

Monthly Expenditure Report



Reporting Month: October 2019

Budget Fiscal Year: 2019-2020

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35886.77	\$3650.35	\$32236.42	\$0.00	\$0.00	\$32236.42

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$24350.00	\$942.90	\$17176.61	\$0.00	\$17176.61
Outreach		\$2707.45		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$13109.81	\$0.00	\$13109.81	\$0.00	\$13109.81
Neighborhood Purpose Grants	\$14450.00	\$0.00	\$1950.00	\$0.00	\$1950.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$16023.04	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	10/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$150.00
2	OFFICE DEPOT #949	10/02/2019	(Credit card transaction)	General Operations Expenditure	Office	\$8.85
3	GOOGLE GOOGLE STORAGE	10/07/2019	(Credit card transaction)	General Operations Expenditure	Office	\$2.99
4	VISTAPR VistaPrint.com	10/16/2019	(Credit card transaction)	General Operations Expenditure	Office	\$219.78
5	EIG CONSTANTCONTACT.C	10/22/2019	(Credit card transaction)	General Operations Expenditure	Office	\$45.00
6	OFFICE DEPOT #3320	10/22/2019	(Credit card transaction)	General Operations Expenditure	Office	\$21.06
7	OFFICE DEPOT #5125	10/22/2019	(Credit card transaction)	General Operations Expenditure	Office	\$175.19
8	SMART AND FINAL 477	10/23/2019	(Credit card transaction)	General Operations Expenditure	Office	\$13.68

9	FRESH BROTHERS ENCIN	10/23/2019	(Credit card transaction)	General Operations Expenditure	Office	\$246.36
10	SPECTRUM	10/24/2019	(Credit card transaction)	General Operations Expenditure	Office	\$59.99
11	SMART AND FINAL 477	10/06/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$44.64
12	4IMPRINT	10/02/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$487.26
13	4IMPRINT	10/08/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$474.06
14	MARCO PROMOTIONAL PROD	10/10/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$312.74
15	FACEBK FBW3WNN4V2	10/17/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$10.00
16	California Barricade	10/01/2019	Encino Family Festival -Water Barricades: MOT...	General Operations Expenditure	Outreach	\$1378.75
Subtotal:						\$3650.35

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
10/1/2019	19135	10/1/2019

PAID
 10/01/2019

Bill To
Encino NC 4924 Paso Robles Encino, CA 91316

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Phone Support and General Web Development	150.00	150.00
0	Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
7	Accounts for encinonc.org (Included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	-\$150.00
	Balance Due	\$0.00

Office DEPOT OfficeMax®

ENCINO - (818) 907-1741
10/02/2019 1:53 PM



22TT5X9PMYQ4BC6BH

SALE	949-4-4897-905543-19.9.2		
167060	BW SS Letter		
325 @ 0.15		48.75	
Bulk @0.024		-6.50	
Retail After Discounts		42.25	
Business Solutions Prc		7.80	
	You Pay		7.80SS
861775	STAPLING MACHI		
25 @ 0.03		0.75	
Business Solutions Prc		0.28	
	You Pay		0.28SS
	Subtotal:	8.08	
	Sales Tax:	0.77	
	Total:	8.85	
	MasterCard 5197:	8.85	

Copies for Homeless
Committee Meeting

AUTH CODE 016820
TDS Chip Read
AID A0000000041010 MASTERCARD
TVR 0000048000
CVS PIN Verified

Total Savings:
\$41.42

WE WANT TO HEAR FROM YOU!
Visit survey.officedepot.com
and enter the survey code below:
X5F9 S9XJ 4N1S

[100 % Satisfaction Guarantee Click Here](#)

Your Google Play Order Receipt from Oct 7, 2019

1 message

Google Play <googleplay-noreply@google.com>
Reply-To: Google Play <googleplay-noreply@google.com>
To: EncinoNCMedia@gmail.com

Mon, Oct 7, 2019 at 3:45 PM



Thank you.

Your subscription from Google LLC on Google Play has renewed.

Order number: SOP.3302-9257-1198-80760..7

Order date: Oct 7, 2019 3:45:29 PM PDT

Item	Price
200 GB (Google One)	\$2.99/month
Monthly Subscription - Auto Renews on Nov 7, 2019	
	Tax: \$0.00
	Total: \$2.99/month
Payment method:	Mastercard-5197

By subscribing you authorize us to charge you the subscription cost (as described above) automatically, charged monthly to the payment method provided. You can cancel at any time ([learn more](#)).

Questions? Visit [Google LLC](#).

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All your entertainment in one place, available anywhere. [Learn more](#) >

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View the Google Play [Refund Policy](#) and the [Terms of Service](#).

Need help? Visit the [Google Play help center](#).

To learn more about Google Payments, visit the [Google Payments help center](#).

Please do not reply to this message.

