Monthly Expenditure Report



Reporting Month: April 2022 **Budget Fiscal Year: 2021-2022**

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance Total Spent Remaining Outstanding Commitments Net Avai				Net Available	
\$34396.87	\$1984.36	\$32412.51	\$5500.00	\$0.00	\$26912.51

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$267.09		\$0.00	
Outreach	\$18750.00	\$1717.27	\$12662.51	\$0.00	\$12662.51
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Neighborhood Purpose Grants	\$21250.00	\$0.00	\$17750.00	\$5500.00	\$12250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$7603.13	

	Expenditures							
#	Vendor	Date	Date Description		Sub-category	Total		
1	THE WEB CORNER, INC	04/01/2022	Approved 2021-2022 budget - web site maintenance and hosting	General Operations Expenditure	Office	\$199.00		
2	4IMPRINT, INC	04/06/2022	Up to \$800 for 500 Credit Card Magnifiers imprinted with ENC's name and website, including setup and shipping.	General Operations Expenditure	Outreach	\$699.49		
3	OFFICE DEPOT #3320	04/07/2022	Tabling supplies for Recreation & Parks sponsored Spring Egg Hunt	General Operations Expenditure	Outreach	\$17.78		
4	GOOGLE Google Storage	04/07/2022	Approved 2021-2022 Budget - extra data storage capacity	General Operations Expenditure	Office	\$2.99		
5	J2 LINE2	04/17/2022	Approved 2021-2022 Budget - Telephone # and answering utility	General Operations Expenditure	Office	\$20.10		
6	EIG CONSTANTCONTACT.CO	04/27/2022	Approved 2021-2022 Budget - emailing service for outreach to constituents	General Operations Expenditure	Office	\$45.00		

7	ONEgeneration	03/30/2022	Motion to approve attending the ONEgeneration Senior Symposium, held on May 14th, 2022 at the ONEgeneration Campus at 17400 Victory Blvd., Van Nuys 91406, and further requests \$1,000 for a booth at th	General Operations Expenditure	Outreach	\$1000.00
	Subtotal:					\$1984.36

	Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	Friends of the Los Angeles River	05/02/2022	Motion to approve Neighborhood Purposes Grant request from Friends of the LA River in the amount of \$2,000 to fund cleanups in the Sepulveda Basin South Reserve in June 2022.	Neighborhood Purpose Grants		\$2000.00	
2	Portola Charter Middle School	05/10/2022	Motion to approve a Neighborhood Purposes Grant to Portola Middle School for \$3,500 for a student Mock Trail Program that includes instruction, teacher preparation, materials and a field trip to the M	Neighborhood Purpose Grants		\$3500.00	
	Subtotal: Outstanding						

Office of the City Clerk						110	
Administrative Services Division						1	S 165 (16)
Neighborhood Council (NC) Funding Prog	ram					1	
Board Action Certification (BAC) Form						Con the	Con the state of t
NC Name: Encino			Meeting Date:	2022 03 23			
Budget Fiscal Year: 2021-2022			Agenda Item N	lo: 9A1			
Board Motion and/or Public Benefit Statement (CIP and NPG):	The board approves the ONEGeneration \$1000 for a booth at	Campus	at 17400 Victo	ory Blvd., Van			
Method of Payment: (Select One)	■ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement
Recused Board Member	rs must leave the room prior		ote Count ussion and may no	ot return to the re	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
* Lee Blumenfeld	Area 1	х					
Dana Caruso (alt)	Area 2	х					
Vacant	Area 3						
Robert Wenger (Alt)	Area 4	х					
Michael Silva	Area 5	x			*		
Laurie Kelson	Area 6	x					
Jim Esterle	Area 7						х
Heather Michaels	At-Large	х					
Henry Eshelman	At-Large	Х					
Alex Garay	Apt/Condo	х				V	
Victoria Miller	Business	X					
Andrew Zucker	Business	х					
Jennifer Goldstein	Education	х					
David Krygier	Encino Chamber				X		
Vacant	Encino POA						
Eliot Cohen	Homeowners of Encino	×					
Glenn Bailey	Park/Environment	×					
Darin Spilman	Planning & Land Use	х					
Lissa Morrow (Alt)	Public Safety	х					
Anni Keusseyan	Religious	×) (
Patricia Bates	Volunteer/Service	x					
Brooke Resnik-Non-Voting	Youth						
Board Ouorum: 11	Total:	17	0	0	1	0	1

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature	Authorized Signature: Jan & San
Print/Type Name: Glenn Bailey Treasurer	Print/Type Name: Patricia Bates
Date: 3/25/2022	Date: 3/25/2022

^{**}Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



INVOICE

February 22, 2022

Encino Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration 17400 Victory Blvd. Van Nuys, CA 91406 818-708-4756

2022 Walk-Up Senior Symposium (ONEgeneration's Event -- May 14, 2022)

Item	Amount
Senior Symposium Participation –	
Booth, Canopy, Table with 2 chairs, and inclusion of logo on flyers, banners,	
programs and other outreach materials for the	\$1,000.00
May 14, 2022 Walk-up Senior Symposium	
Balance Due	\$1,000.00

