Monthly Expenditure Report



Reporting Month: July 2020 **Budget Fiscal Year: 2020-2021**

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available						
\$42000.00	\$312.98	\$41687.02	\$0.00	\$0.00	\$41687.02	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$312.98		\$0.00		
Outreach	\$27000.00	\$0.00	\$26687.02	\$0.00	\$26687.02	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00	
Neighborhood Purpose Grants	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00	
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$0.00		

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	07/05/2020	Approved 2020-2021 Budget/Administrative Package: Emailing service for contacting constituents	General Operations Expenditure	Office	\$45.00
2	SPECTRUM	07/07/2020	Approved 2020-2021 Budget/Administrative package: internet service	General Operations Expenditure	Office	\$69.99
3	GOOGLE Google Storage	07/07/2020	Approved 2020-2021 Administrative Package: monthly charge for additional data storage	General Operations Expenditure	Office	\$2.99
4	THE WEB CORNER, INC	07/10/2020	Approved 2020-2021 Budget/Administrative Packet: This is for monthly web site maintenance	General Operations Expenditure	Office	\$150.00
5	EIG CONSTANTCONTACT.CO	07/22/2020	Approved 2020-2021 Budget - Office, Emailing service	General Operations Expenditure	Office	\$45.00
Subtotal:					\$312.98	

	Outstanding Expenditures						
# Vendor Date Description Budget Category Sub-category						Total	
Subtotal: Outstanding						\$0.00	



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Billing Activity - Invoices

Encino Neighborhood Council Attn: Patricia Bates 200 N. Spring St FL 20 Los Angeles CA 90012-4801 P: 818-971-6996

Today's Date: 07/14/2020 User Name: president@encinonc.org

Invoices from 06/14/2020 to 07/14/2020

Charge Amount Credit Amount Date **Description** 06/27/2020 Invoice #285525907 \$45.00

Constant Contact Toolkit - Email

Contacts

501 - 2,500 Contacts

Maximum Number of Contacts This Billing Period: 1257 \$45.00

Period from 06/27/2020 to 07/26/2020

Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

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JOHN ARNSTEIN ENCINO NEIGHBORHOOD COUNCI 4924 PASO ROBLES AVE ENCINO CA 91316-3458 Page 2 of 4

June 6, 2020

Account: Security Code: JOHN ARNSTEIN 8448 20 001 3772834

6486

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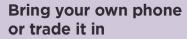
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June 6, 2020

Account Number: 8448 20 001 3772834

Security Code: 6486

Service At: 4924 PASO ROBLES AVE

ENCINO CA 91316-3458

Have questions about your bill?

Visit us at Spectrum.net/billing

Or, call us at 1-855-70-SPECTRUM (1-855-707-7328)

Summary Service from 06/06/20 through 07/05/20 details on following pages	
Previous Balance	69.99
Payments Received -Thank You!	-69.99
Remaining Balance	\$0.00
Internet Services	69.99
Current Charges	\$69.99
YOUR AUTO PAY WILL BE PROCESSED 06/23/20	
Total Due by Auto Pay	\$69.99

Thank you for choosing Spectrum.

To avoid a late fee, the BALANCE must be paid by the DUE DATE. We appreciate your prompt payment and value you as a customer.

Auto Pay Thank you for signing up for auto pay. Please note your payment may be drafted and posted to your Spectrum account the day after your transaction is scheduled to be processed by your bank.

Spectrum

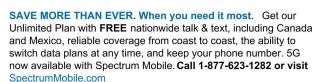
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JOHN ARNSTEIN ENCINO NEIGHBORHOOD COUNCI 4924 PASO ROBLES AVE ENCINO CA 91316-3458 **Auto Pay Notice**

SPECTRUM NEWS

Enrolled in Auto Pay: Your Auto Pay payment will be deducted on your due date.

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Download the latest version of the My Spectrum App from your device's app store. The My Spectrum App makes it easier than ever to manage your Spectrum services. A hassle-free experience with one convenient place for handling all your account needs.