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Google LLC, [1600 Amphitheatre Pkwy, Mountain View, CA, 94043, United States](#)

Order Details | Order # 83JXV-J5A63-7L8

Order Date: 10/16/2019 12:28 PM
Estimated Date of Arrival: 10/24/2019
Order Status: **Shipped**

Shipping Address

Patricia Bates
16811 Weddington St
Encino, CA 91436
United States of America
8184250962
Encino NC

Billing Address

Patricia Bates
200 N Spring St
Los Angeles, CA 90012
United States of America
8189716996

Delivery Speed

Standard

Payment Information

 ****5197
Exp. 7/2020

Order Total

Product Total	\$182.80
 You Saved 24% (\$58.20)!	
Shipping & Processing Standard - Est. Arrival Oct 24	\$17.99
Sales Tax	\$18.99
You Paid:	\$219.78

VistaprintCash™

✓ Redeemed - \$10.00 | Cash ID: 16HG-8Q59

14 Item(s)

Cancel Items



Standard Business Cards

Anni Keusseyan

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Show Selected Options

Base Price ~~\$16.00~~ **\$12.13**

Blank Back Side INCLUDED

Matte

INCLUDED

Item Total *

\$12.13



Business cards - standard matte

Pres Alex Garay

Status: **Shipped**

Track: [1Z7R44E20358762498](#)

Qty 1000

Base Price

~~\$33.00~~ **\$25.04**

Item Total *

\$25.04



Business cards - standard matte

Jim Esterle

Status: **Shipped**

Track: [1Z7R44E20358762498](#)

Qty 250

Base Price

~~\$16.00~~ **\$12.14**

Item Total *

\$12.14



Business cards - standard matte

Victoria Miller

Status: **Shipped**

Track: [1Z7R44E20358762498](#)

Qty 250

Base Price

~~\$16.00~~ **\$12.13**

Item Total *

\$12.13



Business cards - standard matte

Mary Moore

Status: **Shipped**

Track: [1Z7R44E20358762498](#)

Qty 250

Base Price ~~\$16.00~~ **\$12.14**

Item Total * **\$12.14**



Business cards - standard matte

Oliver Rodriguez

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Base Price ~~\$16.00~~ **\$12.13**

Item Total * **\$12.13**



Business cards - standard matte

Henry Eshelman

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Base Price ~~\$16.00~~ **\$12.14**

Item Total * **\$12.14**



Business cards - standard matte

Karie Purcell

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Base Price ~~\$16.00~~ **\$12.13**

Item Total * **\$12.13**



Business cards - standard matte

Eliot Cohen

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Base Price

~~\$16.00~~ **\$12.14**

Item Total * **\$12.14**



Business cards - standard matte

Heather michaels

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Base Price ~~\$16.00~~ **\$12.14**

Item Total * **\$12.14**



Business cards - standard matte

Samantha Greitzer

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Base Price ~~\$16.00~~ **\$12.14**

Item Total * **\$12.14**



Business cards - standard matte

Glenn Bailey

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Base Price ~~\$16.00~~ **\$12.13**

Item Total * **\$12.13**



Business cards - standard matte

Samuel Apikyan

Status: **Shipped**
Track: [1Z7R44E20358762498](#)

Qty 250

Base Price

~~\$16.00~~ **\$12.14**

Item Total *

\$12.14



Business cards - standard matte

Varant Majarian

Status: **Shipped**

Track: [1Z7R44E20358762498](#)

Qty 250

Base Price

~~\$16.00~~ **\$12.13**

Item Total *

\$12.13

*State sales tax is required on this item.



[Print](#)

Billing Activity - Invoices

Encino Neighborhood Council

Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P: 818-971-6996

Today's Date: 10/27/2019

User Name: president@encinonc.org

Invoices from 09/27/2019 to 10/01/2019

Date	Description	Charge Amount	Credit Amount
09/27/2019	Invoice #241407295	\$45.00	
	Constant Contact Toolkit - Email		
	Contacts		
	501 - 2,500 Contacts		
	Maximum Number of Contacts This Billing Period: 1242	\$45.00	
	Period from 09/27/2019 to 10/26/2019		

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Office DEPOT OfficeMax

Tarzana - (818) 668-9067

10/22/2019 1:33 PM



27TTAA9P5355BY66H

SALE 3320-1-1447-796550-19.9.2

167060 BW SS Letter

552 @ 0.15 82.80

Bulk @0.024 -11.04

Retail After Discounts 71.76

Business Solutions Prc 13.25

You Pay 13.25SS

166962 Color SS Lette

26 @ 0.71 18.46

Bulk @0.230 -0.26

Retail After Discounts 18.20

Business Solutions Prc 5.98

You Pay 5.98SS

Subtotal: 19.23

Sales Tax: 1.83

Total: 21.06

MasterCard 5197: 21.06

AUTH CODE 098166

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savings:

\$82.03

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below:

