# **Monthly Expenditure Report**



Reporting Month: April 2025 **Budget Fiscal Year: 2024-2025** 

NC Name: Encino Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$24846.84	\$4522.14	\$20324.70	\$5919.24	\$0.00	\$14405.46

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$300.70		\$0.00		
Outreach	\$23700.00	\$4035.17	\$11480.38	\$0.00	\$11480.38	
Elections		\$186.27	7	\$0.00		
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$3000.00	\$0.00	
Neighborhood Purpose Grants	\$20344.32	\$0.00	\$5844.32	\$2919.24	\$2925.08	
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$22197.48		

	Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	THE WEB CORNER, INC.	04/01/2025	Recurring Monthly Office Expense. Website Hosting	General Operations Expenditure	Office	\$199.00	
2	IN ROCKIT PRINTS	04/10/2025	Motion: The ENC Board approves an outreach cost expenditure of up to \$300 for ENC Logo shirts for Board members.	General Operations Expenditure	Outreach	\$288.09	
3	FACEBK 47CCBNCVX2	04/14/2025	Encino Day FaceBook boosts- Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$10.00	
4	FACEBK CSAF5NYVX2	04/15/2025	Encino Day Facebook Boost - Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$10.00	
5	FACEBK ZTYD5P8WX2	04/16/2025	Encino Day Facebook Boosts -Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$11.00	
6	DRI UPRINTING	04/17/2025	Encino Day Banners Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$198.25	

7	AMAZON RETA 9D8B96JV3	04/17/2025	Encino Day Supples Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$171.48
8	AMAZON RETA SO3SM66A3	04/17/2025	Encino Day Supples Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$12.39
9	AMAZON MARK H86UK9KV3	04/17/2025	Encino Day Supples Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$168.79
10	AMAZON MARK QV75P8PG3	04/17/2025	Encino Day Supplies Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$32.91
11	FACEBK 2QFMLNYAX2	04/17/2025	This is an incorrect charge and it has been credited to our account	General Operations Expenditure	Office	\$40.00
12	FACEBK 2QFMLNYAX2	04/17/2025	This is a mistaken charge and has been creditedThere is no back-up on our account.	General Operations Expenditure	Office	\$-40.00
13	OFFICE DEPOT #3320	04/17/2025	Offce Depot - Encino Day Flyers. motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$5.00
14	FACEBK K3ERSN4WX2	04/18/2025	Encino Day Social Media Boosts Facebook Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.	General Operations Expenditure	Outreach	\$11.00
15	FACEBK UCV2DNYVX2	04/18/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Facebook Boost	General Operations Expenditure	Outreach	\$13.00
16	AMAZON MARK IV81805T3	04/18/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Snacks-Refreshments	General Operations Expenditure	Outreach	\$127.83
17	WAL-MART #5152	04/19/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. ice Cream - Refreshments Encino Day	General Operations Expenditure	Outreach	\$205.08
18	SMART AND FINAL 477	04/19/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Waters - Refreshments	General Operations Expenditure	Outreach	\$57.40
19	FEDEX OFFICE 800000836	04/20/2025	Motion: The ENC Board approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes social media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the ENC Encino Day Event. Flyers	General Operations Expenditure	Outreach	\$12.97

20	FACEBK 4TZTBP8WX2	04/20/2025	motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Facebook Boost	General Operations Expenditure	Outreach	\$15.00
21	AMAZON MARK NU10Y10U3	04/20/2025	Motion: The ENC Board approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes social media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the ENC Encino Day Event. Name tags for Encino Candidates & Clipboards for voter registration at Encino Day	General Operations Expenditure	Elections	\$30.77
22	DRI UPRINTING	04/22/2025	Election Outreach Motion: The ENC Board approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes social media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the ENC Encino Day Event.	General Operations Expenditure	Elections	\$113.81
23	AMAZON MARK CI7E96RB3	04/22/2025	Election outreach supplies - Motion: The ENC Board approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes social media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the ENC Encino Day Event.	General Operations Expenditure	Elections	\$41.69
24	FACEBK WS9M7NQVX2	04/22/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Facebook Boost	General Operations Expenditure	Outreach	\$17.00
25	FEDEX OFFICE 800000836	04/25/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Copies / Flyers / Signage	General Operations Expenditure	Outreach	\$143.66
26	VALLEY PERMITS	04/25/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day - LA Parks Permit Fee	General Operations Expenditure	Outreach	\$905.72
27	VALLEY PERMITS	04/25/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day-Park Permit Deposit	General Operations Expenditure	Outreach	\$500.00
28	TRADER JOE S #056	04/26/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day Supplies	General Operations Expenditure	Outreach	\$66.56

29	GELSON'S MARKETS #2	04/26/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day Supplies	General Operations Expenditure	Outreach	\$107.00
30	FEDEX OFFIC25000025031	04/26/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day Signage Copies	General Operations Expenditure	Outreach	\$9.81
31	AMAZON FRESH YC6S69QO3	04/26/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day Supplies	General Operations Expenditure	Outreach	\$129.05
32	SMART AND FINAL 477	04/27/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day Supplies	General Operations Expenditure	Outreach	\$17.72
33	SMART AND FINAL 477	04/27/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day Supplies	General Operations Expenditure	Outreach	\$25.48
34	SMART AND FINAL 477	04/27/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day Supplies	General Operations Expenditure	Outreach	\$89.60
35	EIG CONSTANTCONTACT.C	04/27/2025	Recurring Email Platform.	General Operations Expenditure	Office	\$88.00
36	LINE2	04/28/2025	Land Line / Voicemail Monthly Recurring Charge	General Operations Expenditure	Office	\$13.70
37	RAISING CANES 1076 MOB	04/28/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Encino Day Refreshments	General Operations Expenditure	Outreach	\$163.53
38	FACEBK 729BCPCVX2	04/30/2025	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025. Facebook Boost	General Operations Expenditure	Outreach	\$9.85
39	Andrea Lee Magill	04/08/2025	Motion to provide up to \$1,000 for refreshments, supplies, support and outreach for CERT's 3rd Annual Encino Disaster Preparedness Drill on March 25, 2025. Make-up artist for disast	General Operations Expenditure	Outreach	\$500.00
	Subtotal:					\$4522.14
						·

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Shakespeare By THe Sea	04/30/2025	Motion: The Encino Neighborhood Council approves the motion, as amended, to approve a Neighborhood Purposes Grant application from Shakespeare by the Sea to produce a performance at Sepul	Neighborhood Purpose Grants		\$2000.00

2	Encino Elementary E-Team, Inc.	04/30/2025	Motion The Encino. Neighborhood Council Approves the NPG Application for \$919.24 for Encino Charter E-team.	Neighborhood Purpose Grants	\$919.24
3	Site & Studio Conservation	05/12/2025	MOTION: ENC Board approves an expenditure of \$3000.00 to pay Site Studio Conservation for a Community Improvement Project (CIP) to complete the restoration of the "Th	Community Improvement Project	\$3000.00
Subtotal: Outstanding \$5919.24					\$5919.24

# Office DEPOT OfficeMax

Tarzana - (818) 668-9067 04/17/2025 2:49 PM



3320-1-9789-106041-24.8 1 SALE

285423 ROUND UP DONAT 5.00 E

5.00 Subtotal:

Total: 5.00

5.00 MasterCard 4710:

AUTH CODE 037477

TDS Contactless

AID A0000000041010 MASTERCARD th our policy, Other restrictions

TVR 0000008001

CVS No Signature Required for separate rature policy. Catalog and Web

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only Shecial orders are not returnable, See

Shop online at www.officedepot.com \*\*\*\*\*\*\*\*\*

WE WANT TO HEAR FROM YOU! Visit survey officedepot.com and enter the survey code below C74B 680T STDV or scan the below QR code



\*

\*\*\*\*\*\*\*\*\*\* Office Depot and Office Nax Branded

Office Depot is proud to partner with Round It Up America For purposes of this donation

Please use Tax ID 45-2258715

For more information, please visit www.rounditupamerica.org 4/2/25, 8:26 PM Transaction Receipt

# Merchant: The Web Corner, Inc

15300 Ventura Blvd. Suite 400

Sherman Oaks, CA 91403 8183457443

US

Order Information

Description: Monthly Maintenance. Hosting, Email Standard
08/03/2020 Auth Patrcia ema

il

Order Number:

Customer ID:

P.O. Number:

Invoice Number:

Billing Information Shipping Information

Patricia Bates Encino NC

Shipping: 0.00

Tax: 0.00

Total: USD 199.00

Payment Information

Date/Time: 01-Apr-2025 03:24:14 MDT

Transaction ID: 120955032210

Transaction Type: Authorization w/ Auto Capture

Transaction Status: Settled Successfully

Authorization Code: 036850

Payment Method: MasterCard XXXX4702

Terms

15300 Ventura Blvd. Suite 400 Sherman Oaks, CA 91403 818-345-7443

010-343-7443		<b>3</b> /1/2025	28220	Due on Receipt
Bill To	OA OA	Ship To		
Encino Neighborhood Council Glenn Bailey 4924 Paso Robles Encino, CA 91316				

Date

Invoice

QTY	Description		Price Each	Amount
1		aintenance for includes up to 1.5 port, web development, requests,	199.00	199.00
0	April 2025 Hosting for		15.00	0.00
0	April 2025 Email Stand 4 Accounts for encin maintenance)	dard Mailboxes:	3.50	0.00
Thank you for your business.		Total		\$199.00
		Payments/Credits		-\$199.00
		Balance Due		\$0.00





**Rockit Prints** 2642 Toy Lane San Jose, CA 95121 USA hello@rockitprints.com www.rockitprints.com

BILL TO Encino Neighborhood Council Attn: Laure Stevens, Treasurer c/o Laure Stevens, Treasurer 4924 Paso Robles Ave. Encino, CA 91316 Tel.747-282-0450

SHIP TO Encino Neighborhood Council 3447 Standish Dr. Encino, CA 91436

Tel.818-261-1175

DATE 04/08/2025 **PLEASE PAY** \$288.09

**DUE DATE** 04/08/2025

15 0 2	17.50 2.50 50.00	262.50T 0.00T 100.00T
0	2.50	0.00T
0	2.50	0.00T
2	50.00	100.00T
2	-50.00	-100.00T
1	75.00	75.00T
1	-75.00	-75.00T
1	37.00	37.00T
1	-37.00	-37.00T
		262.50
		25.59
		288.09
_	1	1 37.00

TOTAL DUE \$288.09

THANK YOU.



#### Payment receipt

# You paid \$288.09

#### to Rockit Prints on 4/10/2025

Invoice no.	2060
Invoice amount	\$288.09
Total	\$288.09
Status	Paid
Payment method	Credit Card
Authorization ID	MS0268215153

### Thank you



#### **Rockit Prints**

+14085506187

www.rockitprints.com | hello@rockitprints.com 2642 Toy Lane, San Jose, CA 95121

No additional transfer fees or taxes apply.

Intuit Payments Inc (IPI) processes payments as an agent of the business. Payments processed by IPI constitutes payment to the business and satisfies your obligation to pay the business, including in connection with any dispute or case, in law or equity. Money movement services are provided by IPI pursuant to IPI's licenses (NMLS #1098819, https://www.intuit.com/legal/licenses/payment-licenses). IPI is located at 2700 Coast Avenue, Mountain View, CA 94043, 1-888-536-4801.

Office of the City Clerk							
Administrative Services Division						acetyles 1	0 105 AND
Neighborhood Council (NC) Fund					city of the		
Board Action Certification (BAC)						City Clerk	DENDED THE
NC Name:	ENCINO			Mosting Date:	Wadnasda	y March 26, 20	25
Budget Fiscal Year:	2024 / 2025			Meeting Date: Agenda Item:	6.C	y Warch 26, 20	25
Board Motion and/ot Public Benefit			L				
Statement (CIP and NPG):	Motion: The ENC Board app Logo shirts for Board mem		reach cost exp	enditure of up to	\$300 for ENC		
Method of Payment: (Select One)	Check	X Credit Card	· [	Board Membe	r Reimbursem	ent	
VOTE COUNT Board Members m	ust leave the room prior to a	ny discussior	n and may not r	eturn to the roon	n until after the	e vote is complete	Recused e.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1				1		
LeeVante Haywood	Area 2	1					
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large	1					
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety				1		
Anni Keusseyan	Religious	1					
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	12	0	0	5	1	(
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedure						
Authorized Signature:	Lany Stur		Authorized Sig	gnature:	Sur	n Baile	ey ,
			Ī	-			

Date:

Print / Type Name: Glenn Bailey / Second Signer

Wednesday March 26, 2025 \*\*Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Laure Stevens / Treasurer

Print / Type Name:

Date:

# **Transaction details**



Amount

\$10.00

Subtotal: \$10.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$10.00 payment threshold.

Transaction ID

Payment method

9607757756008445-9444108872373327

8:57 PM

Date

MasterCard · 4702

Reference number CSAF5NYVX2

Apr 14, 2025,

Ad account

765696751184764

Status Paid Product

**Facebook** 

Post: "\* Solon us at EncinoFest on 4/27! A FREE event to..."

From Apr 13, 2025, 12:00 AM to Apr 14, 2025, 8:57 PM

Ad set name	Results	Amount	Ad set ID
Post: " 🌞 🎇 Join	487	\$10.00	120221144438970
Totals	487 1 Impressions	\$10.00	

# Receipt for Laure Stevens

Account ID: 765696751184764



Paid

Invoice/Payment Date Apr 14, 2025, 8:57 PM

Payment method

MasterCard · 4702

Reference Number: CSAF5NYVX2

\$10.00 USD

You're being billed because you reached your \$10.00 payment threshold.

