

<div style="display: flex; justify-content: space-between;"> <div>ENCINO</div> <div>Neighborhood Council</div> </div> <div style="text-align: center;"> <b>Annual Budget for Fiscal Year:</b> <u>\$32000.00</u> </div>	
<b>Annual Budget Funds</b>	\$32000.00
<b>Rollover Funds*</b>	\$15044.32
<b>Total Annual Budget Funds</b>	<b>\$47,044.32</b>

Office/Operational Expenditures Category	
GENERAL OFFICE EXPENSE (SUPPLIES/DATA STORAGE ETC)	\$300.00
SOFTWARE LICENSE INCLUDING ZOOM	\$350.00
TEMPORARY STAFFING / SOCIAL MEDIA ADMIN	\$1000.00
PHONE MESSAGING / NUMBER	\$200.00
CONTACT MANAGEMENT - EMAIL PLATFORM	\$1000.00
MEETING COPYING / PRINTING / INFORMATIONAL FLYERS	\$400.00
WEBSITE HOSTING / MAINTENANCE	\$2500.00
MEETING COSTS - REFRESHMENTS	\$1000.00
<b>Total Office/Operational Expenditures</b>	<b>\$6750.00</b>

\*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

Outreach Expenditures Category	
BUDGET ADVOCATES	\$500.00
CONGRESS OF NEIGHBORHOODS	\$500.00
FACEBOOK BOOSTS	\$794.32
OUTREACH EVENTS/PROMO MATERIALS	\$14,000.00
ADVERTISING MATERIALS & SERVICES	\$500.00
<b>Total Outreach Expenditures</b>	<b>\$16,294.32</b>

Election Expenditures Category	
ADVERTISING / OUTREACH	\$2000.00
<b>Total Election Expenditures</b>	<b>\$2000.00</b>

<b>Neighborhood Purposes Grants (NPG) Expenditures Category</b>	
LOCAL SCHOOLS AND PARKS	\$14500.00
<b>Total NPG Expenditures</b>	<b>\$14,500.00</b>

<b>Community Improvement Projects (CIP) Expenditures Category</b>	
PUBLIC SPACE BEAUTIFICATION & IMPROVEMENT	\$7500.00
<b>Total CIP Expenditures</b>	<b>\$7500.00</b>



<b>TOTAL ANNUAL BUDGET ALLOCATIONS</b>	
<b>Office/Operational Expenditures</b>	\$6750.00
<b>Outreach Expenditures</b>	\$16294.32
<b>Election Expenditures</b>	\$2000.00
<b>General and Operational Expenditures</b>	<b>\$27,044.32</b>
<b>Neighborhood Purposes Grants (NPG) Expenditures</b>	<b>\$14,500.00</b>
<b>Community Improvement Projects (CIP) Expenditures</b>	<b>7500.00</b>
<b>TOTAL EXPENDITURES FOR THE FISCAL YEAR</b>	<b>\$47,044.32</b>

Office of the City Clerk

Administrative Services Division



Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

NC Name: ENCINO		Meeting Date: Wednesday, December 11, 2024					
Budget Fiscal Year: 2024 / 2025		Agenda Item: 7.B					
Board Motion and/or Public Benefit Statement (CIP and NPG):		MOTION: The ENC Board approves revising the Budget for Fiscal Year 2024/2025: by increasing the NPG Category by \$4,500 for a new total of \$14,500.					
Method of Payment: (Select One) <input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement							
VOTE COUNT <div>Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.</div>							Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1				1		
LeeVante Haywood	Area 2	1					
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large	1					
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino	1					
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use				1		
Roy Nwaiser	Public Safety	1					
Anni Keusseyan	Religious					1	
Max Furberg	Youth				1		
VAC.	Volunteer						
Board Quorum: 11	Total :	12	0	0	5	1	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.

Authorized Signature:  Print / Type Name: Laure Stevens / Treasurer Date: Wednesday, December 11, 2024	Authorized Signature:  Print / Type Name: I Glenn Bailey / Second Signer Date: December 12, 2024
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\*\*Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.