15FF NS1H XNQ1

Copying for General Meeting



Order #: 392359570-001
 Order Placed: 10/20/2019
 Status: Delivered
 Order Placed By: TREASURER@ENCINONC.ORG

Tracking #: 1ZY530670306202876
 Delivered on: 10/22/2019
 Shipped by: United Parcel Service Ground



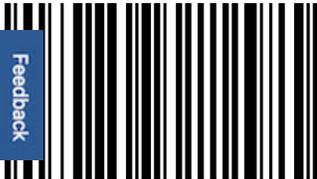
Shipping Address
 PAT BATES
 C/O ENCINO CHAMBER
 OF COMMERCE
 4933 BALBOA BLVD
 ENCINO, CA
 91316
 BATESENC@GMAIL.CO
 M

Payment Method
 Debit/Credit Card
 (ENCINO NC CAR
 D)
 *****5197
 Amount: \$175.19

Comments:

Item Description	Qty	Shipped	Price	Total	Reorder	
 Office Depot® Brand OD80X Remanufactured High-Yield Toner Cartridge Replacement For HP 80X Black Item # 106787 Review This Product	1	1	\$159.99 /each	\$159.99	1	<input checked="" type="checkbox"/>
					Reorder Price: \$159.99 / each	

Scan this code for Order Details.



3 9 2 3 5 9 5 7 0 0 1

Subtotal: \$159.99
Delivery Fee: \$0.00
Tax Exempt Taxes: \$15.20

Total: \$175.19

Feedback

Smart&Final. &
Warehouse & Market. Friend & Neighbor.

** Welcome To Our Encino Store **
Store #477

See Us On WEB www.smartandfinal.com

Cashier: Maria

DATE 10/23/19 TIME 17:21:10

Scotch Duct Tape	5.99	T
FS SS Spring Tong	1.89	T
Was \$1.99 / YOU SAVED ->	\$.10	
Crystal Geyser	.89	F
Was \$.99 / YOU SAVED ->	\$.10	
+CRV	.10	
Crystal Geyser	.89	F
Was \$.99 / YOU SAVED ->	\$.10	
+CRV	.10	
Crystal Geyser	.89	F
Was \$.99 / YOU SAVED ->	\$.10	
+CRV	.10	
Crystal Geyser	.89	F
Was \$.99 / YOU SAVED ->	\$.10	
+CRV	.10	
SUBTOTAL	12.84	
Sales Tax	.84	
TOTAL	13.68	
MasterCard	TENDER	13.68
Cash	CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 10

***** Electronic Payment Activity *****
10/23/2019 17:21:37
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX5197
PURCHASE - APPROVED
AUTH CODE: 065180

Refreshments and tape to secure wires for General meeting

DEFERRED ORDER

*** Order Due: 6:00PM ***



Fresh Brothers - Encino
16060 Ventura Blvd.
Encino, CA 91436
Phone: (818) 528-2100
FreshBrothers.com

Delivery

Order #1

Empl: Drawer 3. 5:55 PM 10/23/2019

PAT BATES
4924 PASO ROBLES AVE
ENCINO 91316
818-425-0962

DRIVER: Juan Mojica

1 Catering 8LG 1 Side 220.00
Lg Fresh Veggie
Lg Mamas Favorite
Lg Mamas Favorite
Lg Da Works
Lg Da Works
Lg Da Works
Lg Da Works
Lg CSAP
XL Greek Salad

Subtotal 220.00
Delivery Fee 4.99
Tax 21.37
Total 246.36

Mastercard 5197 Payment 246.36

Refreshments for
October General
Meeting



October 6, 2019
 Account Number: **8448 20 001 3772834**
 Security Code: **6486**
 Service At: 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

Auto Pay Notice

SPECTRUM NEWS

Have questions about your bill?
 Visit us at Spectrum.net/billing
 Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

Enrolled in Auto Pay: Your Auto Pay payment will be deducted on your due date.

Summary

*Service from 10/06/19 through 11/05/19
 details on following pages*

Previous Balance	124.97
Payments Received -Thank You!	-129.72
Remaining Balance	-\$4.75
Internet Services	59.99
One-Time Charges	4.75
Current Charges	\$64.74
<i>YOUR AUTO PAY WILL BE PROCESSED 10/23/19</i>	
Total Due by Auto Pay	\$59.99

You're Eligible To Save! We've reviewed your account and have discovered you are eligible to save when you add Spectrum TV. Get more **FREE HD** than any other provider. Stream live TV at home and on-the-go with the Spectrum TV App. Plus, continue to enjoy your fast internet speeds with no data caps and a **FREE** Internet modem. **Call 1-855-275-5727 or visit Spectrum.com**

You're Eligible To Save! We've reviewed your account and have discovered you are eligible to save when you add Home Phone service with Spectrum. Guaranteed to save you money every month. Get unlimited nationwide calling. NO contracts and NO added taxes and fees. Plus **FREE** features such as Voicemail and Caller ID are included. **Call 1-855-204-0740 or visit Spectrum.com**

Small Businesses need fast Internet & reliable phone. Spectrum Business delivers the fastest Internet speeds for the price, plus **FREE** desktop security, domain name, and email addresses. Add Voice and your business will also get unlimited long distance and over 35 free advanced calling features. **Call 1-855-731-5039 today for reliable business service!**



Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

Auto Pay Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.