Transaction ID 9607757756008445-9444108872373327

Campaigns

Product Type Meta ads

Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to"	040.00
From Apr 13, 2025, 12:00 AM to Apr 14, 2025, 8:57 PM	\$10.00
Post: "DDDJoin us at EncinoFest on 4/27!DDDA FREE event to" 487 Impressions	\$10.00

Meta Platforms, Inc. 1 Meta Way Menlo Park, CA 94025 United States





Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
Board Motion and/ot Public Benefit Statement (CIP and NPG):		tion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.					
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT  Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

# **Transaction details**



Amount

\$10.00

Subtotal: \$10.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$10.00 payment threshold.

Transaction ID

9514801138637436-9527924050658476

MasterCard · 4702

Payment method

Date

Apr 13, 2025, 10:32 PM

.021 141

Reference number 47CCBNCVX2

Ad account

765696751184764

Status Paid

Product Facebook

Post: "\* Join us at EncinoFest on 4/27! \ A FREE event to..."

From Apr 13, 2025, 12:00 AM to Apr 13, 2025, 10:32 PM

Ad set name	Results	Amount	Ad set ID
Post: " 😤 🎇 Join	498	\$10.00	120221144438970
Totals	498 1 Impressions	\$10.00	

Need help? Get help

### Receipt for Laure Stevens

Account ID: 765696751184764



Paid

Invoice/Payment Date
Apr 13, 2025, 10:32 PM

Payment method

MasterCard · 4702

Reference Number: 47CCBNCVX2

\$10.00 USD

Reference Number: 47 CCBNCVA2

You're being billed because you reached your \$10.00 payment threshold.

Transaction ID 9514801138637436-9527924050658476

Product Type Meta ads

#### Campaigns

 Post: "□□□Join us at EncinoFest on 4/27!□□□A FREE event to..."
 \$10.00

 From Apr 13, 2025, 12:00 AM to Apr 13, 2025, 10:32 PM
 \$10.00

 Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to..."
 498 Impressions
 \$10.00





Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
Board Motion and/ot Public Benefit Statement (CIP and NPG):		tion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.					
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT  Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

### Receipt for Laure Stevens

Account ID: 765696751184764



Invoice/Payment Date
Apr 16, 2025, 10:32 AM

Payment method

MasterCard · 4702

Reference Number: ZTYD5P8WX2

Transaction ID

9480049935445891-9509343099183239

Paid

\$11.00 USD

You're being billed because you reached your \$11.00 payment threshold.

Product Type
Meta ads

#### Campaigns

 Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to..."
 \$11.00

 From Apr 14, 2025, 12:00 AM to Apr 16, 2025, 10:32 AM
 \$11.00

 Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to..."
 835 Impressions

 \$11.00
 \$11.00

# **Transaction details**



Amount

\$11.00

Subtotal: \$11.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$11.00 payment threshold.

Transaction ID

9480049935445891-9509343099183239

Date

Apr 16, 2025, 10:32 AM

Reference number

ZTYD5P8WX2

Ad account

765696751184764

Product

Status Paid Facebook

Payment method

MasterCard · 4702

Post: "\* Join us at EncinoFest on 4/27! A FREE event to..."

From Apr 14, 2025, 12:00 AM to Apr 16, 2025, 10:32 AM

Ad set name	Results	Amount	Ad set ID
Post: " * Join	835	\$11.00	120221144438970
Totals	835 ① Impressions	\$11.00	





Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
Board Motion and/ot Public Benefit Statement (CIP and NPG):		tion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.					
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT  Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



8000 Haskell Ave., Van Nuys, CA 91406

Toll Free: 888.888.4211

Mon-Fri(24 Hours a Day), Sat-Sun(6am-5pm PT)

### Invoice for Order # 13913018

Order Date: 04/17/2025

P.O.#:

# Bill to: Encino Neighborhood Council

Laure Stevens

200 N Spring St., Los Angeles, CA, ID 11189497

Email: lstevensencino@gmail.com | Phone: (818) 261-1175

**Product Details Delivery & Destination** Quantity Price For Pickup - VAN NUYS ITEM #21988929 Digital Room, Inc. **Product: Vinyl Banners** 8000 Haskell Ave. Size: 6 ft. x 2 ft. Van Nuys, CA 91406 Printed Side: Front Only Phone: 888.888.4211 3 \$ 132.14 Material: 13 oz Standard Vinyl Hemming: None Shipping & Handling: \$0 Pole Pocket: None Grommets: Grommet on each corner Printing Time: 1 Business Day For Pickup - VAN NUYS ITEM #21988930 Digital Room, Inc. **Product: Vinyl Banners** 8000 Haskell Ave. Size: 6 ft. x 2 ft. Van Nuys, CA 91406 Printed Side: Front Only Phone: 888.888.4211 \$48.50 1 Material: 13 oz Standard Vinyl Hemming: None Shipping & Handling: \$0 Pole Pocket: None Grommets: Grommet on each corner Printing Time: 1 Business Day

# **Payment Information**

Credit Card: MASTERCARD Ending in 4702

Payment Date: 04/17/2025

Subtotal	\$180.64
Shipping & Handling	\$0
Sales Tax	\$17.61
Order Total	\$198.25
Paid	\$198.25

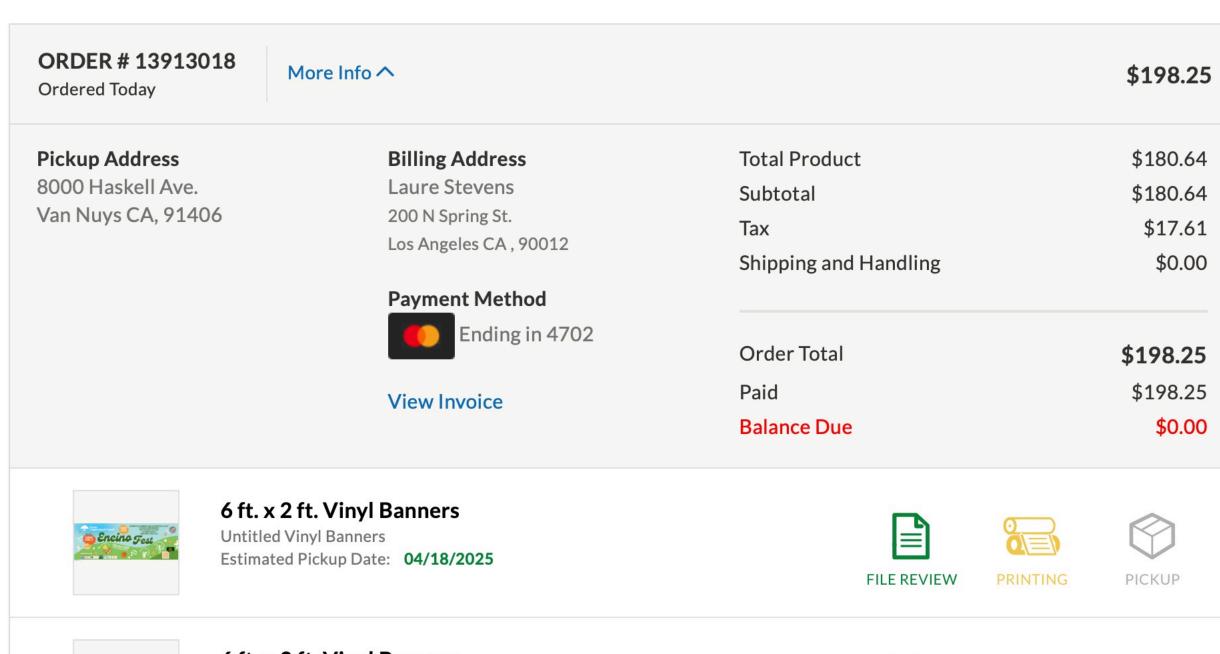






« 1 »

Order No. or Project Name	Q
Orders On Hold	0
Open Orders	1
All Orders	1
2025	~





# 6 ft. x 2 ft. Vinyl Banners

Cone w/a Cop - Encino Fest 04.27.25 Estimated Pickup Date: **04/18/2025** 







# Welcome, Laure!

| Printing

**ORDERS & PROOFS** 

QUOTES

**SAVED DESIGNS** 

**MAILING LIST** 

**SETTINGS** 

Order No. or Project Name

Orders On Hold 0 **Open Orders** 1 All Orders 1 2025 V

ORDER # 13913018 **Ordered Today** 

More Info ∨

6 ft. x 2 ft. Vinyl Banners **Untitled Vinyl Banners** 

Estimated Pickup Date: 04/18/2025





PRINTING



\$198.25

PICKUP



Encino Fest

6 ft. x 2 ft. Vinyl Banners

Cone w/a Cop - Encino Fest 04.27.25 Estimated Pickup Date: 04/18/2025







PICKUP





Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
Board Motion and/ot Public Benefit Statement (CIP and NPG):		tion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.					
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LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
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Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



#### Details for Order #113-4445117-3480216

Print this page for your records.

Order Placed: April 17, 2025

Amazon.com order number: 113-4445117-3480216

Order Total: \$171.48

#### **Preparing for Shipment**

Items Ordered Price

1 of: LesserEvil Himalayan Pink Salt Organic Popcorn, Premium Quality, Minimally Processed, No Vegetable Oil, 0.46 Oz, Pack of \$17.49 24

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

1 of: Charms Blow Pops, Assorted Flavors, 100-Count, 4lb 1oz Box

\$13.49

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Rush Shipping

#### **Preparing for Shipment**

Items Ordered Price

1 of: LesserEvil Himalayan Pink Salt Organic Popcorn, Premium Quality, Minimally Processed, No Vegetable Oil, 0.46 Oz, Pack of \$17.49 24

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Rush Shipping

**Items Ordered Price** 

1 of: LesserEvil Himalayan Pink Salt Organic Popcorn, Premium Quality, Minimally Processed, No Vegetable Oil, 0.46 Oz, Pack of \$17.49

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Rush Shipping

#### **Preparing for Shipment**

**Items Ordered** Price

\$21.86

1 of: Lay's Potato Chips, Classic, 1 Ounce (Pack of 40), Lay's

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Rush Shipping

#### **Preparing for Shipment**

**Items Ordered** Price \$21.86

1 of: Lay's Potato Chips, Classic, 1 Ounce (Pack of 40), Lay's

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Rush Shipping

#### **Preparing for Shipment**

**Items Ordered Price** \$21.86

1 of: Lay's Potato Chips, Classic, 1 Ounce (Pack of 40), Lay's

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### Shipping Address:

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Rush Shipping

#### **Preparing for Shipment**

**Items Ordered** Price \$19.97

1 of: Lay's Potato Chips, 4 Flavor Variety Pack, 1 oz Single Serve Bags, (40 Pack)

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### Shipping Address:

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 **United States** 

#### **Shipping Speed:**

Rush Shipping

#### **Preparing for Shipment**

**Items Ordered Price** 

1 of: Lay's Potato Chips, 4 Flavor Variety Pack, 1 oz Single Serve Bags, (40 Pack)

\$19.97

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 **United States** 

#### Shipping Speed:

Rush Shipping

**Payment information** 

Payment Method: Item(s) Subtotal: \$171.48 Mastercard ending in 4702 Shipping & Handling: \$2.99 Free Shipping: -\$2.99

----

Billing address Laure Stevens Total before tax: \$171.48 3447 STANDISH DR Estimated tax to be collected: \$0.00

ENCINO, CA 91436-4035 United States

**Grand Total:** \$171.48

To view the status of your order, return to Order Summary.

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Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
Board Motion and/ot Public Benefit Statement (CIP and NPG):		tion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.					
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT  Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



#### Details for Order #113-4031904-9684268

Print this page for your records.

Order Placed: April 17, 2025

Amazon.com order number: 113-4031904-9684268

Order Total: \$12.39

#### Shipping now

Items Ordered Price

 $1\ of:\ \textit{OFF! Family Care Insect \& Mosquito Repellent, Bug Spray Containing 15\% DEET, Protects Against Mosquitoes, 4\ Oz,\ 2\ Oz,\$ 

\$11.29

Count

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

FREE Prime Delivery

**Payment information** 

Payment Method:Item(s) Subtotal:\$11.29Mastercard ending in 4702Shipping & Handling:\$0.00

----

Billing addressTotal before tax:\$11.29Laure StevensEstimated tax to be collected:\$1.103447 STANDISH DR-----

Grand Total: \$12.39

United States

ENCINO, CA 91436-4035

To view the status of your order, return to Order Summary.

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Neighborhood Council (NC) Funding Program								
Board Action Certification (BAC)	Form					City Clerk	DIADED HA	
NC Name:	ENCINO			Meeting Date: Wednesday January 22, 2025				
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B			
Board Motion and/ot Public Benefit Statement (CIP and NPG):	Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.							
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent		
VOTE COUNT  Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.						Recused		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Joshua Sautter	Area 1	1						
LeeVante Haywood	Area 2				1			
VAC.	Area 3							
Robert Wenger	Area 4	1						
Diane Rosen	Area 5	1						
Laure Stevens	Area 6	1						
Andrew Zucker	Area 7				1			
Heather Michaels	At-Large				1			
Lissa Morrow	At-Large	1						
VAC.	Apt. / Condo							
Daniel Kashini	Business				1			
Kelvin Tolbert	Business	1						
Geri Hernandez-Abisror	Education	1						
VAC.	Encino Chamber							
Laurie Kelson	Encino EPOA	1						
Athena Novak	Home Owners Of Encino				1			
Glenn Bailey	Park/ Environment	1						
Matthew May	Planning & Land Use	1						
Roy Nwaisser	Public Safety	1						
Anni Keusseyan	Religious				1			
Max Furberg	Youth					1		
VAC.	Volunteer							
Board Quorum: 11	Total :	11	0	0	6	1	0	
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public meeting where a quorum of the Board was present.								
Authorized Signature: Lawy Strange			Authorized Signature:  Stens Bailey  Beint / Type Norma I Clans Bailey / Second Signer					
Print / Type Name: Laure Date:	Stevens / Treasurer Wednesday January 2	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	•	"	
Date.	vv curies udy January 2	. <u>, 202</u> 0	Date.					

