
#	The Web Corner			Web Site Maintenance	OUTREACH			\$99.00
#	City of Los Angeles			Food truck permit for AHK event	OUTREACH			\$100.00
#	Partners in Diversity	27128		w/e 5/30/17 temp staffing	OPERATIONS			\$349.58
#	Congress of Neighborhoods			9/9/17 Event	OUTREACH			\$1,000.00
#	Office Depot			6/2/2017 Outreach supplies	OUTREACH			\$13.01
#	Office Depot			6/2/2017 outreach supplies	OUTREACH			\$5.44
#	Partners in Diversity	27283	see below	w/e 6/11/17 staffing	OPERATIONS			\$221.80
#	Partners in Diversity	27352	see below	w/e 6/18/17 staffing	OPERATIONS			\$243.98
#	Partners in Diversity		see below	w/e 6/25/17 estimated staffing	OPERATIONS			\$225.00
#								
#								
#								
#								
	SUBTOTAL: Expenditures by	y Line Item						\$5,757.80

Revision Date 10/14/16



UNION BANK CENTURY CITY 0206 PO BOX 512380 LOS ANGELES

200 N SPRING ST FL 20

LOS ANGELES CA 90012-4801

ENCINO NEIGHBORHOOD COUNCIL

Page 1 of 2 **Statement Number:** 04/29/17 - 05/31/17

Telephone Banking

For 24-hour Automated Direct Service 800-238-4486 800-826-7345(TDD) Representatives are available Monday through Saturday

To open additional accounts, or apply for loans, call your banking office at 310-551-8900

You may also access your account online at unionbank.com

Account Number:

Thank you for banking with us since 2014

Business Basics Checking Summary

Days in statement period: 33

4.00			
Balance on 4/29	\$		17,513.39
Additions			397.47
Subtractions			-3,538.07
	Checks	-249.69	
	Payments	-2,250.45	
	Purchases	-1,037.93	
Balance on 5/31	\$		14,372.79
Statement Average	Ledger Balance		15,995.91
	Subtractions Balance on 5/31	Additions Subtractions Checks Payments Purchases	Additions Subtractions Checks -249.69 Payments -2,250.45 Purchases -1,037.93 Balance on 5/31 \$

We waived your service charge this statement period.

Additions

Date	Description/Location	Reference	Amount
5/19	Partners in Dive PMT REFUND PPD *********0818	59085603 \$	397.47

CA 90051-0380

Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amol	unt
5084	5/15	08370566	100.00	5088*	5/22	07609022	38.	.69
5086*	5/9	06870192	99.00	5092*	5/18	07531166	12.	.00
Total							\$ 249	9.69
* Chacks missing in sequence. Out of sequence shock numbers may also be located in the Payments section of your statement						tatomont		

* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

Payments online and electronic banking

Date	Description/Location	Reference	Amount
5/8	PARTNERS IN DIVE ONLINE PM UN1682190818POS	T WEB 56848748	\$ 397.47
5/15	FRIENDS OF ENCI ONLINE PMT UN1682190818POS	T WEB 53591401	850.00
5/18	CITY OF LOS ANGE ONLINE PM UN1682190818POS	T WEB 57398043	400.00
5/18	PARTNERS IN DIVE ONLINE PM UN1682190818POS	T WEB 57400686	602.98
Total			\$ 2,250.45

Purchases ATM card and Debit card™ purchases

in cara ana Debit cara	pulchases			
Date	Description/Location	Reference	/	Amount
5/15	DLX*PS PRI 800-511-2009 CA 800-511-2009 CA	73718146	\$	70.19
<mark>5/17</mark>	VISTAPR*VI 866-8936743 MA 866-8936743 MA	72100873		29.35
5/17	VISTAPR*VI 866-8936743 MA 866-8936743 MA	72100874		48.93
5/17	TWC*TIME W 888-TWCABLE CA 888-TWCABLE CA	72100875		59.99
5/17	MY CABLE M 09524868736 MN 09524868736 MN	72100876		135.94
<mark>5/18</mark>	ALL PRINTI 08187830510 CA 08187830510 CA	72802564		350.00
5/22	OFFICE DEP ENCINO CA ENCINO CA	71913553		10.93
<mark>5/23</mark>	CTC*CONSTA 855-2295506 MA 855-2295506 MA	72597115		20.00
5/24	JERSEY MIK ENCINO CA ENCINO CA	73286284		260.00
<mark>5/30</mark>	OFFICE DEP ENCINO CA ENCINO CA	72155614		13.46
5/30	OFFICE DEP ENCINO CA ENCINO CA	73006042		39.14
Total			\$ 1	,037.93

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

Department of Neighb	orhood Empowerment				* * ,		
Funding Request Form				MPOW			
NC NAME:	Encino		_				and the second second
udget Fiscal Year:	2016-2017	_	Requestor:		Patricia E	Bates	
Request Date: 22-Mar-17	· · · · · · · · · · · · · · · · · · ·	-	Vendor:		Encino Farme	rs' Market	
Meeting Date: <u>3/22/2017</u>			Address:				
Agenda Item:	6.A.4.	-	City:		Stat	e:	
Operations 🛛 Outreach 🗌 N	VC Sponsored Event Neighborhood Po	urpose Grant	Zip Code		Phone:		
Contract / Lease Board Mem	nber Reimbursement 🛛 🗖 Community Impr	ovement Project	Amount	:\$	Up to	\$150	<u>.</u>
Out of State 1099 Expense	e 🔲 One Time Expense 🔲 Monthly	🛛 Muł	tiple # of pay	ments	•		
	daily \$1,000 limit is required for this amount needed for the daily limit to	•					
Public Benefit Description	-	ooth at Encino F	'armen's Market	to promote EN	с		
*Recused-Boardmember	Vote Count (commune must leave the room prior to any dis	그 화장 것 것 것 같 것 ~ 가 있는 것 것	승규님 지수는 가슴을 다 다 성장의	한 이번 소리님은 이미나 이번 같이.	until after the	vote is compl	eted.
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSE YAN	RELIGIOUS REP	X					
CAROL LEVIN	ENCINO PROPERTY OWNERS	NCINC	NC M	AY 201	7 MER	- ITEIV	A1
DEBRA GEORGE	PARK ADVOCATE						1
DIANE ROSEN	AREA 5 REP						1
HOLLO KREGEL, ALEX	AT LARGE REP					· · · · ·	
LIOT COHEN	PLU	X					
GERALD SILVER	HOMEOWNERS OF ENCINO	X		<u></u>			
GLENN BAILEY	PUBLIC SAFETY						
HENRY ESHELMAN	AT-LARGE REP						
JESS WHITEHILL	AREA 4 REP					V	
JIM ESTERLE	AREA 7 REP			: 		<u> </u>	<u> </u>
KENNETH SILK	AREA 3 REP						
LAURA SHOVLOWSKY	AREA 1 REP					X	<u> </u>
LAURIE KELSON	AREA 6 REP					A	
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X				·	
PATRICIA BATES		$ \chi$				·····	
	VOLUNTEER SERVICE					M	
SCOTT LINDEN	AREA 2 REP		}		1	X	1
SHERMAN GAMSON	APARTMENT/CONDO REP	X X	1		1		<u> </u>
VARANT MAJARIAN	BUSINESS REP)					
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: 11	Grand Total (including page 2):	18					
3 · · · · · · · · · · · · · · · · · · ·	he above indicated Council, declare th lance with the Brown Act, where with		-				
	Funding Request submitted, the Depa		nsfer the requ	ested amoun	t into the Neig	hborhood Co	uncil's
	e. no additional Cash Request Form is	required.			Dh-		
Treasurer's Signature:		<u>∽</u> ↓_	Signer's Si		ZY	en	
Print/Type name:	7/22/12			be namer Deb		¥	
Date (mm/dd/yy):	Contract CIP Advanced Payment		Date (mm		3/2271	/ 	tion Code -
Department Use Only	Contract CIP Advanced Payment S2,500 NPG Sponsored Event	Approved	Staff Initials	1	nd Level	-	

