

# Monthly Expenditure Report



Reporting Month: July 2018

Budget Fiscal Year: 2018-2019

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$42000.00	\$2484.62	\$39515.38	\$1602.69	\$0.00	\$37912.69

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30400.00	\$1532.11	\$27915.38	\$102.69	\$27812.69
Outreach		\$952.51		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$7500.00	\$0.00	\$7500.00	\$0.00	\$7500.00
Neighborhood Purpose Grants	\$4100.00	\$0.00	\$4100.00	\$1500.00	\$2600.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	TWC TIME WARNER CABLE	07/17/2018	(Credit card transaction)	General Operations Expenditure	Office	\$59.99
2	SMARTNFINAL47710104776	07/19/2018	(Credit card transaction)	General Operations Expenditure	Office	\$12.86
3	SMARTNFINAL47710104776	07/19/2018	(Credit card transaction)	General Operations Expenditure	Office	\$27.99
4	EIG CONSTANTCONTACT.C	07/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$45.00
5	SMARTNFINAL47710104776	07/25/2018	(Credit card transaction)	General Operations Expenditure	Office	\$16.81
6	WHICH WICH #372 CATER	07/25/2018	(Credit card transaction)	General Operations Expenditure	Office	\$250.43
7	OFFICE DEPOT #949	07/25/2018	(Credit card transaction)	General Operations Expenditure	Office	\$15.98
8	NAMEBADGE.COM	07/31/2018	(Credit card transaction)	General Operations Expenditure	Office	\$267.30

9	VISTAPR VistaPrint.com	07/31/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$306.58
10	4AllPromos	07/31/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$645.93
11	Partners in Diversity, Inc.	07/16/2018	Approval of budget for fiscal year 2018-2019. Tem...	General Operations Expenditure	Office	\$835.75
<b>Subtotal:</b>						<b>\$2484.62</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Patricia Bates	07/30/2018	10.A.2. To reimburse Patricia Bates for copying c...	General Operations Expenditure	Office	\$102.69
2	Making the Arts Real for Kids Foundation	08/03/2018	10.A.1. To support the M.A.R.Y. Day event which i...	Neighborhood Purpose Grants		\$1500.00
<b>Subtotal: Outstanding</b>						<b>\$1602.69</b>

June 28, 2018  
Account Number: **8448 20 001 3772834**  
Security Code: **6486**  
Service At: 4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

**Auto Pay Notice**

### SPECTRUM NEWS

#### Have questions about your bill?

Visit us at [twc.com/billing](http://twc.com/billing)  
Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

#### Summary

*Service from 07/06/18 through 08/05/18  
details on following pages*

Previous Balance	59.99
Payments Received -Thank You!	-59.99
<b>Remaining Balance</b>	<b>\$0.00</b>
Internet Services	59.99
Current Charges	\$59.99
<i>YOUR AUTO PAY WILL BE PROCESSED 07/15/18</i>	
<b>Total Due by Auto Pay</b>	<b>\$59.99</b>

**Enrolled in Auto Pay:** Your Auto Pay payment will be deducted on your due date.

**MOVING? We'll transfer your Spectrum services with no hassles.** Call today to transfer your spectrum services and we'll have everything connected before you're even unpacked. Our flexible 1-hour service windows respect your time and make installation easy. Plus, the Spectrum Mover Resource Center can make your move easier with handy tips and more. **Call 1-855-517-9465** or visit [Spectrum.com/mover](http://Spectrum.com/mover) to get moving.



#### Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

**Auto Pay** Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652  
8448 2000 NO RP 28 06292018 NNNNNNNN 01 998746

JOHN ARNSTEIN  
ENCINO NEIGHBORHOOD COUNCI  
4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

June 28, 2018

**John Arnstein**

Account Number: 8448 20 001 3772834  
Service At: 4924 PASO ROBLES AVE  
ENCINO CA 91316-3458

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**Total Due by Auto Pay** **\$59.99**

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TIME WARNER CABLE  
PO BOX 60074  
CITY OF INDUSTRY CA 91716-0074

844820001377283400059998

Account Number: 8448 20 001 3772834  
Security Code: 6486

John Arnstein

**Have questions about your bill?**

Visit us at [twc.com/billing](http://twc.com/billing)

Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 06292018 NNNNNNNN 01 998746

**Charge Details**

Previous Balance		59.99
Credit Card Payment	06/15	-59.99
<b>Remaining Balance</b>		<b>\$0.00</b>

Payments received after 06/28/18 will appear on your next bill.