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



#### Details for Order #113-9181890-6224242

Print this page for your records.

Order Placed: April 17, 2025

Amazon.com order number: 113-9181890-6224242

Order Total: \$168.79

#### Shipping now

Items Ordered Price

\$9.85

1 of: ANLOKE Double Sided Tape Heavy Duty 2 Pack, 1.2 Inch x 400 Inch , Extra Large Nano Double Sided Adhesive Tape for Walls, Carpets, and Posters - Removable Reusable, Washable(33.3FT)

Sold by: SSYAA (seller profile)

Supplied by: Other

Condition: New

2 of: Fixwal 6 Pack Black Table Cloths Rectangle 8FT, Spandex Table Covers, Table Cloths for 8 Foot Rectangle Tables, Fitted \$42.99 Tablecloth (96L x 30W x 30H Inch)

Sold by: Momok (seller profile)

Supplied by: Other

Condition: New

1 of: Fixwal 6 Pack 8ft Spandex Table Covers for 8 Foot Tables, Fitted Tablecloths Rectangle Folding Tables, Stretch Rectangular \$42.99 Table Cloths for Wedding, Banquet, Party (White, 96L x 30W x 30H Inch)

Sold by: Momok (seller profile)

Supplied by: Other

Condition: New

1 of: Gorilla Tape Tough & Wide, Black Tape, 2.88" x 25 yd (Pack of 1) - Heavy Duty and Weather Resistant for Indoor or \$14.98

Outdoor

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Rush Shipping

Payment information					
Payment Method:	Item(s) Subtotal:	\$153.80			
Mastercard ending in 4702	Shipping & Handling:	\$2.99			
	Free Shipping:	-\$2.99			
Billing address					
Laure Stevens	Total before tax:	\$153.80			
3447 STANDISH DR	Estimated tax to be collected:	\$14.99			
ENCINO, CA 91436-4035					
United States	Grand Total:	\$168.79			

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Neighborhood Council (NC) Funding Program								
Board Action Certification (BAC)	Form					City Clerk	DIADED HA	
NC Name:	ENCINO			Meeting Date: Wednesday January 22, 2025				
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B			
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VAC.	Area 3							
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Diane Rosen	Area 5	1						
Laure Stevens	Area 6	1						
Andrew Zucker	Area 7				1			
Heather Michaels	At-Large				1			
Lissa Morrow	At-Large	1						
VAC.	Apt. / Condo							
Daniel Kashini	Business				1			
Kelvin Tolbert	Business	1						
Geri Hernandez-Abisror	Education	1						
VAC.	Encino Chamber							
Laurie Kelson	Encino EPOA	1						
Athena Novak	Home Owners Of Encino				1			
Glenn Bailey	Park/ Environment	1						
Matthew May	Planning & Land Use	1						
Roy Nwaisser	Public Safety	1						
Anni Keusseyan	Religious				1			
Max Furberg	Youth					1		
VAC.	Volunteer							
Board Quorum: 11	Total :	11	0	0	6	1	0	
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Print / Type Name: Laure Date:	Stevens / Treasurer Wednesday January 2	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	•	"	
Date.	vv curies udy January 2	. <u>, 202</u> 0	Date.					

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



#### Details for Order #113-4987725-6920203

Print this page for your records.

Order Placed: April 17, 2025

Amazon.com order number: 113-4987725-6920203

Order Total: \$32.91

#### **Not Yet Shipped**

Items Ordered Price

1 of: 200PCS 20Colors Star Mini Bubble Wands, Party Favors Toys for Kids Child, Bath Time, Summer Outdoor Gifts for Girls Boys, Christmas Celebration, Thanksgiving New Year, Wedding, Easter Stuffer

\$29.99

Sold by: LAVESOM (seller profile)

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Delivery in fewer trips to your address

**Payment information** 

Payment Method:Item(s) Subtotal:\$29.99Mastercard ending in 4702Shipping & Handling:\$0.00

-----

Billing addressTotal before tax:\$29.99Laure StevensEstimated tax to be collected:\$2.923447 STANDISH DR-----

ENCINO, CA 91436-4035 Grand Total: \$32.91

United States

To view the status of your order, return to Order Summary.

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Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
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VOTE COUNT Board Members m	ust leave the room prior to	any discussio	n and may not re	eturn to the room	until after the	e vote is complete.	Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
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Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
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Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
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Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
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Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.





Laure Stevens - Treasurer Glenn Bailey - Sergeant-at-Arms

Officers:

4924 Paso Robles Ave. • Encino • CA • 91316 • (747) 282-0450

April 28, 2025

This \$40.00 charge is a mistake – it has been credited.

There is no back-up on our facebook account to upload.

Laure Stevens

Encino Neighborhood Council Area 6 Representative | Treasurer

Traffic & Transportation Committee Co-Chair

Mobile: 818-261-1175

Laury Stime

LStevensEncino@gmail.com

SUBSCRIBE TO THE ENC NEWSLETTER! HERE







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Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
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Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
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LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
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· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
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## Receipt for Laure Stevens

Account ID: 765696751184764



Invoice/Payment Date
Apr 16, 2025, 10:32 AM

Payment method

MasterCard · 4702

Reference Number: ZTYD5P8WX2

Transaction ID

9480049935445891-9509343099183239

Paid

\$11.00 USD

You're being billed because you reached your \$11.00 payment threshold.

Produ	ıct '	Турє	
Meta	ad	s	

#### Campaigns

 Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to..."
 \$11.00

 From Apr 14, 2025, 12:00 AM to Apr 16, 2025, 10:32 AM
 \$11.00

 Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to..."
 835 Impressions

 \$11.00
 \$11.00

## **Transaction details**



Amount

\$11.00

Subtotal: \$11.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$11.00 payment threshold.

Transaction ID

9480049935445891-

MasterCard · 4702

9509343099183239

Payment method

Date

Apr 16, 2025,

10:32 AM

Reference number

ZTYD5P8WX2

Ad account

765696751184764

Status Paid

Product

**Facebook** 

Post: "\* Join us at EncinoFest on 4/27! \ A FREE event to..."

From Apr 14, 2025, 12:00 AM to Apr 16, 2025, 10:32 AM

Ad set name	Results	Amount	Ad set ID
Post: " * Join	835	\$11.00	120221144438970
Totals	835 ① Impressions	\$11.00	

Need help? Get help





Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
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Daniel Kashini	Business				1		
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VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
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Max Furberg	Youth					1	
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## Receipt for Laure Stevens

Account ID: 765696751184764



Invoice/Payment Date Apr 18, 2025, 4:19 PM

Payment method

MasterCard · 4702

Reference Number: UCV2DNYVX2

Paid

Transaction ID

9547159175401632-9560300837420797

\$13.00 USD

You're being billed because you reached your \$13.00 payment threshold.

Product Type
Meta ads

#### Campaigns

 Post: "□□□Join us at EncinoFest on 4/27!□□□A FREE event to..."
 \$13.00

 From Apr 17, 2025, 12:00 AM to Apr 18, 2025, 4:19 PM
 \$13.00

 Post: "□□□Join us at EncinoFest on 4/27!□□□A FREE event to..."
 714 Impressions

 \$13.00
 \$13.00

Amount

\$13.00

Subtotal: \$13.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$13.00 payment threshold.

9547159175401632-9560300837420797 Transaction ID

MasterCard · 4702 Payment method

Apr 18, 2025, 4:19 PM Date

Reference number **UCV2DNYVX2** 

765696751184764 Ad account

Status Paid

Facebook **Product** 

Post: "\*\* \*\* Join us at EncinoFest on 4/27! 📞 🗳 A FREE event to..."

Results From Apr 17, 2025, 12:00 AM to Apr 18, 2025, 4:19 PM Ad set name

Post: "🌞 🎇 Join...

Impressions 714 📵

\$13.00

120221370751080...

Ad set ID

**Amount** 

\$13.00

714

NIAND CAIND AND

**Totals** 

Amount

\$13.00

Subtotal: \$13.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$13.00 payment threshold.

Transaction ID

9547159175401632-

Payment method

9560300837420797

MasterCard · 4702

Apr 18, 2025, 4:19 PM

Date

Reference number

UCV2DNYVX2

765696751184764

Ad account

Status Paid

**Product** 

**Facebook** 

Post: "\* Join us at EncinoFest on 4/27! \ A FREE event to..."

From Apr 17, 2025, 12:00 AM to Apr 18, 2025, 4:19 PM

Ad set name	Results	Amount	Ad set ID
Post: " 🌞 🎇 Join	714	\$13.00	120221370751080
Totals	714 1 Impressions	\$13.00	

Need help? Cot help





Neighborhood Council (NC) Fund	ding Program				city of		
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
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#### Final Details for Order #113-2015336-8193004

Print this page for your records.

Order Placed: April 17, 2025

Amazon.com order number: 113-2015336-8193004

Order Total: \$127.83

#### Shipped on April 18, 2025

Items Ordered Price

3 of: SkinnyPop Original Popcorn, Individual Snack Size Bags, Skinny Pop, Healthy Popcorn Snacks, Gluten Free, 0.65 Ounce (Pack of 30)

\$15.30

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

2 of: Boulder Canyon Kettle Style Potato Chips Variety Pack, 24 Count, Assorted 1.5oz. Bags, Olive Oil Classic Sea salt, Hickory \$20.99 BBQ, Sea Salt & Cracked Pepper, Classic Sea salt

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Delivery in fewer trips to your address

#### Shipped on April 17, 2025

Items Ordered Price

1 of: Assorted Candy Variety Pack - Individually Wrapped Party Candy Assortment - Candy For Every Occasion! (64 Ounces)
Sold by: Midnight-Munchies (seller profile)

\$39.95

Supplied by: Other

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

Delivery in fewer trips to your address

Payment Method: Item(s) Subtotal: \$127.83

#### **Payment information**

Mastercard ending in 4702 Shipping & Handling: \$0.00 -----**Billing address** Total before tax: \$127.83

Laure Stevens Estimated tax to be collected: \$0.00

3447 STANDISH DR ENCINO, CA 91436-4035

-----Grand Total: \$127.83

United States

**Credit Card transactions** MasterCard ending in 4702: April 18, 2025: \$127.83

To view the status of your order, return to Order Summary.

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Back to top

English United States Help

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Neighborhood Council (NC) Fund	ding Program				city of		
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Give us feedback @ survey.walmart.com Thank you! ID #:7VPOQG1SSLBG\_

Wal-Mart 9-8602 Mgr:ROSARIO 33 FALLBROOK AVE 1 HILLS CA 91307 002884 TE# 10 TR# ITEMS SOLD 45 4094 0292 0585 445

TR# 06261 ST# 05152

4455 OUTSHINE
OUTSHINE
OUTSHINE
OUTSHINE
OUTSHINE
OUTSHINE
GV FOG BAR
GV VAN BAR
GV VAN BAR
KLONDIKE
BOMB POP
PS NSA FUDGE
PS OCG SF
KLONDIKE
KLONDIKE
KLONDIKE
KLONDIKE
BOMB POP
BOMB POP 004154824404 004154879245 004154879245 004154841362 004154861604 007874237572 007874236616 00785486160 0076585601 007064000663 007064000663 007756700158 007756700158 0077565603114 007585603114 007585603114 BUMB FOR
HAAGEN DAZS
HAAGEN DAZS
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OUTSHINE
OUTSHINE
COUTSHINE
OUTSHINE
KLONDIKE
ORUMSTICK
DRUMSTICK
DRUMSTICK
DRUMSTICK
DRUMSTICK MASTERCARD \*\*\*\* \*\*\*\* \*\*\*\* \*\*\*\* APPROVAL # 071147
REF # U371BB130169
AID A0000000041010
AAC 85686D55161179B1
TERMINAL # 55163472
\*NO SIGNATURE REQUIRED 04/19/25 11:32:43
CHANGE DUE \*\*\*CUSTOMER COPY\*\*\* 0.00

Get free delivery



Scan for 30-day free trial.

Low Prices You Can Trust. Every Day. 04/19/25 11:32:44





Neighborhood Council (NC) Fund	ding Program				city of		
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# Smart & Final. Warehouse & Market, Friend & Neighbor.

Store 477 16847 VENTURA BLVD ENCINO, CA 91436 Telephone (818) 789-0242

Beverage	
First Street Water	39.90 F
10 @ 3.99 Regular Brice \$4.49	
CRV FOODSTAMP NONTAXAB	17.50* =
General Basket Verify	0.00
SUBTOTAL	57.40
Total # Itams Sold	11

Total # Items Sold 11

57.40 @ 0.000% = 0.00 57.40 TOTAL 57.40 Mastercand

PURCHASE \$57.40 \*\*\*\*\*\*\*\*\*\*4702 MC

CHIP READ REF#: 007882 APPROVED MASTERCARD

Mode: Issuer

TAD:

0110204001620000DFD600000000000000FF

Total Saved \$5.00 Item Savings 5.00

F - food stamp eligible x - non-discountable

### 0010477190425003000186

You were served by: Jennifer Date Time Store Term Opr 04/19/25 12:56 PM 477 3 40023 40023 0136

Thank you for shopping with us!

Complete our survey and enter for a chance to win a \$500 SMART & FINAL GIFT CARD Visit www.smartandfinal.com/survey within 7 days of this shop

Now Hiring! Visit www.smartandfinal.com/careers

One Trip & That's It

# Smart & Final. Warehouse & Market, Friend & Neighbor.

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CHIP READ REF#: 007882 APPROVED MASTERCARD

Mode: Issuer

TAD:

0110204001620000DFD600000000000000FF

Total Saved \$5.00 Item Savings 5.00

F - food stamp eligible x - non-discountable

### 0010477190425003000186

You were served by: Jennifer Date Time Store Term Opr 04/19/25 12:56 PM 477 3 40023 40023 0136

Thank you for shopping with us!