4145 S. FALKENBURG RD RIVERVIEW FL 33578-8652
 8448 2000 NO RP 06 10072019 NNNNNNNN 01 010674 0032

JOHN ARNSTEIN
 ENCINO NEIGHBORHOOD COUNCI
 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

October 6, 2019

JOHN ARNSTEIN

Account Number: 8448 20 001 3772834
 Service At: 4924 PASO ROBLES AVE
 ENCINO CA 91316-3458

Total Due by Auto Pay \$59.99



SPECTRUM
 PO BOX 60074
 CITY OF INDUSTRY CA 91716-0074


844820001377283400059998

Account Number: JOHN ARNSTEIN
8448 20 001 3772834
Security Code: 6486

Have questions about your bill?
Visit us at Spectrum.net/billing
Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 06 10072019 NNNNNNNN 01 010674 0032

Charge Details

Previous Balance		124.97
Credit Card Payment	09/23	-129.72
Remaining Balance		-\$4.75

Payments received after 10/06/19 will appear on your next bill.

Service from 10/06/19 through 11/05/19

Internet Services

Internet Modem Lease		10.00
Basic Internet		49.99
		\$59.99

Internet Services Total **\$59.99**

One-Time Charges

Late Fee	09/21	4.75
One-Time Charges Total		\$4.75

Current Charges **\$64.74**

Total Due by Auto Pay \$59.99

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

Terms & Conditions - Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Alternate Statement Formats - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

Local Spectrum Store: 9260 Topango Canyon Blvd, Chatsworth CA 91311 Store Hours: Mon thru Fri - 9:00am to 7:00pm; Sat - 9:00am to 5:00pm

Visit Spectrum.com/stores for store locations. For questions or concerns, visit Spectrum.net/support

Your WAY can be the GREEN way!

GO GREEN with Spectrum.

Online Bill Pay is helping the environment one customer at a time. It's easy - all you need to do is sign up for Online Bill Pay. It will save you money on postage and time - and it will also save trees!

Enrolling is easy, just go to spectrum.net/paperless.

Each month, you'll receive a paperless e-bill that you pay online with your choice of payment options.

- Debit Card - Credit Card - Electronic Funds Transfer
- Receive a quick summary of your account at any time
- Access up to 6 months of statements

Broadcast TV Surcharge - The Broadcast TV Surcharge is a fee reflecting charges assessed to Spectrum by the owners of local broadcast and local "network-affiliated" TV stations.

Authorization to Convert your Check to an Electronic Funds Transfer Debit - If your check is returned, you expressly authorize your bank account to be electronically debited for the amount of the check plus any applicable fees. The use of a check for payment is your acknowledgment and acceptance of this policy and its terms and conditions.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Franchise Administrator - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or <http://www.lacity.org>

Complaint Procedures - You have 60 days from the billing date to register a complaint if you disagree with your charges.



Account:
Security Code:

JOHN ARNSTEIN
8448 20 001 3772834
6486

Have questions about your bill?

Visit us at Spectrum.net/billing

Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 06 10072019 NNNNNNNN 01 010674 0032



YOU'RE ELIGIBLE TO SAVE

We've reviewed your account and have discovered you are eligible to save when you add Spectrum TV®.

TOP 3 REASONS to add Spectrum TV

1. More **FREE** HD than any other provider.
2. Stream live TV at home and on-the-go with the Spectrum TV App.
3. Stuck in a contract? We'll pay up to \$500 to help get you out.**

Plus, continue to enjoy your fast Internet speeds with no data caps and a free Internet modem.



Plus, Spectrum now offers Mobile service.

Save up to 40% on your wireless bill^^ when you switch to Spectrum Mobile.

Visit SpectrumMobile.com to find a store near you.

ADD SPECTRUM TV + INTERNET
from

\$ **44.99** /mo each for 12 mos*

NO CONTRACTS



REPLY BY 11/30/19

Call **1-888-406-6174**

or visit Spectrum.com

Offer good through 11/30/19; subject to change; valid to qualified residential customers who have no outstanding obligation to Charter. *Standard rates for TV Select and Internet apply after yr. 1. Installation, equipment, taxes, fees and surcharges (bdcst surcharge up to \$13.50/mo.) extra; additional services are extra. **Restrictions apply. For contract buyout qualifications, go to Spectrum.com/buyout. TV equipment required, charges may apply. Account credentials may be required to stream some TV content online. SPECTRUM MOBILE: Spectrum Internet subscription required. Auto-pay required. For details, refer to Spectrum.com/policies/mobile-terms. ^^Savings based on comparison of single line unlimited data plans amongst major national carriers as of 04/14/19. Services subject to all applicable service terms and conditions, subject to change. Services not available in all areas. Restrictions apply. ©2019 Charter Communications. SA8JF006

Have questions about your bill?