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Revised 1-26-15

NC NAME:	Encino
Meeting Date:	42816
Agenda Item:	6.A.4.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Adriohn Richardson	Education	X					
				1			
				1			
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ENCINO NC MAY 2017 MER - ITEM A1

Sture the Care*	17400 Victory Blvd. Van Nuys, CA Phone: (818) 70 8-6625 Fax: (818) 70 8-6620	91406	
Farmers Market	Business Vendor INV	OICE	
incino Neighborhood Counsel	Date: Invoice No.	EI	4/17/2017 NC04172017
Description Annual Billing			mount
Sunday Booth at Farmers Market		\$	100.00
8am- 1pm July 9th, 2017	sub-total	\$	100.00
	Total	\$	100.00
		\$	-
		\$	100.00

3/22/17 6.4.4. Paid 5/3/17

Payment Due Upon Receipt or Per Contract Terms

Please make check payable to ONEgeneration, our TIN is 95-4066979 Cancellations or requests to reschedule must be received the Monday PRIOR to the scheduled Sund Mail Payment to:

> ONEgeneration Attn: Jodi Jacobsen 17400 Victory Blvd Van Nuys, CA 91406

Invoice

The Web Corner, Inc

the web Corner, Inc.	Date	Invoice #	Due Date
19509 Ventura Blvd.	Dale	invoice #	
Tarzana CA 91356 (818) 345-7443	5/1/2017	14854	5/1/2017

Bill To				
Encino Neigl P.O. Box 260 Encino, CA 9				
		P.O. No.	Terms	Project
Quantity	Description		Rate	Amount
	Phone Support and General Web Developmen	t	99.00	99.00
	Pa. d 5/	3/17		
	payment at your earliest convenience. r your business!		Total	\$99.00
			Payments/Credits	\$ \$0.00
			Balance Due	\$99.00

Department of Neight	oorhood Empowerment						
Funding Request Form	1			MPOW			
NC NAME:	Encino					and a short of	
Budget Fiscal Year:	2016-2017		Requestor:		Patricia E	Bates	
Request Date: 26-Apr-17			Vendor:		Alex Ga	ray	
Meeting Date: 4/26/2017			Address				<u> </u>
Agenda Item:	5.4.		City:		Stat		
	NC Sponsored Event 🔄 🛂 Neighborhood Pu	rpose Grant	Zip Code	-			Wie of a local and
	mber Reimbursement 🔄 Community Impro		Amount		Up to	o \$50	
🖸 Out of State 🔲 1099 Expen		🔲 Mul	tiple # of pay	ments	-		
	adily \$1,000 limit is required for this amount needed for the daily limit to b	e lifted: Rein	nburse printing				
	ENCINO NC M Vote Count (continued	l on page 2 If mon	rthan 20 Board Me	mbers)			
*Recused-Boardmembe Board Member Name	r must leave the room prior to any disc Board Position	yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP	,				\times	
CAROL LEVIN	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE	X					
DIANE ROSEN	AREA 5 REP					X	
ALEX GARAY	AT LARGE REP ALT	X					
ELIOT COHEN	PLU					X	
GERALD SILVER	HOMEOWNERS OF ENCINO	X					
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP					X	
JESS WHITEHILL	AREA 4 REP	X					
JIM ESTERLE	AREA 7 REP	X					
KENNETH SILK	AREA 3 REP	X					
LAURA SHOVLOWSKY	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X					
PATRICIA BATES	VOLUNTEER SERVICE	X	1				
SCOTT LINDEN	AREA 2 REP					X	
SHERMAN GAMSON	APARTMENT/CONDO REP	×					
VARANT MAJARIAN	BUSINESS REP		1			X	
VICTORIA MILLER	BUSINESS REP	X					1
NC Quorum: 11	Grand Total (including page 2):	13				8	
	the above indicated Council, declare that dance with the Brown Act, where with a						
	Funding Request submitted, the Depar		insfer the requ	lested amour	nt into the Neig	hborhood Co	ouncil's
checking account automatically,	i.e. no additional Cash Request Form is	required.			<u> </u>		
Treasurer's Signature		-	Signer's S		12 p	lenze	
Print/Type name	Patricia Bates		Print/Ty	pe name: Del	bra George	<u> </u>	
Date (mm/dd/yy)			Date (mn		4/26	/17	
Department Use Only	Contract CIP Advanced Payment >\$2,500 NPG Sponsored Event	Approved	Staff Initials	1	st Level	- Authoriza	ation Code —

Revised 1-26-15

NC NAME:	Encino
Meeting Date:	42851
Agenda Item:	5.4.

Vote Count *Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.								
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	ineligible	
Adriohn Richardson	Education	X						
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	Totals (this page only							

Office DEPOT OfficeMax

DEFICE DEPOI #3320 18211 Ventura Boulevand Tarzana, CA 91356 (818) 668 9067 04/15/2017 16 9 3 10 34 AM SRLE Product 18 Description Fotal

163061 Impression, BWS 180 @ 0 12 21 60

21 60SS

6 99 35

6. 49 SS

35 58

3.11

38 69

You Pay 839918 THELDIC BADGE HOM 754521 BADGE LANYARD

Subtoral Sales Tax Total

Amex 0015

AUTH CODE 884676 TDS Chip Read ALD ADUDDDDD25010801 AMERICAN IMPRESS IVR 0000008000 CVS No Signature Required

ALELANBRO GARAY 1832609901 Please create your online rewards account at officedepot com/rewards

You must complete your account to claim your rewards and view your lavel

Shop online at www.officedepot.com

WE WANT TO HEAR FROM YOU!

Participale in our online customer surves and receive a coupon for \$10 off sour next qualifying purchase of \$50 or more on office supplies, furniture and more.

Invoice

The Web Corner, Inc 19509 Ventu

the web Corner, Inc.	Date	Invoice #	Due Date
19509 Ventura Blvd.	Dale	invoice #	Due Dale
Tarzana CA 91356 (818) 345-7443	3/29/2017	14690	3/29/2017

Bill To Encino Neighborhood Council P.O. Box 260439 Encino, CA 91426

		P.O. No.	Terms	Project
Quantity	Description	L	Rate ,	Amount
	Domain Name Renewal ENCINONC.COM		12.00	12.0
	l			
ease remit p	payment at your earliest convenience.		Total	\$12.0
ank you for	r your business!			- <u> </u>
			Payments/Credits	\$0.0
			Balance Due	\$12.0

4



Remit to: Partners In Diversity, Inc. ASGE Marquette Commercial Finance NW 6333 P.O. Box 1450 Minneapolis, MN 55485-6333

Neighborhood Council/Encino 4924 Paso Robles Ave Encino, CA 91316

INVOICE	Invoice Amoun				
niv ole2	<u>\$197.85</u>				
Payment Terms	Invoice Date				
Due On Receipt	04/24/2017				
Invoice No.	Customer No.				
26863	1510				

Customer I	Name	Department		Customer N	lo. I	Payment Terms
Neighborhood Cou	ncil/Encino	Corporate		1510		Due On Receipt
Desc	ription	Ту	pe	Units	Rate	Amount
Week ending: 04/23/2017 Ackerman, Jason E Executive Administrative Ass		Re	g	8.92	\$22.18	\$197.85
				Total '	This Week ending:	\$197.85

Reg: 8.92 OT: 0 DT: 0	Total - This Invoice:	\$197.85

rartners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex; sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

W/E 268/2 4/16/17 199.62 26863 4/23/17 197.85 Pol 5/3/17 Pol 5/3/17 Payment reversed 5/19/17 No Idea Why No Idea Why Rephoced with 2 septrate Payments twee 2017

5

Page 1 of 1 ENCINO NC MAY 2017 MER - ITEM A5 & 6 Invoice No.: 26863



INVOICE	Envoice Amount
	\$199.62

Remit to: Partners In Diversity, Inc. ASGE Marquette Commercial Finance NW 6333 P.O. Box 1450 Minneapolis, MN 55485-6333