Complete our survey and enter for a chance to win a \$500 SMART & FINAL GIFT CARD Visit www.smartandfinal.com/survey within 7 days of this shop

Now Hiring! Visit www.smartandfinal.com/careers

One Trip & That's It



Receipt #: HAFK18968058F2D06X

April 20, 2025 5:19 PM

## **Print Orders**

**Order:** 2010136021340068 **\$11.82** 

Item	SKU	QTY	Unit Price	Price
Custom Multi Sheet		2	\$5.9100	\$11.82
CLR 1S 32# 11x17	0226	2	\$1.4200	\$2.84 T
11x17 Lamination	0339	2	\$4.4900	\$8.98 т

#### **In-Store Pickup Location**

Roy Nwaisser FXO 16425 Ventura Blvd Encino, CA 91436, US 3104977779 roy-enc@outlook.com

Total	\$12.97
Tax	\$1.15
Print Order Subtotal	\$11.82

#### Purchase APPROVED

MC	\$12.97
Acct #	****4702
Expiration Date	07/2028
Authorization	067743

Total Tender \$12.97

## Tell us how we're doing: fedex.com/welisten

By submitting your project to FedEx Office or by making a purchase in the FedEx Office store, you agree to all the FedEx Office terms and conditions, including limitations of liability, located at fedex.com/officeserviceterms or you may request a copy of our terms and conditions, which will be made available to you upon request.



058F2D06X PAGE 1/1

## Thank you, Laure Stevens.

Your order has been submitted.

#### Order number #2010136021340068

Confirmation email has been delivered to Istevensencino@gmail.com

<u>Join our email list</u> so that you're always the first to know about new products, exclusive discounts, and inspirational tips on how to get the most value out of your projects. You can unsubscribe at any time.

#### Contact information

#### **CONTACT PERSON**

Laure Stevens Istevensencino@gmail.com 8182611175

#### ALTERNATE PICKUP PERSON

Roy Nwaisser roy-enc@outlook.com 3104977779

## Pickup location

#### STORE LOCATION

FedEx Office Print & Ship 16425 Ventura Blvd, Encino, CA 91436

Estimated pickup time: Monday, April 21, 12:00pm

## Payment

#### PAYMENT METHOD

Pay by credit card ending in \*4702

#### BILLING ADDRESS

Laure Stevens
Encino Neighborhood Council
200 North Spring Street
Los Angeles, CA 90012

## Cart summary

PRODUCT N	AME	PRICE	QTY	DISCOUNT	SUBTOTAL
🛅 In-s	store pickup				
FedEx Of	fice				
Entire Notation of Course Conference Course	V2.Cone With A Cop F  SHOW DETAILS	\$5.91	2	-	\$11.82
SKU		BASE PRICE	QTY	DISCOUNT	TOTAL
CLR 1S 3	2# 11x17	\$1.42	2	-	\$2.84
11x17 La	amination	\$4.49	2	-	\$8.98

ADDITIONAL DETAILS

**Folding Production: Hand Finishing** 

Prints Per Page: One

Hole Punching Production: Machine Finishing

Paper Size: 11x17
Sides: Single-Sided
Orientation: Horizontal

Lamination: Glossy with 1/4" border

Offset Stacking: On Collation: Collated Print Color: Full Color Paper Type: Laser (32 lb.)

**Stapling Production: Machine Finishing** 

Questions about your order?
Call 1.800.GoFedEx or 1.800.463.3339
Note: Due to the customization of your order, no changes or cancellations are available after order submission.

Items (1)	\$11.82
Tax	\$1.15
Total Discount(s)	-
Total	\$12.97



#### FedEx Office Print On Demand - Order Confirmation #2010136021340068

nessage

no-reply.ecommerce@fedex.com <no-reply.ecommerce@fedex.com> Reply-To: no-reply.ecommerce@fedex.com To: lstevensencino@gmail.com Sun, Apr 20, 20



## This is an automated response. Please do not reply to this email. ##

Hi Laure Stevens,

Your order has been submitted! Thanks for choosing FedEx Office. We've got it from here!

If your order is being shipped, tracking information will be emailed to you once your products ship.

#### **ORDER SUMMARY**

Order Number: <u>2010136021340068</u>

Purchase Order Number:

Click your order number for more information.

FedEx Office (1 item)	Qty	Price
Copies & Custom Documents	2	\$11.82
	Items (1)	\$11.82
	Total Discount	-\$0.00
	Tax	\$1.15
	Total	\$12.97

Order Placed On: Apr 20, 2025 at 06:19 PM CST

If you have questions about your order, please call 1.800.463.3339. We look forward to working with you again soon!

Note: Due to the customization of your order, no changes or cancellations are available after order submission.

Customer Information	Pickup Location	Payment
Contact	FedEx Print & Ship	Payment Method
Laure Stevens Istevensencino@gmail.com 8182611175	FedEx Office Print & Ship 16425 Ventura Blvd, Encino, California, United States, 91436	Payment by: Credit Card ending in *4702 Billing Address

NA

Estimated pickup time: Monday, April 21, 12:00pm Laure Stevens 200 North Spring Street, Los Angeles, California, United States, 90012

This email has been sent to: <a href="mailto:lstevensencino@gmail.com">lstevensencino@gmail.com</a>.

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Neighborhood Council (NC) Funding Program							
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
NC Name:	ENCINO		N	Meeting Date:	Wednesday	y January 22, 20	025
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
Board Motion and/ot Public Benefit Statement (CIP and NPG):  Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.							
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT Board Members m	ust leave the room prior to	any discussio	n and may not re	eturn to the room	until after the	e vote is complete.	Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

## Receipt for Laure Stevens

Account ID: 765696751184764



Paid

Invoice/Payment Date Apr 19, 2025, 6:23 PM

Payment method

MasterCard · 4702

Reference Number: 4TZTBP8WX2

ZTBP8WX2

\$15.00 USD

Transaction ID 9682982981819256-9554159558034927

You're being billed because you reached your \$15.00 payment threshold.

Product Type
Meta ads

#### Campaigns

 Post: "□□□Join us at EncinoFest on 4/27!□□□A FREE event to..."
 \$15.00

 From Apr 18, 2025, 12:00 AM to Apr 19, 2025, 6:23 PM
 \$15.00

 Post: "□□□Join us at EncinoFest on 4/27!□□□A FREE event to..."
 867 Impressions
 \$15.00

Amount

\$15.00

Subtotal: \$15.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$15.00 payment threshold.

Transaction ID

9682982981819256-9554159558034927

Payment method

MasterCard · 4702

Apr 19, 2025, 6:23 PM

Date

Reference number

4TZTBP8WX2

Ad account

765696751184764

Status Paid

Product

**Facebook** 

Post: " Join us at EncinoFest on 4/27! A FREE event to..."

From Apr 18, 2025, 12:00 AM to Apr 19, 2025, 6:23 PM

Ad set name	Results	Amount	Ad set ID
Post: " 🔆 🎘 Join	867	\$15.00	120221370751080
Totals	867 ① Impressions	\$15.00	

Need help? Get help





Neighborhood Council (NC) Funding Program							
Board Action Certification (BAC)	Form					City Clerk	DIADED HA
NC Name:	ENCINO		N	Meeting Date:	Wednesday	y January 22, 20	025
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
Board Motion and/ot Public Benefit Statement (CIP and NPG):  Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.							
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT Board Members m	ust leave the room prior to	any discussio	n and may not re	eturn to the room	until after the	e vote is complete.	Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



#### Final Details for Order #113-8207535-1541814

Print this page for your records.

Order Placed: April 20, 2025

Amazon.com order number: 113-8207535-1541814

Order Total: \$30.77

#### Shipped on April 20, 2025

Items Ordered Price

1 of: Super Z Outlet Slim Plastic Transparent Thin Lightweight Colorful Fun Clipboard with Ruler Measurements, Hanging Hook for Portable Classroom Children Teacher College Size (9" x 12.5") (6 Pack)

\$12.99

Sold by: Super Z Outlet (seller profile)
Supplied by: Super Z Outlet (seller profile)

Condition: New

1 of: Avery Customizable Name Badges with Pins, 2.25" x 3.5", Clear Name Tag Holders with White Printable Inserts, 100 Pin \$15.04 Style Name Badges (74549)

Sold by: HiTouch Business Services a BU of Staples (seller profile)
Supplied by: HiTouch Business Services a BU of Staples (seller profile)

Condition: New

#### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

#### **Shipping Speed:**

**Payment Method:** 

Mastercard ending in 4702

Delivery in fewer trips to your address

Payment information

Item(s) Subtotal: \$28.03
Shipping & Handling: \$0.00

Billing addressTotal before tax:\$28.03Laure StevensEstimated tax to be collected:\$2.74

3447 STANDISH DR

ENCINO, CA 91436-4035 Grand Total: \$30.77 United States

Credit Card transactions MasterCard ending in 4702: April 20, 2025: \$30.77

To view the status of your order, return to Order Summary.

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Office of the City Clerk Administrative Services Division





Neighborhood Council (NC) Funding Board Action Certification (BAC) Fo					gi	City Clirk	ADEO UN	
NC Name:	ENCINO			Meeting Date:	Wednesda	v February 26	. 2025	
Budget Fiscal Year:	2024 / 2025			Agenda Item:	6.B	, ,	,	
Board Motion and/ot Public Benefit Statement (CIP and NPG):	Motion: The ENC Board a social media ads, boostin advertising in other media Encino Day Event.	ng social media po	osts, printing	flyers, posters, s	ignage, refre	shments at speci	ial meetings,	
Method of Payment: (Select One)	Check	X Credit Card		Board Membe	r Reimbursem	nent		
VOTE COUNT  Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.								
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Joshua Sautter	Area 1	1						
LeeVante Haywood	Area 2				1			
VAC.	Area 3							
Robert Wenger	Area 4	1						
Diane Rosen	Area 5	1						
Laure Stevens	Area 6	1						
Andrew Zucker	Area 7	1						
Heather Michaels	At-Large	1						
Lissa Morrow	At-Large				1			
VAC.	Apt. / Condo							
Daniel Kashini	Business				1			
Kelvin Tolbert	Business	1						
Geri Hernandez-Abisror	Education	1						
VAC.	Encino Chamber							
Laurie Kelson	Encino EPOA	1						
Athena Novak	Home Owners Of Encino	1						
Glenn Bailey	Park/ Environment	1						
Matthew May	Planning & Land Use	1						
Roy Nwaisser	Public Safety	1						
Anni Keusseyan	Religious	1						
Max Furberg	Youth					1		
VAC.	Volunteer							
Board Quorum: 11	Total :	14	0	0	3	1		
We, the authorized signers of the above nar meeting was held in accordance with all law meeting where a quorum of the Board was	vs, policies, and procedures							
Authorized Signature:	Lang Street	4	Authorized Si	gnature:	Glen	r Baile	19	
Print / Type Name: Laure St	tevens / Treasurer Wednesday, February		Print / Type Nar Date:	ne: Glenn Bailey/S				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.





4924 Paso Robles Ave. • Encino • CA • 91316 • (747) 284-0450

Officers:
Josh Sautter - President
Roy Nwaisser - Vice President
LeeVante Haywood - Secretary
Laure Stevens - Treasurer
Glenn Bailey - Sergeant-at-Arms

## Wednesday February 26, 2025

**Motion:** The ENC Board Approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes social media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the ENC Encino Day Event.

#### ENCINO NEIGHBORHOOD COUNCIL 2025 ELECTION ITEMIZED BUDGET

1	OUTREACH MATERIALS - COPIES / FLYERS / BANNERS / POSTERS	\$	300.00
2	SOCIAL MEDIA POSTING BOOSTS / ADS	\$	500.00
3	REFRESHMENTS FOR SPECIAL CANDIDATE MEETINGS / TABLING ENCINC	\$	500.00
4	ADVERTISNG ON OTHER MEDIA - NEWS PAPERS / BUS BENCH	\$	500.00
5	SOCIAL MEDIA AD CREATION - Graphic Artist	\$	200.00
	•	\$ 2	2.000.00



8000 Haskell Ave., Van Nuys, CA 91406

Toll Free: 888.888.4211

Mon-Fri(24 Hours a Day), Sat-Sun(6am-5pm PT)

## Invoice for Order # 13931001

## Bill to: Encino Neighborhood Council

Laure Stevens

200 N Spring St., Los Angeles, CA, ID 11189497

Email: Istevensencino@gmail.com | Phone: (818) 261-1175

### invoice for Order # 13931001

Order Date: 04/22/2025 P.O.#:

Product Details	Delivery & Destination	Quantity	Price
ITEM #22018760  Product: Step and Repeat Banners Display Options: Banner Only Size (W x H): 5 ft. x 8 ft. Material: Standard 13 oz. Vinyl Printed Side: Front Only Pole Pocket: Top & Bottom Printing Time: 3 Business Days	For Pickup - VAN NUYS Digital Room, Inc. 8000 Haskell Ave. Van Nuys, CA 91406 Phone: 888.888.4211 Shipping & Handling: \$0	1	\$ 103.70

## **Payment Information**

Credit Card: MASTERCARD Ending in 4702

Payment Date: 04/22/2025

Subtotal	\$103.7
Shipping & Handling	\$0
Sales Tax	\$10.11
Order Total	\$113.81
Paid	\$113.81

Office of the City Clerk Administrative Services Division





Neighborhood Council (NC) Funding Board Action Certification (BAC) Fo					gi	Chy Clirk	TOTO US
NC Name:	ENCINO			Meeting Date:	Wednesda	v February 26	. 2025
Budget Fiscal Year:	2024 / 2025			Agenda Item:	6.B	,,	,
Board Motion and/ot Public Benefit Statement (CIP and NPG):	Motion: The ENC Board approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes social media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the ENC Encino Day Event.						
Method of Payment: (Select One)	Check	X Credit Card		Board Membe	r Reimbursem	nent	
VOTE COUNT  Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7	1					
Heather Michaels	At-Large	1					
Lissa Morrow	At-Large				1		
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino	1					
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious	1					
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11  We, the authorized signers of the above nar meeting was held in accordance with all law meeting where a quorum of the Board was	vs, policies, and procedures	, declare that the					
Authorized Signature:	Parny Stran	,	Authorized Si	gnature:	Glen	r Baile	Y
Print / Type Name: Laure St	tevens / Treasurer Wednesday, February		Print / Type Nar Date:	ne: Glenn Bailey/S		.,	

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.