Service from 07/06/18 through 08/05/18

**Internet Services**

Internet Modem Lease	10.00
Basic Internet	49.99
	<b>\$59.99</b>

Internet Services Total \$59.99

Current Charges \$59.99

Total Due by Auto Pay \$59.99

**Billing Information**

**Tax and Fees** - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

**Surcharges** - Spectrum imposes surcharges to recover costs of complying with its governmental obligations.

**Terms & Conditions** - Spectrum's detailed standard terms and conditions for service are located at [spectrum.com/policies](http://spectrum.com/policies).

**Alternate Statement Formats** - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

**Authorization to Convert your Check to an Electronic Funds Transfer Debit** - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

**Past Due Fee / Late Fee Reminder** - A late fee will be assessed for past due charges for service.

**Franchise Administrator** - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

**Complaint Procedures** - You have 60 days from the billing date to register a complaint if you disagree with your charges.



Local Spectrum Store: 9260 Topango Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit [twc.com/locations](http://twc.com/locations) for store locations. For questions or concerns, visit [twc.com/support](http://twc.com/support) or call 1-855-707-7328.



For questions or concerns, please call 1-855-707-7328.



**Smart & Final**  
Warehouse & Market. Friends & Family

\*\* Welcome To Our Encino Store \*\*  
Store #477

\*\*\*\*\*  
See Us On WEB [www.smartandfinal.com](http://www.smartandfinal.com)

Cashier: Guadalupe

DATE 07/19/18 TIME 16:13:18

FS/Arctic Ice	4.99	FD
FS Water	2.50	F
Was \$2.99 / YOU SAVED -> \$.49		
+CRV	1.20	
FS Water	2.50	F
Was \$2.99 / YOU SAVED -> \$.49		
+CRV	1.20	
SUBTOTAL	12.39	
Sales Tax	.47	

TOTAL	12.86
MasterCard TENDER	12.86
Cash CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 3

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
07/19/2018 16:14:00  
MASTERCARD Entry Method: Chip  
CARD #: XXXXXXXXXXXX5197  
PURCHASE - APPROVED  
AUTH CODE:096250

Trade: Issuer:  
AID: A000000041010  
TWR: 000048030  
IAD: 0110A04003220000000000000000  
COFF  
TEI: E830  
ARC: 30  
TC: 2D1F3D9C12DC5B57  
MID: 283106 TID: 001 SEQ: 010236  
Total: USD\$ 12.86

PIN VERIFIED  
\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
16:14:05 OP# 40010815 07/19/18

Ice & water for office authorised under recurring office expenditure \$12.86

**Smart & Final.** &  
Warehouse & Market. Friend & Neighbor.

\*\* Welcome To Our Encino Store \*\*  
Store #477  
\*\*\*\*\*  
See Us On WEB www.smartandfinal.com

Cashier: Veronise

DATE 07/19/18

TIME 19:29:59

Gold Medal Pop Kit	27.99	F
SUBTOTAL	27.99	
Sales Tax	.00	
<b>TOTAL</b>	<b>27.99</b>	
MasterCard	TENDER	27.99
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 1

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
07/19/2018 19:30:22  
MASTERCARD Entry Method: Chip  
CARD #: XXXXXXXXXXXX5197  
PURCHASE - APPROVED  
AUTH CODE: C73755

Mode:	Issuer
AID:	AJ000000041010
TVR:	0000048000
IAD:	0110A04003220C0000000000000000
000FF	E800
TSI:	00
ARC:	306E0625838A6BEB
TC:	001 SEQ: 029784
MID: 288106	TID: 001 SEQ: 029784
Total:	USD\$ 27.99

PIN VERIFIED  
\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

19:30:27	OP# 23022465	07/19/18
Term:2	Trans # 284	Store # 477

THANK YOU FOR SHOPPING  
YOUR SMART AND FINAL  
STORE MANAGER: Llis Aguilar  
1 (818) 789-0242

Popcorn for NC popcorn machine, many months' supply for refreshments, authorised under refreshments



# this charge is for our emailing service

Payment Receipt  
for July 22, 2018

Encino Neighborhood Council  
Attn.: Patricia Bates  
[200 N. Spring St FL 20](#)  
Los Angeles, CA 90012-4801  
US  
818-971-6996

**Today's Date:** July 22, 2018  
**Payment Date:** July 22, 2018  
**Payment Method:** MasterCard (last 4 digits: 5197)

**User Name:** [president@encinonc.org](mailto:president@encinonc.org)

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 5197	\$45.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your [Constant Contact](#) account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.