Visit us at Spectrum.net/billing

Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

8448 2000 NO RP 06 10072019 NNNNNNNN 01 010674 0032



YOU'RE ELIGIBLE TO SAVE

We've reviewed your account and have discovered you are eligible to save when you add Home Phone service from Spectrum.

TOP 5 REASONS to add Home Phone Service

1. Guaranteed to save you money every month
2. **NO** contracts; **NO** added taxes and fees
3. **Unlimited** nationwide calling
4. **FREE** features such as Voicemail and Caller ID
5. In the event of an emergency, 911 finds you when you call from your home phone

HOME PHONE SERVICE

\$9.99
/mo

REPLY BY 11/30/19
Call **1-855-224-4752**
or visit Spectrum.com



Plus, keep your current number when you switch!



** Welcome To Our Encino Store **
 Store #477

 See Us On WEB www.smartandfinal.com

Cashier: Tiffany

DATE 10/06/19

TIME 03:00:00

First Street Water	7.99	F
+REDEMPTION	3.20	
Gold Medal Pop Kit	27.99	F
F3/Arctic Ice	4.99	FD
SUBTOTAL	44.17	
Sales Tax	.47	

TOTAL	44.64
MasterCard TENDER	44.64
Cash CHANGE	.00

TOTAL NUMBER OF ITEMS THIS VISIT--> 4

***** Electronic Payment Activity *****
 10/06/2019 03:00:25
 MASTERCARD Entry Method: Chip
 CARD #: XXXXXXXXXXXX5197
 PURCHASE = APPROVED
 AUTH CODE: 037077

Mode:	Issuer:
AID: A0000000041010	
TVR: 0000048000	
IAD: C110A040032200000000000000000000	
000FF	E300
TSI:	00
ARC: 80B8045662939532	
TC:	001 SEQ: 016359
MID: 132016 TID:	

Total USD: 44.64

Popcorn, water and ice for Encino family Festival



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746

Free Fax: 800-355-5043

Main Address
ALEX GARAY
ENCINO NEIGHBORHOOD COUNCIL
5437 NEWCASTLE AVE APT 226
ENCINO, CA 91316-2055

Invoice Address
Alejandro Garay
200 N. Sprint Street
Los Angeles CA 90012
USA

Shipping Address
Alex Garay
Encino Neighborhood Council
5437 Newcastle Ave. #226
LOS ANGELES, CA 91316
USA
Tel: (818) 262-1716

Order Number: 18789485
Order Date: September 27 2019
Account No: 4202669
Reference No:

Questions Call: Richard Swenson
Phone: 877-446-7746 Ext. 8531
Fax: 800-255-0392
Email: rswenson@4imprint.com

Item Jar Opener - Flower - 24 hr **Colors** (Opener,Trim): Green, Green

Qty	Item #	Description	Unit \$	Price \$	Total \$
500	39134-FL-24HR	Jar Opener - Flower - 24 hr	0.6900	345.00	345.00
1	Set-Up Charge	Set-Up Charge	40.0000	40.00	40.00
1	Delivery	24 hr Rush Service	40.0000	40.00	40.00
		Freight		21.88	21.88
				Tax	40.38
					487.26

Artwork Instructions

Product Color (Base, Trim): Green,Green
Imprint Location: Front
Imprint Colors: White

Grand Total 487.26



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746

Free Fax: 800-355-5043

Order Number:	18789485
Order Date:	September 27 2019
Account No.:	4202669

Questions Call:	Richard Swenson
Phone:	877-446-7746 Ext. 8531
Fax:	800-255-0392
Email:	rswenson@4imprint.com

Thank You! We appreciate your business.
Any overruns you may have received are yours with our compliments.

- **If paying by credit card, please contact your customer service representative with your credit card details.**
- **To insure proper credit to your account, please quote "18789485/4202669" on your check or remittance.**
- **If you are not satisfied with your order, please call 1-800-300-0764.** All claims must be made within 5 days of receipt.
- **Any questions regarding your invoice?** Please call 1-800-982-8979. Our terms are Net 30.
- **Please make checks payable to 4imprint**

4imprint Federal ID #39-1837105. A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - www.4imprint.com

Please Remit to:
4imprint, Inc.
25303 Network Place
Chicago, IL 60673-1253

Shipment Details

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Guaranteed Delivery Date	Freight
Address as above.	500	39134-FL-24HR	Sep 30 2019	UPS Ground (Parcel)	Oct 04 2019	21.88