4924 Paso Robles Ave. • Encino • CA • 91316 • (747) 284-0450

Officers:
Josh Sautter - President
Roy Nwaisser - Vice President
LeeVante Haywood - Secretary
Laure Stevens - Treasurer
Glenn Bailey - Sergeant-at-Arms

## Wednesday February 26, 2025

**Motion:** The ENC Board Approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes social media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the ENC Encino Day Event.

#### ENCINO NEIGHBORHOOD COUNCIL 2025 ELECTION ITEMIZED BUDGET

1	OUTREACH MATERIALS - COPIES / FLYERS / BANNERS / POSTERS	\$	300.00
2	SOCIAL MEDIA POSTING BOOSTS / ADS	\$	500.00
3	REFRESHMENTS FOR SPECIAL CANDIDATE MEETINGS / TABLING ENCINC	\$	500.00
4	ADVERTISNG ON OTHER MEDIA - NEWS PAPERS / BUS BENCH	\$	500.00
5	SOCIAL MEDIA AD CREATION - Graphic Artist	\$	200.00
	•	\$ 2	2.000.00



### Final Details for Order #113-3633731-0132224

Print this page for your records.

Order Placed: April 21, 2025

Amazon.com order number: 113-3633731-0132224

Order Total: \$41.69

### Shipped on April 22, 2025

Items Ordered Price

1 of: EMART Backdrop Stand 10x7ft(WxH) Photo Studio Adjustable Background Stand Support kit with 2 Crossbars, 8 Clamps, 2 \$37.99 Sandbags and Carry Bag for Parties, Events Decoration, Wedding, Photography

Sold by: EMARTUS (seller profile)
Supplied by: EMARTUS (seller profile)

Condition: New

### **Shipping Address:**

Laure Stevens 3447 STANDISH DR ENCINO, CA 91436-4035 United States

### **Shipping Speed:**

FREE Prime Delivery

Payment in	formation	
Payment Method:	Item(s) Subtotal:	\$37.99
Mastercard ending in 4702	Shipping & Handling:	\$0.00
Billing address	Total before tax:	\$37.99
Laure Stevens	Estimated tax to be collected:	\$3.70
3447 STANDISH DR		
ENCINO, CA 91436-4035	Grand Total:	\$41.69
United States		
Credit Card transactions	MasterCard ending in 4702: April 22, 2025:	\$41.69

To view the status of your order, return to Order Summary.

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Office of the City Clerk Administrative Services Division





Neighborhood Council (NC) Fundi Board Action Certification (BAC) F					city of L	The Click	NOI S III
NC Name:	ENCINO			Meeting Date:	Wednesda	y February 26, 2	2025
Budget Fiscal Year:	2024 / 2025			Agenda Item:	6.B	y i obiuuiy 20, 1	
Board Motion and/ot Public Benefit Statement (CIP and NPG):	social media ads, boostin	Motion: The ENC Board approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes ocial media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the Encino Day Event.					
Method of Payment: (Select One)	Check	X Credit Card		Board Membe	r Reimbursem	nent	
VOTE COUNT  Board Members mus	t leave the room prior to any	discussion and	may not retu	rn to the room un	til after the vo	te is complete.	Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
2 LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
5 Laure Stevens	Area 6	1					
6 Andrew Zucker	Area 7	1					
Heather Michaels	At-Large	1					
Lissa Morrow	At-Large				1		
VAC.	Apt. / Condo						
9 Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
3 Athena Novak	Home Owners Of Encino	1					
4 Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
7 Anni Keusseyan	Religious	1					
8 Max Furberg	Youth					1	
VAC.	Volunteer						
=	We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Actcompliant public						
Authorized Signature:	Laury Stirm		Authorized Si	ignature:	Glen	n Bailey	
Print / Type Name: Laure S	Stevens / Treasurer Wednesday, February		Print / Type Nar Date:	ne: Glenn Bailey / S			

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.





Officers:
Josh Sautter - President
Roy Nwaisser - Vice President
LeeVante Haywood - Secretary
Laure Stevens - Treasurer
Glenn Bailey - Sergeant-at-Arms

### Wednesday February 26, 2025

**Motion:** The ENC Board Approves outreach expenditures of up to \$2000.00 in the ENC Election Category. This includes social media ads, boosting social media posts, printing flyers, posters, signage, refreshments at special meetings, advertising in other media such as local newspapers and purchase of refreshments and supplies for a table at the ENC Encino Day Event.

### ENCINO NEIGHBORHOOD COUNCIL 2025 ELECTION ITEMIZED BUDGET

1	OUTREACH MATERIALS - COPIES / FLYERS / BANNERS / POSTERS	\$	300.00
2	SOCIAL MEDIA POSTING BOOSTS / ADS	\$	500.00
3	REFRESHMENTS FOR SPECIAL CANDIDATE MEETINGS / TABLING ENCINC	\$	500.00
4	ADVERTISNG ON OTHER MEDIA - NEWS PAPERS / BUS BENCH	\$	500.00
5	SOCIAL MEDIA AD CREATION - Graphic Artist	\$	200.00
	·	\$ 2	2,000.00

# **Transaction details**



**Amount** 

\$17.00

Subtotal: \$17.00 Tax: \$0.00

Billing reason

You're being billed because you reached your \$17.00 payment threshold.

Transaction ID

9514918088625742-9567037593413790

Payment method

MasterCard · 4702

Date

Apr 21, 2025,

6:57 PM

Reference number WS9M7NQVX2

Ad account

765696751184764

Status Paid

Product

**Facebook** 

Post: " Join us at EncinoFest on 4/27! A FREE event to..."
From Apr 19, 2025, 12:00 AM to Apr 21, 2025, 6:57 PM

Ad set name	Results	Amount	Ad set ID
Post: " * Join	944	\$17.00	120221370751080
Totals	944 1 Impressions	\$17.00	

### Receipt for Laure Stevens

Account ID: 765696751184764



Paid

Invoice/Payment Date Apr 21, 2025, 6:57 PM

Payment method MasterCard · 4702 Reference Number: WS9M7NQVX2

\$17.00 USD

Transaction ID 9514918088625742-9567037593413790

You're being billed because you reached your \$17.00 payment threshold.

Product Type Meta ads

### Campaigns

Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to..." \$17.00 From Apr 19, 2025, 12:00 AM to Apr 21, 2025, 6:57 PM Post: "DDDJoin us at EncinoFest on 4/27!DDDA FREE event to..." 944 Impressions \$17.00

# Office of the City Clerk

Administrative Services Division





Neighborhood Council (NC) Funding Program							
Board Action Certification (BAC) Form							
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item: 7.B			
Board Motion and/ot Public Benefit Statement (CIP and NPG):	Motion: The ENC Board app to \$7000.00 for			n Sunday April 27,	2025.		
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT Board Members m	Recused ard Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.						
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature:	lang Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



# 16425 Ventura Blvd Encino, CA 91436 818.788.4243

O I O , I				
April 25, 2025 5:29 Receipt #: HAFKE156		?8E10	OCX	
Print Order: 201029	6355	2662	278	
Custom Multi Sheet	1		\$0.71	
0224 CLR 1S on 32# Wht	1	0	\$0.7100	-
Posters	1		\$63.99	
2332 FS OS MountPost22	1 x28	0	\$63.9900	Τ
Custom Multi Sheet	1		\$59.10	
0226 CLR 1S 32# 11x17	10	@	\$1.4200	Γ
0339 11x17 Lamination	10	0	\$4.4900	r
Custom Multi Sheet	10		\$7.10	
0224 CLR 1S on 32# Wht	10	0	\$0.7100	Γ
In-store Pickup Loca Laure Stevens FXO 16425 Ventura Blvd Encino, CA 91436, US 8182611175 lstevensencino@gmail	3			
Order 1	Tota	Windows Fr Average Control	\$130.90	ipa.
Print Order Subtota	al		\$130.90	
Ta Tota			\$12.76 <b>\$143.66</b>	
Purcha APPROV		of creating the constant		
MC	Philipson difference of	en de en de grafe a com agr	\$143.66	

Expiration Date

Authorization

Total Tender

\*\*\*\*4702

07/2028

016113

\$143.66

# Office of the City Clerk

Administrative Services Division





Neighborhood Council (NC) Funding Program							
Board Action Certification (BAC) Form							
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item: 7.B			
Board Motion and/ot Public Benefit Statement (CIP and NPG):	Motion: The ENC Board app to \$7000.00 for			n Sunday April 27,	2025.		
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT Board Members m	Recused ard Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.						
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
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Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
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Form R&P 33 Payment #1

DEPARTMENT OF
RECREATION AND PARKS

**City of Los Angeles** 

cc, phone order

B 970740

	4/25/25
	Date 9120120
Received of Encino NC Event / Laure	2 Stevens
nine hundred five \$ 72/100 -	Dollars \$ 905.72
for Sunday, April 27, 2025 puf \$50, maint staff \$200.72, Utility fee \$ DE	
puf \$50, maint staff \$200.72, Utility fee \$	15, PC staff \$480
DE	PARTMENT OF RECREATION AND PARKS
+ Manager and I	By WP
Original — This copy to patron paying	ng money

VALLEY PERMITS 6335 WOODLEY AVE VAN NUYS CA 91406 818-756-8060

### SALE

MID: 453964

TID: 001 REF#: 00000001

DID: 0001

Batch #: 115001 RRN: 00000001

04/25/25 09:41:01 AVS: Z CVD: M

APPR CODE: 056353

MASTERCARD Manual CNP \*\*\*\*\*\*\*4702 \*\*/\*\*

**AMOUNT** 

\$905.72

**APPROVED** 

Thank You Please Come Again

CUSTOMER COPY

DEPARTMENT OF RECREATION AND PARKS

**BOARD OF COMMISSIONERS** 

RENATA SIMRIL PRESIDENT

LUIS SANCHEZ VICE PRESIDENT

FIONA HUTTON MARIE LLOYD BENNY TRAN

TAKISHA SARDIN BOARD SECRETARY (213) 202-2640 City of Los Angeles
California



JIMMY KIM GENERAL MANAGER

MATTHEW RUDNICK EXECUTIVE OFFICER

CATHIE SANTO DOMINGO ASSISTANT GENERAL MANAGER

BRENDA AGUIRRE ASSISTANT GENERAL MANAGER

CHINYERE STONEHAM ASSISTANT GENERAL MANAGER

(213) 202-2633

April 24, 2025

Laure Stevens Treasurer Encino Neighborhood Council 4924 Paso Robles Ave. Encino, CA 91316

Dear Ms. Stevens,

TEMPORARY, REVOCABLE RIGHT OF ENTRY PERMIT TO ENCINO NEIGHBORHOOD COUNCIL, FOR ACCESS AT ENCINO PARK FOR ENCINO DAY FEST

The City of Los Angeles (CITY), Department of Recreation and Parks (RAP), hereby issues this revocable right-of-entry Permit (PERMIT), to Encino Neighborhood Council and their contractors and sub-contractors (collectively referred to as "PERMITTEE"), granting authorization for PERMITTEE to enter Encino Park (PREMISES) and utilize the open grass area adjacent to the tennis courts, on corner of Paso Robles Ave. and Addison St. (PERMIT AREA), as described below and as more fully shown on the Plot Plan attached hereto and incorporated herein by reference as <u>Exhibit A</u>. The PREMISES street address is 16953 Ventura Blvd., Encino, CA 91316.

The event is known as the Encino Fest (hereinafter referred to as EVENT), an outreach event for the community, with informational booths, refreshments including ice cream and hotdogs, and arts and activities for children crafts; including face paintings, arts and crafts, puppet show, and music. The EVENT aims to highlight the work the PERMITTEE is doing in the community, inform the public about its core mission and how to become involved. Informational booths will have representatives from all the PERMITTEE's committees. A public safety booth shall also be staffed by LAPD officers and allow the community to have "ice cream with a cop". The EVENT shall take place on <u>Sunday</u>, <u>April 27</u>, 2025. Authorized operating hours shall be 3:00 p.m. until 7:00 p.m. Set-up may begin no sooner than 10:00 a.m., <u>Sunday</u>, <u>April 27</u>, 2025. Clean-up shall be completed by 8:00 p.m. <u>Sunday</u>, <u>April 27</u>, 2025. Attendance is estimated at 175 participants.

PERMITTEE shall be required to obtain, at its sole expense, any and all operating permits and/or licenses that may be required in connection with its operations, including but not limited to, building permits, tax permits, business licenses, health permits, certifications,



Encino Neighborhood Council April 24, 2025 Page 2 of 10

etc. PERMITTEE shall perform all necessary coordination to ensure performance of permitted activity.

### 1. FACILITY USE FEES:

In consideration of the permission granted herein, the PERMITTEE agrees to pay the Facility Use Fees listed below:

### A. PARK USE FEES

PERMITTEE has agreed to pay a \$150.00 park use fee for a free admission event with 175 participants.

### **B. MAINTENANCE STAFF**

PERMITTEE has agreed to pay \$200.72 for 1 maintenance employee to clean the restrooms throughout the event, from 3:00 p.m. to 7:00 p.m.

