

Monthly Expenditure Report



Reporting Month: August 2018

Budget Fiscal Year: 2018-2019

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39515.38	\$2240.05	\$37275.33	\$3980.66	\$0.00	\$33294.67

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30400.00	\$740.05	\$27175.33	\$1945.66	\$24694.67
Outreach		\$0.00		\$535.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$7500.00	\$0.00	\$7500.00	\$0.00	\$7500.00
Neighborhood Purpose Grants	\$4100.00	\$1500.00	\$2600.00	\$1500.00	\$1100.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2484.62	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE GAVEL STORE	08/01/2018	(Credit card transaction)	General Operations Expenditure	Office	\$92.65
2	THE WEB CORNER	08/01/2018	(Credit card transaction)	General Operations Expenditure	Office	\$99.00
3	TWC TIME WARNER CABLE	08/16/2018	(Credit card transaction)	General Operations Expenditure	Office	\$59.99
4	THE WEB CORNER	08/16/2018	(Credit card transaction)	General Operations Expenditure	Office	\$99.00
5	EIG CONSTANTCONTACT.C	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$45.00
6	OFFICE DEPOT #949	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	\$23.89
7	MULBERRY STREET PIZZER	08/23/2018	(Credit card transaction)	General Operations Expenditure	Office	\$220.53
8	MICROSOFT OFFICE 365	08/29/2018	(Credit card transaction)	General Operations Expenditure	Office	\$99.99

9	Making the Arts Real for Kids Foundation	08/03/2018	10.A.1. To support the M.A.R.Y. Day event which i...	Neighborhood Purpose Grants		\$1500.00
Subtotal:						\$2240.05

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Patricia Bates	07/30/2018	10.A.2. To reimburse Patricia Bates for copying c...	General Operations Expenditure	Office	\$102.69
2	Los Angeles Youth Orchestra	08/29/2018	7.C.1.. LA Youth Orchestra NPG. EXE-18-07-0009: T...	Neighborhood Purpose Grants		\$1500.00
3	Partners in Diversity, Inc.	08/29/2018	Board Motion / Community Benefit Statement&#x...	General Operations Expenditure	Office	\$1283.20
4	Encino Chamber of Commerce	08/30/2018	8. New Business – Consent Items (10 min...	General Operations Expenditure	Outreach	\$535.00
5	Partners in Diversity, Inc.	09/06/2018	Board Motion / Community Benefit Statement: Approv...	General Operations Expenditure	Office	\$559.77
Subtotal: Outstanding						\$3980.66

Your order from GavelStore.com

1 message

The Gavel Store <dave@gavelstore.com>
To: batesbird@gmail.com

Mon, Jul 30, 2018 at 10:13 PM

Order #: 29008**Order Complete**

Order #: 29008

Please Print This Page.

Product	Description	Qty.	Price
GO-M SB-O	Oak Gavel & Sound Block Set Product Options : ERMB Jewelers Brass Band with Engraving (\$21.50)	1	77.00
Options:	Encino Neighborhood Council President		

Customer Information:

Full Name: Patricia Bates

Company: Encino Neighborhood council

Street Address: 200 N. Spring Street

Street Address 2:

City: Los Angeles

State/Province: CA

Zip/Postal Code: 90012

Country: US

Phone: 8184250962

Email: batesbird@gmail.com

Date needed:

How did you find out about us?

Please Specify:

Comments:

Shipping Information:

Name: Patricia Bates

Company: -please select-

Address: [16811 Weddington St](#)

Address 2:

City: Encino

State: CA

Zip Code: 91436

Country: US

Phone: 8184250962

Email: batesbird@gmail.com

Payment Method:

Cost:

Method: Master Card	Sub-Total:	77.00
CC #: *****5197	US Mail/Ground Shipping:	15.65
Exp. Date: 07/2020	Grand Total:	\$92.65

(Additional charges apply for orders shipped internationally)

If you have questions or comments, please email them to dave@gavelstore.com

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
8/1/2018	17067	8/1/2018

PAID
08/01/2018

Bill To
 Encino Neighborhood Council
 P.O. Box 260439
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	99.00	99.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$99.00
	Payments/Credits	-\$99.00
	Balance Due	\$0.00

Spectrum

NOW YOU'RE IN CONTROL.

Pay for only the channels you watch.

Spectrum TV® Choice

Your local channels plus your choice of 10 channels

\$21.99 /mo for 2 years* **TRY FREE FOR 7 DAYS****

With Spectrum TV Choice you get:

- Your choice of 10 live TV channels
- Your local broadcast channels



- Access to up to 6,000 On Demand titles

NO INSTALLATION FEES.