Best Regards,  
Constant Contact Billing  
[1601 Trapelo Road, Suite 329 - Waltham, MA 02451](#)

**Questions?** Please give us a call!  
**US / Canada Toll Free: (855) 229-5506**  
**UK Toll Free: 0808-234-0942**  
**Outside US / Canada: 0808-234-0945**

**Need to cancel your account?** Just give us a call!  
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**Outside US / Canada: +1 781-472-8120**

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## A \$30 credit for you—and a friend

As a [Constant Contact](#) customer, you can [refer a friend](#) and receive a \$30 credit—for you and your friend. Here's how our **Refer a Friend** program works:

For every friend that you refer who becomes a paying [Constant Contact](#) customer, your [Constant Contact](#) account will be awarded a \$30 credit. Plus, the person you referred will receive a \$30 account credit upon paying for their first month of service. It's a win-win for you—and your friend! [Refer a Friend today!](#)

And if you haven't yet checked out **Constant Contact Community**, don't wait another minute! Community empowers small organizations to gain maximum impact from their marketing activities by offering a place for conversation, connection and collaboration with others like them to learn, share and grow their business. [Check it out today!](#)



**Smart & Final.**  
Warehouse & Market, Friend & Neighbor.

\*\* Welcome To Our Encino Store \*\*  
Store #477

\*\*\*\*\*  
See Us On WEB [www.smartandfinal.com](http://www.smartandfinal.com)

Cashier: Guadalupe

DATE 07/25/18

TIME 15:46:24

FS Lunch Napkin 3.49 T  
Was \$3.79 / YOU SAVED -> \$ .30  
50Ct Orig Flavor V 12.99 F  
SUBTOTAL 16.48  
Sales Tax .33

TOTAL 16.81  
MasterCard TENDER 16.81  
Cash CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 2

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*  
07/25/2018 15:46:48  
MASTERCARD Entry Method: Chip  
CARD #: XXXXXXXXXXXX5197  
PURCHASE - APPROVED  
AUTH CODE:028954

Mode: Issuer  
AID: A0300000041010  
TR: 0000048050  
IAD: 0110A0400322000000030000000000  
COFF  
TEI: E800  
ARC: 30  
TID: A5825C918296F005  
MID: 288106 TID: 001 SEQ: 012536  
Total: USD\$ 16.81

PIN VERIFIED

\*\*\*\*\* Electronic Payment Activity \*\*\*\*\*

Serviettes and water for general meetings



Order at Which Wich Catering Encino

Order Status **In Progress**  
Telephone **(818) 849-5236**  
Placed **7/24/2018 9:08:38 PM**  
Details **Scheduled for Pickup, Wed., Jul 25 5:45 PM**

- 1 x **Traditional Wich Tray**  
Traditional Wich Tray Large (1 x \$100.00) = \$100.00  
*10 Turkey 10 Caprese 10 Tuna All on White*
- 1 x **Signature Wich Tray**  
Signature Wich Tray Large (1 x \$115.00) = \$115.00  
*20 Italian Grinder 10 Signature Wicked All on white*

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<b>Sub-Total</b>	<b>\$215.00</b>
<b>Tax</b>	<b>\$20.43</b>
<b>Tip</b>	<b>\$15.00</b>
<b>Total</b>	<b>\$250.43</b>

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<b>Payment Method</b>	<b>\$250.43</b>	<b>Credit Card Mastercard x-5197</b>
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# Office DEPOT OfficeMax

ENCINO - (818) 907-1741  
07/25/2018 12:15 PM



22VTUXYPYY54RCBFF

SALE 949-4-9556-440772-18.7.2

166955 BW DS Letter  
414 @ 0.15 62.10  
Bulk @0.020 -12.42  
Retail After Discounts 49.68  
Business Solutions Prc 8.28

**You Pay 8.28SS**

861775 STAPLING MACHI  
51 @ 0.03 1.53  
Business Solutions Prc 0.51

**You Pay 0.51SS**

166955 BW DS Letter  
110 @ 0.15 16.50  
Bulk @0.020 -2.20  
Retail After Discounts 14.30  
Business Solutions Prc 2.20

**You Pay 2.20SS**

166955 BW DS Letter  
180 @ 0.15 27.00  
Bulk @0.020 -3.60  
Retail After Discounts 23.40  
Business Solutions Prc 3.60

**You Pay 3.60SS**

Subtotal: 14.59

Sales Tax: 1.39

Total: 15.98

MasterCard 5197: 15.98

AUTH CODE 020092  
TDS Chip Read  
AID A0000000041010 MASTERCARD  
TVR 0000048000  
CVS PIN Verified

Total Savings:

**\$92.51**

\*\*\*\*\*

WE WANT TO HEAR FROM YOU!