### C. RECREATION STAFF

PERMITTEE has agreed to pay \$480.00 for two-part time Recreation employees to be on duty from noon to 8:00 p.m.

### D. MAINTENANCE DEPOSIT

PERMITTEE has agreed to pay a \$500.00 maintenance deposit. Deposit is up to 80% refundable.

### E. ELECTRICITY UTILITY FEE

PERMITTEE has agreed to pay a \$75.00 utility fee for electricity.

### 2. SUBMISSION OF FEES

The PERMITTEE shall submit a payment of \$1,405.72 no later than April 25, 2025.

### 3. SECURITY REQUIREMENTS

PERMITTEE is entirely and completely responsible for coordination and payment of all security personnel, including overnight security personnel. PERMITTEE must also provide adequate security and parking personnel at the Encino Park. PERMITTEE gives assurance that they will fully cooperate with RAP staff and the Los Angeles Police Department in implementation of traffic and EVENT security.

### 4. FACILITY DAMAGES AND MAINTENANCE

All damages, clean-up, and removal of equipment and debris from all activities shall be the responsibility of the PERMITTEE, including, but not limited to, the structures, turf, and irrigation system. If damages/clean-up exceed \$500.00, PERMITTEE shall be billed accordingly.

### 5. CLEAN-UP REQUIREMENTS

PERMITTEE may begin set up on <u>Sunday</u>, <u>April 27</u>, at 10:00 a.m. Set-up and tear-down dates shall be pre-approved by DEPARTMENT staff and may vary from this PERMIT. PERMITTEE shall ensure that all clean-up and equipment removal is completed by 8:00 p.m., Sunday, April 27, 2025.

DEPARTMENT reserves the right to hire additional maintenance, at the sole expense of the PERMITTEE, should the DEPARTMENT determine an inadequate number of maintenance personnel has been hired by the PERMITTEE.

PERMITTEE shall provide for all trash collection, including, but not limited to, providing and emptying trash cans and dumpsters, and providing trash can liners. PERMITTEE must provide dumpsters and trash cans or boxes at the PERMITTEE'S expense.

PERMITTEE shall be responsible for clean-up and damage to the entire area(s) used for the Event, including, but not limited to the restrooms and parking areas. Clean-up of litter/debris, etc. shall take place throughout the duration and close of the EVENT.

### 6. TRAFFIC AND PARKING

PERMITTEE shall provide sufficient personnel and signs to control parking and traffic in and around PREMISES. An appropriately sized area, adjacent to the EVENT site, shall be specifically designated for handicapped parking.

### 7. RESTROOMS

PERMITTEE has agreed to pay for RAP staff to clean the park restrooms from 3:00 p.m. to 7:00 p.m.

### 8. INDEMNIFICATION

Permittee is a governmental agency and is self-insured and must provide a letter of self-insurance demonstrating coverages. All parties agree to the following indemnification on the next page:

- a. Pursuant to Government Code Section 895.4 and 895.6, each party shall assume the full liability imposed upon it, or any of its officers, agents or employees, by law for injury caused by any negligent or wrongful act or omission occurring in the performance of this Agreement.
- b. Each party indemnifies and holds harmless the other party for any loss, costs, or expenses that may be imposed upon such other party by virtue of Government Code Section 895.2, which imposes joint civil liability upon public entities solely by reason of such entities status as a party to an Agreement or agreement, as defined by Government Code Section 895.
- c. In the event of third-party loss caused by negligence, wrongful act or omission by more than one party, each party shall bear financial responsibility in proportion to its percentage of fault as mutually agreed or judicially determined. The provisions of Civil Code Section 2778 regarding interpretation of indemnity agreements are hereby incorporated.

## 9. ALCOHOL, CANNABIS, AND TOBACCO

Alcohol, cannabis, and tobacco are not permitted on the premises.

### 10. RAP AUTHORITY

PERMITTEE shall at all times abide by the rules and regulations adopted by RAP or that may hereafter be adopted, and shall cooperate fully with RAP employees in the performance of their duties.

Traci Goldberg, or her designee, shall be the RAP Recreation representative for permitted activities at PREMISES. Upon receipt of this PERMIT and prior to the commencement of any work, PERMITTEE shall contact and coordinate all work with the RAP representative. Ms. Goldberg can be contacted at traci.goldberg@lacity.org or (818) 756-8060.

Wayne Neal, or his designee, shall be the RAP Maintenance representative for permitted activities at PREMISES. Upon receipt of this PERMIT and prior to the commencement of any work, PERMITTEE shall contact and coordinate all work with the RAP representative. Mr. Neal can be contacted at wayne.neal@lacity.org or (818) 756-8060.

### 11. OTHER REQUIREMENTS

All signage placed on RAP property shall be subject to RAP approval. This permit may be canceled without notice or recourse should false or misleading information be furnished to RAP, errors and omissions notwithstanding. This permit may be canceled without notice or recourse if any payment and/or required insurance documentation is not received by the dates specified in the PERMIT.

### 12. ADDITIONAL ACTIVITIES

Additional activities or adjustments to permit are allowed by approval of Region Superintendent or designee.

### 13. ACCESS REQUIREMENTS

RAP staff shall be provided free and unobstructed access to any and all portions of the premises at any and all times.

### 14. WAIVER OF DAMAGES

PERMITTEE hereby assumes all risk of injury, loss or damage, which may result from any defective conditions of the PREMISES or which may otherwise arise by reason of the use of PREMISES and CITY property pursuant to this PERMIT, and releases and discharges CITY from any claims therefore.

### 15. REVOCATION OF PERMIT

RAP may revoke this PERMIT at any time should PERMITTEE not comply with the terms and conditions contained herein, or for reason beyond CITY's control, or due to emergency. Upon receipt of a written notice of revocation, PERMITTEE agrees to discontinue occupancy and/or any activity being performed on or within the PREMISES.

# 16. ACCEPTANCE

To indicate PERMITTEE's acceptance of the terms and conditions herein, an authorized representative of PERMITTEE shall sign on signature block below, retain a copy for PERMITTEE's files, and return the page with the original signature to RAP's representative with evidence of required insurance as indicated in Section 9. RAP will execute the PERMIT upon receipt and return a copy of the executed signature page.

Encino Neighborhood Council April 24, 2025 Page 6 of 10

Sincerely, Jimmy Kim General Manager

Traci Goldberg Superintendent

Valley Region, Recreational Services Branch

Attachments: Exhibit A: Plot Plan

lune for T. Guldberg

Exhibit B: Timeline and Contacts

cc: Juan Aynat, Principal Recreation Supervisor II Wayne Neal, Principal Grounds Maintenance Supervisor II Encino Neighborhood Council April 24, 2025 Page 7 of 10

TEMPORARY, REVOCABLE RIGHT OF ENTRY PERMIT TO ENCINO NEIGHBORHOOD COUNCIL, FOR ACCESS AT ENCINO PARK FOR ENCINO DAY FEST

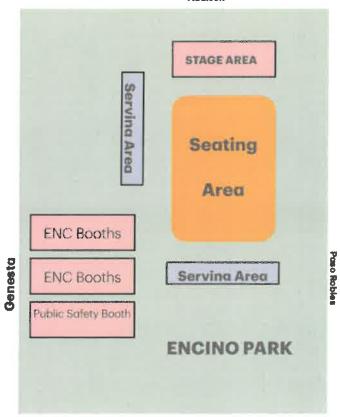
As the authorized representative of Encino Neighborhood Council, I hereby accept the terms and conditions of the PERMIT contained herein:

Lany Sur	April 25, 2025
Signature	Date
Laure Stevens	Treasurer
Print Name	Title
COMMENCEMENT DATE and PERM	∕IIT validation:
Li  27   25 Commencement Date	
Paul W signature	
Paola Monzon Print Name	<u>management Analyst</u> Title

# **EXHIBIT A**

# Plot Plan

#### Addison







**Ventura Blvd** 



Encino Neighborhood Council April 24, 2025 Page 10 of 10

# **EXHIBIT B**

# **Timeline and Contacts**

10AM Stage is set up
1PM Prep for the EVENT
3PM EVENT starts
7PM EVENT ends
8PM Wrap Out

Contact- Laure Stevens Phone: (818) 261-1175 Cell: (818) 261-1175

Email: lstevensencino@gmail.com

# Office of the City Clerk

Administrative Services Division





Neighborhood Council (NC) Funding Program							
Board Action Certification (BAC) Form							
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item: 7.B			
Board Motion and/ot Public Benefit Statement (CIP and NPG):	Motion: The ENC Board app to \$7000.00 for			n Sunday April 27,	2025.		
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT Board Members m	Recused ard Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.						
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
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Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
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Roy Nwaisser	Public Safety	1					
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FORM R&P 33 Paymont #2

cc, phone order



# DEPARTMENT OF RECREATION AND PARKS City of Los Angeles

B 970741

OFF THE STATE OF T	Date	4/25/25	,\
Received of Engine NC Event/Laure	Stevens	· · · · · · · · · · · · · · · · · · ·	7.5
five hundred * /100		Dollars \$_500.	00
for Sunday, April 27, 2025	-		
maintenance deposit \$500.	DEPARTMENT	OF RECREATION AN	ND PARKS
facility Enano Community Center	Ву	VR	
Original — This copy to patron	naving money		

VALLEY PERMITS 6335 WOODLEY AVE VAN NUYS CA 91406 818-756-8060

### SALE

TID: 001 REF#: 00000002
DID: 0001
Batch #: 115001 RRN: 00000002
04/25/25 09:42:30
AVS: Z CVD: M
APPR CODE: 048370

MASTERCARD Manual CNP \*\*\*\*\*\*4702 \*\*/\*\*

AMOUNT

MID: 453964

**APPROVED** 

\$500.00

Thank You
Please Come Again

CUSTOMER COPY

DEPARTMENT OF RECREATION AND PARKS

**BOARD OF COMMISSIONERS** 

RENATA SIMRIL PRESIDENT

LUIS SANCHEZ VICE PRESIDENT

FIONA HUTTON MARIE LLOYD BENNY TRAN

TAKISHA SARDIN BOARD SECRETARY (213) 202-2640 City of Los Angeles
California



JIMMY KIM GENERAL MANAGER

MATTHEW RUDNICK EXECUTIVE OFFICER

CATHIE SANTO DOMINGO ASSISTANT GENERAL MANAGER

BRENDA AGUIRRE ASSISTANT GENERAL MANAGER

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(213) 202-2633

April 24, 2025

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Encino Neighborhood Council April 24, 2025 Page 2 of 10

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RAP may revoke this PERMIT at any time should PERMITTEE not comply with the terms and conditions contained herein, or for reason beyond CITY's control, or due to emergency. Upon receipt of a written notice of revocation, PERMITTEE agrees to discontinue occupancy and/or any activity being performed on or within the PREMISES.

# 16. ACCEPTANCE

To indicate PERMITTEE's acceptance of the terms and conditions herein, an authorized representative of PERMITTEE shall sign on signature block below, retain a copy for PERMITTEE's files, and return the page with the original signature to RAP's representative with evidence of required insurance as indicated in Section 9. RAP will execute the PERMIT upon receipt and return a copy of the executed signature page.

Encino Neighborhood Council April 24, 2025 Page 6 of 10

Sincerely, Jimmy Kim General Manager

Traci Goldberg Superintendent

Valley Region, Recreational Services Branch

Attachments: Exhibit A: Plot Plan

lune for T. Guldberg

Exhibit B: Timeline and Contacts

cc: Juan Aynat, Principal Recreation Supervisor II Wayne Neal, Principal Grounds Maintenance Supervisor II Encino Neighborhood Council April 24, 2025 Page 7 of 10

TEMPORARY, REVOCABLE RIGHT OF ENTRY PERMIT TO ENCINO NEIGHBORHOOD COUNCIL, FOR ACCESS AT ENCINO PARK FOR ENCINO DAY FEST

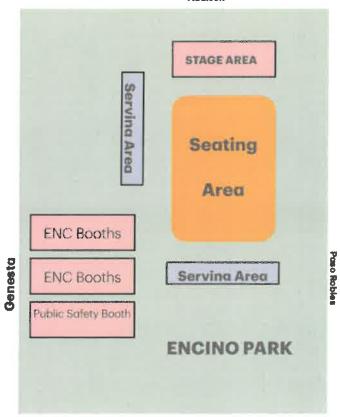
As the authorized representative of Encino Neighborhood Council, I hereby accept the terms and conditions of the PERMIT contained herein:

Lany Sur	April 25, 2025
Signature	Date
Laure Stevens	Treasurer
Print Name	Title
COMMENCEMENT DATE and PERM	∕IIT validation:
Li  27   25 Commencement Date	
Paul W signature	
Paola Monzon Print Name	<u>management Analyst</u> Title

# **EXHIBIT A**

# Plot Plan

#### Addison







**Ventura Blvd** 



Encino Neighborhood Council April 24, 2025 Page 10 of 10

# **EXHIBIT B**

# **Timeline and Contacts**

10AM Stage is set up
1PM Prep for the EVENT
3PM EVENT starts
7PM EVENT ends
8PM Wrap Out

Contact- Laure Stevens Phone: (818) 261-1175 Cell: (818) 261-1175

Email: lstevensencino@gmail.com

### Office of the City Clerk

Administrative Services Division





Neighborhood Council (NC) Fund	ding Program				aity of		**************************************	
<b>Board Action Certification (BAC)</b>	Form					Oly Clock	ADED THE	
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VAC.	Area 3							
Robert Wenger	Area 4	1						
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Laure Stevens	Area 6	1						
Andrew Zucker	Area 7				1			
Heather Michaels	At-Large				1			
Lissa Morrow	At-Large	1						
VAC.	Apt. / Condo							
Daniel Kashini	Business				1			
Kelvin Tolbert	Business	1						
Geri Hernandez-Abisror	Education	1						
VAC.	Encino Chamber							
Laurie Kelson	Encino EPOA	1						
Athena Novak	Home Owners Of Encino				1			
Glenn Bailey	Park/ Environment	1						
Matthew May	Planning & Land Use	1						
Roy Nwaisser	Public Safety	1						
Anni Keusseyan	Religious				1			
Max Furberg	Youth					1		
VAC.	Volunteer							
Board Quorum: 11	Total :	11	0	0	6	1	0	
We, the authorized signers of the above i meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu					Board, at a Brown Ad	etcompliant public	
Authorized Signature:	Laury Stim			Authorized Signature:  Authorized Signature:  Print / Type Name: I Glenn Bailey / Second Signer				
Print / Type Name: Laure Date:	Stevens / Treasurer Wednesday January 2	2 2025	Print / Type Name: I Glenn Bailey / Second Signer Date:				"	
	rr cancouay Janual y 2	_ 4.0.						