June 6, 2020

JOHN ARNSTEIN

Account Number: 8448 20 001 3772834 Service At: 4924 PASO ROBLES AVE

ENCINO CA 91316-3458

Total Due by Auto Pay

\$69.99

SPECTRUM PO BOX 60074 CITY OF INDUSTRY CA 91716-0074 Page 4 of 4 June 6, 2020

JOHN ARNSTEIN

Account Number: 8448 20 001 3772834

Security Code: 6486



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8448 2000 NO RP 06 06072020 NNNNNNNN 01 994944

Charge Details

Previous Balance 69.99
Credit Card Payment 05/24 -69.99
Remaining Balance \$0.00

Payments received after 06/06/20 will appear on your next bill. Service from 06/06/20 through 07/05/20

Internet Services	
Internet Modem Lease	10.00
Basic Internet	59.99
	\$69.99
Internet Services Total	\$69.99
Current Charges	\$69.99
Total Due by Auto Pay	\$69.99

Billing Information

Tax and Fees - This statement reflects the current taxes and fees for your area (including sales, excise, user taxes, etc.). These taxes and fees may change without notice.

Terms & Conditions - Spectrum's detailed standard terms and conditions for service are located at spectrum.com/policies.

Spectrum Terms and Conditions of Service - In accordance with the Spectrum Terms and Conditions of Service, Spectrum services are billed on a monthly basis. Spectrum does not provide credits for monthly subscription services that are cancelled prior to the end of the current billing month.

Alternate Statement Formats - Alternative formats of Spanish, Spanish or English Braille and Spanish or English large print are available for future billing statements and customer communications, by request, and can be provided within 30 days of Spectrum's receipt of the request. To request an alternative format option, please contact Spectrum at 1-844-762-1301.

Broadcast TV Surcharge - The Broadcast TV Surcharge is a fee reflecting charges assessed to Spectrum by the owners of local broadcast and local "network-affiliated" TV stations.

Authorization to Convert your Check to an Electronic Funds
Transfer Debit - If your check is returned, you expressly authorize your
bank account to be electronically debited for the amount of the check plus
any applicable fees. The use of a check for payment is your
acknowledgment and acceptance of this policy and its terms and
conditions.

Past Due Fee / Late Fee Reminder - A late fee will be assessed for past due charges for service.

Franchise Administrator - City of Los Angeles, Information Technology Agency 200 N Main St, City Hall East, 14th Floor, Los Angeles CA 90012 Telephone and TDD: 3-1-1 One Call To City Hall or http://www.lacity.org

Complaint Procedures - You have 60 days from the billing date to register a complaint if you disagree with your charges.



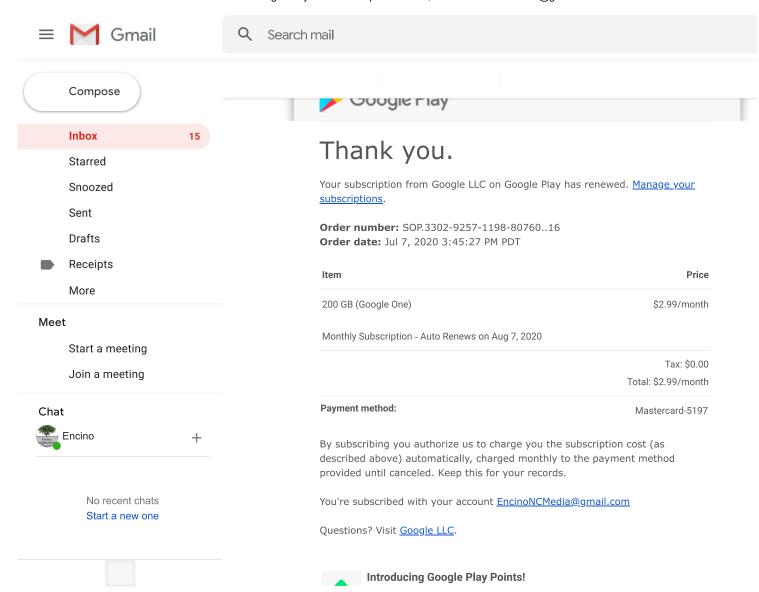
Visit Spectrum.com/stores for store locations. For questions or concerns, visit Spectrum.net/support



For questions or concerns, please call 1-855-707-7328.







Invoice

The Web Corner, Inc. 19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
7/1/2020	20493	7/1/2020

Bill To
Encino NC
4924 Paso Robles
Encino, CA 91316

		· [P.O. No.	Terms	Project
	I				
Quantity	Description			Rate	Amount
0	Phone Support and General Web Develop Monthly Hosting for encinocouncil.org (Inc Email Standard Mailboxes: 8 Accounts for encinonc.org (Included in	cluded ir		150.00 15.00 3.50	150.00 0.00 0.00
	payment at your earliest convenience. your business!			Total	\$150.00
7 5 5 101	,			Payments/Cre	dits -\$150.00
				Balance Due	\$0.00



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