Neighborhood Council/Encino 4924 Paso Robles Ave Encino, CA 91316

Payment Terms	Invoice Date
Due On Receipt	04/17/2017
Invoice No.	Customer No.
26812	1510

Customer Name Depa		Department	Customer l	No.	Payment Terms
Neighborhood Council/	Encino	Corporate	1510		Due On Receipt
Descript	ton	Туре	Units	Rate	Amount
Week ending: 04/16/2017 Ackerman, Jason E	Executive Administrative Assistant	Reg	9.00	\$22.18	\$199.62
			Total	This Week ending:	\$199.62

Reg: 9 OT: 0 DT: 0	Total - This Invoice:	\$199.62

rartners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Separtmen Funding Re		borhood Empowerment	:	E	MPOW	ER LA		2010 - 10 18 19
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NC NAME:		Encino				82707		
Budget Fiscal Yes	br:	2016-2017		Requestor:		Patricia (lates	
Request Date:	26-Apr-17 4/26/2017		·	Vendor:	Friends o	f the Library (E	ncino-Tarzar	na Div.)
		5.1.		Address:_		Stat		
_	·			Zip Code:				
Contract / Lease			iod Purpose Grant -	Amount:		Phone: 850		
Out of State	C 1099 Ecos					_		
If a bank card ex	emption of th	e daily \$1,000 limit is required for	. –	• • • •		-		
pisase provide t	he date(s) and	I amount needed for the daily limit	t to be lifted:					
	blic Benefit scription	Grant to cover acquisition of two free IN The Smorth ENCINO NC N Vote Count (com	йау 201	850 7 MER -	ITEM			and books
•Recused Board Member N		er must leave the room prior to any Board Position	discussion and m	ay not return to No	Abstain	*Recused	Absent	leted. Ineligible
ANNIE KEUSSEY		RELIGIOUS REP	Tes	NO	ADSUM	~necused	Adsent	mentiole
CAROL LEVIN	· · · · · · · · · · · · · · · · · · ·	ENCINO PROPERTY OWNER	s X				<u> </u>	1
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LAURIE KELSON		AREA 6 REP	X					1
MARK LEVINSON	4	ENCINO CHAMBER OF COM						1
PATRICIA BATES		VOLUNTEER SERVICE	X	1			· · ·	1
SCOTT LINDEN	1997 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 - 2014 -	AREA 2 REP					X	1
SHERMAN GAMS	ION	APARTMENT/CONDO REP	X			1		1
VARANT MAJARI	IAN	BUSINESS REP					X	
VICTORIA MILLE	R	BUSINESS REP					X	1
NC Quorum:	. 11	Grand Total (including page	2): 12				8	1
We, the Treasure	r and Signer of	the above indicated Council, declare dance with the Brown Act, where w	e that the informa				• •	
		a Funding Request submitted, the De		nsfer the reque	sted amoun	t into the Neig	hborhood Co	ouncil's
		i.e. no additional Cash Request Forr	n is required.			~~~~	,	
	urer's Signature		20+	Signer's Sig		le z	eoz/	
		Patricia Bates			name: Deb	ra George ()	/	
Da	ite (mm/dd/yy	: 4/26/17 □ Contract □ CIP □ Advanced Payr	ment D Approved	Date (mm/		1/24/17	F 1.44-4	tion Code ****
Department	t Use Only	>\$2,500 VPG Spansored Eve	•••• ••••	Staff Initiais -		LC 5/9/17	1	-16926

NC NAME: Meeting Date:	Encino 42851						
Agenda Item:	5.1.						
Agentia Rein.	2. . .		·				
		Vote Count		e i eriore e			an a
*Recused-Boardmem	ber must leave the room prior to a	ny discussion and me	ly not return	to the room u	intil after the	vote is comp	leted.
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Adriohn Richardson	Education	X					
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NC Quorum: 11	Totals (this page only	<u> </u>	later and a second				

Revised 1-16-15

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant:

Encino Neighborhood Council

EMPOWER_LA

Department of NEIGHBORHOOD EMPOWER

SECTION I- APPLICANT INFORMATION

4-1	Friends of the Encino-Tarzana Branch Library	23	-7249//99	na		10/29/76
1a)	Organization Name	Fe	deral I.D. # (EIN#)	State of	Incorporation	Date of 501(c)(3) Status (if applicable)
	18231 Ventura Blvd.	Та	rzana		CA	91356
1b)	Organization Mailing Address	Ci	ty		State	Zip Code
1c)	Business Address (If different)	Ci	ty		State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:					
	Adele Druck	(818) 345-8923		druckadele@ao	l.com
	Name	Pho	ne		Email	
2)	Type of Organization- Please select one: Public School (not to include private schools) Attach Grant Request on School Letterh	or 1ead	501(c)(3) Nor Attach IRS D		(other than religio ation Letter	us institutions)
3)	Name / Address of Affiliated Organization (If applicable)		City		State	Zlp Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Proposed funds of \$850 will be used to purchase the following materials which will assist users of the Encino-Tarzana Library:

Two Freestanding Multimedia Displays, (shelves adjust to different angles for displaying a variety of library information & materials)

One 7-shelf Mobile Display Cart (black) (7-shelf cart has shelves that are ideal for displaying paperbacks, Audiobooks on CD's, DVD's, and music CD's)

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

On behalf of the Los Angeles Public Library and the Friends of the Library, the Encino-Tarzana Branch Library is privileged to submit a proposal for funds to use towards improving and providing better service to children, students, and our Encino library community. If approved, the funds would be used to serve immediate needs of the library and provide easy access to library information, ideas, and books to our diverse library patrons. We are grateful for your generosity, your trust, and most importantly, your commitment and support to our library's mission.

SECTION III - PROJECT BUDGET OUTLINE

- 6a)
 Personnel Related Expenses
 Requested of NC
 Total Projected Cost

 6b)
 Non-Personnel Related Expenses
 Requested of NC
 Total Projected Cost

 Library display materials
 Library display materials
 Library display materials
- 7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No
 Yes, please list names of NCs:
- 8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) IN NO IN Yes, please describe:

Source of Funding	Amount Total Projected Con

9) What is the TOTAL amount of the grant funding requested with this application:

8 880.00

10a) Start date: 404/1

Adele Druck

Esth

10b) Date Funds Required:

10c) Expected completion date: (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment) SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

lame of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED

	President
PRINT Name	

Title

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

er Rose	Secretary	Casher K.L	08-4-21-1
PRINT Name	Title	Signature	Date

Signature

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Revised 012615 - Page 2 of 2

Letter of Exemption from Federal Income Tax Oct 29, 1976

P.O. Box 2350, Los Angeles, Calif. 90053 Department of the Treasury

LA-E0:76-1637

rossenii fainsai

Internal Revenue Service

Date:	· ·			in reply refer to: J.	Jones
	OCT	29	1976	L-178, Code	421 EOG2:D

Determination Section (213) 688-4553

Friends of the Encino-Tarzana Branch Library 18231 Ventura Blvd. Tarzana, California 91356

Purpose: Accounting Period Ending:

Charitable December 31

Gentlemen:

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Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section $\frac{509(a)(2)}{2}$ organization described in section _

You are not liable for social security (FICA) taxes unless you file a waiver of exemption certificate as provided in the Federal Insurance Contributions Act. You are not liable for the taxes imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section_ 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If your purposes, character, or method of operation is changed, please let us know so we can consider the effect of the change on your exempt status. Also, you should inform us of all changes in your name or address.

If your gross receipts each year are normally more than \$5,000, you are required to file Form 990, Return of Organization Exempt From Income Tax, by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of \$10 a day, up to a maximum of \$5,000, for failure to file a return on time.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section / 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Please keep this determination letter in your permanent records.

Sincerely yours,

IV. H. Comett

District Director

April 11, 2017

Encino Neighborhood Council 4933 Balboa Boulevard Encino, CA 91316 (818) 971-6996 www.encinonc.org

RE: Proposal of funds for the Encino-Tarzana Branch Library

Dear The Encino Neighborhood Council,

On behalf of the Los Angeles Public Library and the Friends of the Library, the Encino-Tarzana Branch Library is privileged to submit a proposal for funds to use towards improving and providing better service to children, students, and our Encino library community. If approved, the funds would be used to serve immediate needs of the library and provide easy access to library information, ideas, and books to our diverse library patrons. We are grateful for your generosity, your trust, and most importantly, your commitment and support to our library's mission. On behalf of the Los Angeles Public Library, the Encino-Tarzana Branch Library thanks you for your time and consideration regarding this proposed opportunity.

