

Monthly Expenditure Report



Reporting Month: October 2022

Budget Fiscal Year: 2022-2023

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29128.79	\$829.10	\$28299.69	\$0.00	\$0.00	\$28299.69

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$26000.00	\$267.35	\$24299.69	\$0.00	\$24299.69
Outreach		\$561.75		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$6000.00	\$0.00	\$4000.00	\$0.00	\$4000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2871.21	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	10/01/2022	Approved 2022-2023 Budget - Web site hosting and maintenance	General Operations Expenditure	Office	\$199.00
2	GOOGLE Google Storage	10/07/2022	Approved 2022-2023 budget - extra data storage	General Operations Expenditure	Office	\$2.99
3	LINE2	10/17/2022	Approved 2022-2023 Budget - telephone messaging service	General Operations Expenditure	Office	\$20.36
4	4IMPRINT, INC	10/18/2022	The board supports the purchase of 250 ENC logo'd glow sticks, from 4Imprint and authorize up to \$550 for the purchase to hand out at the Encino Disaster Preparedness Fair on October 22nd at Genesta Park.	General Operations Expenditure	Outreach	\$490.34
5	EIG CONSTANTCONTACT.CO	10/27/2022	Approved 2022-2023 Budget - emailing program for constituent contact	General Operations Expenditure	Office	\$45.00
6	SMART AND FINAL 477	10/29/2022	The Encino Neighborhood Council supports having/sharing a table at the Halloween Carnival on October 29, 2022 and supports funding up to \$250 for refreshments (not limited to; water & snacks) from Smart & Final or other Encino establishment.	General Operations Expenditure	Outreach	\$71.41

Subtotal:	\$829.10
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Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

The Web Corner, Inc.

Invoice

15300 Ventura Blvd. Suite 400
 Sherman Oaks, CA 91403
 818-345-7443

PAID
10/01/2022

Date	Invoice #	Terms
10/01/2022	24511	Due on Receipt

Bill To
Encino Neighborhood Council 4924 Paso Robles Encino, CA 91316

Ship To

QTY	Description	Price Each	Amount
1	October 2022 Monthly Maintenance for includes up to 1.5 hours for; phone support, web development, requests, & website adjustments	199.00	199.00
0	October 2022 Hosting for: Monthly Hosting for encinocouncil.org (Included in maintenance)	15.00	0.00
0	October 2022 Email Standard Mailboxes: 8 Accounts for encinonc.org (Included in maintenance)	3.50	0.00

Thank you for your business.	Total	\$199.00
	Payments/Credits	-\$199.00
	Balance Due	\$0.00



Encino Nieghborhood Council <encinoncmmedia@gmail.com>

Your Google Play Order Receipt from Oct 7, 2022

1 message

Google Play <googleplay-noreply@google.com>
Reply-To: Google Play <googleplay-noreply@google.com>
To: EncinoNCMedia@gmail.com

Fri, Oct 7, 2022 at 3:45 PM



Thank you

Your subscription from Google on Google Play continues and you've been charged. [Manage your subscriptions.](#)

Order number: SOP.3302-9257-1198-80760..43

Order date: Oct 7, 2022 6:45:26 PM EDT

Your account: EncinoNCMedia@gmail.com

Item	Price
200 GB (Google One) (by Google LLC) Auto-renewing subscription	\$2.99/month
	Tax: \$0.00
	Total: \$2.99/month

Payment method: Mastercard-5197

By subscribing, you authorize us to charge you the subscription cost (as described above) automatically, charged to the payment method provided until canceled. [Learn how to cancel.](#) Keep this for your records.

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Google Play

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View the Google Play [Refund Policy](#) and the [Terms of Service](#).

10/11/22, 9:24 AM

Gmail - Your Google Play Order Receipt from Oct 7, 2022

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Google LLC, 1600 Amphitheatre Pkwy, Mountain View, CA, 94043, United States

Please don't reply to this email, as we are unable to respond from this email address. If you need support, visit the [Google Play Help Center](#).