Copying for general meeting

**Fw: Invoice Report**

Alex Garay <alexfgaray@yahoo.com>  
 Reply-To: "alexfgaray@yahoo.com" <alexfgaray@yahoo.com>  
 To: Patricia Bates <batesenc@gmail.com>

Wed, Aug 1, 2018 at 5:15 PM

I don't think this is the final invoice as I haven't approved the proofs but I thought I'd pass it along to you.

Best regards,

Alex

Sent from my Galaxy S8

# Name badges approved at 6/27/18 general meeting 7.A.7.

----- Forwarded Message -----  
**From:** "Name Badges Inc" <support@namebadge.com>  
**To:** "alexfgaray@yahoo.com" <alexfgaray@yahoo.com>  
**Sent:** Wed, Aug 1, 2018 at 4:27 PM  
**Subject:** Invoice Report

Patricia Bates

Invoice:#214248

**SHIPPING ADDRESS:**

Patricia Bates  
 Encino Neighborhood Council  
 4933 Balboa Blvd  
 Encino, California 91316  
 United States  
 8184250962

**BILLING ADDRESS:**

Patricia Bates  
 Encino Neighborhood council  
 200 N. Spring Street  
 Los Angeles, California 90012  
 United States  
 8184250962

**PAYMENT:**

Method: Credit card  
 Card Number:  
 5197

**NAME BADGES, INC.**

12240 SW 53RD STREET  
 SUITE 511  
 COOPER CITY FL 33330  
 (800) 243-9227

[www.namebadge.com](http://www.namebadge.com)

IMAGE	PRODUCT DESCRIPTION	QTY	PRICE	TOTAL
	<b>1.5" x 3"-Custom_color-Magnetic Fastener -Template1</b>			
	Encino Neighborhood Council , Alex Garay , President	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Victoria Miller , Vice President	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Mark Levinson , Secretary	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Pat Bates , Treasurer	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Lee Blumenfeld , Sergeant at Arms	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Henry Eshelman , At-Large Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Samuel Apikyan , Business Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Adrioehn Richardson , Education Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Shelley Bilik , Park/Environment Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Eliot Cohen , Planning and Land Use Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Glenn Bailey , Public Safety Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Anni Keusseyan , Religious Organization Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Carol Levin , Encino Property Owners Association	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Gerald Silver , Home Owners of Encino Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Walter Almora , Area 2 Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Miriam Davis , Area 3 Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Jess Whitehill , Area 4 Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Diane Rosen , Area 5 Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Laurie Kelson , Area 6 Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Sherman Gamson , Apartment/Condo Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Jim Esterle , Area 7 Representative	1x	\$12.15	\$12.15
	Encino Neighborhood Council , Alex Turner , Youth Representative	1x	\$12.15	\$12.15
			<b>SUBTOTAL:</b>	\$267.30
			<b>Standard Shipping:</b>	\$0.00
			<b>TOTAL:</b>	\$267.30

DATE	STATUS
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DATE	STATUS
07/31/2018	In checkout
07/31/2018	Payment Received - In Production

**Order Details** | Order # Q82V2-X4A14-7M9

Order Date: 7/31/2018 1:35 AM  
Estimated Date of Arrival: 8/13/2018  
Order Status: **Processing**

Authorized at  
7/25/18 meeting, item 10.B.1

**Shipping Address**

Patricia Bates  
4933 Balboa Blvd  
Encino, CA 91316  
United States of America  
8182621716  
c/o Encino Chamber of  
Commerce  
[Edit Shipping Address](#)

**Billing Address**

Patricia Bates  
200 n. Spring Street  
Los Angeles, CA 90012  
United States of America  
8184250962  
Encino Neighborhood Council

**Delivery Speed**

Economy

**Payment Information**



\*\*\*\*5197  
Exp. 7/2020

**Order Total**

Product Total	\$269.99
<b>You Saved 25% (\$90.01)!</b>	
Shipping & Processing Economy - Est. Arrival Aug 13	\$9.99
Sales Tax	\$26.60
<b>You Paid:</b>	<b>\$306.58</b>

1 Item(s)

[Cancel Items](#)

[Res](#)



**8' Tablecloths - 4-sided**

ENC Table Cover

Status: **Processing**

Qty 1

Base Price ~~\$260.00~~ **\$269.99**

Item Total \* **\$269.99**

[Edit Your Design](#)

\*State sales tax is required on this item.