Sincerely,

Roman Antonio Acting Branch Manager Encino-Tarzana Branch Library 18231 Ventura Blvd. (818) 343-1983 rantonio@lapl.org

Proposal funds will be used to purchase the following materials:

Vendor: Demco (800) 356-1200 www.demco.com

ţ,

- (2) Freestanding Multimedia Display: \$324.99
 (shelves adjust to different angles for displaying a variety of library information & materials) Product no. SA136-6163 (55" x 30" x 23¹/₂")
- 2: (1) 7-shelf Mobile Display Cart (black): \$389.99
 (7-shelf cart has shelves that are ideal for displaying paperbacks, Audiobooks on CD's, DVD's, and music CD's) Product no. SA137-0869 (60" x 14" x 24")

Department o Funding Requ	-	borhood Empowerment		E	MPOW	ER LA		
				in the second	ant sha da ta a	- CONSMENT		1.2
	······	Encino	-					
Vudget Fiscal Year: Request Date: 22	-Mar-17	2016-2017	-	Requestor:	^	Patricia B		
	-Mar-17 22/2017	······································	-	Address:	Homerica 1 A	is Hes 174 Roc/Acks	X KIOS	
Agenda Item:		6.A.5.	-	City:		State	e:	
Operations 🗹 Out	reach 🔲	NC Sponsored Event	- Irpose Grant	Zip Code		Phone:		
Contract / Lease		mber Reimbursement 🔲 Community Impre	•	Amount:		Up to S	\$1,850	
Out of State	1099 Expens	se One Time Expense Monthly	🗋 Mul	Itiple #of payn	nents	_		
	•	daily \$1,000 limit is required for this	• •					
please provide the o Public E Descrip	Benefit	amount needed for the daily limit to the Co sponsor America's Healthy Kids event w ENCINO NC	ith Lake Balvb	ribbons	-		c, participation	/completion
*Recused-Bo	ardmember	Vote Count (continued r must leave the room prior to any disc		배월 5월 2017년 2월		until after the v	vote is comp	eted.
Board Member Name		Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN		RELIGIOUS REP	X		Austani	Necused	Ausein	incligible
CAROL LEVIN		ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE		PARK ADVOCATE	X		<u></u>			
DIANE ROSEN		AREA 5 REP	× ×					
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LIOT COHEN	MA CK	PLU		X	· · · · · · · · · · · · · · · · · · ·		<u> </u>	
GERALD SILVER		HOMEOWNERS OF ENCINO		x				
GLENN BAILEY		PUBLIC SAFETY						
HENRY ESHELMAN		AT-LARGE REP	X					
JESS WHITEHILL		AREA 4 REP	alt.				X	
JIM ESTERLE		AREA 7 REP	X.				<u> </u>	
KENNETH SILK		AREA 3 REP	X					
LAURA SHOVLOWSK	(Y	AREA 1 REP					X	
LAURIE KELSON		AREA 6 REP	X			<u> </u>	<u> </u>	
MARK LEVINSON		ENCINO CHAMBER OF COMM.		X				
PATRICIA BATES	<u> </u>	VOLUNTEER SERVICE	X.					
SCOTT LINDEN		AREA 2 REP					X	
SHERMAN GAMSON		APARTMENT/CONDO REP	x					
VARANT MAJARIAN		BUSINESS REP	- <u>_</u>		X			
VICTORIA MILLER		BUSINESS REP	Y					
NC Quorum:	11	Grand Total (including page 2):	13	И	t		3	
We, the Treasurer and	d Signer of t	he above indicated Council, declare tha dance with the Brown Act, where with a					d complete, a	
		Funding Request submitted, the Depar .e. no additional Cash Request Form is r		nsfer the reque	ested amoun	t into the Neigh	nborhood Co	uncil's
	's Signature:			Signer's Sig	nature:	XX	en /	/
		Patricia Bates			e name: Deb	George		
	mm/dd/yy):	5/ 5/ 5		Date (mm/		3/22/	17	
Department Us		Contract CIP Advanced Payment	Approved	Staff Initials	[19	st Level	Authorizat	tion Code

NC NAME:	Encino
Meeting Date:	42816
Agenda Item:	6.A.5.

		*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.						
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible	
Adriohn Richardson	Education						ļ	
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NC Quorum: 11	Totals (this page only						+	



City of Los Angeles Department of Recreation & Parks BALBOA SPORTS CENTER

> 17015 Burbank Boulevard, Encino, California 91316 Telephone: 818.756-9642 <u>balboa.sportscenter@lacity.org</u>

- DATE: Tuesday May 9, 2017
- TO: Encino Neighborhood Council Lake Balboa Neighborhood Council
- FROM: Kathrynn Penny, Senior Recreation Director I

RE: INVOICE: June 17 Healthy Kids Fitness Challenge

Field Use Fees: Outfields Diamond 3 & 4 \$25 per hour per field 8:00am-4:00p 8 hrs X \$50

FIELD USE FEES \$400.00

Please make check payable to "City of Los Angeles Recreation And Parks"

Possible Additional Fees: Food Truck Vendors:

add \$200 per truck per day

3/22/17 10-A.S.

PERMIT #___

City of Los Angeles • Department of Recreation and Parks

APPLICATION FOR USE OF FACILITIES (THIS IS NOT A PERMIT)

PERMITTEE MAY NOT PUBLICIZE THE EVENT UNTIL A PERMIT HAS BEEN ISSUED

PLEASE READ AND COMPLETE IT	EMS 1 THRU 13 AND SIGN THE DOCUMENT (SIGNATURE OF APP	PLICANT)				
1. Recreation Center	Balboa Sports Complex					
2. Name Of Organization	Encino NC & Lake Balboa NC	Representative's Name	Alex Garay (Encino NC)			
4. Mailing Address	4924 Paso Robles	City Encino	Zip91316			
5. Contact Evening	<u>(818) 262-1716</u> Cell (818)	<u>262-1716</u> e-mail	alexfgaray@yahoo.com			
6. Type of Event Ar	merica's Healthy Kids					
7. Date and Time of Event						
<u>Day(s)</u>	Month/Date(s)		<u>Time(s)</u>			
Sunday			to			
Monday			to			
Tuesday			to			
Wednesday			to			
Thursday			to			
Friday			to			
Saturday Satur	day, June 17th	8	am to4pm			
8. Charging Fee(s)?	Yes 🔄 No 💲 Will food sales be cond	lucted? 🗌 Yes 📑 No 🛛 N	o. Participants: Adult Youth			
Auditorium Kitc	ested (check all that apply): :hen Outdoor Area 🛛 Baseball Dia ating Room Utility Hookup Picnic Area		Dther			
10. Is this a Fundraiser? Tess XNo Refreshments? Yes XNo Canopies/Tents? Yes XNo						
11. Moon Bounce 🛛 🕅 Yes	No Company Name <u>America's</u>	s Healthy Kids -				
Contact Name Da	avid Cain	Phone	No. 818-500-9800			
	at this event may need insurance, please check with t	ng/assembling any structur the Facility director	e? 🗌 Yes 🔲 No			
volunteers shall not be responsit	t OF DAMAGES ees on its behalf and that of its dependents, heirs, assigns and ble or liable for any injury (physical or mental), death, damage, y incurred while Permittee is exercising the above permission or i	loss or expense (including legal	costs and reasonable attorney fees) either to Permittee, its			
Arising out of said activities. Perr may arise from Permittee's condu	ES FULL RESPONSIBILITY FOR ANY AND ALL RISK OF INJU mittee further agrees to indemnify and hold harmless the City, its uct, either intentional or negligent, while participating in the abow ployees or volunteers from acts of gross negligence or willful mise	s officers, agencies, employees, a e described activities. However, I	and volunteers from all loss or liability, actual or alleged, that			
	ENTS THAT: ion of the public premises and accepts the premises in their pre ands its contents, and signs it voluntarily, without being subject to		s to abide by all safety regulations. Permittee has carefully			
THE SALE, SERVING AND COM	NSUMPTION OF ALCOHOLIC BEVERAGES IS NOT PERMITT	ED. SOUND APPLIFYING SYST	EMS ARE PROHIBITED. (MC63.44)			
I contify that all statements on t	this application are complete and correct					

I certify that all statements on this application are complete and correct.