CALL 1-877-280-2349

or visit Spectrum.com/tvchoice

STEP 1: Pick your 10 channels

Your choice of 10 live channels from a list of popular networks, including:



STEP 2: Sign up today

Try FREE for 7 days**

- ✓ NO contracts
- ✓ NO installation fees
- ✓ NO cable box required
- ✓ NO appointment needed

STEP 3: Choose how you watch

Spectrum TV App

Download the Spectrum TV App to stream your favorite channels.

Online

Watch on laptops and computers at SpectrumTV.com.

On-the-go

Access channel apps from the networks you picked.

Offer good through 08/31/18; subject to change; restrictions apply; valid only for named recipient; availability of offer based on service address and valid to qualified residential customers who have no outstanding obligation to Charter. *Price is \$21.99/mo. for yrs. 1-2; standard rates apply after yr. 2. **Credit will appear on your monthly bill statement. Taxes, fees and surcharges extra. Channel availability based on level of service and not all channels available in all markets. †Spectrum News available in select markets only. Additional equipment may be required to access PEG channels. Spectrum TV App requires Spectrum TV. Account credentials may be required to stream some TV content online. Apps are free with corresponding level of service. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. All trademarks are the property of their respective owners. ©2018 Charter Communications.

SASIFORQ



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652
8448 2000 NO RP 28 07292018 NNNNNNNN 01 996672

JOHN ARNSTEIN
ENCINO NEIGHBORHOOD COUNCIL
4924 PASO ROBLES AVE
ENCINO CA 91316-3458

844820001377283400059998

July 28, 2018

Account:
Security Code:

John Arnstein
8448 20 001 3772834
6486



Have questions about your bill?

Visit us at twc.com/billing

Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 07292018 NNNNNNNN 01 996672



July 28, 2018
Account Number: **8448 20 001 3772834**
Security Code: **6486**
Service At: 4924 PASO ROBLES AVE
ENCINO CA 91316-3458

Auto Pay Notice

Have questions about your bill?

Visit us at twc.com/billing
Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

Summary Service from 08/06/18 through 09/05/18 details on following pages

Previous Balance	59.99
Payments Received -Thank You!	-59.99
Remaining Balance	\$0.00
Internet Services	59.99
Current Charges	\$59.99
<i>YOUR AUTO PAY WILL BE PROCESSED 08/14/18</i>	
Total Due by Auto Pay	\$59.99

SPECTRUM NEWS

Enrolled in Auto Pay: Your Auto Pay payment will be deducted on your due date.

Protecting Your Account: We're updating our security practices to better protect your account. To authenticate your identity, you'll now need the security code found in the upper left-hand corner of your bill. We'll continue sending account change and service alerts to the contact information on your account. Please visit Spectrum.net/profile to confirm your phone number and email.

PICK THE TV CHANNELS YOU WANT, NOT THE ONES YOU DON'T. Spectrum TV@ Choice is the streaming plan you've been waiting for. Choose 10 channels to create your custom TV channel lineup for \$21.99/mo. for 2 yrs. Includes your local broadcast channels at no additional cost. **Call 1-855-405-8957** or visit Spectrum.com/tvchoice. Then stream live TV on all your devices big and small with the Spectrum TV App. Try free for 7 days!



Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

Auto Pay Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652
8448 2000 NO RP 28 07292018 NNNNNNNN 01 996672

JOHN ARNSTEIN
ENCINO NEIGHBORHOOD COUNCI
4924 PASO ROBLES AVE
ENCINO CA 91316-3458

July 28, 2018

John Arnstein

Account Number: 8448 20 001 3772834
Service At: 4924 PASO ROBLES AVE
ENCINO CA 91316-3458

Total Due by Auto Pay **\$59.99**

TIME WARNER CABLE
PO BOX 60074
CITY OF INDUSTRY CA 91716-0074

844820001377283400059998

Account Number: 8448 20 001 3772834
Security Code: 6486

John Arnstein

Have questions about your bill?

Visit us at twc.com/billing

Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 28 07292018 NNNNNNNN 01 996672

Charge Details

Previous Balance		59.99
Credit Card Payment	07/16	-59.99
Remaining Balance		\$0.00

Payments received after 07/28/18 will appear on your next bill.

Service from 08/06/18 through 09/05/18

Internet Services

Internet Modem Lease	10.00
Basic Internet	49.99
	\$59.99

Internet Services Total \$59.99

Current Charges \$59.99

Total Due by Auto Pay \$59.99

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

Terms & Conditions - Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Alternate Statement Formats - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

Broadcast TV Surcharge - The Broadcast TV Surcharge is a fee reflecting charges assessed to Spectrum by the owners of local broadcast and local "network-affiliated" TV stations.

