

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Encino

**SECTION I - APPLICANT INFORMATION**

1a) Mulholland Middle School      95-6001908      \_\_\_\_\_      \_\_\_\_\_  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*

1b) 17120 Vanowen Street      Lake Balboa      CA      91406  
*Organization Mailing Address*      *City*      *State*      *Zip Code*

1c) \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
*Business Address (if different)*      *City*      *State*      *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**  
Kyle MacDonald      818-390-1309      kyle.macdonald1@lausd.net  
*Name*      *Phone*      *Email*

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead**      **Attach IRS Determination Letter**

3) \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the purpose and intent of the grant.

The Mulholland Middle School Garden is a place that serves children from the Lake Balboa and Encino areas surrounding it. It is a place for students to discover nature and learn how humans have a large impact on it. It's main purpose however is an area for students with special needs to develop needed skills in life to become successful. This grant would be used to purchase supplies needed to improve the garden such as garden beds, bags of organic soil, furniture, greenhouse supplies and water-saving technology to cut down on our use on city water.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The goal of this grant is to grow plants from seed, have the students tend to them and ultimately give the fruit away to students from the community. It is important that students understand the farm to table connection and learn how to make healthy diet choices. This grant will serve to accomplish that by teaching students the benefit of hard work, responsibility and proper food choices.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
Electrician	\$ 500	\$
Plumber	\$ 500	\$
HVAC Personnel	\$ 500	\$ 1500

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Raised garden beds, rain barrels	\$ 2000	\$
Organic Fertilizers, Various Kelloggs Organic Soil	\$ 1000	\$
Timer Watering System	\$ 500	\$ 3500

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5000

10a) Start date: 05/01/23 10b) Date Funds Required: 04/01/23 10c) Expected Completion Date: 06/30/23  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Text	

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

Yes  No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

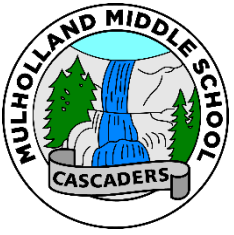
12a) Executive Director of Non-Profit Corporation or School Principal **REQUIRED\***

Raquel Segal Principal *Raquel Segal* 3/22/2023  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED\***

Joel Domine Assistant Principal *Joel Domine* 3/22/2023  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT  
*William Mulholland Middle School*  
*Police Academy Magnet & STEAM Robotics Magnet School*  
17120 Vanowen Street, Van Nuys, California 91406  
Telephone: (818) 609-2500 Fax (818) 345-1933

**Alberto M. Carvalho**  
Superintendent

**David Baca, Ed.D.**  
Region North Superintendent

**Raquel A. Segal**  
Principal

March 9, 2023

To whom it may concern,

Over the last few years, Mulholland has increasingly turned to diversity, equity, and inclusion by designing and implementing school policies to resolve inequities. Teachers, for example, order more classroom books with stories that better reflect students' racial diversity. In addition, the district mandates anti-bias training to prevent stereotyping that can threaten student progress, such as setting lower expectations for students of color. On the micro level, these changes open educators' eyes to just how inequitable schools can be and bring into focus how to start resolving inequities and making Mulholland Middle School more diverse, equitable, inclusive, and more effective through a school garden project.

Our garden education team observed various special education classroom teachers. It worked closely with teachers to provide guidance and best practices to include all students in a garden-based learning project. We will search online to gather inclusion strategies and adaptive gardening practices that best apply to garden-based learning. Finally, we will share with other garden educators, as well as general and special education teachers' information regarding growing various fruits and vegetables, the importance of gardening as a lifelong hobby, and the development of student self-reliance.

One key to the success of Mulholland's School Garden Project is developing community buy-in. The collaborative community partnership strengthens an ongoing reciprocal relationship that fosters safe and inclusive spaces. As a result, continuous assessment of program impact can be accessible and community-centered. Mulholland will complete the garden project by June 2023.

Thank you,

Raquel A. Segal, Principal  
Mulholland Middle School  
17120 Vanowen St, Lake Balboa, CA 91406  
Office : 818-609-2500 \* Fax : 818-345-1933