Signature of Applicant/Permittee	Alex Garay	Date	May 1, 2017

计公司运行 网络小叶花 禁止的行う

TO BE COMPLETED BY DIRECTOR IN CHARGE

APPLICATION MUST BE FILLED OUT COMPLETELY, GIVEN IMMEDIATELY TO THE DISTRICT SUPERVISOR FOR APPROVAL WITH <u>ALL FEES PAID IN FULL OR RESERVATIONS REQUIRE AN</u> <u>ADVANCE DEPOSIT OF 50% OF THE TOTAL FEES</u> (PER RATES AND FEES MANUAL). ALL APPLICATIONS ARE TO BE SUBMITTED TO THE REGION OFFICE TWO WEEKS PRIOR TO EVENT. SPECIAL EVENTS WITH 200+ REQUIRES PRIOR APPROVAL BEFORE FEES ARE COLLECTED.

Facility is normally : Open Closed Staff Coverage Required: Yes No	
Is Insurance Required : 🗍 Yes 🛛 No Multiple days used, activity involves risk, or large event/number of people.	CAO # / Insurance verification Top of front page
Group Exempt? Yes No	
	atus attached 🔲 Yes 🔲 No
Basic Room Fee (1st 3 hours)	= \$
No. Staff # of hours	
Needed x requested = Total Staff Hrs x Hourly Rate \$	= \$
Additional Hours Needed (Rates & Fees) X Hourly Rate \$	= \$
Additional Rooms (Rates & Fees) x \$ x \$	= \$
Use of Kitchen (Rates & Fees)	= \$
Refreshment Fee (Rates & Fees)	= \$
Field / Gymnasium Rental Fee Hours x \$	= \$
Picnic Reservation Fee: 1-50 51-100 101-200 201-400**see note 201-400**see note	= \$
Non-Refundable Permit Fee (All picnic reservation and specific facilities) – (deposited into Regional Account)	= \$
Picnic Maintenance Fee (MRP #)	= \$
Moon Bounce Fee (Special Fund)	= \$
☐ Rental: ☐ Chairs # x \$ ☐ Tables # x \$	= \$
Utility Hookup Fee	=_\$
Clean-up Breakage Refundable Deposit Receipt No.	= \$
Other Charges (Explain)	= \$
Other Charges (Explain) TOTAL CHARGES:	=
LESS DEPOSIT: Receipt No Date	= \$
Balance Due By: TOTAL:	
Approval of Director In Charge Date	
Approval of District Supervisor Date	
Approval of Principal Recreation Supervisor Date	
Approval of Principal Maintenance Supervisor Date	
**Supervisor Please Note: For LARGE SPECIAL EVENTS (200 persons or more) notify Principal Supervisor and	i Superintendent.
Approval of Superintendent Date	
Comments:	<u>,,,, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>

Invoice Report

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Select a format ▼ Export

THATNERS IN DIVERSITY, INC.

Remit to: Partners In Diversity, Inc. ASGE Marquette Commercial Finance

NW 6333 P.O. Box 1450 Minneapolis, MN 55485-6333

Neighborhood Council/Encino 4924 Paso Robles Ave Encino, CA 91316

INVOICE	
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\$416.43

Cayneen Chress	Grandez Date	
Due On Receipt	05/08/2017	
konstaation ^{and} oor	t Behrick Au	
26919	1510	

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description		Туре	Units	Rate	Amount
Week ending: 04/30/2017					
Ackerman, Jason E	Executive Administrative Assistant	Reg	7.75	\$22.18	\$171.90
Ackerman, Jason E	Minute Taker	Reg	9.50	\$25.74	\$244.53
			l Total	This Week ending:	\$416,43

Reg: 17.25 OT: 0 DT: 0	Total - This Invoice:	\$416.43

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1

Invoice No.: 26919

4/20/17 26919 416.43 5/7/17 26956 186.55 602.98

ENCINO NC MAY 2017 MER - ITEM A9

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Invoice Report

1

Select a format ▼ Export

ARTNERS IN DIVERSITY, INC.

Remit to: Partners In Diversity, Inc.

ASGE Marquette Commercial Finance NW 6333 P.O. Box 1450 Minneapolis, MN 55485-6333

Neighborhood Council/Encino 4924 Paso Robles Ave Encino, CA 91316

ones of contract

\$186.55

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Due On Receipt	05/08/2017
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26956	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

1	Туре	Units	Rate	Amount	
Week ending: 05/07/2017 Ackerman, Jason E	Executive Administrative Assistant	Reg	6.67	\$22.18	\$147.94
Ackerman, Jason E	Minute Taker	Reg	1.50 Total	\$25.74 This Week ending:	\$38.61 \$186.55

Reg: 8.17 OT: 0 DT: 0	Total - This Invoice:	\$186.55

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1

Invoice No.: 26956

Department of Neighb	orhood Empowerment					6 8%	
Funding Request Form	1						
NC NAME:	Encino						
Sudget Fiscal Year:	2016-2017	-	Requestor:		Patricia B	ates	
Request Date: 26-Apr-17 Meeting Date: 4/26/2017		-	Vendor: Address:		Print House o	r Similar	
Agenda Item:	🖷 4.A. I.	-	City:		Stat	e:	
Operations 🗹 Outreach	NC Sponsored Event	- Irpose Grant	Zip Code:		Phone:		
	nber Reimbursement Community Impro	ovement Project	Amount:\$		Up to	\$85	
Out of State 1099 Expens	se 🔲 One Time Expense 🔲 Monthly	🗋 Multi	iple # of payme	ents	_		
	daily \$1,000 limit is required for this amount needed for the daily limit to b ENCINO NC MA	Window	decals for busine		A10		
*Recused-Boardmember	Vote Count (continued must leave the room prior to any disc			김 씨는 것 같이 가지?	until after the	<i>r</i> ote is comp	leted.
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP					X	
CAROL LEVIN	ENCINO PROPERTY OWNERS	X					
DEBRA GEORGE	PARK ADVOCATE	$\left \right\rangle$					
DIANE ROSEN	AREA 5 REP					X	
ALEX GARAY	AT LARGE REP ALT	X				· · ·	
ELIOT COHEN	PLU					X	
GERALD SILVER	HOMEOWNERS OF ENCINO	X				-1	
GLENN BAILEY	PUBLIC SAFETY	X				21 · ·	
HENRY ESHELMAN	AT-LARGE REP					×	
JESS WHITEHILL	AREA 4 REP	X					
ЛM ESTERLE	AREA 7 REP	\times				<i>-</i> .	
KENNETH SILK	AREA 3 REP	X				·.	
L AURA SHOVLOWSK Y	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X				•. •.	
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X				e.	
PATRICIA BATES	VOLUNTEER SERVICE	X				2	
SCOTT LINDEN	AREA 2 REP					X	
SHERMAN GAMSON	APARTMENT/CONDO REP	X				1	
VARANT MAJARIAN	BUSINESS REP					X	
VICTORIA MILLER	BUSINESS REP					X	
NC Quorum: 11	Grand Total (including page 2):	13				8	
	he above indicated Council, declare tha dance with the Brown Act, where with a						
	Funding Request submitted, the Depar		sfer the reques	ted amoun	t into the Neig	hborhood Co	uncil's
	.e. no additional Cash Request Form is I	required.			$\overline{\mathcal{D}}$	0	
Treasurer's Signature:			Signer's Sign			eng	
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Date (mm/dd/yy):		Approved	Date (mm/d		st Level	Γ Authoriza	tion Code
Department Use Only	>\$2,500 NPG Sponsored Event	Denied		1	nd Level		

Revised 1-26-15

NC NAME:	Encino
Meeting Date:	42851
Agenda Item:	5.4.