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

# TRADER JOE'S

17640 Burbank Blvd. Encino, CA 91316 Store #0056 - 818-990-7751

# SALE TRANSACTION

HOLD THE CONE! CHOC CHIP HOLD THE CONE! STRAWBERR HOLD THE CONE! STRAWBERR HOLD THE CONE! STRAWBERR HOLD THE CONE! CHOC CHIP HOLD THE CONE! CHOC CHIP HOLD THE CONE! STRAWBERR HOLD THE CONE! CHOC CHIP BANANA EACH 21 @ \$0.23	\$3.99 \$3.99 \$3.99 \$3.99 \$3.99 \$3.99 \$3.99 \$4.83
MANDARIN BAG JOSIE'S 2LB	\$17.45
APPLE BAG ORG PINK LADY APPLE BAG ORG PINK LADY APPLE BAG ORG PINK LADY APPLE BAG ORG FUJI 2 LB BAG FEE. 4 @ \$0.10	\$2.99 \$2.99 \$2.99 \$2.99 \$0.40
Items in Transaction:42 Balance to pay MasterCard	\$66.56 \$66.56
PAYMENT CARD PURCHASE TRANSA CUSTOMER COPY	
MASTERCARD ***** Type; Chip Read Auth Coc AID; A00000000041010 PAN Seq: TVR: 0000008000 TSI: IAD: 0110A04001220000000 <u>0</u> 0000000	
MID: *******27013 TID: TOTAL PURCHASE	****6000 \$65.56

No Cardholder Verification

Please retain for your records

H, James STORE TILL TRANS. DATE 0056 6 232181 04-26-25 11:20

> THANK YOU FOR SHOPPING AT TRADER JOE'S www.traderjoes.com

### Office of the City Clerk

Administrative Services Division





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# Gelson's

16450 VENTURA BLVD. ENCINO, CA 91436 (818) 906-5780

Entry Method: Chir 04/26/2025 MASTERCARD CARD #: APPROVED **PURCHASE** AUTH CODE:076896 Issuer Mode: A0000000041010 AID: 00080000 TVR: 0110A04001220000000000000000000000 TAD: 000FF TSI: E800 202DA8732C80F7DC RRN: 047424 TID: 001 MID: 206585 USD\$ 107.00 Total: FROZEN 00007457065168 30.00 F H. DAZS-CUPS 12 @ 2 FOR 5.00 00007457065168 H.DAZS-CUPS 30.00 F 12 @ 2 FOR 5.00 00007457008205 F H. DAZS-DULCE/LECHE 30.00 12 @ 2 FOR 5.00 00007457065168 30.00 F H. DAZS-CUPS 12 @ 2 FOR 5.00 CD Case Disc 10pct -3.00STORE COUPON 000000000008001 COUPON . -5.00-5.00April \$5 Reward 107.00 BALANCE DUE CREDIT CARD \$107.00 [ ] XXXXXXXXXXXXXXX4702 Auth# 076896 Ref# 047424 CHANGE You Saved! Rewards Savings 8.00 \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

Current Tier Level: Connoisseur

CONGRATULATIONS, Gelson's Rewards Member!

You earned 1 \$5 credit(s) on your purchase today. You have earned 4 \$5 credit(s) out of 5 this month!

Keep it going, Gelson's Rewards member! Earn only 330 more points to earn your next \$5 savings this month.

(Members earn 1 point per 10 cents with some restrictions)

Thank you Laure!

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Administrative Services Division





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### 16425 Ventura Blvd Encino, CA 91436 818,788,4243

April 26, 2025 3:28 PM Receipt #: HAFK00210604

CLR 1S on 32# Wht

Card Entry:

App Label:

Mode:

Retail Subtotal

52238 FS Surcharge	1	Û	\$2.5000	T
0224	7	0	\$0.9200	Т

	Tax <b>Total</b>	\$0.87 <b>\$9.81</b>	
******	PURCHASE APPROVED	******	

\$8.94

MASTERCARD

Issuer

Total: \$9.81 Card Type: MASTERCARD

Acct #: \*\*\*\*\*\*\*\*\*4702 Approval Code: 007867 \*\*\*\*\*\*\* EMV PURCHASE \*\*\*\*\*\*\*\*

CHIP

AID: A0000000041010 TVR: 0000008000 IAD: 0110607001220000FB4F00000000000000FF

TSI: E800 ARC: 00

AC: A6417AB0F70B7935 CVM: 1E0300

> Total Tender \$9.81





Neighborhood Council (NC) Funding Program							
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Max Furberg	Youth					1	
VAC.	Volunteer						
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· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

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# amazonfresh

Encino-Ventura Store 16325 VENTURA BLVD ENCINO, CA 91436-2101 https://www.amazon.com

4/26/2025, 1:54 PM Order # 113-3425765-7696267

Bananas 6.52 lb @ \$0.49 per lb	\$3.19 F
Bananas 7.13 1b @ \$0.49 per 1b	\$3.49 F
Bananas 5.14 lb @ \$0.49 per lb	\$2.52 F
Bananas 5.49 lb @ \$0.49 per lb	\$2.69 F
KLONDIKE Frozen Dairy Dessert 40 \$7.99 each	\$31.96 F
Breyers Ice Cream For a Froze 60 \$6.99 each	\$41.94 F
Klondike Frozen Dairy Dessert 20 \$4.21 each	\$8.42 F
Outshine, Mango Frozen Fruit 20 \$3.99 each	\$7.98 F
Haagen-Dazs, Single-Serve Van 3@ \$1.99 each	\$5.97 F
Haagen-Dazs, Strawberry, 3.6 90 \$1.99 each	\$17.91 F
Blue Bunny Chocolate Cookie C 2@ \$3.99 each	\$7.98 F
101111111111111111111111111111111111111	
Pre-savings total:	\$134.05
Basket Coupons: Save \$5 on \$50+ Total Savings: Subtotal:: Sales tax:: Purchase total:: Total number of items:	-\$5 -\$5.00 \$129.05 \$0.00 \$129.05
PURCHASE	
MasterCard Card ending in 4702 AID: A0000000041010 Terminal Number: 033 Merchant Number: 401671 Entry Method: C Transaction Response: 064243 PAN sequence #: 1 Transaction Type: 0	\$129.05





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#### Smart& Final. Warehouse & Market, Frienc & Neighbor.

Store 477 16847 VENTURA BLVD

.436

0.00 16.13

1.53

17.72 17.7

ENCINO, CA 9 Te ephone (818) ozen Food 15.96 emium Ice

3.99 Regular Price \$5.49

meral I Bag 4 Checkstand Re

2 0 0.10

sket Ver fy

BIOTAL

otal # Items Sold 7

15.96 **0** 9.750% = 0.20 **0** 0.000% =

TAL stercard

PURCHASE \$17.72 \*\*\*\*\*\*\*\*\*\*\*4702 MC

CHIP CON ACTLESS REF#: 012383 APPROVED MASTERCARD AROC - 1F51D9E087E5045E

Mode: Issuer IAD: 0110A04001220000000000000000000000

tal Saved \$6.00 6.00 em Savings

gend :axable - food stamp eligible

0010477270425002000162 

were served by: Arjay

te Time Store /27/25 03:25 PM 477

Term Opr T 2 40029 3

Thank you for shooping with us! Complete our survey and enter for a chance to win a \$500 SMART & FINAL GIFT CARD

Visit www.smartandfinal.com/survey within 7 days of this shop

Now Hiring! fisit www.smartandfinal.com/careers

One Trip & That's It





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# Smart&Final. Warehouse & Warket, Friend & Neighbor.

Store 477 16847 VENTURA BLVD ENCINO, CA 91436 Telephone (818) 789-0242

Grocery Red Vines Original Twis	1.69 F 1.69 F 1.69 F 1.69 F 1.69 F 1.69 F				
Non-Foods Simply Value Light Weig Bounty 2 Double Plus SA	5.99 T 7.99 T				
SUBTOTAL	24.12				
Total # Items Scld 8					
10.14 @ 0.000% = Tax 13.98 @ 9.750% =	0.00 1.36				
TOTAL Mastercard	25.48 25.48				
PURCHASE \$25.48 ************************************					

Legend

T - taxable

F - food stamp eligible

# 0010477270425004000019

Thank you for shopping with us!

Complete our survey and enter for a chance to win a \$500 SMAFT & FINAL GIFT CARD Visit www.smartandfinal.com/survey within 7 days of this shop

Now Hiring! Visit www.smartandfinal.com/careers

One Trip & That's It





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# Srricert&Finel. Warehouse & Market Friend & Neighbor.

Store 477 16847 VENTURA BLVD ENCINO, CA 91436 Felephone (818) 789-0242

Frozen Food Popsible Firebracker Klandike Krunch Bars Klandike Cookies & Grea Klandike Heath Bars PF Neo Sandwich Nestle Vanilla Sandwich North Star Club Sundae Blue Ribbon Classic Van Its It Sundae Bar Its It Original Vanilla	5.99 F 4.49 F 4.49 F 5.99 F 11.99 F 14.99 F 14.99 F 14.99 F
General Basket Verify SFI Bag 4 Checkstand Re 2 @ 0.10	0.00
SUBTOTAL	89.60
Total # Items Sold 1	3
89.60 @ 0.000% =	0.00
TOTAL Mastencand	89.60 89.60
PURCHASE \$89.60  ***********************************	0000000FF
Legend	

F - food stamp eligible

# 0010477270425004000231

You were served by: Adela Date Time Store Term Opr Tran 04/27/25 03:57 PM 477 4 23016 0231

Thank you for shopping with us!

Complete our survey and enter for a change to win a \$500 SMAFT & FINAL GIFT CARD Visit www.smartandfinal.com/survey within 7 days of this shop

Now Hiring! Visit www.smartandfinal.com/careers

One Trip & That's It





Neighborhood Council (NC) Funding Program							
Board Action Certification (BAC) Form							
NC Name:	ENCINO		N	Meeting Date: Wednesday January 22, 2025			
Budget Fiscal Year:	2024 / 2025		Δ	Agenda Item:	7.B		
Board Motion and/ot Public Benefit Statement (CIP and NPG):	Motion: The ENC Board app to \$7000.00 for			n Sunday April 27,	2025.		
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent	
VOTE COUNT Board Members m	ust leave the room prior to	any discussio	n and may not re	eturn to the room	until after the	e vote is complete.	Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1	1					
LeeVante Haywood	Area 2				1		
VAC.	Area 3						
Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
Laure Stevens	Area 6	1					
Andrew Zucker	Area 7				1		
Heather Michaels	At-Large				1		
Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashini	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
Athena Novak	Home Owners Of Encino				1		
Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety	1					
Anni Keusseyan	Religious				1		
Max Furberg	Youth					1	
VAC.	Volunteer						
Board Quorum: 11	Total :	11	0	0	6	1	0
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu						
Authorized Signature:	lany Sum		Authorized Sign	nature:		Glen B	ailey
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.				