Call Toll Free Today! **1-866-732-3386**

Search

Home → My account → Order history → **Order 477452**

Authorized at 7/25/18 meeting, Item 10.B.2.

**Artwork:**

[Manage Artwork for this order](#)

**Ship to:**

C/O ENCINO CHAMBER OF COMMERCE  
PATRICIA BATES  
4933 BALBOA  
ENCINO, CA 91316  
8184250962

**Bill to:**

ENCINO NEIGHBORHOOD COUNCIL  
PATRICIA BATES  
200 N. SPRING STREET  
LOS ANGELES, CA 90012  
8184250962

**Payment:**

Method: Credit card  
Card Number:  
(Last 4) 5197

**Products:**

Qty	Product	SKU	Price	Total
500x	<a href="#">Colorful Non-Woven Drawstring Backpack</a> 5 Day Production • Color: Hunter green • Imprint Color 1: White	340-BG120	\$0.94	\$470.00
1x	One time setup charge for Colorful Non-Woven Drawstring Backpack, SKU: 340-BG120 (per imprint color) - \$50.00	setup	\$50.00	\$50.00

**Subtotal:** \$520.00  
**UPS Ground:** \$125.93  
**Total:** \$645.93

**Tracking numbers:**

**Order comments:**

Date	Status	Message
07/31/2018	-	Order created.

[Click to open a window with a printable invoice.](#)

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1-866-732-3386



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**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Woman Owned Enterprise

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

**INVOICE**

Invoice Amount
<b>\$558.80</b>

Payment Terms	Invoice Date
Due On Receipt	06/25/2018
Invoice No.	Customer No.
30734	1510

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 06/10/2018</b>				
Ackerman, Jason E Executive Administrative Assistant	Reg	9.55	\$22.18	\$211.82
Ackerman, Jason E Minute Taker	Reg	0.58	\$25.74	\$14.93
<b>Total This Week ending:</b>				<b>\$226.75</b>
<b>Week ending: 06/17/2018</b>				
Ackerman, Jason E Executive Administrative Assistant	Reg	5.44	\$22.18	\$120.66
<b>Total This Week ending:</b>				<b>\$120.66</b>
<b>Week ending: 06/24/2018</b>				
Ackerman, Jason E Executive Administrative Assistant	Reg	8.37	\$22.18	\$185.65
Ackerman, Jason E Minute Taker	Reg	1.00	\$25.74	\$25.74
<b>Total This Week ending:</b>				<b>\$211.39</b>

<b>Reg: 24.94 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$558.80</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

#	Date	Amount
30734	6/25/18	558.80
30770	7/2/18	291.59
30530	6/4/18	209.60
Overpayment 30429		< 224.24 >
		<u>835.75</u>



**PARTNERS IN DIVERSITY, INC.**  
A Small Business, Women Owned Enterprise

# INVOICE

<b>Invoice Amount</b>
<b>\$291.59</b>

**Remit to: Partners In Diversity, Inc.**  
ASGE Marquette Commercial Finance  
NW 6333 P.O. Box 1450  
Minneapolis, MN 55485-6333

<b>Payment Terms</b>	<b>Invoice Date</b>
Due On Receipt	07/02/2018
<b>Invoice No.</b>	<b>Customer No.</b>
30770	1510

Neighborhood Council/Encino  
4924 Paso Robles Ave  
Encino, CA 91316

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/Encino	Corporate	1510	Due On Receipt

Description	Type	Units	Rate	Amount
<b>Week ending: 07/01/2018</b>				
Ackerman, Jason E      Executive Administrative Assistant	Reg	9.34	\$22.18	\$207.16
Ackerman, Jason E      Minute Taker	Reg	3.28	\$25.74	\$84.43
<b>Total This Week ending:</b>				<b>\$291.59</b>

<b>Reg: 12.62 OT: 0 DT: 0</b>	<b>Total - This Invoice:</b>	<b>\$291.59</b>
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