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746

Free Fax: 800-355-5043

Main Address
ALEX GARAY
ENCINO NEIGHBORHOOD COUNCIL
5437 NEWCASTLE AVE APT 226
ENCINO, CA 91316-2055

Invoice Address
Alejandro Garay
200 N. Sprint Street
Los Angeles CA 90012
USA

Shipping Address
Alex Garay
Encino Neighborhood Council
5437 Newcastle Ave. #226
Encino, CA 91316
USA
Tel: (818) 262-1716

Order Number: 18788949
Order Date: September 27 2019
Account No: 4202669
Reference No:

Questions Call: Kaitlyn Marsh
Phone: 877-446-7746 Ext. 8831
Fax: 800-355-5043
Email: kmarsh@4imprint.com

Item Jumbo Eraser **Colors** (Eraser,Trim): White, White

Qty	Item #	Description	Unit \$	Price \$	Total \$
650	7010	Jumbo Eraser	0.5500	357.50	357.50
1	Set-Up Charge	Set-Up Charge	55.0000	55.00	55.00
		Freight		22.37	22.37
				Tax	39.19
					474.06

Artwork Instructions

Product Color (Base, Trim): White,White
Imprint Location: Front
Imprint Colors: Pantone 343C Green

Grand Total 474.06

Thank You! We appreciate your business.
Any overruns you may have received are yours with our compliments.

- **If paying by credit card, please contact your customer service representative with your credit card details.**
- **To insure proper credit to your account, please quote "18788949/4202669" on your check or remittance.**
- **If you are not satisfied with your order, please call 1-800-300-0764.** All claims must be made within 5 days of receipt.
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Please visit our website - www.4imprint.com

Please Remit to:
4imprint, Inc.
25303 Network Place
Chicago, IL 60673-1253



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Order Number: 18788949
Order Date: September 27 2019
Account No.: 4202669

Questions Call: Kaitlyn Marsh
Phone: 877-446-7746 Ext. 8831
Fax: 800-355-5043
Email: kmarsh@4imprint.com

Shipment Details

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Guaranteed Delivery Date	Freight
Address as above.	650	7010	Oct 03 2019	UPS Ground (Parcel)	Oct 07 2019	22.37



MARCO
 2640 Commerce Drive
 Harrisburg, PA 17110
 ph. 800-232-1121 fax 866-545-5672
 Accounting@MarcoPromos.com

Receipt

Account Number: 15943052

Invoice Number: 713459

Bill To:

Alejandro Garay
 Encino Neighborhood Council
 200 N. Spring Street
 Los Angeles, CA 90012

Ship To:

Alex Garay
 Encino Neighborhood Council
 5437 Newcastle Ave. #226, ,
 Encino, CA 91316

Invoice Date: 10/10/2019

Terms: Credit Card

Purchase Order#	MARCO Order#	Sales Representative
	887106	Tia Gibson
		Tia.Gibson@MarcoPromos.com

Quantity	SKU	Product Description	Price	Subtotal
Products/Charges				
250	GA-1100-TDGN	Power Clip Magnet - Translucent Dark Green	\$0.80	\$200.00
1	S	Setup Charge (per color/location)	\$50.00	\$50.00
1	Freight	Shipping and Handling	\$35.60	\$35.60
1	Sales Tax	CA Sales Tax	\$27.14	\$27.14
Products/Charges Total				\$312.74
Payments/Credits				
1	MasterCard	Pay Ref XXXXXXXXXXXXXXX6938, Paid on 9/27/2019		(\$312.74)
Payments/Credits Total				(\$312.74)
Amount Due				\$0.00

All claims must be made within 10 days after receipt of shipment. Returns will not be accepted without our permission. By accepting merchandise customer agrees to pay all collection costs including any attorney's fee if such are required.

Remit to Address:
 Accounts Receivable
 MARCO
 2640 Commerce Drive
 Harrisburg, PA 17110
 MARCO EIN# 20-2018013

Credit Card Payment Form	
Card# _____	Exp Date: _____
Cardholder _____	Sec Code: _____
Address: _____	
For your convenience MARCO Accepts American Express, MasterCard, Visa and DiscoverCard. Credit Card payments can be faxed to us at 866-545-5672.	

Receipt for Alex Garay

Account ID: 56058293



Invoice/Payment Date
Oct 17, 2019, 1:44 AM

Payment Method
MasterCard*6938
Reference Number: FBW3WNN4V2

Transaction ID
2435134796603430-4901505

Product Type
Facebook

Paid

\$10.00 USD

Ad spend since Sep 17, 2019.