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

Today's Date: 04/29/2025

User Name:



#### **Print**

#### **Billing Activity - Invoices**

Encino Neighborhood Council

Attn: Laure Stevens 200 N. Spring St FL 20 Los Angeles CA 90012-4801 US

P: 818-261-1175

Invoices from 03/30/2025 to 04/29/2025

Date Description Charge Amount Credit Amount

04/27/2025 Invoice #1745744474 \$88.00

**Constant Contact - Email Plus** 

501-1500 Contacts \$88.00

Highest contact count: 1496 From 03/27/2025 to 04/27/2025

Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US

Today's Date: 04/29/2025

User Name:



#### **Print**

# **Billing Activity - Payments**

Encino Neighborhood Council

Attn: Laure Stevens 200 N. Spring St FL 20 Los Angeles CA 90012-4801 US

P: 818-261-1175

Payments from 03/30/2025 to 04/29/2025

Date Description Charge Amount Credit Amount

04-27-2025 05:01:15 Payment - Credit Card (MasterCard)
AM \*\*\*\*\*\*\*\*4702 \$88.00

**Billing questions?** Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



Laure Stevens 200 North Spring Street Los Angeles CA-90012 US

Contact Number : +18182611175 Bill Date : 04/27/2025

Period: 03/27/2025 - 04/26/2025

Invoice No : C547792-2

# **Account Summary**

Current Activity		
Current Bill Amount(USD)		
Fixed Charges - Web Personal Unlimited Monthly (USD)	9.99	
Campaign Registration Fee. (USD)	0.00	
Usage Charges(USD)	0.00	
Current Bill Total(USD)		9.99
Net Charges		9.99
Other Charges(USD)		
Other Charges Total(USD)		0.00
Total Taxes, Charges & Fees(USD)		3.71
Current Amount(USD)		13.70
Payment(s) Received(USD)		13.70
Total Amount Due(USD)		0.00

Taxes, Charges, & Fees	
FCC Regulatory Fee (Federal)	0.01
FUSF (Federal)	1.14
P.U.C. Fee NF (State)	0.02
Utility Users Tax (Local)	0.54
Compliance & Administrative Cost Recovery Fee	2.00
Total Taxes, Charges, & Fees(USD)	3.71

Billing Summary for Company - Laure Stevens	
Description of Charge	
Fixed Charges	
Company	9.99
Other Recurring Charges	
Total Charges (USD):	9.99

Office of the City Clerk						<u></u>	
Administrative Services Division					700	Samuel Control	
Neighborhood Council (NC) Fund	ding Program				city	Thy Clirk	
Board Action Certification (BAC)	Form						
NC Name:	ENCINO			Meeting Date:	Wednesda	y March 26, 20	)25
Budget Fiscal Year:	2024 / 2025			Agenda Item:	6.D		
Board Motion and/ot Public Benefit Statement (CIP and NPG):	Motion To Approve New V Council (ENC) to approve service account, with an o service.	a cost expendi	ture of up to \$	150 to open a nev	voicemail		
Method of Payment: (Select One)	Check	X Credit Card	I	Board Membe	r Reimbursen	nent	
VOTE COUNT  Board Members mus	at leave the room prior to ar	ny discussion a	nd may not re	turn to the room u	ıntil after the v	ote is complete.	Recused
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Joshua Sautter	Area 1				1		
2 LeeVante Haywood	Area 2	1					
VAC.	Area 3						
3 Robert Wenger	Area 4	1					
Diane Rosen	Area 5	1					
5 Laure Stevens	Area 6	1					
6 Andrew Zucker	Area 7	1					
Heather Michaels	At-Large	1					
8 Lissa Morrow	At-Large	1					
VAC.	Apt. / Condo						
Daniel Kashani	Business				1		
Kelvin Tolbert	Business	1					
Geri Hernandez-Abisror	Education	1					
VAC.	Encino Chamber						
Laurie Kelson	Encino EPOA	1					
3 Athena Novak	Home Owners Of Encino	1					
4 Glenn Bailey	Park/ Environment	1					
Matthew May	Planning & Land Use	1					
Roy Nwaisser	Public Safety				1		
7 Anni Keusseyan	Religious	1					
8 Max Furberg	Youth					1	
VAC.	Volunteer						
We, the authorized signers of the above r public meeting was held in accordance w Actcompliant public meeting where a quo	vith all laws, policies, and pr	rocedures. The					
Authorized Signature:	Lann Jun	-	Authorized Si	ignature:	Glen Ba	riley	
Print / Type Name: Laure	Stevens / Treasurer		Print / Type Nar	me: Glenn Bailey/S	econd Signer		

Date: Wednesday March 26, 2025 Date:

\*\*Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.



# Fw: Raising Cane's Catering Order Received

1 message

**Kristin Moss** <a href="mailto:kmoss.enc@outlook.com">kmoss.enc@outlook.com</a>
To: Laure Stevens <a href="mailto:stevensencino@gmail.com">kmoss.enc@outlook.com</a>

Mon, Apr 28, 2025 at 4:33 PM

In case you need the receipt!

- Kristin

From: Raising Cane's Catering Online Ordering <a href="mailto:noreply@olo.com">noreply@olo.com</a>

Sent: Saturday, April 26, 2025 5:11 PM
To: Kristin Moss <a href="mailto:kmmoss99@hotmail.com">kmmoss99@hotmail.com</a>
Subject: Raising Cane's Catering Order Received



#### **RAISING CANE'S® CATERING #1076**

16573 Ventura Blvd, Encino, CA 91436

(818) 672-0942

Order # 34835798792077312

Customer Name: Kristin Moss

Customer Email: kmmoss99@hotmail.com

Customer Contact Number: 13108829555

Payment Method: Credit Card Mastercard x-4702. Amount: \$163.53

#### ORDER FOR PICKUP

Order ready at 2:30 PM, TOMORROW (SUNDAY, 4/27/2025)

To modify or cancel your order, please contact the Restaurant that your order was placed at directly.

1 x Texas Toast

•  $1 \times 100$  (1 x \$149.00) = \$149.00

SUBTOTAL \$149.00 TAX \$14.53

TOTAL \$163.53

Thank you for ordering with us.

Note: Add noreply@olo.com to your safe-senders list so that you are sure to receive our messages. For order issues, please contact RAISING CANE'S® CATERING #1076 at (818) 672-0942. Order placed at 5:11 PM



# 4.27 Encino Neighborhood Council Encino Day #1076

Item	Price		Quantity	Total Price
25 Tailgate	\$	-		\$0.00
50 Tailgate	\$	-		\$0.00
75 Tailgate	\$	-		\$0.00
100 Tailgate		-		\$0.00
100 extra fingers	\$	-		\$0.00
Sandwich a la carte	\$	-		\$0.00
Finger	\$	-		\$0.00
Toast	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	1.49	100	\$149.00
Fries	\$	-		\$0.00
Coleslaw	\$	-		\$0.00
Sauce	\$	-		\$0.00
Jug of Lemonade	\$	-		\$0.00
Jug of Sweet Tea	\$	-		\$0.00
Jug of Tea	\$	-		\$0.00
Caniac	\$	-		\$0.00
Box	\$	-		\$0.00
Three	\$	-		\$0.00
Sandwich	\$	-		\$0.00
Kids	\$	-		\$0.00
	\$	-		\$0.00
Sub Total	\$	-		\$149.00
Discount				\$0.00
Sub Total with Discor	unt			\$149.00
Tax		0.095	;	\$14.16
Total				\$163.16





Neighborhood Council (NC) Funding Program								
Board Action Certification (BAC) Form								
NC Name:	N	Meeting Date:	Wednesday	y January 22, 20	025			
Budget Fiscal Year:		Δ	Agenda Item:	7.B				
Board Motion and/ot Public Benefit Statement (CIP and NPG):  Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.								
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent		
VOTE COUNT Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							Recused	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Joshua Sautter	Area 1	1						
LeeVante Haywood	Area 2				1			
VAC.	Area 3							
Robert Wenger	Area 4	1						
Diane Rosen	Area 5	1						
Laure Stevens	Area 6	1						
Andrew Zucker	Area 7				1			
Heather Michaels	At-Large				1			
Lissa Morrow	At-Large	1						
VAC.	Apt. / Condo							
Daniel Kashini	Business				1			
Kelvin Tolbert	Business	1						
Geri Hernandez-Abisror	Education	1						
VAC.	Encino Chamber							
Laurie Kelson	Encino EPOA	1						
Athena Novak	Home Owners Of Encino				1			
Glenn Bailey	Park/ Environment	1						
Matthew May	Planning & Land Use	1						
Roy Nwaisser	Public Safety	1						
Anni Keusseyan	Religious				1			
Max Furberg	Youth					1		
VAC.	Volunteer							
Board Quorum: 11	Total :	11	0	0	6	1	0	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu							
Authorized Signature: Lawy Stur			Authorized Sign	nature:		Glen B	ailey	
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"	
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.					

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

# Receipt for Laure Stevens

Account ID: 765696751184764



Invoice/Payment Date Apr 30, 2025, 2:53 AM

Payment method

MasterCard · 4702

Reference Number: 729BCPCVX2

Transaction ID

9643147549136125-9718225314961688

Paid

\$9.85 USD

Ads spend since Apr 21, 2025.

Product Type Meta ads

#### Campaigns

Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to"							
rom Apr 21, 2025, 12:00 AM to Apr 27, 2025, 11:59 PM							
Post: "□□□□Join us at EncinoFest on 4/27!□□□□A FREE event to" 13 Impressions	\$0.14						
Post: "This SUNDAY!□□□□Bring your blankets & chairs to"							
From Apr 21, 2025, 12:00 AM to Apr 27, 2025, 11:59 PM	\$9.71						
Post: "This SUNDAY!□□□□Bring your blankets & chairs to" 690 Impressions	\$9.71						

Amount

\$9.85

Subtotal: \$9.85 Tax: \$0.00

Billing reason

Ads spend since Apr 21, 2025.

Transaction ID

9643147549136125-9718225314961688

Payment method

MasterCard · 4702

Date

Apr 30, 2025, 2:53 AM

Reference number **729BCPCVX2** 

Ad account

765696751184764

Status Paid

Product Facebook

Post: "\* Join us at EncinoFest on 4/27! A FREE event to..."

From Apr 21, 2025, 12:00 AM to Apr 27, 2025, 11:59 PM

Ad set name	Results	Amount	Ad set ID
Post: " 🌞 🎇 Join	13	\$0.14	120221370751080
Totals	13 ① Impressions	\$0.14	

Post: "This SUNDAY! Post: "This SUNDAY! Bring your blankets & chairs to..."

From Apr 21, 2025, 12:00 AM to Apr 27, 2025, 11:59 PM

Ad set name	Results	Amount	Ad set ID
Post: "This SUN	690	\$9.71	120222639995730





Neighborhood Council (NC) Funding Program								
Board Action Certification (BAC) Form								
NC Name:	N	Meeting Date:	Wednesday	y January 22, 20	025			
Budget Fiscal Year:		Δ	Agenda Item:	7.B				
Board Motion and/ot Public Benefit Statement (CIP and NPG):  Motion: The ENC Board approves an expenditure of up to \$7000.00 for funding the Encino Day Event on Sunday April 27, 2025.								
Method of Payment: (Select One)	Check	Credit Card	d	Board Membe	r Reimbursem	ent		
VOTE COUNT Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							Recused	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Joshua Sautter	Area 1	1						
LeeVante Haywood	Area 2				1			
VAC.	Area 3							
Robert Wenger	Area 4	1						
Diane Rosen	Area 5	1						
Laure Stevens	Area 6	1						
Andrew Zucker	Area 7				1			
Heather Michaels	At-Large				1			
Lissa Morrow	At-Large	1						
VAC.	Apt. / Condo							
Daniel Kashini	Business				1			
Kelvin Tolbert	Business	1						
Geri Hernandez-Abisror	Education	1						
VAC.	Encino Chamber							
Laurie Kelson	Encino EPOA	1						
Athena Novak	Home Owners Of Encino				1			
Glenn Bailey	Park/ Environment	1						
Matthew May	Planning & Land Use	1						
Roy Nwaisser	Public Safety	1						
Anni Keusseyan	Religious				1			
Max Furberg	Youth					1		
VAC.	Volunteer							
Board Quorum: 11	Total :	11	0	0	6	1	0	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu							
Authorized Signature: Lawy Stur			Authorized Sign	nature:		Glen B	ailey	
· ·	Stevens / Treasurer	2 2025	Print / Type Name	e: I Glenn Bailey / Se	econd Signer	,	"	
Date:	Wednesday January 2	. <u>, 202</u> 0	Date.					

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.

# ANDREA LEE MAGILL

MAKEUP ARTIST 4651 CAHUENGA BLVD 202 TOLUCA LAKE, CA 91602

□ andrealeemua@yahoo.com

**&** 808-341-5200

SERVICE

MAKEUP ARTIST SERVICES
MOULAGE SERVICES
LAFD ENCINO
03/29/25

\$500

BILLED TO TOTAL \$500

Encino Neighborhood Council

	Office of the City Clerk						medies (1)	
	Administrative Services Division					of la	a state of	
	Neighborhood Council (NC) Fund	ding Program				-95	The Clink	
	Board Action Certification (BAC)	Form				,		ADIO
	NC Name:	ENCINO			Meeting Date:	Wednesda	y, October 23,	2024
	Budget Fiscal Year:	2024/2025			Agenda Item:	7.E		
	Board Motion and/ot Public Benefit Statement (CIP and NPG):							
		Motion to provide up to \$1		hments, suppl	lies, support and c	outreach for C	ERT's 3rd Annua	l Encino Disaster
		Preparedness Drill on Ma	rch 25, 2025					
	Method of Payment: (Select One)	Check	x Credit Card	d	Board Membe	er Reimbursem	nent	
	VOTE COUNT							Recused
	Board Members mus	t leave the room prior to an	y discussion a	ind may not re	eturn to the room u	ıntil after the v	vote is complete.	ı
	Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
1	Joshua Sautter	Area 1						
2	LeeVante Haywood	Area 2	1					
	VAC.	Area 3						
3	Robert Wenger	Area 4	1					
4	Diane Rosen	Area 5	1					
5	Laure Stevens	Area 6	1					
6	Andrew Zucker	Area 7				1		
7	Heather Michaels	At-Large	1					
8	Lissa Morrow	At-Large	1					
	VAC.	Apt. / Condo						
9	Daniel Kashini	Business				1		
10	Kelvin Tolbert	Business	1					
11	Geri Hernandez-Abisror	Education	1					
	VAC.	Encino Chamber						
12	Laurie Kelson	Encino EPOA	1					
13	Athena Novak	Home Owners Of Encino	1					
14	Glenn Bailey	Park/ Environment	1					
15	Matthew May	Planning & Land Use				1		
16	Roy Nwaisser	Public Safety	1			<u> </u>		
17	Anni Keusseyan	Religious	'				1	
18	Max Furberg	Youth				1	<u>'</u>	
	VAC.	Volunteer						
	7710.	Voidinoon						
						<u> </u>		
	Board Quorum: 11		12	0	0	4	1	0
	We, the authorized signers of the above	named Neighborhood Coun			I.	1		
	public meeting was held in accordance w Actcompliant public meeting where a que	rith all laws, policies, and pr	ocedures. The					
	Authorized Signature:	my Stern		Authorized S	ignature:		Glen !	Bailen
		Stevens / Treasurer		Print / Type Na	me: I Glenn Bailey / S	econd Signer	, ,	
Date: Wednesday, December 11, 2024			Date:					

<sup>\*\*</sup>Voted on this item but has not completed the City's Anti-Bias (ABLE) training requirement according to the EmpowerLA webpage for Encino NC as of the meeting start time.