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

818-345-7443	,a	Date	Invoice #	Terms
		4 /1/2022	23651	Due on Receipt
Bill To	OA'O	Ship To	•	
Encino Neighborhood Council 4924 Paso Robles Encino, CA 91316				

QTY	Description		Price Each	Amount
QTY 1 0 0	Monthly Maintenance hours for; phone suppo & website adjustments Hosting for: Monthly Ho (Included in maintenance) Email Standard Mailbo	Monthly Maintenance for April 2022: includes up to 1.5 hours for; phone support, web development, requests, & website adjustments Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance) Email Standard Mailboxes: 8 Accounts for encinonc.org (Included in		Amount 199.00 0.00 0.00
Thank you for	r your business.	Total		\$199.00
		Payments/Credits		-\$199.00
Balance Due				\$0.00



101 Commerce Street Oshkosh, WI 54901 Toll Free 877-446-7746 Fax 800-355-5043

Order Details

Order Number: 22621585 **Order Date:** 3/26/2022

Delivery Address

Alex Garay Encino Neighborhood Council 5437 Newcastle Ave. #226 Encino, CA 91316

Credit Card Size Magnifier (9664)

Description	Qty	Color	Cost/Unit	Total
Credit Card Size Magnifier	500	Blue / Clear	\$1.15	\$575.00
Set-Up Charge	1	n/a	\$45.00	\$45.00

Artwork Instructions

Imprint Front

Location:

Color(s): White

Order Total

Total	\$699.49
Tax	\$58.90
Freight	\$20.59

Important notice: In most cases the prices shown are actual and final. However due to the complexities of your artwork or the customization involved with the product, additional charges may apply or some of the additional charges shown may not be chargeable. If any changes are required, we will contact you by e-mail prior to production and you will have the option to cancel your order without penalty. In any case where additional charges apply your signed approval will be required to proceed.

We will be sending information about your order to you via e-mail. To avoid any delays, we do ask that you check your e-mail during the time your order is in process for any updates.

Office of the City Clerk	-					/>		
Administrative Services Division						god" (100 100	
Neighborhood Council (NC) Funding Prog Board Action Certification (BAC) Form	gram					Series The		
NC Name: Encino			Meeting Date: 2	2022 03 23				
				Agenda Item No: 9A3				
Board Motion and/or Public Benefit Statement (CIP and NPG):	The board approve spending up to \$800 for 500 credit card magnifiers from 4imprint. Each magnifier will have the ENC's name and website. The cost includes the setup and shipping							
Method of Payment: (Select One)	☐ Check		Credit Card		☐ Board	Member Reimb	ursement	
Recused Board Membe	rs must leave the room prio		e Count sion and may not	t return to the ro	om until after t	he vote is comple	ete.	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
* Lee Blumenfeld	Area 1	x						
Dana Caruso (alt)	Area 2	x						
Vacant	Area 3							
Robert Wenger (Alt)	Area 4	x						
Michael Silva	Area 5	х						
Laurie Kelson	Area 6	x						
Jim Esterle	Area 7				х			
Heather Michaels	At-Large	х						
Henry Eshelman	At-Large	х						
Alex Garay	Apt/Condo	×						
Victoria Miller	Business	x						
Andrew Zucker	Business	×						
Jennifer Goldstein	Education	x						
David Krygier	Encino Chamber				х			
Vacant	Encino POA							
Eliot Cohen	Homeowners of Encino	х						
Glenn Bailey	Park/Environment	×						
Darin Spilman	Planning & Land Use	x						
Lissa Morrow (Alt)	Public Safety	x		0.00				
Anni Keusseyan	Religious	х						
Patricia Bates	Volunteer/Service	x						
Brooke Resnik-Non-Voting	Youth							
Board Quorum: 11	Total:	17	0	0	2	0	0	
We, the authorized signers of the above public meeting was held in accordance compliant public meeting where a quoru	e with all laws, policies, a	nd procedure						
Authorized Signature Alma Brilan			Authorized Signature:					
Print/Type Name: Glenn Bailey			Print/Type Nam	Print/Type Name: Patricia Bates				

Date: 3/25/2022 Date: 3/25/2022

^{**}Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for



Encino Nieghborhood Council <encinoncmedia@gmail.com>

Your Google Play Order Receipt from Apr 7, 2022

Google Play <googleplay-noreply@google.com>
Reply-To: Google Play <googleplay-noreply@google.com>
To: EncinoNCMedia@gmail.com

Thu, Apr 7, 2022 at 3:45 PM



Thank you

Your subscription from Google on Google Play continues and you've been charged. Manage your subscriptions.