Campaigns

Event: Arts on the Move - Free Event		\$10.00
From Sep 17, 2019, 12:00 AM to Sep 21, 2019, 11:59 PM		

Event: Arts on the Move - Free Event	518 Impressions	\$10.00

EVENT APPROVAL REQUEST REVIEW

Case# **ENG-001**

NC Name: ENCINO	Received Date: 8/15/19
Event Name: ENCINO Family Festival	Event Date: 10/16/2019
NC is the: <input type="radio"/> Main Sponsor or <input checked="" type="radio"/> Co-Sponsor	Funding Rep: Paola

NC Sponsored/Co-Sponsored Events:

- NC Event Approval Form
- NC Name
- Contact Information
- Event Information
 - Date
 - Time
 - Estimated # of Attendees
 - Event Budget
 - Venue information
 - Signature with contact information
- Board Action Certification (BAC):
 - NC Name
 - Budget Fiscal Year
 - Meeting Date
 - Agenda Item #
 - Board Vote Count Tally
 - 2 Authorized Signatures
 - Board Motion/Public Benefit Statement
- Itemized Detailed Event Budget:
 - Provides general expenditures categories
 - Provides specific vendors
 - If vendor invoices are provided,
 - Invoice is itemized
 - NC is listed as "Bill to"
 - A Contract/Service Agreement may be necessary (Please explain in Notes below)
 - A Permit may be necessary (Please explain in Notes below)

~~\$650~~
Revised
2028.75

APPROVED

Reviewers' Notes:

Date	Staff	Notes/Recommendations/Actions
8/15/19	Paola	Received
8/16/19	Paola	Event Approved



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: Encino

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: Encino Chamber of Commerce

Contact Person: Diana Duenas

Phone: 818 789-4711 Email: Diana Duenas <diana@encinochamber.org>

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Encino Family Festival

Date: 10/6/2019 Time Frame: 0900-1600 Est. number of attendees: 2000 Event Budget: \$ 650 *Revised 2028.75*

Venue Name: Ventura Blvd

Venue Address: 4933 Balboa Blvd. Encino CA 91316

Contact Person: Diana Duenas

Phone: 818 789-4711 Email: Diana Duenas <diana@encinochamber.org>

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

ENC-001

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - [\(213\) 847-2999](tel:2138472999)
- Building and Safety - [\(213\) 482-0387](tel:2134820387)
- LADOT (Traffic Officers) - [\(323\) 913-4652](tel:3239134652)
- LADOT (Signs) - [\(213\) 485-2298](tel:2134852298)
- LADOT (Special Operations) - [\(323\) 224-2124](tel:3232242124)
- Risk Management - [\(213\) 978-7475](tel:2139787475)
- LAPD - [\(213\) 486-0410](tel:2134860410)
- LAFD – [\(213\)-978-3640](tel:2139783640)
- Sanitation - [\(213\) 485-3612](tel:2134853612)
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

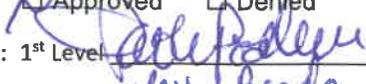
Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Digitally signed by Patricia Bates Date: 2019.08.15 15:19:20 -07'00' Date: 8/15/2019
 Print Name: Patricia Bates Title: Treasurer
 Email: treasurer@encinonc.org Phone: 818 425 0962

For Staff Use Only: Approved Denied Code: ENC-001

Reviewers Signatures: 1st Level  2nd Level 
 Reviewers Names: 1st Level Patricia Bates 2nd Level Janet Hernandez

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino

Meeting Date: 07 24 2019

Budget Fiscal Year: 2019-2020

Agenda Item No: 6-B4

Board Motion and/or Public Benefit Statement (CP and NPG):

Encino Family Festival – The ENC participates in Encino’s largest fair each year, the Encino Family Festival. This year the festival will be on October 10th. We have been granted a discount, the breakdown of costs are: \$175 for the booth, \$100 for Electricity, & \$184 for the Health Permit. The Chamber is waiving the corner booth fee for the 2019 festival. MOTION; EXE-19-06-0064: The ENC’s Executive Committee recommends that the ENC attend the Encino Family Festival and requests that the Encino Neighborhood Council approve up to \$650 for the Festival. Previously approved 16 Y, 0 N, 0 Abstain, 2 absent, 1 Ineligible

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1	X					
Walter Almora	Area 2						
Alex Garay	Area 3						
Oliver Rodriguez	Area 4						
Samantha Greitzer	Area 5	X					
Laurie Kelson	Area 6				X		
Jim Esterle	Area 7	X					
Mary Moore	Apt/Condo					X	
Heather Michaels	At-Large	X				X	
Henry Eshelman	At-Large	X					
Victoria Miller	Business						
Varant Majarian	Business						
	Education						
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use						
Samuel Apikyan	Public Safety						
Anni Kusseyan	Religious Inst						
Patricia Bates	Volunteer Serv	X					
Kari Purcell	Encino Ch of Comm						X
Carol Levin	EPOA	X					
Gerald Silver	Homeowners of Encino				X		
	Non-Voting Youth						
Jess Whitehill	Area 4 Alt						
Diane Rosen	Area 5 Alt						
Manjeri Krishna	Area 7 Alt						
Board Quorum: 11	Total:	15			2	2	1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Patricia Bates

Authorized Signature:

Alex Garay

Print/Type Name: Patricia Bates

Print/Type Name: Alex Garay

Date: 7/24/2019

Date: 7/24/2019

ENC-001

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino

Meeting Date: 09 25 2019

Budget Fiscal Year: 2019-2020

Agenda Item No: 7B1

Board Motion and/or Public Benefit Statement (OP and NPG):

Encino Family Festival – Water Barricades: MOTION; EXE-19-09-0088: The ENC's Executive Committee recommends funding \$1,378.75 for water barricades for the Encino Family Festival, on October 6th 2019, due to safety concerns and subject to approval from LA City Funding.