Board Member Name	er must leave the room prior to an Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Adriohn Richardson	Education	X					
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danielle - WI, United States

1/4

My Account / Order History / Order Details

Order Details | Order # JNPXF-B4A45-2D1

Order Date: 5/16/2017 11:33 PM Estimated Date of Arrival: 5/24/2017 Order Status: **Shipped**

Shipping Address

Billing Address

Debra George 6006 Babbitt Ave Encino, CA 91316 United States of America 8189716996 Patricia Bates 200 N Spring St Los Angeles, CA 90012 United States of America 8189716996

Payment Information

Exp. 5/2019

Delivery	Speed
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Standard

Order Total

Product Total	\$20.00
Shipping & Processing Standard - Est. Arrival May 24	\$6.99
Sales Tax	\$2.36
You Paid:	\$29.35

1 ltem(s)

Encino Neighborhood Council
 Africador Stati for Mail Salassafild
 respondences

Alex Garay Outreach Chair

eta 921 e Anii 6024 fasso Matema Ale Menfgeran Sherton com Etomo CA 81216

Star	ndo	ırd	Bu	siness	Cards
<u><u> </u></u>				~	

Standard Business Card

Status: Shipped

Track: 1Z7R44E20349198419 Carrier: UPS Ground

Qty 500

Base Price\$20.00Blank Back SideINCLUDED

INCLUDED

Matte

ENCINO NC MAY 2017 MER - ITEM A11

N.

My Account / Order History / Order Details

Account # 1746-6585-0485

Order Details | Order # C51ZF-B4A14-3O5

Order Date: 5/16/2017 11:44 PM Estimated Date of Arrival: 5/24/2017 Order Status: **Shipped**

Shipping Address

Billing Address

Patricia Bates

8189716996

200 N Spring St

Los Angeles, CA 90012

United States of America

Payment Information

****4209 Exp. 5/2019

\$37.00

\$7.99

Debra George 6006 Babbitt Ave Encino, CA 91316 United States of America 8189716996

Delivery Speed

Standard

Order Total

Product Total

Shipping & Processing Standard - Est. Arrival May 24

Sales Tax

You Paid:

1 ltem(s)



Encino Neighborhood Council www.EncinoNC.org

\$48.93	

Représe

Small Stickers - Rectangle

Small Sticker - Rectangle

Status: **Shipped** Track: 1Z7R44E20349198419 Carrier: UPS Ground

Qty 100

Base Price\$37.00

Matte Sticker Stock

Item Total *

\$37.00

INCLUDED

Spectrum

TIME WARNER CABLE IS NOW SPECTRUM

April 28, 2017 Auto Pay Notice Account: Phone Number: Security Code: Service At:

8448 20 001 3772834 (818) 971-6996 6486 4924 PASO ROBLES AVE ENCINO CA 91316-3458

Contact Us

Visit us at twc.com/support Or, call us at 855-70-SPECTRUM (1-855-707-7328)

Summary Service Form (5-00-43 printing 16-06-93) dutude of fatility of fatility gages	
Previous Balance	59.99
Payments Received -Thank You!	-59.99
Remaining Balance	0.00
Internet Services	59.99
Current Charges	59.99
YOUR AUTO PAY WILL BE PROCESSED 05/15/17	
Total Due by Auto Pay	\$59.99

SPECTRUM NEWS

Service Terms & Conditions Updated. Our standard terms and conditions for Spectrum Residential Services will be updated effective June 15, 2017. To obtain a copy, visit Spectrum.com/newterms or call 1-855-707-7328 to request a paper copy be mailed to your home.

PLANNING A MOVE? WE CAN MAKE IT EASIER. There are plenty of things to worry about during your move. Setting up your TV, Internet and Voice services shouldn't be one of them. Get your Spectrum services connected with no hassles. Our flexible 1-hour service windows respect your time and make installation easy. Plus. the Spectrum Mover Resource Center is your go-to destination for all things moving. Call 1-855-218-1325 or visit spectrum.com/mover to get started.

Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

Auto Pay Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



9260 TOPANGA CYN BV CHATSWORTH CA 91311-5760 8448 2000 NO RP 28 04292017 NNNNNNN 01 998097

JOHN ARNSTEIN ENCINO NEIGHBORHOOD COUNCI 4924 PASO ROBLES AVE ENCINO CA 91316-3458 April 28, 2017

John Arnstein

Account: Phone Number: Service At:

8448 20 001 3772834 (818) 971-6996 4924 PASO ROBLES AVE

ENCINO CA 91316-3458

Total Due by Auto Pay

\$59.99

TIME WARNER CABLE PO BOX 60074 CITY OF INDUSTRY CA 91716-0074

ENCINO NC MAY 2017 MER - ITEM A13

844820001377283400059998

Page 2 of 2

April 28, 2017

John Amstein Account: 8448 20 001 3772834 Security Code: 6486

Charge Details

Previous Balance		59.99
Credit Card Payment	04/15	-59.99
Remaining Balance		\$0.00

Payments received after 04/28/17 will appear on your next bill.

Service from 05/06/17 through 06/05/17

Internet Services	
Internet Modern Lease	10.00
Basic Internet	49.99
	\$59.99
Internet Services Total	\$59.99
Current Charges	\$59.99
Total Due by Auto Pay	\$59.99

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

Surcharges - Spectrum imposes surcharges to recover costs of complying with its governmental obligations.

Terms & Conditions – Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Authorization to Convert your Check to an Electronic Funds Transfer Debit - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Local Store: 9260 Topango Canyon Blvd., Chatsworth CA 91311 Store Hours: Mon thru Fri - 8:30am to 6:30pm; Sat - 9:00am to 5:00pm

Spectrum

For questions or concerns, please call 1-855-707-7328.

Spectrum.

Contact Us

Visit us at twc.com/support Or, call us at 855-70-SPECTRUM (1-855-707-7328) 8448 2000 NO RP 28 04292017 NNNNNNN 01 998097

Franchise Administrator - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012





Department of Neighbo Funding Request Form	orhood Empowerment			MPOW	/ER LA		
running Request rorm				9 6486436			
NC NAME:	Encino		-				
Budget Fiscal Year:	2016-2017	-	Requestor	:	Patricia E	Bates	
Request Date: 26-Apr-17		-	Vendor		My Cable	emart	
Meeting Date: 4/26/2017		-	Address	i:			
Agenda Item:	5.3.	-	City:		Stat	:e:	
🗆 Operations 🗹 Outreach 🛛 NO	Sponsored Event Veighborhood Pu	rpose Grant	Zip Cod	e:	Phone:		· · · · · · · · · · · · · · · · · · ·
🖸 Contract / Lease 🛛 🖬 Board Memb	er Reimbursement 🦳 👔 Community Impro	ovement Project	Amoun	t:\$	Up to	\$150	
Out of State 1099 Expense	One Time Expense Monthly	🗖 Mul	tiple #ofpay	ments	-		
	aily \$1,000 limit is required for this nount needed for the daily limit to t	• •					
Public Benefit Description	ENCINO NC MAY	cquire A/V cab	MER -	이 김 강강은 옷을 줄	-		
*Recused-Boardmember n	Vote Count (Continued nust leave the room prior to any disc				until after the	vote is comp	leted.
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP					<u> </u>	
CAROL LEVIN	ENCINO PROPERTY OWNERS	\times					
DEBRA GEORGE	PARK ADVOCATE	\times	ļ				
DIANE ROSEN	AREA 5 REP					\times	
ALEX GARAY	AT LARGE REP ALT	X					
ELIOT COHEN	PLU					$\boldsymbol{\times}$	
GERALD SILVER	HOMEOWNERS OF ENCINO	X					
GLENN BAILEY	PUBLIC SAFETY	X					
HENRY ESHELMAN	AT-LARGE REP					\times	
JESS WHITEHILL	AREA 4 REP	X					
ЛM ESTERLE	AREA 7 REP	X					
KENNETH SILK	AREA 3 REP	×					
LAURA SHOVLOWSKY	AREA 1 REP					\times	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.	X					
PATRICIA BATES	VOLUNTEER SERVICE						
SCOTT LINDEN	AREA 2 REP					×	
SHERMAN GAMSON	APARTMENT/CONDO REP	X					
VARANT MAJARIAN	BUSINESS REP					X	
VICTORIA MILLER	BUSINESS REP	X					
NC Quorum: 11 Grand Total (including page 2):		13				8	
public meeting was held in accorda	above indicated Council, declare than nce with the Brown Act, where with a unding Request submitted, the Depar	i quorum of B	oard Membe	rs present, the	e Council appro	oved the abov	/e action.
	no additional Cash Request Form is r						411041.3
Treasurer's Signature:	Br de Je	2	Signer's S	ignature:	1 pt	Deore	/
Print/Type name: I	Patricia Bates			pe name: Det	ora George		
Date (mm/dd/yy):	4/26/17			n/dd/yy):	4/26/	17	
[Contract CIP Advanced Payment	Approved Denied	Staff Initials	[1	st Level		tion Code