Authorization to Convert your Check to an Electronic Funds Transfer Debit

- If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Franchise Administrator - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

Complaint Procedures - You have 60 days from the billing date to register a complaint if you disagree with your charges.



Local Spectrum Store: 9260 Topango Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit twc.com/locations for store locations. For questions or concerns, visit twc.com/support or call 1-855-707-7328.



For questions or concerns, please call 1-855-707-7328.



Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
7/1/2018	16901	7/1/2018

PAID
08/16/2018

Bill To
 Encino Neighborhood Council
 P.O. Box 260439
 Encino, CA 91426

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	99.00	99.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
1	Account for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$99.00
	Payments/Credits	-\$99.00
	Balance Due	\$0.00



My Account

BILLING ACTIVITY

Last 60 Days ▾

07-29-2018

to

08-29-2018

Cancel
Show

president@encinonc.org

Email ▾

Print ▾

[All activity](#)
 [Payments](#)
 [Invoices](#)

Date	Description	Charge Amount
08/27/2018	Invoice #201136652	\$45.00
07/27/2018	Invoice #198657954 Constant Contact Toolkit - Email Contacts 501 - 2,500 Contacts Maximum Number of Contacts This Billing Period: 1276 Period from 07/27/2018 to 08/26/2018	\$45.00 Total \$45.00

[Have Feedback?](#)

Office DEPOT
OfficeMax

ENCINO - (818) 907-1741
08/22/2018 1:53 PM



22VT7XXP3Y545C6MF

SALE 949-4-2030-582758-18.7.2
167060 BW SS Letter
992 @ 0.15 148.80
Bulk @0.022 -69.44
Retail After Discounts 79.36
Business Solutions Prc 21.82
You Pay 21.82SS
Subtotal: 21.82
Sales Tax: 2.07
Total: 23.89
MasterCard 5197: 23.89

AUTH CODE 046761
TDS Chip Read
AID A000000041010 MASTERCARD
TVR 000048000
CVS PIN Verified

Total Savings:
\$126.98

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for
**\$10 off your next qualifying
purchase of \$50 or more on
office supplies, furniture and more.**
(Excludes Technology. Limit 1 coupon per
household/business.)

Visit www.officedepot.com/feedback
and enter the survey code below:
15ST T7QX RVEN

Copying for 8/22/18 General meeting

MULBERRY STREET PIZZERIA

17040 VENTURA BLVD
ENCINO, CA 91316
8189068881

Cashier: Encino
22-Aug-2018 12:32:40P

Transaction **029441**

1	Fresh Spinach White Pizza	\$25.95
2	Eggplant Parmesan Pizza	\$51.90
2	Mulberry Street New York Pizza	\$39.90

1	Mulberry Street New York Pizza	Pepperoni \$8.00	\$19.95
---	-----------------------------------	------------------	---------

Sausage	\$4.00
Pepperoni	\$4.00
Mushrooms	\$4.00

1	Custom Item	\$30.00
---	-------------	---------

Subtotal	\$187.70
Tax	\$17.83

Total	\$205.53
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CREDIT CARD AUTH
MASTERCARD 5197

Tip

Total

15.00
220.53

Retain this copy for statement validation

22-Aug-2018 12:33:37P
\$205.53 | Method: SWIPED
MASTERCARD XXXXXXXXXXXX5197
PATRICIA BATES
Ref #: 823400730980 | Auth #: 081910
MID: *****2884
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

Order 41BY68GQWXK9M

Online: <https://clover.com/p/644DGWK2H08D8>

Refreshments for 8/22/18
general meeting

Order history

Show [All](#) ▾ From [Past 3 months](#) ▾

August 28, 2018

568016522433222332

Total
\$99.99

Payment method
MasterCard **5197



Office 365 Home
Subscription
\$99.99

Completed

Help with your orders

[Look up a guest order using your email address and order number](#)

[Get more info about refunds](#)

[Investigate unknown charges on your statement](#)

[Prevent accidental or unauthorized purchases](#)

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Encino

SECTION I - APPLICANT INFORMATION

1a) Making the Arts Real for Youth Foundation / m.a.r.y. 46-3682077 California 10/21/13
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 18013 Duncan Street Encino CA 91316
Organization Mailing Address **City** **State** **Zip Code**

1c) _____ _____ _____ _____
Business Address (if different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Krickett Jones Halpern (818) 929-0977 krickett@mary-foundation.org
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School *(not to include private schools)* **or** **501(c)(3) Non-Profit** *(other than religious institutions)*
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**

3) _____ _____ _____ _____
Name / Address of Affiliated Organization **City** **State** **Zip Code**
(if applicable)

SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**
 The m.a.r.y. foundation is a year round program, on going, and this grant will help and enable m.a.r.y. to offer a free event and workshops to the community by helping with the cost for advertisement, supplies, art materials, etc. Your logo, will be placed on printed posters and postcards acknowledging the Neighborhood Council and announced in the newsletters via email.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**
 The m.a.r.y. foundation welcomes the general public and is here to support ALL children with their social emotional well being through the arts. We have an event, m.a.r.y.'s day, and event workshops for children, their friends and family. The 6th m.a.r.y.'s day event and event workshops will bring knowledge and awareness of how the arts can help young people and provide them with skills to use the arts as a vehicle to help guide with social and emotional skill building. The m.a.r.y.'s day event and workshops bring professionals and children together to help teach and guide them. Most of the children participating in the program are residents from the top four cities of and/or students in (alphabetical order) Encino, Lake Balboa, Reseda, and Tarzana. Admission and parking for the event and workshops are free making the event and workshops accessible to all. Your funds will help m.a.r.y. to continue with our event and workshops and inspire young peoples' interest in the arts and bring family and friends together for a community that has the opportunity for expression and creativity as a outlet to build resilience for over all well-being.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Presenters/Specialists	0	1,300

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Advertisement / Printing	1,350	2,000
Art Materials / Supplies	550	2,700
OTHER	0	5,500

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No Yes, please list names of NCs: Lake Balboa, Reseda, Tarzana

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Neighborhood Councils *	7,700	11,500
Other contributions/sponsors *	1,500	11,500
m.a.r.y. costs * = ANY FUNDS NOT RECEIVED WILL BE FUNDED BY M.A.R.Y	2,300	11,500

9) What is the TOTAL amount of the grant funding requested with this application: \$1,900

10a) Start date: 07-01-18 10b) Date Funds Required: 08-30-18

10c) Expected completion date: 9-23-18 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

No Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant
Note: Board member Patricia Bates has an indirect relationship with applicant, notified the City Attorney, and recused herself from the consideration of this request. Patricia is the treasurer of the non-profit corporation which operates the venue the MARY Foundation rents for the event	

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Krickett Jones Halpern President *Krickett Jones Halpern* 6-21-18
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Richard Halpern VP / Secretary *Richard Halpern* 6/21/18
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

PROJECT BUDGET OUTLINE
m.a.r.y.'s day Community Event

revised: June 20, 2018

Personal Related Expenses	Total Projected Cost
Presenters/Specialists	1,300

Non- Personal Related Expenses	Total Projected Cost
Advertisement	2,000
Event Prep Workshops	700
Labor to make/repair event equipment	900
Printing	2,800
Supplies / Art materials	2,700
Equipment	1,000
Miscellaneous	100
Total	11,500

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **SEP 12 2014**

MAKING THE ARTS REAL FOR YOUTH
FOUNDATION
18013 DUNCAN STREET
ENCINO, CA 91316-6411

Employer Identification Number:
46-3682077
DLN:
26053637003894
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
October 21, 2013
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

MAKING THE ARTS REAL FOR YOUTH

Sincerely,

Tamera Ripperda

Director, Exempt Organizations

Letter 5436

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino

Meeting Date: 7/25/18

Budget Fiscal Year: 2018-2019

Agenda Item No: 10 A 1

Board Motion and/or Public Benefit Statement (CIP and NPG):

.NPG from M.A.R.Y. MOTION; EXE-18-07-0001: The ENC Executive Committee requests approval of the M.A.R.Y. NPG in the amount of \$1500.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfeld	Area 1	X					
Walter Almora <i>Katherine Bull</i>	Area 2					X	
Miriam Davis	Area 3	X					
Jess Whitehill	Area 4	X					
Diane Rosen	Area 5		X				
Laurie Kelson	Area 6	X					
Jim Esterle	Area 7						
Sherman Gamson	Apt/Condo						
Alex Garay	At-Large						
Herry Eshelman	At-Large						
Victoria Miller	Business						
Samuel Apikyan	Business						
Adriohn Richardson	Education						
Debra George <i>Shelly Billik</i>	Parks	X					
Eliot Cohen	Planning & Land Use		X				
Glenn Bailey	Public Safety	X					
Anni Keusseyan	Religious Inst				X		
Patricia Bates	Volunteer Serv						X
Mark Levinson	Encino Ch of Comm				X		
Carol Levin	EPOA	X					
Gerald Silver	Homeowners of Encino				X		
Alexandrea Turner	Non-Voting Youth				X		
Board Quorum:	Total:	14	2		4	1	1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *[Signature]*
 Print/Type Name: Patricia Bates
 Date: 7/25/18

Authorized Signature: *[Signature]*
 Print/Type Name: Alex Garay
 Date: 7/25/18