Vendor is California Barricades

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1	X					
Walter Almora	Area 2					X	
Alex Garay	Area 3	X					
Oliver Rodriguez	Area 4				X		
Samantha Greitzer	Area 5	X					
Laurie Kelson	Area 6						
Jim Esterle	Area 7						
Mary Moore	Apt/Condo				X		
Heather Michaels	At-Large	X					
Henry Eshelman	At-Large	X					
Victoria Miller	Business	X					
Varant Majarian	Business	X					
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use			X			
Samuel Apikyan	Public Safety					X	
Anni Keusseyan	Religious Inst					X	
Patricia Bates	Volunteer Serv	X					
Karie Purcell	Encino Ch of Comm						X
Carol Levin	EPOA		X				
Gerald Silver	Homeowners of Encino		X				
Jess Whitehill	Area 4 Alt						
Manjeri Krishna	Area 7 Alt						
Board Quorum: 11		Total:	11	2	1	4	1

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Authorized Signature: <i>[Signature]</i>	Authorized Signature: <i>[Signature]</i>
Print/Type Name: Patricia Bates	Print/Type Name: Alex Garay
Date: 9/25/2019	Date: 9/25/2019

ENC-001

ENCINO NEIGHBORHOOD COUNCIL
BUDGET FOR 10/6/19 EVENT
ENCINO FAMILY FESTIVAL

CHARGES FROM Encino Chamber of Commerce for booth, electricity and health permit	459
Popcorn, cleaning and other supplies, bottled water, and any other incidental fees	191
Original	<u>650</u>
Revision: Partial cost of water barricades for event	1378.75
Revised Budget	2028.75

ENC-001



INVOICE

Invoice #	Date	Terms
62547-ENC	9/30/2019	Prepaid

Bill To
Encino Neighborhood Council 4933 Balboa Blvd. Encino, CA 91316

Job Location
Ventura Blvd btwn Balboa Blvd & Amestoy Encino

Customer Contact	Customer Job #	Purchase Order #	CBR Job #
Diana 213-500-5443			29233

Service or Item Description	Quantity	Service or Rental Date(s)	Amount
6' Water Filled Barriers (72 x 18 x 32)	30	10/5	
Delivery 10PM	1	10/5	
Pick Up 10PM	1	10/6	
Water for K-Rail	1	10/5	

THANK YOU FOR YOUR BUSINESS. YOU ARE A VALUED CUSTOMER.		Total	\$1,378.75
		Payments/Credits	\$0.00
		Balance Due	\$1,378.75

California Barricade, Inc.
1550 East Saint Gertrude Place Santa Ana, CA 92705
(800) 327-8844 Toll Free (714) 558-8474 Local
(714) 558-3821 Fax
CSLB #785733 (C-31)

ENC-001

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Encino

Meeting Date: 09 25 2019

Budget Fiscal Year: 2019-2020

Agenda Item No: 7B1

Board Motion and/or Public Benefit Statement (CIP and NPG):

Encino Family Festival – Water Barricades: MOTION; EXE-19-09-0088: The ENC's Executive Committee recommends funding \$1,378.75 for water barricades for the Encino Family Festival, on October 6th 2019, due to safety concerns and subject to approval from LA City Funding.

Vendor is California Barricades

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Lee Blumenfield	Area 1	X					
Walter Almora	Area 2					X	
Alex Garay	Area 3	X					
Oliver Rodriguez	Area 4				X		
Samantha Greitzer	Area 5	X					
Laurie Kelson	Area 6						
Jim Esterle	Area 7						
Mary Moore	Apt/Condo				X		
Heather Michaels	At-Large	X					
Henry Eshelman	At-Large						
Victoria Miller	Business						
Varant Majarian	Business						
Glenn Bailey	Park Adv/Env	X					
Eliot Cohen	Planning & Land Use			X			
Samuel Apikyan	Public Safety				X		
Anni Kusseyan	Religious Inst				X		
Patricia Bates	Volunteer Serv	X					
Karie Purcell	Encino Ch of Comm						X
Carol Levin	EPOA		X				
Gerald Silver	Homeowners of Encino		X				
Jess Whitehill	Area 4 Alt						
Manjeri Krishna	Area 7 Alt						

Board Quorum: 11

Total:

11 2 1 4 1 1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Patricia Bates

Authorized Signature:

Alex Garay

Print/Type Name: Patricia Bates

Print/Type Name: Alex Garay

Date: 9/25/2019

Date: 9/25/2019