2nd Level

Revised 1-26-15

NC NAME:	Encino
Meeting Date:	42851
Agenda Item:	5.3.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
driohn Richardson	Education	X					
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MyCableMart.com ×	
	± 📬 :
SHOPPING CART	
ON ALL ORDERS OVER \$500* (Click for terms and conditions)	
	TOTAL
6ft SWIVEL High Speed HDMI Cable 10.2Gbps 28AWG Gold 1 \$6.80 Plated FS-HHSW-06 1 \$1000000000000000000000000000000000000	TOTAL PRICE \$6.80 Ⅲ \$10.38 Ⅲ
Sit High Speed 4K@60Hz HDMI Cable 18Gbps 30AWG Gold 2 Plated HA-HH14-03 Sin STOCK SFREE-SHIP*	\$10.38 III
25Ft XLR 3P Male / Female Microphone / Audio Mixer 5 \$4.89 Cable BE-203104 SIN-STOCK FREE-SHIP*	\$24.45
2 IN/2 OUT HDMI Amplified TRUE MATRIX (Video/Audio) 3D 1 \$47.50 Support HA-MX22NN00N Sin-STOCK FREE-SHUP*	\$47.50 III
HDMI Male to VGA Female Video Converter Cable w/Audio Support KE-HCV05 VIN-STOCK VFREE-SHIP*	\$14.09 III
25ft 3.5mm 4 Conductor TRRS / 3 Band + Mic or Video Male 1 to Male Cable FE-4CT-25-MM IN-STOCK FREE-SHUP*	\$4.42
(Package Wt: 7.12 LBS)	-10.01
Subtotal: Shipping:	\$107.64 \$28.30
Total:	\$135.94

Approved \$150 4/26/17 5.3

	orhood Empowerment		E	MPOW	FP LA		
Funding Request Form	1				- inter		
NC NAME:	Encino						
udget Fiscal Year:	2016-2017		Requestor:		Patricia B	ates	
Request Date: 22-Mar-17		_	Vendor:				
Meeting Date: 3/22/2017			Address:				
Agenda Item:	6.A.2.		City:		State	e:	
🗋 Operations 🛛 Outreach 🔲 🛛	NC Sponsored Event Neighborhood Put	rpose Grant	Zip Code:		Phone:		
🗋 Contract / Lease 🛛 🗖 Board Men	nber Reimbursement 👘 Community Impro	ovement Project	Amount:	\$	Up to	\$350	
Out of State 1099 Expense	se 🔲 One Time Expense 🔲 Monthly	🗖 Multi	iple # of payn	nents	-		
	daily \$1,000 limit is required for this	•					
Public Benefit	amount needed for the daily limit to b Promotional materials for outr) for printing ne	w tri-fold broc	hures to hand ou	it at evebnts	
Description		-					
*Barrised-Roanimember	Vote Count (continued				until after the l	vote is comp	lated.
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
ANNIE KEUSSEYAN	RELIGIOUS REP	X					
CAROL LEVIN	ENCINO PROPERTY OWNERS	X				internet and a second	
DEBRA GEORGE	PARK ADVOCATE	X					
DIANE ROSEN	AREA 5 REP	×					
DOLIGKRIHGENAIEC	AT LARGE REP	́х Х					
'LIOT COHEN	PLU		X				
GERALD SILVER	HOMEOWNERS OF ENCINO	×					
GLENN BAILEY	PUBLIC SAFETY	$\overrightarrow{\mathbf{x}}$				···· · ···	
HENRY ESHELMAN	AT-LARGE REP	$\overline{\mathbf{x}}$					
JESS WHITEHILL	AREA 4 REP			· · · · · · · · · · · · · · · · · · ·		X	
JIM ESTERLE	AREA 7 REP	Y					
KENNETH SILK	AREA 3 REP	$\hat{\mathbf{x}}$					
LAURA SHOVLOWSKY	AREA 1 REP					X	
LAURIE KELSON	AREA 6 REP	X					
MARK LEVINSON	ENCINO CHAMBER OF COMM.			<u></u>			
PATRICIA BATES	VOLUNTEER SERVICE						
SCOTT LINDEN	AREA 2 REP			,		Y	
SHERMAN GAMSON	APARTMENT/CONDO REP					<u> </u>	
VARANT MAJARIAN	BUSINESS REP						
VICTORIA MILLER	BUSINESS REP						
				1		2	
NC Quorum: 11	Grand Total (including page 2):					3	
	he above indicated Council, declare tha dance with the Brown Act, where with a						
	Funding Request submitted, the Depart e. no additional Cash Request Form is r		nsfer the reque	ested amoun	t into the Neig	hborhood Co	uncil's
Treasurer's Signatures	Ben Rott	2	Signer's Sig	gnature:	1/200	1	
Print/Type name:	Patricia Bates		Print/Typ	e name. Deb	ra George 4		
Date (mm/dd/yy):	3/22/17		Date (mm,	/dd/yy):	3/22/1	7	
Department Use Only	Contract CIP Advanced Payment	Approved	Staff Initials	1	nd Level	Authoriza	tion Code

ALL PRINTING SERVICES, INC.

15616 VENTURA BLVD ENCINO , CA 91436

Invoice

Date	Invoice #
5/15/2017	114068

Bill To

ENCINO NEIGHBORHOOD COUNSIL 4924 PASEO ROBLES AVE ENCINO, CA 91316 JIM ESTERLE 818-971-6996

			P.O. No.	Terms	Project
ltern	Qty	Description		Rate	Amount
TYPESETTING printing	1 1,000	8.5" BY 11" 4/4 100 LB GLOSS BOOK TRIFOLD		65.00 0.28292	65.00T 282.92T
ALL PRINTING SI 15616 VENTUR ENCINO, CA 9 05/17/2017 CREDIT CA MC SALE CARD # INVOICE SEQ #: Batch #: Approval Code: Entry Method: Mode:	A BLVD 11436 12:11:10 RD XXXXXXXXXXX4209 0004 0001 000700 083156 Manual Online	PAID Check # Cach Cach ALL POINTING SERVICES IN:	1		
Tax Amount: SALE AMOUNT	\$0.00 - \$350.00 _	A 	Sub	total	\$347.92
JALL ANUVIN	· ,	k indicated above. I further understan has been started. Client will be held	Sale	es Tax (8.75%)	\$30.44
CUSTOMER		z Attorney fees, and collection costs if days will be charged 1.5% interest per		^k Total	
			Pay	ments/Credits	\$0.00
-			Ba	lance Due	\$378.36

Ship To

ENCINO NEIGHBORHOOD COUNSIL

Office DEPOT OfficeMax[.]