Order number: SOP.3302-9257-1198-80760..37

Order date: Apr 7, 2022 6:45:26 PM EDT
Your account: EncinoNCMedia@gmail.com

Price
\$2.99/month
Tax: \$0.00 Total: \$2.99/month
Mastercard-5197

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Office DEPOT OfficeMax

Tarzana - (818) 668-9067 04/07/2022 3:15 PM



SALE 3320-2-4216-890933-22.2.2 167060 BW SS Letter 270 @ 0.18 48.60 Bulk @0.028 -10.80 Retail After Discounts 37,80 Business Solutions Prc 7.56 You Pay 7.56SS 119594 CRAYON, 64BX 2 @ 4.79 8.68 Business Solutions Pro 8.68SS You Pay 16.24 Subtotal: Sales and Use Tax 1.54 Total: 17.78 Masterland 5197:

AUTH CODE 085165

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0000048000

CVS PIN Verified

Total Savines:

\$41 . 94 ***************

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Visit survey.officedepot.com

and enter the survey code below: 168Z 5E3X C4RN

Depot and Tribellas Brand had local

Office	-644-	City	Clark

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form





NC Name: Encino			Meeting Date: 2022 03 23					
			Agenda Item No: 9A4					
Board Motion and/or Public Benefit Statement (CIP and NPG):	In connection with the RAP Easter Egg Hunt at Encino Park on 4/9/2022, for the ENC's table, the board supports spending up to \$275 for popcorn, coloring supplies and copies of images to be colored. The crayons, copies and popcorn may come from Office Depot (or similar)							
Method of Payment: (Select One)	☐ Check ☐ Credit Card ☐ Board Member Reimbursement				ırsement			
			e Count					
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.								
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
* Lee Blumenfeld	Area 1	×						
Dana Caruso (alt)	Area 2	X						
Vacant	Area 3							
Robert Wenger (Alt)	Area 4	X						
Michael Silva	Area 5	Х						
Laurie Kelson	Area 6	×						
Jim Esterle	Area 7				X			
Heather Michaels	At-Large	X						
Henry Eshelman	At-Large	X						
Alex Garay	Apt/Condo	X						
Victoria Miller	Business	х						
Andrew Zucker	Business	x						
Jennifer Goldstein	Education	×						
David Krygier	Encino Chamber				X			
Vacant	Encino POA							
Eliot Cohen	Homeowners of Encino	×						
Glenn Bailey	Park/Environment	×						
Darin Spilman	Planning & Land Use	×						
Lissa Morrow (Alt)	Public Safety	×						
Anni Keusseyan	Religious	×						
Patricia Bates	Volunteer/Service	×						
Brooke Resnik-Non-Voting	Youth							
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	1							
Board Quorum: 11	Total:	17	0	0	2	0	0	
We, the authorized signers of the abov public meeting was held in accordance compliant public meeting where a quorur	with all laws, policies, ar	uncil, declare nd procedure	that the inform s. The above wa	ation presented as approved by	on this form is the Neighborh	accurate and co	omplete, and that a ord, at a Brown Act	
Atom Ballen				Authorized Sgnature:				
Print/Type Name: Glenn Bailey			Print/Type Name: Patricia Bates					
Date: 3/25/2022			Date: 3/25/2022					

^{**}Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for GUC as a F3/23/2022





PATRICIA BATES 200 North Spring Street Los Angeles CA-90012 US

Contact Number : +18184250962 Bill Date : 04/16/2022

Period: 03/16/2022 - 04/15/2022

Invoice No: C339426-13

Account Summary

Current Activity

Current Bill Amount(USD)

Fixed Charges - Line2 - Starter Monthly (USD) 15.99
Usage Charges(USD) 0.00

Current Bill Total(USD)	15.99
Net Charges	15.99
Other Charges(USD)	
Other Charges Total(USD)	0.00
Total Taxes, Charges & Fees(USD)	4.11
Current Amount(USD)	20.10
Payment(s) Received(USD)	20.10
Total Amount Due(USD)	0.00

Taxes, Charges, & Fees					
CA High Cost Fund A (State)	0.02				
CA Teleconnect Fund (State)	0.02				
CASF (State)	0.02				
FCC Regulatory Fee (Federal)	0.02				
FUSF (Federal)	1.11				
P.U.C. Fee NF (State)	0.01				
TRS (State)	0.02				
Universal Lifeline Telephone Service Charge (State)	0.12				
Utility Users Tax (Local)	0.77				
Compliance & Administrative Cost Recovery Fee	2.00				
Total Taxes, Charges, & Fees(USD)	4.11				

Billing Summary for Company - PATRICIA BATES Description of Charge Fixed Charges Company 15.99 Other Recurring Charges Total Charges (USD):



Print

Billing Activity - Invoices

Encino Neighborhood Council

Attn: Patricia Bates 200 N. Spring St FL 20 Los Angeles CA 90012-4801 US P: 818-971-6996 **Today's Date:** 04/30/2022

User Name:

Invoices from 03/30/2022 to 04/30/2022

Date Description Charge Amount Credit Amount

04/27/2022 Invoice #1651076563 \$45.00

Constant Contact - Email

501-2500 Contacts \$45.00

Max Period Contacts: 1138

Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US