Invoice



PATRICIA BATES
200 North Spring Street
Los Angeles
CA-90012
US

Contact Number : +18184250962
Bill Date : 10/16/2022
Period : 09/16/2022 - 10/15/2022
Invoice No : C339426-19

Account Summary

Current Activity

Current Bill Amount(USD)	
Fixed Charges - Line2 - Starter Monthly (USD)	15.99
Usage Charges(USD)	0.00
Current Bill Total(USD)	15.99
Net Charges	15.99
Other Charges(USD)	
Other Charges Total(USD)	0.00
Total Taxes, Charges & Fees(USD)	4.37
Current Amount(USD)	20.36
Payment(s) Received(USD)	20.36
Total Amount Due(USD)	0.00

Taxes, Charges, & Fees

CA High Cost Fund A (State)	0.02
CA Teleconnect Fund (State)	0.02
CASF (State)	0.02
FCC Regulatory Fee (Federal)	0.02
FUSF (Federal)	1.35
P.U.C. Fee NF (State)	0.01
TRS (State)	0.02
Universal Lifeline Telephone Service Charge (State)	0.12
Utility Users Tax (Local)	0.79
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	4.37

Billing Summary for Company - PATRICIA BATES

Description of Charge

Fixed Charges

Company	15.99
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Other Recurring Charges

Total Charges (USD):	15.99
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101 Commerce Street
Oshkosh, WI 54901
Toll Free 877-446-7746
Fax 800-355-5043

Order Details

Order Number: 23750248

Order Date: 9/29/2022

Delivery Address

Alex Garay
Encino Neighborhood Council
5437 Newcastle Ave. #226
Encino, CA 91316

6" Glow Stick (118663)

Description	Qty	Color	Cost/Unit	Total
6" Glow Stick	250	Frost / Yellow	\$1.52	\$380.00
Set-Up Charge	1	n/a	\$55.00	\$55.00

Artwork Instructions

Imprint Side

Location :

Color(s) : Black (Standard)

Order Total

Freight	\$14.01
Tax	\$41.33
Total	\$490.34

Important notice: In most cases the prices shown are actual and final. However due to the complexities of your artwork or the customization involved with the product, additional charges may apply or some of the additional charges shown may not be chargeable. If any changes are required, we will contact you by e-mail prior to production and you will have the option to cancel your order without penalty. In any case where additional charges apply your signed approval will be required to proceed.

We will be sending information about your order to you via e-mail. To avoid any delays, we do ask that you check your e-mail during the time your order is in process for any updates.



[Print](#)

Billing Activity - Payments

Encino Neighborhood Council
Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P.: 818-971-6996

Today's Date: 10/31/2022
User Name:

Payments from 09/30/2022 to 10/31/2022

Date	Description	Charge Amount	Credit Amount
10-27-2022 05:04:00 AM	Payment - Credit Card (MasterCard) *****5197		\$45.00

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



[Print](#)

Billing Activity - Invoices

Encino Neighborhood Council
Attn: Patricia Bates
200 N. Spring St FL 20
Los Angeles CA 90012-4801
US
P.: 818-971-6996

Today's Date: 10/31/2022
User Name:

Invoices from 09/30/2022 to 10/31/2022

Date	Description	Charge Amount	Credit Amount
10/27/2022	Invoice #1666861438	\$45.00	
	Constant Contact - Email 501-2500 Contacts Max Period Contacts: 1163 From 09/27/2022 to 10/27/2022	\$45.00	

Billing questions? [Contact Support](#)

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Smart & Final &
Warehouse & Market. Friend & Neighbor.

Smart And Final
Store 477
16847 VENTURA BLVD
ENCINO, CA 91436
Telephone (818) 789-0242

Produce/Bulk/Floral

Lil Tiger Pumpkins	1.99	F
Lil Tiger Pumpkins	1.99	F
Tangerines 5 lb	6.99	F
Tangerines 5 lb	6.99	F
Lil Tiger Pumpkins	1.99	F

Grocery

Nestle Assorted Miniatu	9.99	F
Childs Play Candy	9.99	F
FMC Assorted Chocolate	11.49	F
Flavor Mix MP	19.99	F

SUBTOTAL 71.41

Total # Items Sold 9

71.41 @ 0.000% = 0.00

TOTAL 71.41
Mastercard 71.41

PURCHASE \$71.41
*****5197 MC
CHIP READ
REF#: 032765 APPROVED
MASTERCARD
ONLINE PIN VERIFIED
Mode: Issuer
IAD:
01102040036200001600000000000000FF

Legend
F - food stamp eligible

0010477291022004000039
|||||

You were served by:
Laura Lisa

Date Time Store Term Opr Tran
10/29/22 10:48 AM 477 4 10120 0039

Thank you for shopping at
Smart and Final

We want to know your thoughts!
Complete our survey and enter to win
1 of 5
\$100 SMART & FINAL GIFT CARDS
Visit www.smartandfinal.com/survey
within 7 days of this shop - thank you!

The health and safety of our customers
and our associates is our top priority

Thank you for wearing a face covering

Now Hiring!
Visit www.smartandfinal.com/careers

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name:

Meeting Date:

Budget Fiscal Year:

Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Board Quorum:	Total:						

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Patricia L. Brown*

Authorized Signature: *Alex Garay*

Print/Type Name:

Print/Type Name:

Date:

Date:

**Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.