-In-Store Purchase Details

Receipt # 09490520170047812 Order Placed 05/20/2017

Payment Meth 4209 Amount \$10.93	3 S 1 V	Xtore information Office Depot. Xtore # 949 6571 VENTURA BLVD. ÆNTURA & RUBIO INCINO, CA 91436	Rewards 5602066630	Store POS Return Barcode:	(CW				
item Descript	ion				Qty.	Price	Reorder ✔	Current Price	Qty
Fra.y	Office Dep Item # 167		ite Copies, Single-Sided,	8 1/2" x 11", White	100	\$0.02		\$0.00	100
En à	Office Dep Item # 167	ot® Brand Black-And-Wh 7060	nite Copies, Single-Sided,	8 1/2" x 11", White	250	\$ 0.02	.	\$0.00	250
	Stapling - M	Machine Item # 861775			50	\$0.01	A :	\$0.0 0	50
and	SS B&W L1	TR SS Pastel/Card Item #	¥ 1673 7 5		100	\$0.0 1	•	\$0.00	100
and and a start of the start of	CUTTING,	HORIZONTAL,1/2" Item	# 861838		1	\$0.35	đ.	\$0.00	1

5 selected Reorder

Items (5) Subtotal: \$10.05 Delivery Fee: \$0.00 Taxes: \$0.88 Total \$10.93

Constant Contact'

Print

Billing Activity - Invoices

Encino Neighborhood Council

Attn: Patricia Bates 200 N. Spring St FL 20 Los Angeles CA 90012-4801 US P: 818-971-6996

Today's Date: 06/03/2017 User Name: president@encinonc.org

Invoices from 03/05/2017 to 06/03/2017 Date Description Charge Amount Credit Amount

05/27/2017 Invoice #170736604\$20.00 USD04/27/2017 Invoice #169032712\$20.00 USD03/27/2017 Invoice #167293675\$20.00 USD

Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

FAX COVER SHEET

то	
COMPANY	
FAXNUMBER	18183876714
FROM	Patricia Bates
DATE	2017-05-23 17:45:31 GMT
RE	ticket0100077901175939 change to order (Bates)

COVER MESSAGE

Please do 1/2 box of #14 (veggie) instead of a whole box, the other half will be #12 (Cancro) - rest of order is the same - 1 box each #10 Tuna, #7 Turkey etc, #13 Original italian

Call if any questions 818 425 0962 Pat Bates, Encino NC. See you at 6pm tomorrow

Take Out

Jersey Mike's Subs 20116 16350 Ventura Blvd. Encino, California 91436 Phone: 818.387.6737 Fax: 818.387.6714

Ticket: 01-000779-01-175939

05/23/17 10:17 AM
65.00
65.00
65.00
65.00

Sub Total	\$260.00
Taxable	\$0.00
8.75% Tax	\$0.00
Total	\$260.00

Paid MASTERCARD 4209 \$260.00

Items sold: 4

Office DEPOT OfficeMax

OFFICE DEPOT #949 16571 Ventura Blvd. Encino, CA 91436 Phone: (818) 907-1741 Fax: (818) 907-2742 05/24/2017 17.3.2 4:35 PM STR 949 REG 4 TRN 8240 EMP 640372 SALE Product ID Description Total 167060 BW SS Letter 552 @ 0.14 77.28 Bulk @0.022 -16.56 Retail After Discounts 60.72 Business Solutions Prc 12.14 You Pay 12.14SS 861775 STAPLING MACHI 24 @ 0.03 0.72 Business Solutions Prc 0.24 0.24SS You Pay Subtotal: 12.38 Sales Tax: 1.08 Total: 13.46 MasterCard 4209: 13.46

AUTH CODE 033344 TDS Chip Read AID A000000042203 Debit TVR 8000088000 CVS Signature Verified

> Total Savings: \$65.62

Copying for general meeting

Department of Neighbo	orhood Empowerment					19	a galat al ter de trais	
Funding Request Form	•		E	MPOW	ER LA			
NC NAME:	Encino						a K "A	
Budget Fiscal Year:	<u>2016-2017</u>	-	Requestor:		Patricia P	lates		
Aequest Date: 24-May-17				Requestor: Patricia Bates Vendor: Webstaurant				
Meeting Date: 5/24/2017		-	Address:					
Agenda Item:	5.C.1.	_	City:	en en er	Stat	e:		
Operations Coutreach	Sponsored Event Neighborhood Pur	rpose Grant	Zip Code	••••••••••••••••••••••••••••••••••••••	Phone:			
Contract / Lease Board Memb	er Reimbursement Community Improv	wement Project	Amount	:\$.99		
Out of State 1099 Expense	One Time Expense	□Multi	ple # of pay	ments	•			
	daily \$1,000 limit is required for this mount needed for the daily limit to b ENCINO NC MA	De lifted: To purchase fold	-		Δ20			
*Recused-Boardmamber r	Vote Count (continued must leave the room prior to any disc	d on page 2 lf more	than 20 Board Me	mbers)	Sama Section of the sector	rote is comp	leted.	
Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible	
ANNIE KEUSSEYAN	RELIGIOUS REP	X						
CAROL LEVIN	ENCINO PROPERTY OWNERS			· · · · · · · · · · · · · · · · · · ·		```	1	
DEBRA GEORGE	PARK ADVOCATE						+	
DIANE ROSEN	AREA 5 REP							
ALEX GARAY	AT LARGE REP ALT							
ELIOT COHEN	PLU		i					
aierald SILVER	HOMEOWNERS OF ENCINO						+	
GLENN BAILEY	PUBLIC SAFETY							
HENRY ESHELMAN	AT-LARGE REP						<u> </u>	
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JESS WHITEHILL	AREA 4 REP							
JIM ESTERLE	AREA 7 REP						1	
KENNETH SILK MDAVS	AREA 3 REP ALT	$\mathbf{\vee}$	· · · ·				<u> </u>	
	AREA 1 REP					×	<u> </u>	
LAURIE KELSON	AREA 6 REP	X					_	
MARK LEVINSON	ENCINO CHAMBER OF COMM.		;				<u> </u>	
PATRICIA BATES	VOLUNTEER SERVICE	V						
SCOTT LINDEN	AREA 2 REP					<u>X</u>		
SHERMAN GAMSON	APARTMENT/CONDO REP	X						
Si Apakvan	BUSINESS REP							
VICTORIA MILLER	BUSINESS REP	\mathbf{b}						
NC Quorum: 11	Grand Total (including page 2):	19				2		
	e above indicated Council, declare that nce with the Brown Act, where with a							
	unding Request submitted, the Depart		sfer the requ	ested amoun	t into the Neig	hborhood Co	uncil's	
	no additional Cash Request Form is r	required,			7	<u> </u>		
Treasurer's Signature:	Sten X Sta	<u> </u>	Signer's Si	gnature:	12;	zeoj		
Print/Type name: 1	Patricia Bates		Print/Typ	e name: Deb	ra George	10		
Date (mm/dd/yy):	5/24/17		Date (mm	/dd/yy):	<u>5/24/1</u>	7		
	Contract CIP Advanced Payment >\$2,500 INPG Sponsored Event	□ Approved □ Denied	Staff Initials '	L_	t Level	Authoriza	tion Code	

IC NAME:							
	Encino 42879						
genda Item:	5.C.1.						
		Voto Count					
Vote Count *Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.							
oard Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
lriohn Richardson	Education	K					
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	and a second and a second descent a second				1		
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							-
Quorum: 11	Totals (this page only):					

Office DEPOT OfficeMax[•]

OFFICE DEPOT #949

16571 Ventura Blvd. Encino, CA 91436				
Phone: (818) 907-1741 Fax: 05/26/2017 17.3.2	(818) 907-2742			
STR 949 REG 4 TRN 8450				
SALE				
Product ID Description	Total			
585682 TABLE, PLASTIC	79.99			
Instant Savings	-40.00			
Promotion	-4.00			
Retail After Discounts	35.99			
Business Solutions Prc 62.530				
You Pay	35 . 99 SS			
Subtotal:	35.99			
Sales Tax:	3.15			
Total:	39.14			
MasterCard 4209:	39.14			
AUTH CODE 084787				

Table for Outreach

TDS Chip Read

AIC monthly and the second second